

# CSNT Head Start Monthly Report

Program Year 03 2017 06CH7174/03

2017

CSNT HS Report  
Revised 2/21/17

## Attendance/Enrollment

|                                      | December | January | February | March  | April  | May    | June | July | August | September | October | November |
|--------------------------------------|----------|---------|----------|--------|--------|--------|------|------|--------|-----------|---------|----------|
| Funded Enrollment                    | 516      | 516     | 516      | 516    | 516    | 516    | NA   | NA   |        |           |         |          |
| # additional students (partnerships) | 14       | 16      | 16       | 15     | 12     | 8      | NA   | NA   |        |           |         |          |
| % with Special Needs                 | 7%       | 7%      | 8%       | 9%     | 9%     | 10%    | NA   | NA   |        |           |         |          |
| ADA Funded Enrolled* (516)           | 94%      | 95%     | 95%      | 95%    | 95%    | 93%    | NA   | NA   |        |           |         |          |
| Enrollment (w/additional students)   | 91%      | 92%     | 92%      | 92%    | 93%    | 92%    | NA   | NA   |        |           |         |          |
| Present/ Absent                      | 485/31   | 488/28  | 488/28   | 487/29 | 488/28 | 482/34 | NA   | NA   |        |           |         |          |
| * If below 85% (Why) -               | NA       | N/A     | N/A      | NA     | NA     | NA     | NA   | NA   | NA     | NA        | NA      | NA       |

## Non-Federal Share

\$932,236 \$22,308 \$909,928 2% Needed

|                  | December   | January    | February   | March      | April      | May        | June      | July      | August | September | October | November |
|------------------|------------|------------|------------|------------|------------|------------|-----------|-----------|--------|-----------|---------|----------|
| <b>\$909,928</b> | \$ 125,895 | \$ 139,165 | \$ 135,665 | \$ 133,007 | \$ 137,013 | \$ 129,121 | \$ 55,484 | \$ 54,579 | \$ -   | \$ -      | \$ -    | \$ -     |

## Admin Expenditures (including non-federal share)

| *Should not be above 15% | December  | January   | February   | March      | April      | May        | June       | July       | August | September | October | November |
|--------------------------|-----------|-----------|------------|------------|------------|------------|------------|------------|--------|-----------|---------|----------|
| <b>12%</b>               | \$ 48,210 | \$ 96,814 | \$ 133,471 | \$ 189,394 | \$ 235,524 | \$ 286,212 | \$ 354,886 | \$ 404,451 | \$ -   | \$ -      | \$ -    | \$ -     |

## Meals/Reimbursements

| \$82,568            | December | January   | February  | March     | April     | May       | June | July | August | September | October | November |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|------|------|--------|-----------|---------|----------|
| # of service days   | 14       | 20        | 19        | 18        | 19        | 19        | NA   | NA   |        |           |         |          |
| # of meals served   | 4,766    | 7,193     | 7,345     | 6,906     | 7,098     | 7,246     | NA   | NA   |        |           |         |          |
| CACFP Reimbursement | \$ 9,670 | \$ 14,611 | \$ 14,862 | \$ 14,110 | \$ 14,535 | \$ 14,780 | NA   | NA   |        |           |         |          |

## Program Monitoring

|                         | December | January | February | March | April | May | June | July | August | September | October | November |
|-------------------------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| # Child Files Reviewed  | 155      | 139     | 154      | 287   | 475   | 419 | NA   | NA   |        |           |         |          |
| # Classrooms Observed   | 14       | 19      | 78       | 70    | 91    | 93  | NA   | NA   |        |           |         |          |
| Incomes Verified        | 67       | 62      | 2        | 22    | 5     | 10  | NA   | NA   |        |           |         |          |
| # Parents Interviewed   | 15       | 5       | 5        | 5     | 5     | 5   | NA   | NA   |        |           |         |          |
| # of Staff interviewed  | 5        | 5       | 5        | 8     | 5     | 4   | NA   | NA   |        |           |         |          |
| # Bus Routes Observed   | 7        | 7       | 1        | 1     | 1     | 1   | NA   | NA   |        |           |         |          |
| # Staff Files Reviewed  | 1        | 1       | 21       | 16    | 16    | 22  | NA   | NA   |        |           |         |          |
| # Community Contacts    | 13       | 100     | 106      | 106   | 41    | 30  | NA   | NA   |        |           |         |          |
| # of Findings Corrected | 8        | 48      | 37       | 47    | 74    | 29  | NA   | NA   |        |           |         |          |

## Annual Self Assessment Findings

Date: Week of 2/13/2017 Completed

|                      | December | January | February | March | April | May | June | July | August | September | October | November |
|----------------------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| # of findings        | 1        | 1       | 11       | 11    | 11    | 11  | 11   | 11   | 0      | 0         | 0       | 0        |
| # findings corrected | 0        | 0       | 0        | 2     | 2     | 2   | 2    | 2    | 0      | 0         | 0       | 0        |
| # findings remaining | 1        | 1       | 11       | 9     | 9     | 9   | 9    | 9    | 0      | 0         | 0       | 0        |

## Program Updates

Preparing HSPPS for Electronic Conversion  
Conducting Pre-Service August 2017  
Back to School Preparations