



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

Board Meeting

Tuesday, October 24, 2023 @ 12:00 Noon
Shepherd's Pasture Retreat and Conference Center
5645 US-59, Jefferson, Texas 75657

Dr. Arcolia Jenkins-Waters, Board Chairperson
Michelle Morehead, CCAP, NCRT, NCRI, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Agenda 12/12/23 *

4. Approval of Minutes 10/24/23*

5. Chairman's Comments and Recognitions

6. Training

Video – “The CAA Board Meeting Ecosystem – Consent Agendas and the Conversation of Time”
presented by Michelle Morehead

Presentation – Pittsburg Head Start – Kaye Nelms

Overview of Detailed Monitoring – Bernadette Harris

7. Committee Reports and Information

- A. Planning & Evaluation – No current report required at this time
- B. Personnel – No current report required at this time
- C. Finance – No current report required at this time
- D. Executive – This Committee meets only when necessary
- E. Nominating – **Discuss Executive Committee changes from 9/26/23 meeting.**
- F. By Laws- Discuss By Laws including Executive Committee Requirements

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

8. Action Items

A. Seat new board member(s), if any*

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) PFCE Parent Meeting Policy Change.....Misty Van Hooser
- 3) Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell
- 4) Community Services Report.....(OS 5.9).....Shirley Allen
- 5) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 6) Payee Report..... (OS 5.9)Julia Elrod
- 7) VSN Report.....(OS 5.9).....Kelsy Nickleberry
- 8) Service & HS Transportation Reports..... (OS 5.9)Bernie Yancey

C. Discuss/Approve 2024 Slate of Officers in lieu of election requires raising of hands*

- D. Installation of 2024 Officers ***
- E. Appointment of Parliamentarian ***
- F. Discuss/Approve Payee Program Changes***
- G. Discuss/Approve Board Resolution – Transitional Housing Account***
- H. Discuss/Approve Board Resolution – Fund for Transitional Housing Benefits Account***

9. Staff Reports

None

10. Executive Director’s Report

11. Discussion Items

- A. Discuss Head Start/Early Head Start Data**
 - 1. School Readiness Performance Fall 2023 Data**
 - 2. Parent, Family and Community Engagement Goals Fall 2023 Data**
 - 3. CLASS Fall 2023 Data**
 - 4. Program Goals Fall 2023 Data**

12. Audience Comments

13. Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

- A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality
- B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

* Requires Board Vote

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