



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

- **Pledge of Allegiance (Texas)**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

- **Community Action Promise**

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.

- **Our Mission**

CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.

- **Our Community Services Vision**

To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy

- **Our Head Start Vision**

To provide a system of education and encouragement which results in school-readiness for young children and their families

- **Invocation**

Board Meeting

Tuesday, January 23, 2024 @ 12:00 Noon

Linden Administrative Office

304 East Houston Street Linden, Texas 75563

Cecelia Huff, Board Chairperson

Michelle Morehead, CCAP, NCRT, NCRI, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Agenda 1/23/24 *

4. Approval of Minutes 12/12/23*

5. Chairman's Comments and Recognitions

6. Training

Video – “How Do You Get the Right People on Board” #7 presented by Michelle Morehead

Interview - Detailed Monitoring – Robbie Hudson

Final Rule Eligibility Training – Misty Van Hooser

7. Committee Reports and Information

- A. Planning & Evaluation – No current report required at this time
- B. Personnel – No current report required at this time
- C. Finance – No current report required at this time
- D. Executive – This Committee meets only when necessary
- E. Nominating – No current report required at this time
- F. By Laws- Discuss By Laws including Executive Committee Requirements

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

8. Action Items

A. Seat new board member(s), if any*

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Shirley Allen
- 3) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 4) Payee Report..... (OS 5.9)Julia Elrod
- 5) VSN Report.....(OS 5.9).....Kelsy Nickleberry
- 6) Service & HS Transportation Reports..... (OS 5.9)Bernie Yancey

C. Discuss/Approve the Agency applying for another Head Start Five-Year Non-Competitive Project Period beginning December 1, 2024*

D. Discuss/Approve Board Resolution - Close the Payee Funds Bank Account*

- E. **Discuss/Approve** Board Resolution - Close the Beneficiaries Funds Bank Account*
- F. **Discuss/Approve** Board Resolution - Change of Signatory at the Texana Bank for all Accounts*

9. Staff Reports

- A. Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell

10. Executive Director’s Report

11. Discussion Items

- A. **Discuss**

12. Audience Comments

13. Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

* Requires Board Vote

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Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
December 12, 2023
Shepherd's Pasture

Board Members Present

John Baxter

Representing Texana Bank, Private Sector

Ross Hyde

Representing State Representative, Gary VanDeaver, Public Sector

Keri Winters

Representing Linden-Kildare CISD, Private Sector

Cecelia Huff, Secretary

Representing Bowie County, Poverty Sector

Angela Thompson, Parliamentarian

Representing Bowie County, Poverty Sector

Martavius Jones

Representing Camp County, Poverty Sector

Harmony Roberson

Representing Cass County, Poverty Sector

Board Members Absent

Dr. Arcolia Jenkins, Board Chair

Representing Creating Opportunities in Marion County, Private Sector

Megan Kirkland

Representing LEDC, Private Sector

Sandra Wright

Representing Marion County Judge Leward Lafleur, Public Sector

Judge Doug Reeder, Vice-Chair

Morris County Judge, Public Sector

Lindsay Hergert

Representing Cass County Judge Travis Ransom, Public Sector

CALL TO ORDER

Cecelia Huff, Secretary called the meeting to order at 12:22 p.m.
Quorum: established 7 of 12, members present.

AGENDA

Motion: Martavius Jones, moved to accept the 12/12/2023 agenda as presented.
Second: John Baxter
All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

Motion: Martavius Jones moved to accept the 10/24/2023 minutes
Second: Ross Hyde
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia Huff, Secretary told the members that she was glad everyone made it to the meeting safely.

TRAINING / PRESENTATIONS

“THE CAA Board Meeting Ecosystem – Consent Agendas and the Conversation of Time”, training video for the Board was presented by Michelle Morehead. The video explained consent agendas.

Presentation – Pittsburg Head Start

Kaye Nelms, Campus Director, presented a powerpoint presentation of the childrens activities at Pittsburg Head Start since the beginning of school.

Overview of Detailed Monitoring – Bernadette Harris

Bernadette Harris reviewed the questions that would be asked to the members at the next meeting.

COMMITTEE REPORTS

- A. Planning & Evaluation – No current report required
- B. Personnel – This committee should meet in July to approve job descriptions, pay scales, etc. – No current report required at this time.
- C. Finance – No current report required
- D. Executive – This committee meets only when necessary
- E. Nominating – Discuss Executive Committee changes from 9/26/23 meeting.
- F. By Laws – No current report required

The Chair may make changes to committee rosters/develop new committees.
****Committees, other than the Executive Committee, get named by the Board Chairperson**

Action Items

A. Seat New Board Member(s)

None

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) PFCE Parent Meeting Policy Change.....Misty Van Hooser
- 3) Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell
- 4) Community Services Report.....(OS 5.9).....Shirley Allen
- 5) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 6) Payee Report..... (OS 5.9)Julia Elrod
- 7) VSN Report.....(OS 5.9).....Kelsy Nickleberry
- 8) Service & HS Transportation Reports..... (OS 5.9)Bernie Yancey

Motion: Martavius Jone made a motion to accept as presented.

Second: Angela Thompson

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve 2024 Slate of Officers in lieu of election requires raising of hands

Michelle Morehead, Executive Director stated the the slate of officers are as follows:

Chairperson – Cecelia Huff

Vice Chairperson – Doug Reeder

Treasurer – John Baxter

Secretary – Keri Winters

Motion: Martavius Jones made a motion to accept as presented

Second: Ross Hyde

All in favor voted aye, none opposed, the motion carried.

D. Installation of 2024 Officers

The gavel was officially passed and the new officers are in place.

Motion: John Baxter made a motion to accept as presented.

Second: Angela Thompson

All in favor voted aye, none opposed, the motion carried unanimously

E. Appointment of Parliamentarian

Cecelia Huff, Board Chair, appoint Martavius Jones as Parliamentarian.

Motion: John Baxter, Treasurer, made a motion to accept as presented.
Second: Keri Winters, Secretary
All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve Payee Program Changes

Michelle Morehead, Executive Director, stated that the payee program has five current clients and the program has ranged from having five to eight. The clients need a qualified Mental Health professional to help with their needs. She requested that the Board approve for the Payee Program to be transitioned to someone that will be able to help the clients that has a Mental Health Professional on staff.

Motion: Martavius Jones, Parliamentarian, made a motion to accept as presented.
Second: Angela Thompson
All in favor voted aye, none opposed, the motion carried unanimously

G. Discuss/Approve Board Resultion – Tansitional Housing Account

Michelle Morehead stated that the bank account purpose was for the Agency funds for the transitional housing program.

Motion: Martavius Jone, Parliamentarian, made a motion to accept as presented.
Second: Ross Hyde
All in favor voted aye, none opposed, the motion carried unanimously

H. Discuss/Approve Board Resultion – Fund for Tansitional Housing Benefits Account

Michelle Morehead stated that the purpose was for the bank account was for the savings account of the transitional housing recipients.

Motion:Keri Winters, Secreatary, made a motion to accept as presented.
Second: Martavius Jone, Parliamentarian
All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

None

10. Executive Director’s Report

Michelle Morehead, Executive Director, presented a powerpoint presentation on the day in the life of an Executive Direcvtor to the members. Included in the presentation was introducing Michelle’s family, the first tenant has moved into a transitional house, therer are a total of five houses and two are in place, the Youth Empowerment Program that is coming, the Warriors Oasis. Other items shared were activities that CSNT has participated in including

Breast Cancer Awareness Month and all CSNT staff were given a pink out shirt to wear for Pink out day. There were also turkeys donated to give to the employess for Thanksgining.

11. Discussion Items

- A. Discuss Head Start/Early Head Start Data
 - 1. School Readiness Performance Fall 2023 Data
 - 2. Parent. Family and Community Engagement Goals Fall 2023 Data
 - 3. CLASS Fall 2023 Data
 - 4. Program Goals Fall 2023 Data

Bernadette Harris reviewed the data as presented.

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

None

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

REQUIRED ACTION FROM EXECUTIVE SESSION

None

ADJOURN

Motion: Martavius Jone, Parliamentarian motioned to adjourn at 1:09 pm
Second: Keri Winters, Secretary
Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2024
(Board Secretary) (Date)

Governing Board Interview Questions

1. A. Describe the composition of the Governing Board?

Per the Head Start Program Performance Standards you must have:

One Member that is an Attorney: Who is that person?

One Member that has expertise in Early Childhood Education: Who is that person?

One Member that has expertise in Fiscal Oversight: Who is that person?

One Member that is a parent or former Head Start parent: Who is that person

Other Members? Who do you represent?

(EXTRA CREDIT QUESTION)

1. B. Can you describe the composition of the Policy Council?

How are their members selected?

2. What practices have you adopted that ensure active, independent, and informed program governance?
3. How do you provide oversight for the Head Start Program?
4. Describe your Orientation process when you became a Board Member?
5. Describe the Trainings that you receive and how often?
6. What data do you use to oversee/ensure that Head Start is providing quality services for children and families?
7. How do you ensure progress toward school readiness for Head Start children?
8. How do you provide oversight that the agency is carrying out the provisions of the Head Start grant application?

9. Discuss how you make decisions related to program design and implementation?

10. How are you involved in the development of the Head Start Program Goals?

11. How do you maintain oversight in progress toward meeting the program goals?

THIS IS THE END OF THE INTERVIEW QUESTIONS

CSNT Head Start Director's Report PY05/FY24

January Report/December Data

How Are We Doing?



HEAD START Attendance - November 2023

- ✓ **465** Actual Enrollment (Under/Over 0 Student(s)) – Funded **465**
- ✓ **6.0%** Disability Students – **10%** Target
- ✓ **86%** Average Daily Attendance



HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$136,323** NFS Collected – **\$1,107,557** NFS Needed
- ✓ **\$0** Indirect Costs Collected
- ✓ **4%** Admin Expense Rate



HEAD START CACFP Meals/Reimbursements

- ✓ **\$0** Reimbursed This Month - **\$0** Reimbursed This Year
- ✓ **0** days of Service – **0** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **104** Files Reviewed/**42** Classrooms Observed
- ✓ **6** Incomes Verified/**0** Interviews/**49** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Completing Detailed Monitoring activities
Preparing for Spring Semester Campus Activities

CSNT Early Head Start Director's Report PY05/FY24

January Report/December Data



How Are We Doing?

EARLY HEAD START Attendance - November 2023

- ✓ **16** Actual Enrollment (Under/Over - 0 Student(s)) – Funded **16**
- ✓ **19%** Disability Students – **10%** Target
- ✓ **80%** Average Daily Attendance (**Colds/Flu Symptoms**)



EARLY HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$2068** NFS Collected - **\$65,802** NFS Needed
- ✓ **\$0** Indirect Costs Collected
- ✓ **0%** Admin Expense Rate



HEAD START CACFP Meals/Reimbursements

- ✓ **\$0** Reimbursed This Month - **\$0** Reimbursed This Year
- ✓ **0** days of Service – **0** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **4** Files Reviewed/**30** Classrooms Observed
- ✓ **0** Incomes Verified/**0** Interviews/**5** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Completing Detailed Monitoring activities
Preparing for Spring Semester Campus Activities



Office of Head Start - Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2023-2024)

Date

1/18/2024

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	465	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	465	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	461	99.14%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cummulative Enrollment

	<i># of participants</i>	<i>% of participants over Funded Enrollment</i>
Total Cumulative Enrollment	509	9.46%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
1 Year Old	0	0.00%
2 Years Old	2	0.39%
3 Years Old	254	49.90%
4 Years Old	253	49.71%
5 Years Old	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	32	6.29%

Foster Care

	<i># of children</i>	<i>% of children</i>
Total number of enrolled children who were in foster care at any point in the program year	19	3.73%

Prior Enrollment of Children

	<i># of children</i>	<i>% of children</i>
The second year	146	28.68%
Three or more years	9	1.77%

Ethnicity And Race

	<i># of Hispanic or Latino Origin participants</i>	<i>% of Hispanic or Latino Origin participants</i>	<i># of Non-Hispanic or Non-Latino Origin participants</i>	<i>% of Non-Hispanic or Non-Latino Origin participants</i>
American Indian or Alaska Native	0	0.00%	2	0.39%
Asian	0	0.00%	2	0.39%
Black or African American	6	1.18%	261	51.28%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	21	4.13%	140	27.50%
Biracial or Multi-Racial	6	1.18%	38	7.47%
Other Race	32	6.29%	1	0.20%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	<i># of children</i>	<i>% of children</i>
English	481	94.50%
Of these, the number of children acquiring/learning another language in addition to English	13	
Spanish	28	5.50%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	<i># at Beginning of Enrollment Year</i>	<i>% at Beginning of Enrollment Year</i>	<i># at End of Enrollment Year</i>	<i>% at End of Enrollment Year</i>
Children with health insurance	473	92.93%	367	72.10%
Children with accessible health care	441	86.64%	341	66.99%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	469	92.14%	288	56.58%
Children with accessible dental care	418	82.12%	330	64.83%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	26	5.59%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	480	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	455	94.79%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	6	1.25%
Housing Assistance	6	1.25%
Asset Building Services	120	25.00%
Mental Health Services	8	1.67%
Substance Misuse Prevention	1	0.21%
Substance Misuse Treatment	4	0.83%
English as a Second Language (ESL) Training	20	4.17%
Assistance in enrolling into an education or job training program	52	10.83%
Research-based parenting curriculum	318	66.25%
Involvement in discussing their child's screening and assessment results and their child's progress	430	89.58%
Supporting transitions between programs	388	80.83%
Education on preventive medical and oral health	421	87.71%
Education on health and developmental consequences of tobacco product use	198	41.25%
Education on nutrition	446	92.92%
Education on postpartum care	3	0.63%
Education on relationship/marriage	7	1.46%
Assistance to families of incarcerated individuals	3	0.63%



Office of Head Start - Early Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2023-2024)

Date

1/18/2024

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	16	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	16	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	16	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants</i>
Total Cumulative Enrollment	18	112.50%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
Under 1 Year Old	0	0.00%
1 Year Old	10	55.56%
2 Years Old	8	44.44%
3 Years Old	0	0.00%
Pregnant Women	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	3	16.67%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	3	16.67%

Prior Enrollment of Children

	# of children	% of children
The second year	7	38.89%
Three or more years	1	5.56%

Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	0	0.00%
Black or African American	0	0.00%	8	44.44%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	0	0.00%	6	33.33%
Biracial or Multi-Racial	1	5.56%	1	5.56%
Other Race	2	11.11%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	# of children	% of children
English	16	88.89%
Of these, the number of children acquiring/learning another language in addition to English	0	0.00%
Spanish	2	11.11%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	18	100.00%	15	83.33%
Children with accessible health care	17	94.44%	12	66.67%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	18	100.00%	5	27.78%
Children with accessible dental care	16	88.89%	12	66.67%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Family Service Plan (IFSP), indicating they were determined eligible to receive early intervention services	3	18.75%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	17	94.44%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	7	41.18%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	1	5.88%
Housing Assistance	0	0.00%
Asset Building Services	1	5.88%
Mental Health Services	1	5.88%
Substance Misuse Prevention	0	0.00%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	1	5.88%
Assistance in enrolling into an education or job training program	6	35.29%
Research-based parenting curriculum	7	41.18%
Involvement in discussing their child's screening and assessment results and their child's progress	6	35.29%
Supporting transitions between programs	5	29.41%
Education on preventive medical and oral health	7	41.18%
Education on health and developmental consequences of tobacco product use	1	5.88%
Education on nutrition	7	41.18%
Education on postpartum care	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to families of incarcerated individuals	0	0.00%

Community Services of Northeast Texas
December, 2023

COMMUNITY SERVICES BOARD REPORT



TEXAS VETERANS COMMISSION GRANT

Operation of the Vet Services Now Program became effective July, 2023. We have assisted individuals with child care, dental services, transportation, mortgage and rent. We have served 40 households since our program began.

For the month of November, 2023, our Veterans Grant has paid \$10,012.12. We have paid \$50,126.72 cumulatively for 2023.

CEAP/LIHWAP

For the month of December, 2023, our CEAP Supplemental Grant has paid \$100,611.84 and \$1,295,910.26 cumulatively for 2023.

LIHWAP has paid \$142,816.15 cumulatively for 2023.

CSBG/TBRA

Our Community Services Block Grant (CSBG), Transition out of Poverty (TOP) Program currently has 25 individuals enrolled with a goal of transitioning 17 individuals to self-reliance by the end of 2023. Six of the 17 have successfully met this goal so far this year. We have just started our CSBG Reentry Program and our Reentry Case Manager has his first 2 clients.

CSBG Direct Client Expenses for the month of December are \$3096.59 and \$31343.15, to date.

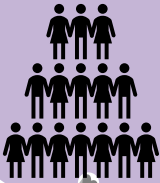
Our Tenant Based Rental Assistance Program has been renewed for three years as of June, 20, 2023. For the month of December, 2023, our TBRA program has paid \$15,676.00. At this time, we are actively serving 46 households. We have 7 households pending final acceptance into the program as well.

Jan.
2024

HR Report

Headcount as of
1/17/2024 is 102

Headcount



No New Hires; Two New Hire: Lead Teacher in Atlanta and Assistant Payroll Clerk at Kaufman

New Hires



One GSS at
Texarkana Outreach

Terms

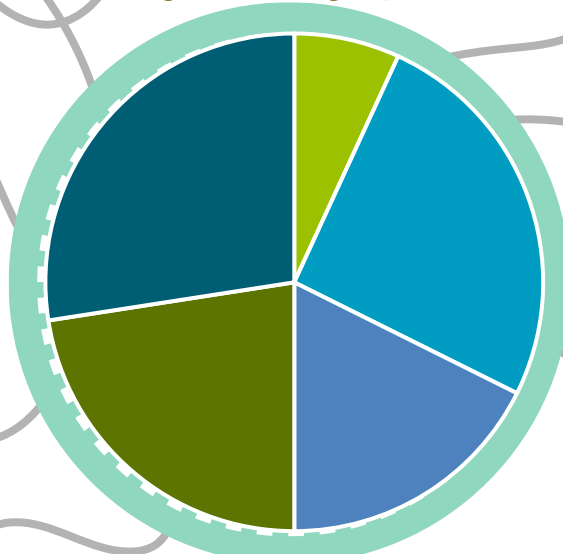


Teacher for New Boston, Subs, FSW for Atlanta, IT Asst., TA in TXK, Deputy Director

Vacancies



Age Demographic



■ > 29 ■ 30-39 ■ 40-49 ■ 50-59 ■ 60+



PL Hours

541 hours for the
month



LWOP

150.5 hours for
the month



Sub Hours

206.5 hours for
the month



Savings

\$236.15 for the
month

Payee Services Report

Month of: JANUARY 2024

Number of beneficiaries: 6

Total Funds Received: \$ 5,805.00

Total Expenses Managed: \$ 5,696.96

MONTHLY total on hold for Beneficiaries: \$ 2,962.15

TOTAL on hold for Beneficiaries: N/A

Expenditures

Rent: \$ 1,366.00

Utilities: \$ 514.01

Food: \$ -

Medical: \$ 21.00

Other: \$ 233.95

Transfer for beneficiary use: \$ 3250.00

Total collected for FFS: \$312.00

VSN NOVEMBER 2023

CATEGORIES	VET	SURVIVING SPOUSE	DEPENDENTS	TOTAL SPENT
UTILITIES	14	1	12	\$3,969.43
RENT/ MORTGAGE	3	0	2	\$2,121.00
DENTAL	1	0	1	\$803.00

KELSY NICKLEBERRY
VSN CASE MANAGER

Service Department Report

December, 2023

Service Department

Department makeup

3 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport:

Transportation Costs:

	Children	Staff	Children	Staff
Vehicle Maintenance cost (Campus)				YTD =
Vehicle Maintenance cost (Buses)				YTD =
Vehicle Maintenance cost (Exec. Office)				YTD =
Vehicle fuel cost (Gas Campus)			122.76	YTD = 1,645.09
Vehicle fuel cost (Exec. Office)			412.66	YTD = 3,730.78
Vehicle fuel cost (BUS CAMPUS)			115.03	YTD = 1,037.55
Vehicle insurance cost (Buses)				YTD =
Vehicle driver cost buses				YTD =
Total transportation cost:			650.45	
Total number transported:			124	

Monthly Vehicle Cost Summary

Dec-23

By Program

	Fuel	Repairs	
TBRA	98.66	-	
CSBG	316.89	49.14	
CEAP	-	-	
VSN	72.22	-	
			<u>536.91</u>

By Location

	Fuel	Repairs	
Jefferson	-	-	
Linden	444.02	-	
Linden Shop	43.75	49.14	
Daingerfield	-	-	
			<u>536.91</u>

By Vehicle

#	Fuel	Repairs	Total	Location
801	-	-	-	Linden Shop
844	123.90	-	123.90	Linden
888	87.92	-	87.92	Linden
881	50.91	-	50.91	Linden
882	71.54	-	71.54	Linden
883	43.75	49.14	92.89	Linden Shop
884	109.75	-	109.75	Linden
885	-	-	-	Daingerfield
886	-	-	-	Jefferson
887	-	-	-	Linden
838	-	-	-	Linden
			<u>536.91</u>	

Head Start

Financial Report for the month of January 2024

(December 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$2,189,058.00	\$93,650.27	\$93,650.27	\$2,095,407.73	\$182,421.50	\$182,421.50	\$88,771.23
Fringe Benefits	\$536,319.00	\$36,307.25	\$36,307.25	\$500,011.75	\$44,693.25	\$44,693.25	\$8,386.00
Travel (4120)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$833.33	\$833.33	\$833.33
Equipment	\$48,000.00	\$0.00	\$0.00	\$48,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Supplies	\$245,000.00	\$6,399.73	\$6,399.73	\$238,600.27	\$20,416.67	\$20,416.67	\$14,016.94
Contractual	\$291,066.00	\$0.00	\$0.00	\$291,066.00	\$24,255.50	\$24,255.50	\$24,255.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$275.00	\$275.00	\$30,106.00	\$2,531.75	\$2,531.75	\$2,256.75
Other (4122)	\$1,040,021.00	\$45,122.23	\$45,122.23	\$994,898.77	\$86,668.42	\$86,668.42	\$41,546.19
Total	\$4,389,845.00	\$181,754.48	\$181,754.48	\$4,208,090.52	\$365,820.42	\$365,820.42	\$184,065.94
T&TA	\$40,381.00	\$275.00	\$275.00	\$40,106.00	\$3,365.08	\$3,365.08	\$3,090.08

Total

USDA Reimbursements through

Estimated USDA Reimbursement for December 2023

\$8,992.90

Resulting (over)/under with USDA

\$193,058.84

* Total Over/Under without USDA

Accruals:

\$4.00

Actual year end payroll accrual \$95,000.00

Further Analysis	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$168,840.19	\$6,990.56	\$6,990.56	\$14,070.02	\$14,070.02	\$7,079.46
Per Child	\$9,440.53	\$390.87	\$390.87	\$786.71	\$786.71	\$395.84

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$1,107,557.00	\$136,323.39	\$136,323.39	\$971,233.61

Early Head Start

Financial Report for the month of January 2024

(December 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$146,166.00	\$5,464.90	\$5,464.90	\$140,701.10	\$12,180.50	\$12,180.50	\$6,715.60
Fringe Benefits	\$35,811.00	\$1,964.71	\$1,964.71	\$33,846.29	\$2,984.25	\$2,984.25	\$1,019.54
Travel (4120)	\$2,190.00	\$0.00	\$0.00	\$2,190.00	\$182.50	\$182.50	\$182.50
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$15,250.00	\$52.40	\$52.40	\$15,197.60	\$1,270.83	\$1,270.83	\$1,218.43
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$0.00	\$0.00	\$3,067.00	\$255.58	\$255.58	\$255.58
Other (4122)	\$55,465.00	\$815.84	\$815.84	\$54,649.16	\$4,622.08	\$4,622.08	\$3,806.24
Total	\$257,949.00	\$8,297.85	\$8,297.85	\$249,651.15	\$21,495.75	\$21,495.75	\$13,197.90
T&TA	\$5,257.00	\$0.00	\$0.00	\$5,257.00	\$438.08	\$438.08	\$438.08

Total

USDA Reimbursements through

Estimated USDA Reimbursement for December 2023

\$1,088.30

Resulting (over)/under with USDA

\$14,286.20

* Total Over/Under without USDA

Further Analysis

Number of children	16
Number of classrooms	2

Accruals:

Actual year end payroll accrual \$5,900.00

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$128,974.50	\$4,148.93	\$4,148.93	\$10,747.88	\$10,747.88	\$6,598.95
Per Child	\$16,121.81	\$518.62	\$518.62	\$1,343.48	\$1,343.48	\$824.87

IN-KIND (Non-Federal Share)

	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$65,802.00	\$2,068.33	\$2,068.33	\$63,733.67

HEAD START and EHS NUTRITION PROGRAM

January 2024 Financial Report

For the month of December 2023

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	3,899.48	23,332.21
Administrative Labor		688.60	2,787.00
Food		2,328.07	31,402.18
Supplies & Equipment		14.81	1,797.07
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		-	150.00
Other		-	0.00
Total	\$	6,930.96	\$ 59,468.46

TDHS REVENUE		10,081.20	40,531.85
		(Income Starts October 2023)	

CSBG 2023

Financial Report for the month of January 2024

CSBG Current Program (December 2023 Expenditures)

% of contract	100%
% of money	84%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant (CSBG) 12 month program ending 03/31/2024</i>							
Personnel	\$152,028.36	14,660.68	\$152,028.36	\$0.00	\$12,669.03	\$152,028.36	\$0.00
Fringe Benefits	53,987.58	3,133.26	\$32,062.64	21,924.94	4,498.97	53,987.58	21,924.94
Travel*	9,010.50	457.59	\$3,173.57	5,836.93	750.88	9,010.50	5,836.93
Equipment	17,290.23	239.20	\$5,527.07	11,763.16	1,440.85	17,290.23	11,763.16
Supplies	15,746.44	1,108.37	\$6,385.02	9,361.42	1,312.20	15,746.44	9,361.42
Contractual	3,629.50	183.64	\$2,669.04	960.46	302.46	3,629.50	960.46
Other	148,665.09	13,161.40	\$148,665.09	0.00	12,388.76	148,665.09	0.00
Indirect Costs	43,114.30	0.00	\$21,772.00	21,342.30	3,592.86	43,114.30	21,342.30
Total	\$443,472.00	\$32,944.14	\$372,282.79	\$71,189.21	\$36,956.00	\$443,472.00	\$71,189.21

Future Payments \$0.00

CEAP 2023

Financial Report for the month of January 2024

CEAP Current Program (December 2023 Expenditures)

% of contract	100%
% of money	100%

<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Contract Budget</u>					
					Minimum	Maximum				
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2023</i>										
Administration*	\$258,248.00	0.00	\$258,248.00	\$0.00	7%	\$21,520.67	min	\$221,764.58	max	(\$36,483.42)
Household Crisis**	1,437,695.00	0.00	\$264,347.21	1,173,347.79		303,976.51	min	1,437,695.00	max	1,173,347.79
Utility Assistance**	1,437,695.00	(3,595.70)	\$2,775,417.89	(1,337,722.89)		303,976.51	min	1,437,695.00	max	(1,337,722.89)
Program Services	440,710.00	17,287.97	\$276,334.90	164,375.10	9%	36,725.83	min	265,288.00	max	(11,046.90)
Training Travel	2,500.00	0.00	\$2,500.00	0.00		0.00	min	2,500.00	max	0.00
Total	\$3,576,848.00	\$13,692.27	\$3,576,848.00	\$0.00		\$666,199.52		\$3,364,942.58		(\$211,905.42)

Future Payments \$0.00

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments

7.2%

Program Services with Future Payments

0

CEAP SUPPLEMENTAL 2023

Financial Report for the month of January 2024

CEAP Current Program (December 2023 Expenditures)

% of contract	80%
% of money	87%

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		Contract Budget				
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 03/31/2024</i>						Minimum		Maximum		
Administration*	\$97,868.00	4,383.05	\$97,868.00	\$0.00	8%	\$6,524.53	min	\$73,193.12	max	(\$24,674.88)
Household Crisis**	545,249.00	3,188.30	\$95,473.18	449,775.82		106,397.30	min	545,249.00	max	449,775.82
Utility Assistance**	545,249.00	59,185.43	\$968,499.84	(423,250.84)		106,397.30	min	545,249.00	max	(423,250.84)
Program Services	167,140.00	61.61	\$18,693.23	148,446.77	2%	11,142.67	min	86,613.30	max	67,920.07
Total	\$1,355,506.00	\$66,818.39	\$1,180,534.25	\$174,971.75		\$230,461.80		\$1,250,304.42		\$69,770.17

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

					Future Payments	\$0.00
Admin with Future Payments	8.3%	Program Services with Future Payments	109%			

LOW INCOME WATER ASSISTANCE PROGRAM

Financial Report for the month of January 2024

LIWAP Current Program (December 2023 Expenditures)

% of contract	100%
% of money	94%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Grant Administered From 01/01/2022 to 12/31/2023</i>							
Administration	\$83,090.00	39.00	\$50,897.92	\$32,192.08	\$3,462.08	\$83,090.00	\$32,192.08
Direct Services	479,425.00	3,370.77	\$534,082.19	(54,657.19)	19,976.04	479,425.00	(54,657.19)
Program Services	70,311.00	0.00	\$9,610.93	60,700.07	2,929.63	70,311.00	60,700.07
Total	\$632,826.00	\$3,409.77	\$594,591.04	\$38,234.96	\$26,367.75	\$632,826.00	\$38,234.96

Future Payments \$0.00

Community Services of Northeast Texas, Inc.
Credit Usage Report

Board Report -January 2024

Sam's Club

Purchases for		-
Payment due by	Pd on	-
Balance		<u>-</u>

American Express

Purchases for October 2023 thru November 2023		15,240.74
Payment due by ---	Pd on 12/13/2023	<u>(15,240.74)</u>
Balance		-

Line of Credit

Program	VSN	CSBG A	TBRA	CEAP CARES
Highest December 2023 Balance	26,630.00	7,450.00	12,040.00	
Current balance		-		
Exp pay off date				

In House Line of Credit

Program	CSBG B	CSBG A	CEAP B	VSN
Highest December 2023 Balance	5,450.00	13,205.00	-	40,231.00
Current balance	5,525.00	6,400.00	7,705.00	41,831.00
Exp pay off date	2/28/2024	2/28/2024	2/28/2024	3/31/2024

U.S. SMALL BUSINESS ADMINISTRATION LOAN

Maturity Date 06/15/2050
 155,853.40 as of 01/19/2024



Corporate Purchasing Cardmember Report

Sign-up For
Online Statements

www.americanexpress.com/gopaperless

Prepared For
CREW DYKES
CSNT INC

Account Number
XXXX-XXXX-XXXX-XXXX

Closing Date
11/28/23

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
2,436.17	9,675.21	21.31	1,723.47	0.00	10,409.22	For important information regarding your account refer to page 2.

Your account is past due, please contact your program administrator.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips
Payment Coupon

Account Number ~~XXXXXXXXXXXX~~

Enter 15 digit account number on all payments.

CREW DYKES
CSNT INC
302 E HOUSTON BX 427
LINDEN TX 75563-5600

CC Sholley
See reverse side for instructions on how to update your address, phone number, or email.

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



Manage your Card account online at:
americanexpress.com/checkyourbill



For all further inquiries, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect:
1-336-393-1111

Hearing Impaired Services:
Dial Relay 711 and
1-800-492-4920

Large Print and Braille Statements:
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
 CREW DYKES
 CSNT INC

Account Number
 XXXX-XXXXX ~~7-81008~~

Closing Date
 11/28/23

Activity Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
11/13/23 PAYMENT RECEIVED - THANK YOU 11/13	04629000000	-1,087.41
11/13/23 PAYMENT RECEIVED - THANK YOU 11/13	04629000000	-636.06
11/16/23 CLDTKN AMZN MKTP US*J93WN6S AMZN.COM/BILL W 6VMSMB24P 111-8807140-8773898109 11/15/23 ROC NUMBER 6VMSMB24P7PI		165.21
11/27/23 IN *TOUCHIT TECHNOLO BOERNE TX REF# 331IASBKTWJ1 2487641084 11/27/23 ROC NUMBER 331IASBKTWJ1MMU0		3,100.00
11/27/23 IN *TOUCHIT TECHNOLO BOERNE TX REF# 331IASBKTAJN 2487641084 11/27/23 ROC NUMBER 331IASBKTAJNMMU0		3,100.00
11/27/23 IN *TOUCHIT TECHNOLO BOERNE TX REF# 331IASBKUM1X 2487641084 11/27/23 ROC NUMBER 331IASBKUM1XMMU0		3,100.00
11/16/23 STARLINK INTERNET 06 HAWTHORNE CA REF# 730110033207 TREASURY@SPACEX 11/15/23 ROC NUMBER 7301100332070260	73011003320	120.00
11/12/23 TECHSOUP 000000001 SAN FRANCISCO CA REF# 2cc7273e-31 4156339300 11/11/23 REFER TO RECEIPT ROC NUMBER 2cc7273e-31		20.00
11/16/23 TECHSOUP 000000001 SAN FRANCISCO CA REF# 191f4a72-74 4156339300 11/15/23 REFER TO RECEIPT ROC NUMBER 191f4a72-74		70.00
11/28/23 DELINQUENCY CHARGE ON 712.70		21.31
Total for CREW DYKES	New Charges/Other Debits Payments/Other Credits	9,696.52 -1,723.47



Corporate Purchasing Cardmember Report

Sign-up For
Online Statements

www.americanexpress.com/gopaperless

Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXX-XXXX-~~39657822~~41000

Closing Date
11/28/23

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
3,247.59	4,776.28	55.24	1,399.97	0.00	6,679.14	For important information regarding your account refer to page 2.

Your account is past due, please contact your program administrator.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Do not staple or use paper clips
Payment Coupon

Account Number ~~39657822~~41000

Enter 15 digit account number on all payments.

MICHELLE MOREHEAD
CSNT INC
304 E HOUSTON ST
LINDEN TX 75563-5600

cc Shelley

See reverse side for instructions on how to update your address, phone number, or email.

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorization for Electronic Payments: By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



**Manage your Card
account online at:**
[americanexpress.com/
checkyourbill](http://americanexpress.com/checkyourbill)



**For all further
inquiries,**
please call the number
on the back of your
Card.

**If your Card has been
lost or stolen,** please
call 1-800-492-4920.

International Collect:
1-336-393-1111

**Hearing Impaired
Services:**
Dial Relay 711 and
1-800-492-4920

**Large Print and Braille
Statements:**
1-800-492-4920



Customer Service
P.O. Box 53611
Phoenix, AZ
85072-3611

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
MICHELLE MOREHEAD
CSNT INC

Account Number
XXXX-XXXX-21000

Closing Date
11/28/23

Activity Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
11/13/23 PAYMENT RECEIVED - THANK YOU 11/13	04629000000	-1,399.97
11/17/23 BROOKSHIRES 43 00000 ATLANTA TX REF# 00400000419 9037967918 11/16/23 GROCERY STORES ROC NUMBER 00400000419	00400000419	292.67
11/17/23 BROOKSHIRES 43 00000 ATLANTA TX REF# 00100002475 9037967918 11/16/23 GROCERY STORES ROC NUMBER 00100002475	00100002475	21.18
10/31/23 BT*AMERICAN CANCER S KENNESAW GA REF# N1BZETX1 8002272345 10/31/23		100.00
11/04/23 DOLLARTREE 000007894 ATLANTA TX REF# 30021235666 8775308733 11/03/23 VARIETY STORES ROC NUMBER 30021235666	30021235666	7.50 ✓
11/17/23 J SMITH CORPORATION ATLANTA TX REF# 730110033219 SAL@IVANSMITH.C 11/16/23 ROC NUMBER 7301100332190001	73011003321	1,964.00
11/14/23 NEW CHAPTER COACHING COLUMBIA MO REF# NT_P0WWGGYR1 +15732289600 11/14/23		273.18
11/09/23 PIZZA HUT 40023 0000 MT. PLEASANT TX REF# 543E4B 903-572-1871 11/08/23 FOOD/BEVERAGE ROC NUMBER 543E4B		87.60 ✓
11/18/23 Residence Inn By Mar Denton TX C5 62577 62577 76210 11/18/23 ROC NUMBER C5 62577		155.21 ✓
11/18/23 Residence Inn By Mar Denton TX C5 62578 62578 76210 11/18/23 ROC NUMBER C5 62578		155.21 ✓
11/18/23 Residence Inn By Mar Denton TX C5 62579 62579 76210 11/18/23 ROC NUMBER C5 62579		155.21 ✓
10/31/23 WAL-MART SUPERCENTER ATLANTA TX REF# 330400809253 DISCOUNT STORE 10/31/23	33040080925	600.00
11/03/23 WAL-MART SUPERCENTER ATLANTA TX REF# 330700822588 DISCOUNT STORE 11/03/23	33070062258	50.75 ✓
11/15/23 WAL-MART SUPERCENTER TEXARKANA AR REF# 331900171599 DISCOUNT STORE 11/15/23	33190017159	93.32
11/15/23 WAL-MART SUPERCENTER TEXARKANA TX REF# 331900422336 DISCOUNT STORE 11/15/23	33190042233	135.27
11/16/23 WAL-MART SUPERCENTER ATLANTA TX REF# 332000872546 DISCOUNT STORE 11/16/23	33200087254	200.00 ✓
11/16/23 WAL-MART SUPERCENTER ATLANTA TX REF# 332000550667 DISCOUNT STORE 11/16/23	33200055066	485.18
11/28/23 DELINQUENCY CHARGE ON 1,847.62		55.24

Total for MICHELLE MOREHEAD

New Charges/Other Debits
Payments/Other Credits

4,831.52
-1,399.97



Remittance Account Number: **3796-566037-81008**
AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: **3796-566037-81008**
 Account Name: **CREW DYKES**
 Employee ID:
 Universal ID:

Statement Date: 10/28/2023

Previous Balance: \$1,723.47
 Cost Center:
 Spending Limit / Type: \$50,000.00 / TRN,
 \$50,000.00 / MTH

Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Service Establishment Name & Address	Ref. #	Supplier Ref.	Cardmember Ref #	Transaction Date	Processing Date	Transaction Amount
STARLINK INTERNET 06 HAWTHORNE	0073011003277			10/02/2023	10/04/2023	\$120.00
AMAZON MARKETPLACE NA PA SEATTLE WA98109	0000000000000	QNDQWE2LD	111-8125621-80018	10/05/2023	10/09/2023	\$439.98
TECHSOUP 000000001 SAN FRANCISCO	976d5c28-05			10/23/2023	10/24/2023	\$20.00
STARLINK INTERNET 06 HAWTHORNE	0073011003300			10/26/2023	10/27/2023	\$81.19
DELINQUENCY CHARGE ON 1,723.47	00000000000000			10/28/2023	10/28/2023	\$51.53

Transaction Total for CREW DYKES - 3796-566037-81008

\$2,436.17

712.70

cc Snellor

FOR ASSISTANCE CONTACT OUR PROGRAM ADMINISTRATOR CUSTOMER SERVICE UNIT -- TOLL FREE -- 1-800-492-4979
 SEND REMITTANCES TO AMERICAN EXPRESS AT: American Express CPS Remittance Processing-Suite A 20500 Belshaw Ave, Carson, CA 90746

1045 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT
 2

CHECK REGISTER FOR December 2023

Check Number	Effective Date	Vendor Name	Check Amount	Description
79091	12/06/23	ABILA	\$ 1,161.08	Software Support
79092	12/06/23	AEP-SWEPKO-EA	\$ 17,622.31	Client - Assistance
79093	12/06/23	AFLAC	\$ 1,080.06	Employee Insurance
79094	12/06/23	ARAMARK UNIFORM & CAREER APPAREL LLC	\$ 552.53	Bldg Maint - Cleaning Svcs
79095	12/06/23	BARBARA LARRY, LPC	\$ 392.50	HS Consultant
79097	12/06/23	BEN E KEITH CO	\$ 6,718.26	HS Grocery
79098	12/06/23	BI-COUNTY WATER SUPPLY CORP.	\$ 2,110.82	Client - Assistance
79099	12/06/23	BLOOMBURG WATER SUPPLY	\$ 62.20	Utilities - Water
79100	12/06/23	BOWIE CASS	\$ 4,600.00	Client - Assistance
79101	12/06/23	BRENDA DAVIS	\$ 985.12	Employee Reimbursement
79102	12/06/23	CASS COUNTY CITIZENS JOURNAL-SUN	\$ 2,250.00	Advertising
79103	12/06/23	CENTERPOINT ENERGY ENTEX	\$ 202.56	Utilities - Power
79104	12/06/23	CITY OF DAINGERFIELD	\$ 340.00	Client - Assistance
79105	12/06/23	City of Hooks	\$ 340.00	Client - Assistance
79106	12/06/23	CITY OF HUGHES SPRINGS	\$ 533.68	Utilities - City Svcs
79107	12/06/23	CITY OF JEFFERSON WATER .	\$ 587.52	Utilities - City Svcs
79108	12/06/23	CITY OF LINDEN	\$ 411.92	Utilities / Client Asst
79109	12/06/23	CITY OF LONE STAR	\$ 402.58	Client - Assistance
79110	12/06/23	CITY OF NEW BOSTON	\$ 85.04	Client - Assistance
79111	12/06/23	CITY OF PARIS	\$ 340.00	Client - Assistance
79112	12/06/23	CITY OF PITTSBURG	\$ 310.44	Utilities / Client Asst
79113	12/06/23	CITY OF WINFIELD	\$ 967.45	Client - Assistance
79114	12/06/23	CLAY ALLEN	\$ 900.15	Client - Assistance
79115	12/06/23	DAINGERFIELD - LONE STAR ISD	\$ 290.00	HS Staff Meals
79116	12/06/23	DJH PROPERTIES	\$ 1,325.00	Client - Assistance
79117	12/06/23	FEDERAL EXPRESS	\$ 31.18	Postage
79118	12/06/23	GREG'S MIRACLE MART	\$ 66.90	Vehicle - Fuel
79119	12/06/23	KIM'S CONVENIENCE STORES	\$ 75.01	Vehicle - Fuel
79120	12/06/23	LINDEN LION'S CLUB	\$ 50.00	Misc. - Fund riser
79121	12/06/23	LOLA MCGEE	\$ 717.00	HS Consultant
79122	12/06/23	MARGARETT JOHNSON	\$ 2,548.00	Client - Assistance
79123	12/06/23	MCI	\$ 67.73	Utilities - Phone / Internet
79124	12/06/23	MONICO ZAMARRIPA	\$ 650.00	Client - Assistance
79125	12/06/23	MOTE HOLDINGS, LLC	\$ 600.00	Client - Assistance
79126	12/06/23	MOUNTAIN VALLEY OF TEXARKANA	\$ 129.50	Bottle Water
79127	12/06/23	MY ALARM CENTER, LLC.	\$ 42.79	Bldg Maint - Alarm Svcs
79128	12/06/23	NIAKESHA DOUGLAS	\$ 300.00	Client - Assistance
79129	12/06/23	NORTH TEXAS TOLLWAY AUTHORITY	\$ 26.36	Vehicle - Repair
79130	12/06/23	ODP BUSINESS SOLUTIONS, LLC	\$ 840.03	Office Supplies
79131	12/06/23	RELIABLE ALARM SERVICE, LLC	\$ 45.00	Bldg Maint - Alarm Svcs
79132	12/06/23	REPUBLIC SERVICES #070	\$ 111.29	Utilities - Trash
79133	12/06/23	ROLE MODEL PROFESSIONAL DEVELOPMENT LLC	\$ 3,938.00	HS Membership
79134	12/06/23	S.W. ARKANSAS TELE. CO-OP	\$ 242.19	Utilities - Phone / Internet
79135	12/06/23	SOUTHWESTERN ELECTRIC POWER	\$ 2,112.48	Utilities - Power
79136	12/06/23	STAPLES BUSINESS CREDIT	\$ 1,917.25	Office Supplies
79137	12/06/23	TEXARKANA ISD CATERING DEPT	\$ 2,285.90	HS Staff Meals
79138	12/06/23	TEXARKANA WATER UTILITIES	\$ 449.67	Client - Assistance
79139	12/06/23	THE WOODLAND APTS L.P.	\$ 375.00	Client - Assistance
79140	12/06/23	TOSHIBA FINANCIAL SERVICES	\$ 1,167.00	Copier Rent / Copy Charges
79141	12/06/23	TRICO LUMBER CO.	\$ 17.54	Bldg Maint - Bldg Maint
79142	12/06/23	VANCO SYSTEMS, INC.	\$ 461.10	Copier Rent / Copy Charges

CHECK REGISTER FOR December 2023

Check Number	Effective Date	Vendor Name	Check Amount	Description
79143	12/06/23	VENUS HORNBuckle PETTY CASH CUSTODIAN	\$ 3.63	Petty Cash
79144	12/06/23	VERIZON WIRELESS	\$ 2,303.56	Utilities - Phone / Internet
79145	12/06/23	WASTE MANAGEMENT CORPORATE SERVICES, INC.	\$ 196.21	Utilities - Trash
79146	12/06/23	WEST STREET HOME AND AUTO	\$ 105.00	Bldg Maint - Bldg Maint
79147	12/06/23	WILLIAM MICHAEL BERRY	\$ 133.00	Bldg Maint - Bldg Maint
79148	12/06/23	WINDSTREAM	\$ 380.07	Utilities - Phone / Internet
79149	12/06/23	Void	\$ -	Spoiled Check
79150	12/06/23	Void	\$ -	Spoiled Check
79151	12/06/23	BLUE CROSS BLUE SHIELD	\$ 65.15	Employee Insurance
79152	12/06/23	TOSHIBA FINANCIAL SERVICES	\$ 550.00	Copier Rent / Copy Charges
79153	12/07/23	ADJ INVESTMENTS	\$ 1,000.00	Client - Assistance
79154	12/07/23	AEP-SWEPco-EA	\$ 4,680.39	Client - Assistance
79155	12/07/23	ATMOS ENERGY	\$ 50.59	Client - Assistance
79156	12/07/23	BOWIE CASS	\$ 639.03	Client - Assistance
79157	12/07/23	CASTLE FAMILY DENTAL	\$ 1,471.00	Client - Assistance
79158	12/07/23	CHARLES W. BOLTON SR.	\$ 2,000.00	Client - Assistance
79159	12/07/23	CITY OF DAINGERFIELD	\$ 637.85	Client - Assistance
79160	12/07/23	CITY OF WAKE VILLAGE	\$ 70.60	Client - Assistance
79161	12/07/23	DAN GRAHAM	\$ 2,000.00	Client - Assistance
79162	12/07/23	HOGAN DENTAL CLINIC	\$ 385.00	Client - Assistance
79163	12/07/23	JUST ENERGY	\$ 26.47	Client - Assistance
79164	12/07/23	PHILLIS HENSON	\$ 1,200.00	Client - Assistance
79165	12/07/23	RED RIVER COUNTY WATER SUPPLY	\$ 61.00	Client - Assistance
79166	12/07/23	RELIANT ENERGY	\$ 99.00	Client - Assistance
79167	12/07/23	SUMMIT DENTAL	\$ 140.00	Client - Assistance
79168	12/07/23	TEXARKANA WATER UTILITIES	\$ 931.00	Client - Assistance
79169	12/07/23	UNITED WE SERVE	\$ 1,125.00	Meeting Refreshments
79170	12/07/23	WINTRUST MORTGAGE A DIVISION OF BARRINGTON BANK ANI	\$ 971.27	Client - Assistance
79171	12/13/23	A & R SERVICE CENTER LLC	\$ 46.65	Vehicle - Repair
79172	12/13/23	ADP PROPERTIES	\$ 2,000.00	Client - Assistance
79173	12/13/23	ADT SECURITY SERVICES	\$ 119.97	Bldg Maint - Alarm Svcs
79175	12/13/23	AEP-SWEPco-EA	\$ 28,672.47	Client - Assistance
79176	12/13/23	AMERICAN EXPRESS	\$ 15,240.74	Travel and/or Supplies
79177	12/13/23	AREA WIDE PROPERTIES	\$ 1,400.00	Rent
79178	12/13/23	AT&T	\$ 1,009.24	Utilities - Phone / Internet
79179	12/13/23	ATLANTA ISD	\$ 700.00	Rent
79180	12/13/23	ATMOS ENERGY	\$ 938.94	Client - Assistance
79181	12/13/23	BEN E KEITH CO	\$ 3,861.87	HS Grocery
79182	12/13/23	BERNADETTE HARRIS	\$ 269.12	Employee Reimbursement
79183	12/13/23	BERNIE YANCEY PETTY CASH CUSTODIAN	\$ 94.00	Petty Cash
79184	12/13/23	BLUE CROSS BLUE SHIELD	\$ 65.15	Employee Insurance
79185	12/13/23	BLUE CROSS BLUE SHIELD	\$ 41,061.64	Employee Insurance
79186	12/13/23	BOBBY'S B&G AUTOMOTIVE INC.	\$ 136.65	Vehicle - Repair
79187	12/13/23	BOWIE CASS	\$ 10,397.07	Client - Assistance
79188	12/13/23	CENTERPOINT ENERGY	\$ 3,382.71	Client - Assistance
79189	12/13/23	CENTERPOINT ENERGY ENTEX	\$ 203.61	Utilities - Power
79190	12/13/23	CITY OF MOUNT PLEASANT	\$ 99.33	Client - Assistance
79191	12/13/23	CLUBBS PLUMBING	\$ 1,006.56	Bldg Maint - Bldg Maint
79192	12/13/23	CRUMP'S IGA	\$ 23.62	Meeting Refreshments
79193	12/13/23	CSNT ORG PAYEE	\$ 208.00	Client - Assistance
79194	12/13/23	DAINGERFIELD - LONE STAR ISD	\$ 155.00	HS Staff Meals
79195	12/13/23	ETEX TELEPHONE CORP, INC.	\$ 545.70	Utilities - Phone / Internet

CHECK REGISTER FOR December 2023

Check Number	Effective Date	Vendor Name	Check Amount	Description
79196	12/13/23	GILMER RETIREMENT, LTD	\$ 2,000.00	Client - Assistance
79197	12/13/23	GLENN B. LANIER	\$ 240.00	Rent
79198	12/13/23	GREG'S MIRACLE MART	\$ 292.97	Vehicle - Fuel
79199	12/13/23	HAMILTON PROPERTIES	\$ 216.00	Client - Assistance
79200	12/13/23	HEALTHCARE EXPRESS LLP	\$ 143.00	Pre-Employment
79201	12/13/23	HEALTHJOY LLC	\$ 945.00	Employee Insurance
79202	12/13/23	HESS OUTLET	\$ 45.00	Client - Assistance
79203	12/13/23	HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING	\$ 28.95	Bldg Maint - Alarm Svcs
79204	12/13/23	HUGHES SPRINGS ISD	\$ 1,110.40	HS Staff Meals / Rent
79205	12/13/23	Intellicorp Records	\$ 70.00	Pre-Employment
79206	12/13/23	James Jackson	\$ 4,155.00	Client - Assistance
79207	12/13/23	JARRED GILMORE & PHILLIPS, PA	\$ 13,000.00	Auditors
79208	12/13/23	LINDEN FUEL CENTER	\$ 703.21	Vehicle - Fuel
79209	12/13/23	LUMINOUS SERVICES LLC	\$ 1,382.18	Bldg Maint - Cleaning Svcs
79210	12/13/23	MARIA SOLIS	\$ 400.00	Client - Assistance
79211	12/13/23	MELODY HOUSE	\$ 301.00	HS Field Trip
79212	12/13/23	MOUNT PLEASANT HOUSING AUTHORITY	\$ 179.00	Client - Assistance
79213	12/13/23	MOUNTAIN VALLEY OF TEXARKANA	\$ 111.00	Bottle Water
79214	12/13/23	MT PLEASANT INDEPENDENT SCHOOL DIST	\$ 485.00	Client - Assistance
79215	12/13/23	MUTUAL OF OMAHA PAYMENT PROCESSING CENTER	\$ 5,900.01	Employee Insurance
79217	12/13/23	ODP BUSINESS SOLUTIONS, LLC	\$ 1,603.15	Office Supplies
79218	12/13/23	PEST-PRO SERVICES INC	\$ 500.00	Bldg Maint - Pest Control
79219	12/13/23	PITTSBURG CORNER EXPRESS	\$ 46.38	Vehicle - Fuel
79220	12/13/23	R. MORGAN, LLC	\$ 1,000.00	Rent
79221	12/13/23	RELIANT ENERGY	\$ 1,366.20	Client - Assistance
79222	12/13/23	SMALL BUSINESS ADMINISTRATION	\$ 641.00	Rent
79223	12/13/23	SOUTHWESTERN ELECTRIC POWER	\$ 434.38	Utilities - Power
79224	12/13/23	SUDDENLINK	\$ 49.53	Utilities - Phone / Internet
79225	12/13/23	TEXANA LA	\$ 8,722.00	Journal Corrections
79226	12/13/23	TEXARKANA INDEPENDENT SCHOOL DISTRICT	\$ 3,882.00	HS teaching Contract
79227	12/13/23	TEXARKANA ISD CATERING DEPT	\$ 2,975.41	HS Staff Meals
79228	12/13/23	TEXAS DEPARTMENT OF HOUSING & COMMUNITY AFFAIRS	\$ 596.20	Grant Refund
79229	12/13/23	TRICO LUMBER CO.	\$ 87.54	Bldg Maint - Bldg Maint
79230	12/13/23	TURNER DAVID K	\$ 1,000.00	Rent
79231	12/13/23	TXU-ASSISTANCE GROUP	\$ 5,591.92	Client - Assistance
79232	12/13/23	VENUS HORNBuckle PETTY CASH CUSTODIAN	\$ 6.98	Petty Cash
79233	12/13/23	WEX HEALTH, INC.	\$ 157.00	Employee Insurance
79234	12/13/23	WILLIAMS CHAPEL BAPTIST CHURCH	\$ 2,344.67	Rent
79235	12/13/23	WINDSTREAM	\$ 428.84	Client - Assistance
		Report Total	\$ 259,841.92	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 12/31/2023

Assets

CASH IN BANK CHECKING	256.97
HEAD START CHECKING	0.00
DHS MEALS CHECKING	0.00
CSBG/CEAP/WX CHECKING	0.00
WEATHERIZATION CHECKING	0.00
DISBURSEMENTS CHECKING	0.00
FEMA CHECKING	0.00
ETCOG CHECKING	0.00
OLD - CEAP CHECKING (Do Not Use)	0.00
CEAP CHECKING (Do Not Use)	0.00
PAYROLL CASH ACCOUNT	0.00
IP Grant Checking	0.00
HOUSING CHECKING	0.00
LOCAL ADMIN CHECKING	0.00
CASH DONATIONS - LINDEN	0.00
CSBG Checking	0.00
CEAP Checking	0.00
Upshur Rural Checking	0.00
TLC Checking	0.00
CSBG 2012 SP	0.00
JEFFERSON CHECKING	0.00
BECKVILLE SR. CHECKING	0.00
CARTHAGE SR. CHECKING	0.00
HALLSVILLE SR. CHECKING	0.00
MARSHALL SR. CHECKING	0.00
WESTEND CHECKING	0.00
PITTSBURG SR. CHECKING	0.00
WASKOM SR. CHECKING	0.00
NEWSOME SR. CHECKING	0.00
CEAP UB CASH ACCOUNT	0.00
SALVATION ARMY CHECKING	1,833.32
HS ARRA CHECKING	0.00
CSBG ARRA CHECKING	0.00
CHILD CARE WELLNESS CHECKING	0.00
CSBG UB CHECKING	0.00
PARENT FUND CHECKING	0.00
CBA UNITED HEALTH	0.00
CBA CIGNA HEALTH SPRING	0.00
CSBG DISCRETIONARY	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT	639.10
TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2	25,373.46
NEW DISBURSEMENT CHECKING	(28,275.06)
TEXANA CSBG A CHECKING	173,685.07
TEXANA CSBG B CHECKING	6,440.24
TEXANA CSBG DISCRETIONARY CHECKING	8,524.02
TEXANA HEAD START CHECKING	299.75
TEXANA CEAP A CHECKING	23,790.51

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 12/31/2023

TEXANA CEAP B CHECKING	3,840.47
TEXANA CBA UNITED HEALTH CARE CHECKING	0.00
TEXANA CBA CIGNA HEALTH SPRING CHECKING	0.00
TEXANA UPSHUR RURAL CHECKING	21,623.00
TEXANA TLC CHECKING	46,657.27
TEXANA LOCAL ADMINISTRATIVE CHECKING	20,123.62
TEXANA PAYROLL CASH ACCOUNT	0.00
TEXANA CLIENT FUNDS FOR SSA BENEFITS	(822.85)
TEXANA TBRA CHECKING	44,257.13
TEXANA POSTAL ACCOUNT CHECKING	119.95
TEXANA VET SERVICES NOW	31.34
TEXANA BANK YOUTH EMPOWERMENT CHECKING	20,671.68
TEXANA CSBG CARES CHECKING	3.63
TEXANA CEAP CARES CHECKING	81,947.74
TEXANA NEW PAYROLL CASH ACCOUNT	14,554.26
TEXANA EARLY HEAD START CHECKING	100.00
TEXANA CEAP ARP CHECKING	1.80
TEXANA INDIRECT COST RATE CHECKING	362,811.09
TEXANA ATMOS ENERGY 'SHARE THE WARMTH' PROGRAM CHECKING	21,668.31
TEXANA ORGANIZATION PAYEE FUNDS	2,836.00
TEXANA LOW INCOME HOUSEHOLD WATER ASSISTANCE CHECKING	34,044.23
TEXANA TEXAS HOMEOWNER ASSISTANCE FUND	0.52
ACCOUNTS RECEIVABLE - AISD	0.00
ACCOUNTS RECEIVABLE - Employee Reimbursement	0.00
ACCOUNTS RECEIVABLE - LKISD	0.00
ACCOUNTS RECEIVALBE - BISD	0.00
ACCOUNTS RECEIVABLE	0.00
GRANT RECEIVABLE	(28,516.60)
GRANT RECEIVABLE-ATC	0.00
GRANT RECEIVABLE-TIT	0.00
INDIRECT COST RECEIVABLE	84,825.18
EMPLOYEE ADVANCE	0.00
GRANTS RECEIVABLE - USDA	23,488.26
PROMISES TO GIVE	0.00
DUE FROM OTHER FUNDS	0.00
DUE FROM DHS MEALS	0.00
DUE FROM WEATHERIZATION	0.00
DUE FROM FEMA	0.00
DUE FROM ETCOG	0.00
DUE FROM CEAP	0.00
DUE FROM DHS TRANSPORTATION	0.00
DUE FROM HOUSING	0.00
DUE FROM LOCAL ADMIN	0.00
RENTAL HOME DEPOSITS	0.00
PREPAID RENT	8,504.50
Prepaid Expense	0.00
PREPAID WORKERS COMP	0.00
PREPAID INSURANCE	8,811.10

COMMUNITY SERVICES OF NORTHEAST TEXAS
Balance Sheet
As of 12/31/2023

PREPAID MAINTENANCE		0.00
	Total Current Assets	984,149.01
Long Term Assets		
PROPERTY & EQUIPMENT		2,970,070.51
LAND		0.00
BUILDINGS		0.00
EQUIPMENT		0.00
ACCUMULATED DEPRECIATION		(1,528,217.26)
	Total Assets	2,426,002.26
Current Liabilities		
ACCOUNTS PAYABLE		0.00
ACCOUNTS PAYABLE-OLD BOX		0.00
ACCOUNTS PAYABLE - REALWORLD		0.00
ACCOUNTS PAYABLE - ACCR & ADJ		0.00
ACCOUNTS PAYABLE - VALLEY		0.00
GRANT PAYABLE		0.00
NEW ACCOUNTS PAYABLE		0.00
TEXANA ACCOUNTS PAYABLE		70,221.78
STATE UNEMPLOYMENT TAXES		0.00
Sales Tax Payable		0.00
WORKERS COMP PAYABLE		0.00
SUPPLEMENTAL INSURANCE PAYABLE		8.74
EMPLOYEE PORTION HLTH INS PAYABLE		0.02
Employee Insurance Repayment		0.00
Short Term Disability Payable		(130.81)
Long Term Disability Payable		0.05
DENTAL INSURANCE PAYABLE		43.46
VISION INSURANCE PAYABLE		7.96
HSA CONTRIBUTIONS PAYABLE		0.00
CAFETERIA PLAN PAYABLE		0.00
AUL CONTRIBUTIONS PAYABLE		0.00
LIFE/DISABILITY INSURANCE		52.03
COBRA PREMIUMS PAYABLE		0.00
RETIREMENT PAYABLE		0.00
GARNISHED WAGES PAYABLE		0.00
INSURANCE W/H		0.00
MISCELLANEOUS PAYABLE		0.00
PAYROLL LIABILITIES - AUDIT		0.00
ACCRUED LIABILITIES		0.00
NOTE PAYABLE		185,080.00
DEFERRED REVENUE		0.00
RECIPROCAL ADJUSTMENT - ACCT 2000		0.00
RECIPROCAL ADJUSTMENT - ACCOUNT 2007		0.00
ACCRUED INTEREST PAYABLE		0.00
ACCRUED PAYROLL		0.00
ACCRUED VACATION		77,539.91
CONTIGENT LIABILITY		0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS
Balance Sheet
As of 12/31/2023

CONTINGENCY WX-QUESTIONED COST		0.00
DUE TO OTHER FUNDS		0.00
DUE TO HEADSTART		0.00
DUE TO DHS MEALS		0.00
DUE TO CSBG		0.00
DUE TO FEMA		0.00
DUE TO DHS TRANSPORTATION		0.00
DUE TO LOCAL ADMIN		0.00
DUE TO STATE		0.00
	Total Current Liabilities	332,823.14
Net Assets		
NET ASSETS		69,642.18
NET ASSETS - EQUIPMENT		0.00
NET ASSETS - NON FEDERAL		0.00
NET ASSETS - SFSP		0.00
NET ASSETS - CHIPS		0.00
NET ASSETS - PROPERTY		0.00
PRIOR PERIOD ADJUSTMENTS		0.00
	Total Current Net Assets	69,642.18
	Excess Revenues over Expenditures	2,023,536.94
Total Liabilities and Net Assets		2,426,002.26