



**Community Services of Northeast Texas, Inc.**



## CALL TO ASSEMBLY

*Please rise.*

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

# Annual Board Meeting

December 7, 2021 @ 12:00 Noon

Linden Community Center

301 E Houston St., Linden, Texas 75563

*Rev. Ross Hyde, Board Chairman • Dan 'Lucky' Boyd, CCAP, NCRMT, Executive Director*

*If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201*

## 1. Call Meeting to Order

## 2. Establishment of a Quorum

## 3. Approval of Agenda 12/7/2021 ☼

## 4. Approval of Minutes from 10/26/21 ☼

## 5. Chairman's Comments and Recognitions

## 6. Training/Presentations

A. No Training

## 7. Committee Reports and Information

A. Planning & Evaluation – No current report required

B. Personnel –No current report required

C. Finance – No current report required

D. Executive – Committee met November 10, 2021 – Two resolutions were passed for opening bank accounts for new grant funds.

E. Nominating – No current report

F. By Laws- No current report

The Chair may make changes to committee rosters and/or develop new committees.

## 8. Action Items

### A. Seat new board member(s), if any ☼

### B. Approve Consent Agenda ☼

- 1) Head Start Report; PIR; & Updated Safety Practices (OS 5.9).....Berny Harris
- 2) Early HS Report; PIR; & Updated Staff Wellness.... (OS 5.9) ..... Berny Harris
- 3) County Services Report..... (OS 5.9).....Heather Humphries
- 4) Service Department Report..... (OS 5.9) .....Tommy Hooper
- 5) HS Transportation Report..... (OS 5.9) ..... Tommy Hooper
- 6) VSN Report..... (OS 5.9) ..... Kelsey Nickleberry
- 7) Payee Report..... (OS 5.9) ..... Lauren Bean
- 8) TBRA Report..... (OS 5.9) .....Lauren Bean
- 9) Policy 704 Absenteeism and Job Abandonment
- 10) Policy 706 Return of Property
- 11) Policy 708 Resignation

## 9. Staff Reports

A. Financial-1.2.3.4.5.6.7.8.9..... (OS 8.7) ..... Shelley Mitchell

B. Human Resources Report..... (OS 5.9) .....Charlotte Hall

## **10. Executive Director's Report**

## **11. Discussion Items**

## **12. Audience Comments**

## **13. Executive Session**

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

## **14. Required Action from Executive Session**

## **15. Adjourn Board Meeting**

✪ Requires Board Vote

©2021 CSNT, Inc. All rights reserved. All logos and images are the protected trademarks of their respective organizations.