

# Head Start

## Financial Report for the month of April 2024

(March 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$2,189,058.00	\$242,402.26	\$672,959.00	\$1,516,099.00	\$182,421.50	\$729,686.00	\$56,727.00
Fringe Benefits	\$536,319.00	\$47,435.53	\$167,673.67	\$368,645.33	\$44,693.25	\$178,773.00	\$11,099.33
Travel (4120)	\$10,000.00	\$813.73	\$3,328.30	\$6,671.70	\$833.33	\$3,333.33	\$5.03
Equipment	\$48,000.00	\$0.00	\$0.00	\$48,000.00	\$4,000.00	\$16,000.00	\$16,000.00
Supplies	\$245,000.00	\$13,910.74	\$40,651.34	\$204,348.66	\$20,416.67	\$81,666.67	\$41,015.33
Contractual	\$291,066.00	\$0.00	\$0.00	\$291,066.00	\$24,255.50	\$97,022.00	\$97,022.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$400.00	\$1,785.00	\$28,596.00	\$2,531.75	\$10,127.00	\$8,342.00
Other (4122)	\$1,040,021.00	\$141,545.00	\$294,682.59	\$745,338.41	\$86,668.42	\$346,673.67	\$51,991.08
<b>Total</b>	<b>\$4,389,845.00</b>	<b>\$446,507.26</b>	<b>\$1,181,079.90</b>	<b>\$3,208,765.10</b>	<b>\$365,820.42</b>	<b>\$1,463,281.67</b>	<b>\$282,201.77</b>
T&TA	\$40,381.00	\$1,213.73	\$5,113.30	\$35,267.70	\$3,365.08	\$13,460.33	\$8,347.03
<b>Total</b>							
USDA Reimbursements through February 2024							\$32,652.56
Estimated USDA Reimbursement for March 2024							\$10,293.02
							<u>\$325,147.35</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

Accruals: \$4.00  
 Actual year end payroll accrual \$95,000.00

<b>Further Analysis</b>	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$168,840.19	\$17,173.36	\$45,426.15	\$14,070.02	\$56,280.06	\$10,853.91
Per Child	\$9,440.53	\$960.23	\$2,539.96	\$786.71	\$3,146.84	\$606.89

IN-KIND (Non-Federal Share)				
	Needed	This month	Total	Still need
	\$1,107,557.00	\$142,120.32	\$561,501.16	\$546,055.84

# Early Head Start

## Financial Report for the month of April 2024

(March 2024 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2024</i>							
Personnel	\$146,166.00	\$14,956.84	\$40,651.77	\$105,514.23	\$12,180.50	\$48,722.00	\$8,070.23
Fringe Benefits	\$35,811.00	\$2,638.77	\$9,273.32	\$26,537.68	\$2,984.25	\$11,937.00	\$2,663.68
Travel (4120)	\$2,190.00	\$0.00	\$0.37	\$2,189.63	\$182.50	\$730.00	\$729.63
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$15,250.00	\$395.56	\$1,349.38	\$13,900.62	\$1,270.83	\$5,083.33	\$3,733.95
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$0.00	\$0.00	\$3,067.00	\$255.58	\$1,022.33	\$1,022.33
Other (4122)	\$55,465.00	\$5,329.34	\$9,319.20	\$46,145.80	\$4,622.08	\$18,488.33	\$9,169.13
<b>Total</b>	<b>\$257,949.00</b>	<b>\$23,320.51</b>	<b>\$60,594.04</b>	<b>\$197,354.96</b>	<b>\$21,495.75</b>	<b>\$85,983.00</b>	<b>\$25,388.96</b>
T&TA	\$5,257.00	\$0.00	\$0.37	\$5,256.63	\$438.08	\$1,752.33	\$1,751.96
<b>Total</b>							
USDA Reimbursements through February 2024							\$4,281.24
Estimated USDA Reimbursement for March 2024							\$1,607.46
							<u>\$31,277.66</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

### Accruals:

Actual year end payroll accrual \$5,900.00

<b>Further Analysis</b>	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$128,974.50	\$11,660.26	\$30,297.02	\$10,747.88	\$42,991.50	\$12,694.48
Per Child	\$16,121.81	\$1,457.53	\$3,787.13	\$1,343.48	\$5,373.94	\$1,586.81

<b>IN-KIND (Non-Federal Share)</b>				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$65,802.00	\$2,068.69	\$8,237.73	\$57,564.27

**Community Services of Northeast Texas, Inc.**  
*Credit Usage Report*

**Board Report -April 2024**

Sam's Club

Purchases for		-
Payment due by	Pd on	-
Balance		<u>-</u>

American Express

Purchases for December 2023 & January 2024		931.89
Payment due by ---	Pd on 03/13/2024	<u>(931.89)</u>
Balance		-

Line of Credit

Program	CEAP B	CSBG B
Highest March 2024 Balance	27,570.00	29,390.00
Current balance		29,390.00
Exp pay off date		5/31/2024

In House Line of Credit

Program	CSBG A	CSBG B	CEAP B	VSN
Highest March 2024 Balance	24,001.00	125.00	20,911.00	29,786.00
Current balance	16,165.00	17,620.00	-	36,366.00
Exp pay off date	5/31/2024	5/31/2024		5/31/2024



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD  
 CSNT INC  
 304 E. HOUSTON ST.  
 LINDEN, TX, 75563

Statement Date: 02/28/2024

Load Number: 113096  
 Remittance Account Number: 3735-966748-91000  
 Corporate ID: 102313

Account Summary

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Previous Balance	Charges (+)	Credits (-)	Other Charges (+)	Debit Adjustment (+)	Other Credits (-)	Current Due	Payments (-)	Debit Remittances for Credit Balances (+)
\$8,470.74	\$1,587.37	(\$655.48)	\$0.00	\$0.00	\$0.00	\$931.89	(\$8,470.74)	\$0.00

TERMS - PAYABLE IN FULL UPON RECEIPT PER CORPORATE CONTRACT

Payment Due Date: 03/13/2024

Account Aging Summary

Current Due	\$931.89
30 Days Past Due	\$0.00
60 Days Past Due	\$0.00
90 + Days Past Due	\$0.00

Past due

Total Due Payable in US Dollars

By: 03/13/2024

\$0.00

\$931.89

Historical Balance Summary

Month	Balance
January	\$8,470.74
December	\$9,177.90
November	\$17,088.36

CPC Statement Contains

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# AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD  
CSNT INC  
304 E. HOUSTON ST.  
LINDEN, TX, 75563

Statement Date: 02/28/2024

Load Number: 113096  
Remittance Account Number: ~~8965-9927-10231000~~  
Corporate ID: 102313

## Remittance Advice

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Account Name	Employee ID	Cost Center	Account Aging	Account Number	Balance Due
CREW DYKES			30	3796-566037-81008	\$330.00
MICHELLE MOREHEAD			60	3796-573232-41000	\$601.89
			90+	BCA Subtotal:3785-964758-91009	\$931.89

Total Accounts: 2

Remittance Account Total: \$931.89

Amount Owed (\$): \$931.89

Payment Due Date: 03/13/2024

Amount Paid (\$) \$



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD  
 CSNT INC  
 304 E. HOUSTON ST.  
 LINDEN, TX, 75563

Statement Date: 02/28/2024

Load Number: 113096  
 Remittance Account Number: 3785-964758-91009  
 Corporate ID: 102313

List of Accounts

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Account Number	Account Name	Previous Balance	Charges	Credits	Debit Adjustment (+)	Current Due	Payments	Debit Remittances
			Other Charges (+)	Other Credits (-)			(-)	For
3785-964758-91009	CREW DYKES	\$529.91	\$330.00	\$0.00	\$0.00	\$330.00	(\$529.91)	Credit Balances (+)
3796-573232-41000	MICHELLE MOREHEAD	\$7,940.83	\$1,257.37	(\$655.48)	\$0.00	\$601.89	(\$7,940.83)	\$0.00
						BCA Subtotal:	3785-964758-91009	\$931.89

Total Accounts: 2

Remittance Account Total: \$931.89

Payment Due Date: 03/13/2024

Remittance Account Number: 3755-957743-9100



# AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: **028-56027-31028**

Account Name: **CREW DYKES**

Employee ID:

Universal ID:

Statement Date: **02/28/2024**

Previous Balance: \$529.91

Cost Center:

Spending Limit / Type: \$50,000.00 / TRN,

\$50,000.00 / MTH

## Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Service Establishment Name & Address	Ref. #	Supplier Ref.	Cardmember Ref #	Transaction Date	Processing Date	Transaction Amount
TARLINK INTERNET 06 HAWTHORNE	0073011004042			02/09/2024	02/11/2024	\$120.00
TECHSOUP 000000001 SAN FRANCISCO	566055c0-a1			02/11/2024	02/12/2024	\$20.00
CORPORATE REMITTANCE RECEIVED	0005604000000			02/13/2024	02/13/2024	(\$529.91)
TECHSOUP 000000001 SAN FRANCISCO	5fe25e99-f2			02/14/2024	02/15/2024	\$70.00
HUMBLEFAX RIDGEWOOD	NT_PE6Q9XP8			02/28/2024	02/28/2024	\$120.00

Transaction Total for CREW DYKES - ~~018256027-31008~~ **\$330.00**



AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: ~~0062828222000~~  
 Account Name: MICHELLE MOREHEAD  
 Employee ID:  
 Universal ID:

Statement Date: 02/28/2024

Previous Balance: \$7,940.83  
 Cost Center:  
 Spending Limit / Type: \$50,000.00 /TRN,  
 \$50,000.00 /MTH

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

Transaction Details

Service Establishment Name & Address	Ref. #	Supplier Ref.	Cardmember Ref #	Transaction Date	Processing Date	Transaction Amount
RESIDENTS INN DENTON DENTON TX76210	000000000000	C5 65131	65131	02/10/2024	02/10/2024	\$161.00
RESIDENTS INN DENTON DENTON TX76210	000000000000	C5 65129	65129	02/10/2024	02/10/2024	\$161.00
RESIDENTS INN DENTON DENTON TX76210	000000000000	C5 65130	65130	02/10/2024	02/10/2024	\$161.00
CORPORATE REMITTANCE RECEIVED	0005604000000			02/13/2024	02/13/2024	(\$7,940.83)
SOUTHWEST AIRLINES ( DALLAS	5262256562858			02/13/2024	02/14/2024	\$1.16
SOUTHWEST AIRLINES ( DALLAS	5262256562859			02/13/2024	02/14/2024	\$1.16
OMNI BARTON CREEK OM AUSTIN	0070211200500			02/19/2024	02/20/2024	\$327.74
OMNI BARTON CREEK OM AUSTIN	0070211200600			02/19/2024	02/20/2024	\$327.74
CAMBRIA HOTEL AUSTIN AUSTIN	0012108446000			02/21/2024	02/21/2024	\$29.97
OMNI BARTON CREEK RE AUSTIN	0000020702000			02/23/2024	02/24/2024	(\$655.48)
OMNI BARTON CREEK RE AUSTIN	0000021510000			02/27/2024	02/28/2024	\$43.30
OMNI BARTON CREEK RE AUSTIN	0000022270000			02/27/2024	02/28/2024	\$43.30

Transaction Total for MICHELLE MOREHEAD - 6282828222000 \$601.89



# HEAD START and EHS NUTRITION PROGRAM

April 2024 Financial Report

For the month of March 2024

## CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	8,321.64	43,861.83
Administrative Labor		1,917.39	7,153.44
Food		12,377.93	61,914.58
Supplies & Equipment		1,713.13	5,171.67
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		1.16	151.16
Other		-	0.00
Total	\$	24,331.25	\$ 118,252.68

TDHS REVENUE		11,900.48	79,284.93
		(Income Starts October 2023)	