



Community Services of Northeast Texas, Inc.



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

Board Meeting

April 25, 2018 @ 12:00 Noon

304 E Houston, Linden, Texas 75563

Brant Allen, Board Chairman • Dan 'Lucky' Boyd, CCAP, NCRT, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Minutes from 03/28/18 ☺

4. Approval of Agenda ☺

5. Chairman's Comments and Recognitions

6. Training/Presentations

A. Auditor Neil Phillips will be presents Audit for 2017 (Org Std 8.1)

B. Head Start Roles and Responsibilities for Governing Board – Berny Harris (Org Std 5.8)

7. Committee Reports and Information

A. Planning & Evaluation – No current report required

B. Personnel – No current report required

C. Finance – Audit review – report in form of a motion Action Item C

D. Executive – This committee meets only when necessary

E. Nominating – This committee must meet in August

F. ByLaws – No current report required

The Chair may make changes to committee rosters and/or develop new committees.

8. Action Items

A. Seat new board member(s), if any ☺

B. Approve Consent Agenda ☺

1) Human Resources Report (Org. Std. 5.9)

2) Service Department Report Transportation Report (Org. Std. 5.9)

3) Head Start Report (Org. Std. 5.9)

4) Community Services (Org. Std. 5.9)

C. Receive motion from Finance Committee – Discuss and/or Approve Audit (Org Std 8.4)

D. Discuss/Approve 2018 Self-Assessment Report ☺

E. Discuss/Approve \$550 in Kitchen Supplies Line item Head Start Grant #06CH7174/04 for the disposition of Kitchen equipment less than \$5000☺

F. Discuss/Approve ERSEA Committee meeting recommendations☺

a. selection criteria

b. medical/dental home

c. receipt of handbook

- d. family partnership profile
- e. family outcomes

9. Staff Reports

A. Financial ReportOrg. Std 8.7.....Shelley Mitchell

10. Executive Director’s Report

A. Executive Director Comments

11. Discussion Items

A. None

12. Audience Comments

13. Executive Session

A. Executive Director’s Evaluation (Org Std 7.4) / Compensation Review (Org Std 7.5)

B. Valley Services

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

14. Required Action from Executive Session

15. Adjourn Board Meeting

☒ Requires Board Vote