



Community Services of Northeast Texas, Inc.



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

Community Services of Northeast Texas, Inc
MINUTES
Board Meeting
April 25, 2018 - 12:00 Noon
304 E Houston, Linden, Texas 75563

Board Members Present

Reagan Lee

Representing Linden-Kildare CISD, Private Sector

Judge Lynda Munkres

Morris County Judge, Public Sector

Lisa Martin

Democratically selected by Hughes Springs Housing Authority, Poverty Sector

Dr. Arcolia Jenkins

Representing Creating Opportunities in Marion County, Private Sector

Gus Gustafson

Representing Linden Economic Development Corporation

Brant Allen, Chairman

Democratically selected by New Boston Housing Authority, Poverty Sector

Ross Hyde, Vice-Chairman

Representing State Representative, Gary VanDeaver, Public Sector

Stacia Waters

Democratically selected by Atlanta Property Management, Poverty Sector

April Bennett

Democratically selected by Head Start Policy Council, Poverty Sector

Brenda Swisher, Secretary

Representing Cass County Mayor Clarence Burns, Public Sector

Donna Early, Treasurer

Representing Cass County Judge Becky Wilbanks, Public Sector

Board Members Absent

Kimberly Cook

Representing Woodforest Bank, Private Sector

Board Minutes Checklist:

Organizational Standard 1.1

Number of low-income persons participating: Two

Is Policy Council represented? Yes No

Is the Policy Council representative low-income? Yes No

Is there an attorney on the board? Yes No

Is a contract in place for an attorney: Yes No

Is there an early child expert on the board? Yes No

Is there a finance expert on the board? Yes No

Were minutes submitted from advisory groups? Yes No

Were minutes submitted from committee meetings? Yes No

Were any of the following discussed during the meeting?

Recruitment documents Yes No

Solicitation materials Yes No

Final board membership list Yes No

Did a low-income person participate in the development of services? Yes No

Did a low-income person participate in the provision of services? Yes No

Did a low-income person participate in the needs assessment process? Yes No

Organizational Standard 3.5

Did the Board formally accept the Community Assessment? Yes No

CALL TO ORDER

Brant Allen, Chairman called the meeting to order at **12:10 p.m.**

Quorum: established by Dan Boyd, Executive Director, **eleven** of twelve members present

MINUTES

Motion: Judge Lynda Munkres moved to approve the March 28, 2018 minutes

Second: Dr. Arcolia Jenkins

All in favor voted aye, none opposed, the motion carried unanimously

AGENDA

Motion: Stacia Waters, Parliamentarian moved to approve the minutes

Second: Donna Early, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Chairman reminded everyone who has not submitted Dan's Evaluation to Brant to do so.

TRAINING / PRESENTATIONS

Neil Phillips with Jarred, Gilmore, Phillips CPA Firm who was procured in 2015 presented CSNT's audit for 2017. (Org. Std. 8.1, 8.3, 8.5)

Head Start Roles and Responsibilities for Governing Board – presented by Berny Harris (Org. Std.5.8)

COMMITTEE REPORTS

- A. Planning & Evaluation – (Chair reminds members that the entire board is a member of this committee, also known as the Strategic Planning Committee)
- B Personnel – This committee should meet in July to approve job descriptions, pay scales, etc.
- C Finance – Finance Committee met at 11:41am, to discuss the audit
- D Executive – This committee meets only when necessary, usually because of succession.
- E Nominating – This committee must meet in August.
- F ByLaws – No Action Yet

The Chair may make changes to committee rosters/develop new committees.

Action Items

April Bennett left at 1:15pm, still had quorum, (10 of 12)

A. Seat New Board Member(s) CSNT has a full Board of 12 members

B. Approve Consent Agenda

1. Human Resources Report (Org. Std. 5.9)
2. Service Department Reports (Org. Std. 5.9)
3. Head Start Report (Org. Std. 5.9)
4. Community Services and Nutrition Reports (Org. Std.5.9)

Motion: Donna Early, Treasurer moved to accept the Consent Agenda
Second: Dr. Arcolia Jenkins

When asked, Board stipulated that no further discussion needed on consent items and no item to remove.
All in favor voted aye, none opposed, the motion carried unanimously.

C. Received motion from Finance Committee-Discuss/Approve Audit (Org. Std. 8.4)

Motion was made from the Finance Committee to formally receive and accept the annual audit.

Motion: Donna Early, Treasurer
Second: Judge Lynda Munkres
All in favor voted aye, none opposed, the motion carried unanimously

D. Discuss/Approve 2018 Self-Assessment Report

Motion: Gus Gustafson
Second: Lisa Martin
All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve \$550 in kitchen supplies line item Head Start Grant #06CH7174/04 for the disposition of kitchen equipment less than \$5000

Motion: Stacia Waters, Parliamentarian
Second: Donna Early, Treasurer
All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve ERSEA committee meeting recommendations

- a. Selection criteria
- b. Medical/Dental Home
- c. Receipt of handbook
- d. Family partnership profile
- e. Family outcomes

Motion: Judge Lynda Munkres
Second: Gus Gustafson
All in favor voted aye, none opposed, the motion carried unanimously

STAFF REPORTS

A. Financial Report – Prepared and presented by Shelley Mitchell (Org Std. 8.7)

EXECUTIVE DIRECTOR'S REPORT

- A. Executive Director Comments – Acknowledged April is Volunteer Appreciation Month and each member was given a token of appreciation. Discussed replacement for Reagan Lee, our Linden High School representative. Discussed TBRA and Payee Programs. And last sharing the news of being granted a \$300K Veterans Assistance Grant awarded, effective July 1, 2018.

DISCUSSION ITEMS

None

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

Board went in Executive Session at 2:16pm, motion made by Ross Hyde, Vice-President

No Vote Required

- A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

ADJOURN

Motion made to adjourn the meeting by Dr. Arcolia Jenkins and second by Gus Gustafson at 1:30pm.

Approved by: _____, on _____, 2018
(Board Secretary) (Date)

Board Meeting

May 30, 2018 @ 12:00 Noon

304 E Houston, Linden, Texas 75563

Brant Allen, Board Chairman • Dan 'Lucky' Boyd, CCAP, NCRT, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Minutes from 04/25/18 ☒

4. Approval of Agenda ☒

5. Chairman's Comments and Recognitions

6. Training/Presentations

- A. Daingerfield/Hughes Springs Head Start Video
- B. Training - Berny Harris

7. Committee Reports and Information

- A. Planning & Evaluation – No current report required
- B. Personnel – No current report required
- C. Finance – No current report required
- D. Executive – This committee meets only when necessary
- E. Nominating – This committee must meet in August
- F. ByLaws – No current report required

The Chair may make changes to committee rosters and/or develop new committees.

8. Action Items

A. Seat new board member(s), if any ☒ Full board of 12 (OS 5.1)

B. Approve Consent Agenda ☒

- 1) Community Services Report(OS 5.9)
- 2) Human Resources Report (OS 5.9)
- 3) Service Department Report and Transportation Report (OS 5.9)

C. Discuss/Approve Head Start Cost of Living Allowance (COLA) Grant ☒

#06CH7174/04 – Total amount \$121,885 (\$97,508 funds and \$24,377 non-federal share)

D. Discuss/Approve 2018-2019 Head Start Calendars ☒

- a. Atlanta
- b. Bloomburg
- c. Daingerfield
- d. Hughes Springs
- e. Linden
- f. Naples
- g. New Boston
- h. Pittsburg
- i. Texarkana

E. Discuss/Approve 2018-2019 USDA/CACFP Contract ☒

- F. Discuss/Approve 2018-2019 Nutrition Menus ☼**
- G. Discuss/Approve Updated 2016 Annual Report ☼**
- H. Discuss/Approve 2018-2019 Campus Operating Manual ☼**

9. Staff Reports

- A. Financial Report(OS 8.7).....Shelley Mitchell
- B. Head Start Report(OS 5.9).....Bernadette Harris

10. Executive Director’s Report

- A. Executive Director Comments

11. Discussion Items

- A. 2017-2018 Circle Assessment Wave 3 Data
- B. 2017-2018 Frog Street Wave 3 Data
- C. CLASS Spring 2018 Data
- D. 2017-2018 Circle Assessment School Readiness Performance Data
- E. 2017-2018 Frog Street School Readiness Performance Data

12. Audience Comments

13. Executive Session

A. Executive Director’s Evaluation (Org Std 7.4) / Compensation Review (Org Std 7.5)

- A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality
- B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

14. Required Action from Executive Session

15. Adjourn Board Meeting

☼ Requires Board Vote

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
Community Services Block Grant Performance Report

Subrecipient: Community Services of Northeast Texas, Inc.
 Vendor ID: 17512320809
 Contract: 61180002852
 Contract Term: January 1, 2018 - December 31, 2018
 Contract Amount: \$ 207,148.00

Address: PO Box 427
 LINDEN, TX 75563
 Report Date: April 2018
 Report Type: Monthly
 CFDA #: 93.569

Module 4. Section A. Individual and Family National Performance Indicators (NPIs)
 1. Employment Indicators (FNPI 1)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)			III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative				
a. The number of unemployed youth who obtained employment to gain skills or income.	0	0	0	0	0	0	0	0.00	0.00		
b. The number of unemployed adults who obtained employment (up to a living wage).	1	0	2	10	1	0	1	50.00	10.00		
c. The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	1	0	2	5	1	0	1	50.00	20.00		
d. The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage)	0	0	1	5	0	0	0	0.00	0.00		
e. The number of unemployed adults who obtained employment (with a living wage or higher).	0	0	0	5	0	0	0	0.00	0.00		
f. The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	0	0	0	3	0	0	0	0.00	0.00		
g. The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	0	0	0	3	0	0	0	0.00	0.00		
h. The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	0	0	1	5	0	0	0	0.00	0.00		
1. Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.	0	0	1	3	0	0	0	0.00	0.00		
2. Of the above, the number of employed participants who increased income from employment through hours worked increase.	0	0	0	3	0	0	0	0.00	0.00		
3. Of the above, the number of employed participants who increased benefits related to employment.	0	0	0	3	0	0	0	0.00	0.00		

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2. Education and Cognitive Development (FNPI 2)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative		Monthly	Adjusted	Cumulative		
a. The number of children (0 to 5) who demonstrated improved emergent literacy skills.	4	0	539	535	4	0	539	100.00	100.75
b. The number of children (0 to 5) who demonstrated skills for school readiness.	4	0	539	535	4	0	539	100.00	100.75
c. The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	4	0	539	0	4	0	539	0.00	0.00
1. Early Childhood Education (ages 0-5)	4	0	539	535	4	0	539	100.00	100.75
2. 1st grade-8th grade	0	0	0	0	0	0	0	0.00	0.00
3. 9th grade-12th grade	0	0	0	0	0	0	0	0.00	0.00
d. The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	4	0	540	0	4	0	539	0.00	0.00
1. Early Childhood Education (ages 0-5)	4	0	540	535	4	0	539	99.81	100.75
2. 1st grade-8th grade	0	0	0	0	0	0	0	0.00	0.00
3. 9th grade-12th grade	0	0	0	5	0	0	0	0.00	0.00
e. The number of parents/caregivers who improved their home environments.	0	0	0	0	0	0	0	0.00	0.00
f. The number of adults who demonstrated improved basic education.	4	0	522	5	4	0	522	100.00	10440.00
g. The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	0	0	7	25	0	0	7	100.00	28.00
h. The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	0	0	2	20	0	0	0	0.00	0.00
i. The number of individuals who obtained an Associate's degree.	0	0	1	20	0	0	0	0.00	0.00

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2. Education and Cognitive Development (FNPI 2)

j.	The number of individuals who obtained a Bachelor's degree.	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative		Monthly	Adjusted	Cumulative		
		0	0	1	5	0	0	0.00	0.00	

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3. Income and Asset Building (FNPI 3)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a. The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	240	0	593	34	241	0	241	40.64	708.82
b. The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	0	0	0	0	0	0	0	0.00	0.00
c. The number of individuals who opened a savings account or IDA.	0	0	0	0	0	0	0	0.00	0.00
d. The number of individuals who increased their savings.	0	0	0	0	0	0	0	0.00	0.00
e. The number of individuals who used their savings to purchase an asset.	0	0	0	0	0	0	0	0.00	0.00
f. 1. Of the above, the number of individuals who purchased a home.	0	0	0	0	0	0	0	0.00	0.00
f. The number of individuals who improved their credit scores.	0	0	0	0	0	0	0	0.00	0.00
g. The number of individuals who increased their net worth.	0	0	0	0	0	0	0	0.00	0.00
h. The number of individuals engaged with the Community Action Agency who report improved financial well-being.	0	0	2	17	0	0	2	100.00	11.76

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4. Housing (FNPI 4)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)		III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative			
a. The number of households experiencing homelessness who obtained safe temporary shelter.	3	0	5	5	3	0	5	100.00	100.00	
b. The number of households who obtained safe and affordable housing.	1	0	6	30	1	0	3	50.00	10.00	
c. The number of households who maintained safe and affordable housing for 90 days.	0	0	5	30	0	0	2	40.00	6.67	
d. The number of households who maintained safe and affordable housing for 180 days.	0	0	3	30	0	0	0	0.00	0.00	
e. The number of households who avoided eviction.	0	0	7	5	0	0	7	100.00	140.00	
f. The number of households who avoided foreclosure.	0	0	0	0	0	0	0	0.00	0.00	
g. The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	0	0	0	0	0	0	0	0.00	0.00	
h. The number of households with improved energy efficiency and/or energy burden reduction in their homes.	138	0	153	50	138	0	153	100.00	306.00	

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5. Health and Social/Behavioral Development (FNPI 5)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a. The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	5	0	523	535	5	0	523	100.00	97.76
b. The number of individuals who demonstrated improved physical health and well-being.	4	0	6	50	4	0	6	100.00	12.00
c. The number of individuals who demonstrated improved mental and behavioral health and well-being.	4	0	19	25	4	0	19	100.00	76.00
d. The number of individuals who improved skills related to the adult role of parents/caregivers.	4	0	524	510	4	0	522	99.62	102.35
e. The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	0	0	0	0	0	0	0	0.00	0.00
f. The number of seniors (65+) who maintained an independent living situation.	0	0	0	0	0	0	0	0.00	0.00
g. The number of individuals with disabilities who maintained an independent living situation.	0	0	0	0	0	0	0	0.00	0.00
h. The number of individuals with chronic illness who maintained an independent living situation.	0	0	0	0	0	0	0	0.00	0.00
i. The number of individuals with no recidivating event for six months.	0	0	0	0	0	0	0	0.00	0.00
1. Youth (ages 14-17)	0	0	0	0	0	0	0	0.00	0.00
2. Adults (ages 18+)	0	0	0	0	0	0	0	0.00	0.00

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6. Civic Engagement and Community Involvement Indicators (FNPI 6)

	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
	Monthly	Adjusted	Cumulative		Monthly	Adjusted	Cumulative		
a. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	0	0	11	15	0	0	11	100.00	73.33
1. Of the above, the number of Community Action program participants who improved their leadership skills.	0	0	11	15	0	0	11	100.00	73.33
2. Of the above, the number of Community Action program participants who improved their social networks.	0	0	11	15	0	0	11	100.00	73.33
3. Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	0	0	11	15	0	0	11	100.00	73.33

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7. Outcomes Across Multiple Domains (FNPI 7)

a.	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative		Monthly	Adjusted	Cumulative		
		421	0	1388	550	422	0	1015	73.13	184.55

2018 County Service Report

Delta County		January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$		\$ -	\$ 1,207.00	\$ 1,539.00	\$ 1,343.00									\$ 4,089.00
Total Individuals Served by CSBG TOP and CEAP		0	3	9	7									0
Non CSBG and CEAP Total \$		\$ 1,002.29	\$ 316.26	\$ 765.79	\$ 427.74									\$ 2,512.08
Total Individuals Served by Non CSBG TOP and CEAP		4	2	4	3									0
Total Individuals Served with Donated Goods		0	0	0	0									0
Total Individuals Served by TBRA		0	0	0	0									0
Total Individuals Served		4	5	13	10	0	0	0	0	0	0	0	0	32

Hopkins County		January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$		\$ -	\$ 8,057.00	\$ 11,828.00	\$ 7,037.00									\$ 26,922.00
Total Individuals Served by CSBG TOP and CEAP		0	20	70	25									0
Non CSBG and CEAP Total \$		\$ 520.53	\$ 2,709.79	\$ 576.58	\$ 1,468.23									\$ 5,275.13
Total Individuals Served by Non CSBG TOP and CEAP		4	7	4	7									0
Total Individuals Served with Donated Goods		0	0	0	0									0
Total Individuals Served by TBRA		0	0	0	0									0
Total Individuals Served		4	27	74	32	0	0	0	0	0	0	0	0	137

Rains County		January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$		\$ -	\$ 2,429.00	\$ 4,403.00	\$ 917.00									\$ 7,749.00
Total Individuals Served by CSBG TOP and CEAP		0	6	16	3									0
Non CSBG and CEAP Total \$		\$ 169.37	\$ 140.78	\$ -	\$ 3									\$ 310.15
Total Individuals Served by Non CSBG TOP and CEAP		1	1	0	0									0
Total Individuals Served with Donated Goods		0	0	0	0									0
Total Individuals Served by TBRA		0	0	0	0									0
Total Individuals Served		1	7	16	3	0	0	0	0	0	0	0	0	27
All Counties Total		131	464	1216	1152	0	0	0	0	0	0	0	0	2963

NOTE:
 CSBG:
 TOP:
 CEAP
 TBRA:

Community Service Block Grant
 Transitioning Out of Poverty
 Comprehensive Energy Assistance Program
 Temporary Based Rental Assistance Program



Human Resources Report

Submitted by: Charlotte Hall - Human Resources Director

Total Employee Count 123 as of 5/9/18

	Total Employees	Full Time Includes alloc	Part Time Regular Emp	Sub/Temp	Information
Head Start	109	96	2	11	1 Term
CSBG/CEAP	14	12	2	0	No change

Employee Attendance Report	Personal Leave Used	LWOP Used	Total Hours Absent	Information
Head Start Staff	301.00	176.25	477.25	Unfilled Positions 5
Pay Period 3/18/18 to 3/3/18				
Hours worked by Subs 289.75				
CSBG/CEAP Staff	58.25	12.00	70.25	Unfilled Positions 0
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period			0	
Resulting in time lost: 0		Requiring medical attention: 0		
Head Start Staff	383.50	193.25	576.75	Unfilled Positions 3
Pay Period 4/1/18 to 4/14/18				
Hours worked by Subs 250.50				
CSBG/CEAP Staff	54.75	22.00	76.75	Unfilled Positions 0
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period			0	
Resulting in time lost: 0		Requiring medical attention: 0		
Total Hours Absent Both Pay Periods	797.50	403.50		

LWOP Savings	\$ 5,245.50	\$ 13.00	403.50	\$13.00 average hourly rate
HS Sub Usage Expense	\$ 4,403.04	\$ 8.15	540.25	\$8.15 average hourly sub rate
Savings for both periods	\$ 842.46			

Change in Potential Liability with Leave Earned and Used \$ 3,653.65

Monthly Vehicle Cost Summary

MARCH 2018

By Program

	Fuel	Repairs	
CBA-CIGNA	-	-	
CSBG	640.62	62.81	
DADS	-	-	
CBA-UNITED	-	-	<u>703.43</u>

By Location

	Fuel	Repairs	
Jefferson	233.33	27.12	
Linden	407.29	17.00	
Marshall	-	18.69	
Pittsburg	-	-	<u>703.43</u>

By Vehicle

#	Fuel	Repairs	Total	Location
801	60.69	0	60.69	Linden
838	-	-	-	Linden
850	-	-	-	Linden
852	-	-	-	Marshall
855	-	-	-	Marshall
860	-	-	-	Linden
861	-	-	-	Jefferson
867	-	-	-	Pittsburg
877	-	-	-	Linden
879	86.02	6.93	92.95	Jefferson
880	-	12.69	12.69	Jefferson
881	14.00	7.50	21.50	Jefferson
882	-	13.45	13.45	Marshall
883	-	5.24	5.24	Marshall
884	322.50	-	322.50	Linden
885	39.70	-	39.70	Jefferson
886	93.61	-	93.61	Jefferson
887	24.10	17.00	41.10	Linden
			<u>703.43</u>	

Service Department Report

April 25, 2018

Service Department

Department makeup

8 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport: 68.14

Transportation Costs:

	Children	Staff		Children	Staff
Vehicle Maintenance cost(Campus)		0.00	YTD =		105.19
Vehicle Maintenance cost (Buses)	1089.32		YTD =	2686.37	
Vehicle Maintenance cost (Exec. Office)		114.83	YTD =		427.97
Vehicle fuel cost (Gas Campus)	527.86	117.10	YTD =	1234.03	388.51
Vehicle fuel cost (Exec. Office)		796.62	YTD =		2061.10
Vehicle fuel cost (Diesel)			YTD =	173.84	
Vehicle insurance cost (Buses)	1106.58		YTD =	3319.74	
Vehicle driver cost buses	2454.62		YTD =	7363.86	
Total transportation cost:	5178.38	1028.55			
Total number transported:	76	138			

2018 Head Start Cost of Living Adjustment

Grant #06CH7174/04 Supplement

Detailed Justification

Every employee paid out of the Head Start Grant will receive at least a 2.6% COLA increase in their wages except the Executive Director. This salary is negotiated on a regular basis with the Governing Board. The remaining \$9,986 will be used to hire a Head Start Office Coordinator. By adding this additional position, the Program Manager will be able to assume more of the responsibility for analyzing program data for quality and improvement during the grant project period.

An additional \$764 was added to the Training and Technical Assistance Line-Item. These additional funds will be used for purchasing supplies for staff trainings and professional development activities.

Base Pay Scale

Attached is a copy of the Base Pay Scale (17 Position Base-Rates Increased)

2.6% COLA Budget Justification Narrative

Grantee #06CH7174/04

Section 1: Budget and Budget Justification Narrative

Personnel (\$77,398): CSNT Head Start employs an estimated 94 full-time and allocated employees that implement the Head Start Program at nine campuses located in four rural Northeast Texas Counties.

All employees will receive at least 2.6% COLA except the Executive Director. This salary is negotiated with the Governing Board and was recently increased. (See Additional Supporting Documents: CSNT Head Start Salaries & Fringe, Base Salary Scale and Employee Compensation Cap)

Fringe Benefits (\$19,346): The estimated amount that will be paid for fringe benefits is based on 25% of the total spent for personnel. This amount includes health, dental and vision insurance as well as FICA related expenses. This amount also includes the estimated costs in Health Insurance premiums that will be paid by the program. Expenses in the “Other” box below are for the Employees Assistance Program and “Fresh Bennies,” an on-line benefit program. Listed below are the estimated percentages:

7.65%	2.33%	11.58%	0.08%	1.35%	1.97%	0.04%
FICA	UIC	Health	Life	Vis/Dent	W/C	Other

Other (\$764): Estimated amount that will be used to provide supplies for professional development trainings and activities.

NON-FEDERAL RESOURCES (**\$24,377**)

LISTED BELOW ARE THE TYPES OF NON-FEDERAL SHARE AND THE VALUE FOR EACH CATEGORY

1. **Total Personnel/Fringe – \$ (Personnel \$22,573 & Fringe \$1,804)**

Personnel – GABI Line-item \$22,382

4 School Nursing Assistants spend one-fourth of their time working with Head Start Children and parents

Average ISD Administrative Salary \$22,707 (fourth=\$5,677)

\$5,677 (fourth of salary) X 4 Admin. Assts. = \$22,708

\$22,708 X 25% fringe = \$5,677

\$22,708 + \$5,677 = \$28,385

Fringe – GABI Line-Item \$1,804



Office of Head Start

06CH7174 - COMMUNITY SERVICES OF NORTHEAST TEXAS, INC.
FY2018 - 12/01/2017-11/30/2018 - Supplement

Head Start - Summary

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Line Item Budget Total	\$96,744	\$764	\$24,377	94.78

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Personnel Total	\$77,398	\$0	\$22,573	94.78

Personnel: Child Health and Development Personnel

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Program Managers and Content Area Experts	\$8,385	\$0	\$0	10
Teachers / Infant Toddler Teachers	\$12,792	\$0	\$0	17
Teacher Aides and Other Education Personnel	\$15,494	\$0	\$0	25
Health / Mental Health Services Personnel	\$1,548	\$0	\$22,573	2
Disabilities Services Personnel	\$886	\$0	\$0	1
Nutrition Services Personnel	\$2,579	\$0	\$0	5
Total	\$41,684	\$0	\$22,573	60

Personnel: Family and Community Partnership Personnel

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Program Managers and Content Area Experts	\$926	\$0	\$0	1
Other Family and Community Partnerships Personnel - Family Service Workers	\$10,462	\$0	\$0	14.75
Total	\$11,388	\$0	\$0	15.75

Personnel: Program Design and Management Personnel

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Head Start / Early Head Start Director	\$1,835	\$0	\$0	1
Managers - Program Manager	\$788	\$0	\$0	1

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Clerical Personnel	\$11,204	\$0	\$0	1.96
Fiscal Personnel	\$3,158	\$0	\$0	3.44
Other Administrative Personnel - Human Resources Director	\$801	\$0	\$0	0.85
Total	\$17,786	\$0	\$0	8.25

Personnel: Other Personnel

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Maintenance Personnel	\$4,457	\$0	\$0	7.64
Transportation Personnel	\$797	\$0	\$0	1.35
Other Personnel - Program Monitor	\$675	\$0	\$0	1
Other Personnel - Project Coordinator	\$611	\$0	\$0	0.79
Total	\$6,540	\$0	\$0	10.78

Fringe Benefits

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Social Security (FICA), State Disability, Unemployment (FUTA), Worker's Compensation, State Unemployment Insurance (SUI)	\$9,248	\$0	\$1,804	
Health / Dental / Life Insurance	\$10,066	\$0	\$0	
Retirement	\$32	\$0	\$0	
Total	\$19,346	\$0	\$1,804	

Other

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Training or Staff Development	\$0	\$764	\$0	

Direct Costs

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Direct Costs Total	\$96,744	\$764	\$24,377	94.78



Office of Head Start

06CH7174 - COMMUNITY SERVICES OF NORTHEAST TEXAS, INC.
FY2018 - 12/01/2017-11/30/2018 - Supplement

Head Start - Budget Categories

<i>Budget Category</i>	<i>Program Operations</i>	<i>Training Technical Assistance</i>	<i>Non-Federal Share</i>
Personnel	\$77,398	\$0	\$22,573
Fringe Benefits	\$19,346	\$0	\$1,804
Travel	\$0	\$0	\$0
Equipment	\$0	\$0	\$0
Supplies	\$0	\$764	\$0
Contractual	\$0	\$0	\$0
Construction	\$0	\$0	\$0
Other	\$0	\$0	\$0
Total Direct Charges	\$96,744	\$764	\$24,377
Indirect Charges	\$0	\$0	\$0
Total	\$96,744	\$764	\$24,377

Note: This report only includes values specified in the Budget tab.

2018-2019 Calendar



Atlanta Head Start



Student Days:
Full Day—7:30-3:20

Student Days-1267 hrs

Staff Training/ Students out

- August 1-17
- Oct. 12
- Dec. 21

Early Release

- December 20
- May 23

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 21-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break- March 11-15

Weather Days

- April 19
- May 24

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 29
CD, FSW & Custodian—
May 31
Specialists, Managers
& Monitors -
June 10

Campus Director:
Catherine Early

Family Services:
Erin Coats
Angela Thompson

Contact Number:
(903)796-4119
(903)796-4118

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 20

School Ends: May 23

2018-2019 Calendar



Bloomburg Pre-K Academy



Student Days:
Full Day—7:30-2:30

Student Days-1204 hrs

Staff Training/ Students out

- August 1-14
- Oct. 8
- Dec. 19
- Mar. 17
- Jan 28, 29

Staff Work Days/Students out

- Nov. 15,16
- Dec. 20

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 20-Jan. 4
- Martin Luther King— Jan. 21
- President's Day—Feb. 18
- Spring Break - Mar 11-15
- Memorial Day - May 27

Weather Days

- Mar. 8
- April 19

Preservice
August 7-10

Staff Last Work Day

T, TA, Cook -
May 28
CD, FSW & Custodian—
May 30
Specialists, Managers
& Monitors -
June

Campus Director:
Candie Harris

Family Services:
Candie Harris

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4						1		1	2	3	4	5	6	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4						1		1	2	3	4	5	6	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 15

School Ends: May 22

2018-2019 Calendar



Daingerfield-Lone Star Head Start



Student Days:
Full Day—7:50-3:15

Student Days-1297 hrs

Staff Training/ Students out

- August 1-18
- Oct. 1
- Nov. 19, 20, 21
- Feb. 25

Early Release

- Dec. 19
- May 24

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 23-24
- Christmas - Dec. 20-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Good Friday - Apr. 19
- Memorial Day - May 27

Weather Days

- April 22
- May 28, 29

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 30
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -
June 10

Campus Director:
NaTash White

Family Services:
MaRenda Traylor

Contact Number:
(903)645-2901

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 20

School Ends: May 24

2018-2019 Calendar



Hughes Springs Head Start



Student Days:

Full Day—7:15-3:00

Student Days-1297 hrs

Staff Training/ Students out

- July 30-Aug 17
- Oct. 1
- Nov. 2
- Jan. 7
- Feb. 18
- April 5

Early Release

- December 20
- May 23

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 24-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Holiday-April 19
- Memorial Day - May 27

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 29
CD, FSW & Custodian—
May 31
Specialists, Managers
& Monitors -
June 10

Campus Director:
NaTash White

Family Services:
Rachel Sprague-Morano
Bobbie Summers

Contact Number:
(903) 639-1914
(903) 639-1784

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 16

School Ends: May 23

2018-2019 Calendar



Linden-Kildare Head Start



Student Days:
Full Day—7:30-3:15

Student Days-1297 hrs

Staff Training/ Students out

- August 1-17
- Oct. 22
- Jan. 7
- March 18

Early Release

- Dec. 19
- May 24

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 23-24
- Christmas - Dec. 20-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Memorial Day - May 27

Weather Days

- April 19, 22

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 30
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -
June 10

Campus Director:
Carlin Johnson

Family Services:
Carlin Johnson
Patricia Richardson

Contact Number:
(903)756-7248

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 20

School Ends: May 23

2018-2019 Calendar



Naples Head Start



Student Days:
Full Day—7:50-3:15

Student Days-1297 hrs

Staff Training/ Students out

- July 30-Aug 17
- Oct. 8
- Jan. 4, 7
- May 28, 29

Early Release

- Oct. 5
- December 20
- May 24

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 23-24
- Christmas - Dec. 20-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Memorial Day - May 27

Weather Days

- April 19

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 30
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -
June 10

Campus Director:
Felicia Williams

Family Services:
Felicia Williams

Contact Number:
(903)897-0318

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 20

School Ends: May 24

2018-2019 Calendar



New Boston Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1297 hrs

Staff Training/ Students out

- July 30-Aug 17
- Oct. 8
- Jan. 7-8

Early Release

- December 21
- May 24

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 24-Jan. 4
- Martin Luther King- Jan. 21
- Holiday—Feb. 18
- Spring Break-Mar 11-15
- Memorial Day - May 27

Weather Days

- April 19
- May 28

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 29
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -
June 10

Campus Director:
Venus Hornbuckle

Family Services:
Jennifer Campbell

Contact Number:
(903)628-5621

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 16

School Ends: May 24

2018-2019 Calendar



Pittsburg Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1297 hrs

Staff Training/ Students out

- July 30-Aug 17
- Jan 7

Early Release

- Oct. 30
- December 19
- March 21
- May 24

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 20-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Memorial Day - May 27

Weather Days

- Feb. 18
- May 28

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 30
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -
June 10

Campus Director:
Kaye Nelms

Family Services:
Claudia Salinas
Donna Sheppard

Contact Number:
(903)856-1245
(903)856-1246

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4						1		1	2	3	4	5	6	
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
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November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3						1			1	2	3	4	5	
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18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
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17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4						1		1	2	3	4	5	6	
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 20

School Ends: May 24

2018-2019 Calendar



Texarkana Head Start



Student Days:

Full Day—7:15-3:00

Student Days-1297 hrs

Staff Training/ Students out

- July 30-Aug 17
- Oct. 8-9
- Oct. 26
- Nov. 5
- Jan. 7-8
- Feb. 25

Early Release

- Sept. 27
- December 21
- May 23

Student & Staff Holidays

- Labor Day - Sept. 3
- Thanksgiving - Nov. 19-23
- Christmas - Dec. 24-Jan. 4
- Martin Luther King- Jan. 21
- Spring Break-Mar 11-15
- Memorial Day - May 27

Weather Days

- April 19
- May 24

Preservice

August 7-10

Staff Last Work Day

T, TA, Cook -
May 29
CD, FSW & Custodian—
May 31
Specialists, Managers
& Monitors -
June 10

Campus Director:
Deborah Jackson

Family Services:
Corinthia Edwards
Cheanietta George
Debra Goodnight-Bryd
Alisha Oliver

Contact Number:
(903) 255-3295

August 2018							September 2018							October 2018						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													
November 2018							December 2018							January 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3							1			1	2	3	4	5
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25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												
February 2019							March 2019							April 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2						1	2		1	2	3	4	5	6
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24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
							31													
May 2019							June 2019							July 2019						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
			1	2	3	4							1		1	2	3	4	5	6
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

School Starts: August 15

School Ends: May 23

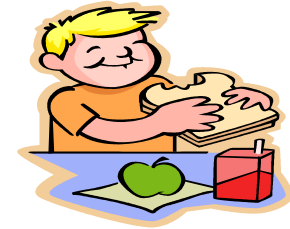


Community Services Head Start 2018/2019 Menu

Cycle One

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	EGG PATTY 1/2 C PEACHES 1/2 PT 1% MILK	1/2 OF WHOLE GRAIN BAGEL 1/2 C PEARS 1/2 PT 1% MILK	1/2 GRILLED CHEESE SANDWICH 1/2 C FRESH FRUIT 1/2 PT 1% MILK	PANCAKE ON A STICK ** 1/2 C ORANGE WEDGES* 1/2 PT 1% MILK	1 OZ WAFFLE STICK** 1/2 C BERRIES* 1/2 PT 1% MILK
LUNCH	CHICKEN CHALUPA 1/4 C APPLE WEDGES* 1/2 PT 1% MILK	1.5 OZ BEAN & CHEESE BURRITO 1/4 C GREEN SALAD w/diced tomato* 1/4 C APRICOTS*+ 1/2 PT 1% MILK	1.5 OZ BBQ BAKED CHICKEN 1/4 C CORN w/diced bell peppers 1/4 C MANGO *+ 1 CORNBREAD MUFFIN 1/2 PT 1% MILK	1.5 OZ FISH ** 1/4 C PINTO BEANS 1/4 C MANDARIN ORANGES*+ 1/4 C BROWN RICE 1/2 PT 1% MILK	3/4 C CHICKEN SPAGHETTI 1/4 C PEAS & CARROTS*+ 1/4 C PEARS 1/2 PT 1% MILK
PM SNACK	1/2 C BROCCOLI & CAULIFLOWER ** 2 OZ YOGURT DIP 1/2 C WATER	1 OZ DRY CEREAL 1/4 C DRY FRUIT 1/2 C WATER	1/2 C CUCUMBER AND TOMATO* 2 OZ YOGURT DIP 1/2 C WATER	1 OZ WHEAT THINS 1/2 C BABY CARROTS*+ 1/2 C WATER	1/2 C APPLE SLICES* 1T SUN BUTTER 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

The Milk we serve is 1/2 pint of 1% Unflavored, white. (Lactose free milk is served for children with milk allergies that have a Doctor statement)

Milk is served with Breakfast and Lunch. Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain

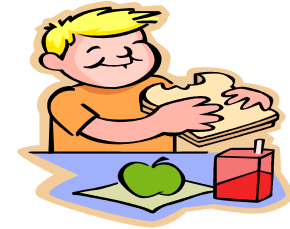


Community Services Head Start 2018/2019 Menu

Cycle Two

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	HASHBROWN* EGG PATTY 1/2 PT 1% MILK	1 OZ CEREAL 1/2 C BANANA 1/2 PT 1% MILK	1/2 C GOLDEN PORRIDGE 1/2 C COOKED APPLES* 1/2 PT 1% MILK	1 SLICE OF CINNAMON TOAST 1/2 C PEACHES 1/2 PT 1% MILK	2 OZ YOGURT 1/2 C ORANGE WEDGES* 1/2 PT 1% MILK
LUNCH	1.5 OZ BAKED CHICKEN 1/4 C BUNNY STICKS*+ 1/4 C GREEN BEANS 1 CORNBREAD MUFFIN 1/2 PT 1% MILK	3/4 C PASTITSIO 1/4 C SPINACH SALAD w/diced tomatoes*+ 1/4 C MELON+ 1/2 PT 1% MILK	1.5 OZ TURKEY & CHEESE ROLL UP 1/4 C BELL PEPPER, LETTUCE & TOMATO*+ 1/4 C APRICOTS+ 1/2 PT 1% MILK	3/4 C SUMMER SIZZLER+ 1/4 ROSIE PINEAPPLE TIDBITS* 1/4 C BROWN RICE 1/2 PT 1% MILK	1.5 OZ BURGER ON WHEAT BUN 1/4 C LETTUCE, TOMATOES & PICKLE 1/4 C PINTO BEANS 1/2 PT 1% MILK
PM SNACK	3/4 C SUPER DRINK* 2 CT WHEAT CRACKERS 1/2 C WATER	1/2 OZ CHEESE CUBES 1/2 C BROCCOLI & CAULIFLOWER SALAD*+ 1/2 C WATER	1/2 OZ BEAN DIP 1 OZ CORN CHIP 1/2 C WATER	1/2 C MONKEY SNACK 1 OZ GRAHAM CRACKER 1/2 C WATER	1/2 C TOOTIE FRUIT DIP* 1/2 WHOLE GRAIN PITA POCKET 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

The Milk we serve is 1/2 pint of 1% Unflavored, white. (Lactose free milk is served for children with milk allergies that have a Doctor statement)

Milk is served with Breakfast and Lunch. Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain

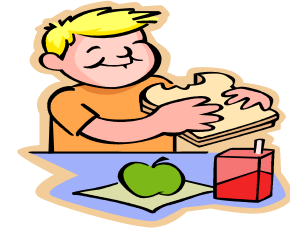


Community Services Head Start 2018/2019 Menu

Cycle Three

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	1 OZ WAFFLE STICK** 1/2 C PEACHES 1/2 PT 1% MILK	1/2 GRILLED CHEESE SANDWICH HASHBROWN 1/2 PT 1% MILK	1 OZ CEREAL 1/2 C BANANA 1/2 PT 1% MILK	1/2 OF WHOLE GRAIN BAGEL 1/2 C COOKED APPLES* 1/2 PT 1% MILK	EGG PATTY 1/2 C MANDARIN ORANGES*+ 1/2 PT 1% MILK
LUNCH	3/4 C CHICKEN CURRY CASSEROLE+ 1/4 C APPLE WEDGES* 1/2 PT 1% MILK	BEEF & BEAN TAMALES* 1/8 C GREEN SALAD 1/4 C CORN 1/2 PT 1% MILK	CHICKEN SALAD / PITA POCKET 1/4 C BROCCOLI* 1/4 C MANGO *+ 1/2 PT 1% MILK	1.5 OZ FISH** 1/4 C PINTO BEANS 1/4 C ORANGE WEDGES* CORNBREAD MUFFIN 1/2 PT 1% MILK	2/3 C GROUND BEEF & SPANISH RICE 1/4 C GREEN BEANS 1/4 C MIXED BERRIES*+ 1/2 PT 1% MILK
PM SNACK	1/2 C FRUIT-ASTIC SALSA* 1 OZ GRAHAM CRACKERS 1/2 C WATER	1 OZ CARROTS* 1 T SUN BUTTER 1/2 C WATER	1/2 C PINEAPPLE TIDBITS 1 OZ WHEAT THINS 1/2 C WATER	1/2 OZ CHEESE CUBES 1/2 C FRESH FRUIT 1/2 C WATER	SCOOP IT UP CHEESE SPREAD 1/2 C FRESH VEGETABLES* 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

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Milk is served with Breakfast and Lunch.

Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain



Community Services Head Start 2018/2019 Menu

Cycle Four

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	1/2 WHOLE GRAIN BAGEL 1/2 C PEARS 1/2 PT 1% MILK	PANCAKE ON A STICK** 1/2 C FRESH FRUIT 1/2 PT 1% MILK	1/2 C TOOTIE FRUIT DIP* 1/2 WHOLE GRAIN PITA POCKET 1/2 PT 1% MILK	1/2 C GOLDEN PORRIDGE 1/2 C MANDARIN ORANGES* 1/2 PT 1% MILK	2 OZ YOGURT 1/2 C FRUIT 1/2 PT 1% MILK
LUNCH	1 1/4 C JAMMIN JAMBALAYA* 1/4 C MANGO*+ 1/2 PT 1% MILK	1.5 OZ BEAN & CHEESE BURRITO 1/4 C GREEN SALAD w/diced tomato*+ 1/4 C CORN 1/2 PT 1% MILK	1.5 OZ BAKED CHICKEN 1/4 C BUNNY STICKS+ 1/4 C BERRY/PINEAPPLE TIDBIT* 1/4 C BROWN RICE 1/2 C 1% MILK	3/4 C PASTITSIO 1/4 C SPINACH SALAD w/diced tomatoes*+ 1/4 C PEACHES 1/2 PT 1% MILK	1 BEAUTIFUL BUTTERFLY *+ 1/4 C APPLE WEDGES* 1/2 PT 1% MILK
PM SNACK	1/2 C CELERY, CARROTS & CUCUMBERS* 2 OZ YOGURT DIP 1/2 C WATER	3/4 C SUPER DRINK* 2 CT WHEAT CRACKERS 1/2 C WATER	1/2 WHOLE GRAIN BAGEL 1 T SUN BUTTER 1/2 C WATER	1/2 C MONKEY SNACK 1 OZ GRAHAM CRACKER 1/2 C WATER	1/2 OZ BEAN DIP 1 OZ CORN CHIP 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

The Milk we serve is 1/2 pint of 1% Unflavored, white. (Lactose free milk is served for children with milk allergies that have a Doctor statement)

Milk is served with Breakfast and Lunch. Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain

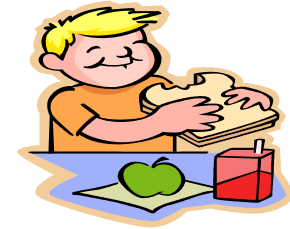


Community Services Head Start 2018/2019 Menu

Cycle Five

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	HASHBROWN* EGG PATTY 1/2 PT 1% MILK	1/2 SLICE WHOLE GRAIN BAGEL 1/2 C APPLE WEDGES* 1/2 PT 1% MILK	1 OZ WAFFLE STICK** 1/2 C FRESH FRUIT 1/2 PT 1 % MILK	1/2 C GOLDREN PORRIDGE 1/4 C DRY FRUIT* 1/2 PT 1% MILK	1/2 GRILLED CHEESE SANDWICH 1/2 C APRICOTS+ 1/2 PT 1% MILK
LUNCH	CHICKEN CHALUPA 1/4 C BERRIES* 1/2 PT 1% MILK	1.5 OZ BURGER ON WHEAT BUN 1/4 C LETTUCE, TOMATOES AND PICKLE 1/4 C CORN 1/2 PT 1% MILK	1.5 OZ FISH ** 1/4 C PINTO BEANS 1/4 C ROASTED BROCCOLI & CAULIFLOWER*+ CORNBREAD MUFFIN 1/2 C 1% MILK	1.5 OZ TURKEY & CHEESE ROLL UP 1/4 C BELL PEPPER, LETTUCE & TOMATOES *+ 1/4 C ROSIE PEARS 1/2 PT 1% MILK	3/4 C CHICKEN ALFREDO w/twist 1/4 C SPINACH SALAD w/diced tomatoes*+ 1/4 C MANGO *+ 1/2 PT 1% MILK
PM SNACK	SCOOP IT UP CHEESE SPREAD 1/2 C CARROTS, BELL PEPPERS & CELERY* 1/2 C WATER	1/2 C APRICOTS+ 1 OZ GRAHAM CRACKERS 1/2 C WATER	1/2 C TOOTIE FRUIT DIP* 1/2 WHOLE GRAIN PITA POCKET 1/2 C WATER	1/2 C APPLE WEDGES* 1 T SUN BUTTER 1/2 C WATER	1 OZ DRY CEREAL 1/4 C DRY FRUIT 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

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Milk is served with Breakfast and Lunch. Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain

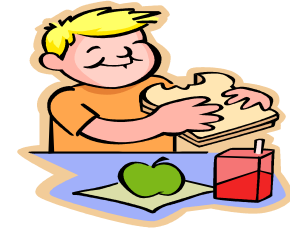


Community Services Head Start 2018/2019 Menu

Cycle Six

+ MEANS A GOOD SOURCE OF VITAMIN A

* MEANS A GOOD SOURCE OF VITAMIN C



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
BREAKFAST	PANCAKE ON A STICK ** 1/2 C ORANGE WEDGES* 1/2 PT 1% MILK	1 OZ CEREAL 1/2 C BANANA 1/2 PT 1% MILK	EGG PATTY HASH BROWN 1/2 PT 1% MILK	1/2 GRILLED CHEESE SANDWICH 1/2 C ROSIE PEARS 1/2 PT 1% MILK	1/2 SLICE OF CINNAMON TOAST 1/2 C BERRY/PINEAPPLE TIDBITS* 1/2 PT 1% MILK
LUNCH	1.5 OZ BBQ BAKED CHICKEN 1/4 C PEAS & CARROTS*+ 1/4 BERRY MIX* 1/2 SLICE OF WHEAT BREAD 1/2 PT 1% MILK	BEEF & BEAN TAMALES* 1/8 C GREEN SALAD w/diced tomatoes+ 1/4 C APPLE WEDGES* 1/2 PT 1% MILK	1 1/4 C JAMMIN JAMBALAYA* 1/4 C PEACHES 1/2 PT 1% MILK	2/3 C GROUND BEEF & SPANISH RICE 1/4 C GREEN BEANS 1/4 C MANGO*+ 1/2 PT 1% MILK	3/4 C CHICKEN CURRY CASSEROLE+ 1/4 C APPLE WEDGES* 1/2 PT 1% MILK
PM SNACK	1/2 C BUNNY STICKS** 1 OZ WHEAT THINS 1/2 C WATER	1/2 C TOOTIE FRUIT DIP* 1 OZ GRAHAM CRACKER 1/2 C WATER	1/2 C BABY CARROTS*+ 1/2 C BEAN DIP 1/2 C WATER	2 OZ YOGURT 1/4 C DRY FRUIT 1/2 C WATER	3/4 C SUPER DRINK* 2 CT WHEAT CRACKERS 1/2 C WATER

Note: The quantities of food specified are the minimum serving size for children ages 3-5 based on the Child and Adult Food Program

** CN Product

SEASONAL FRESH FRUIT EXAMPLES Berries, Melon, Apple, Banana, Peach, Pineapple, Orange, Nectarine, Mangos, Kiwi, or Plum

The Milk we serve is 1/2 pint of 1% Unflavored, white. (Lactose free milk is served for children with milk allergies that have a Doctor statement)

Milk is served with Breakfast and Lunch. Meat/Meat Alt. can be used in place of Grains at Breakfast up to THREE times a week

We serve 1/2 cup of water with our pm snack

1 whole bagel = 2 servings of grain



Community Services of Northeast Texas, Inc.

ANNUAL REPORT

Fiscal Year Ending September 30, 2016



In accordance with Section 644 of the
2007 Head Start Reauthorization Act,
the following annual report is hereby released
as the official information regarding activities of
Community Services of Northeast Texas, Inc.

Community Services of Northeast Texas, Inc. (CSNT) is a private non-profit Community Action Agency which exists as part of the original War on Poverty. Since 1965, CSNT has fought the causes and conditions of poverty throughout Northeast Texas.

Community Action Promise

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Our Mission

CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.

Community Services of Northeast Texas, Inc.

304 E. Houston St.
P.O. Box 427
Linden, Texas 75563

IMPORTANT PHONE NUMBERS

MAIN NUMBER

903-756-5596

This is our main phone number. You can reach any of our offices in our entire service area with one number.

TOLL FREE

1-866-940-CSNT

If you would like to call toll-free, this number will connect you to our main phone number in Linden.

FAX

903-756-7294

This is our main facsimile phone number. It can receive a fax at any hour of the day or night.

WHISTLEBLOWER

1-800-959-6143

This number is not answered by a person. Use it ONLY if you know of any illegal or inappropriate activity which you feel must be reported to CSNT's Board of Directors.

Every recorded message is taken very seriously.

DISASTER INFORMATION

1-888-LINDEN-0

When a disaster threatens our service area, we answer this line to provide as much information as possible.

Our Vision

Our Community Services Vision

To be the leading organization in our region
which empowers families to be
self-reliant, educated, and healthy

Our Head Start Vision

To provide a system of education and
encouragement which results in
school-readiness for young
children and their families

Our Adult Nutrition Vision

To allow our homebound citizens to live
nourished lives with
dignity and independence

Our Core Values

A great team needs good pitchers and good catchers

P	Professionalism	Compassion	C
I	Integrity	Accountability	A
T	Teamwork	Transparency	T
C	Character	Courtesy	C
H	Honesty	Humility	H
E	Ethics	Empathy	E
R	Respect	Reliability	R



Board Members

Brant Allen, Chairman

Democratically selected by New Boston Housing Authority • Poverty Sector

Ross Hyde, Vice-Chairman

Representing State Representative, Gary VanDeaver • Public Sector

Brenda Swisher, Secretary

Representing Cass County Mayor Clarence Burns • Public Sector

Donna Early, Treasurer

Representing Cass County Judge Becky Wilbanks • Public Sector

April Bennett

Democratically selected by Head Start Policy Council • Poverty Sector

Kimberly Cook

Representing Woodforest Bank • Private Sector

Stacia Waters

Democratically selected by Atlanta Property Management • Poverty Sector

Judge Lynda Munkres

Morris County Judge • Public Sector

Kellie Burns

Representing Linden-Kildare CISD • Private Sector

LEADERSHIP TEAM

Dan 'Lucky' Boyd, CCAP, NCRT
Executive Director

De Anna House
Director of Operations

Bernadette 'Berny' Harris, M.A.
Head Start Director

Shelley Mitchell, B.A.
Finance Director

Charlotte Hall, B.B.A, SHRM-CP
Human Resources Director

Sheryl Alden
Director of Client Services

Tommy Hooper
Service Department Manager

Programs operated and counties served:

Head Start

Operated in four counties

Bowie Camp Cass Morris

Children/Adult Care Food Program

Operated in four counties

Bowie Camp Cass Morris

Community Services Block Grant

Operated in twelve counties

Bowie Camp Cass Delta Franklin Hopkins Lamar Marion Morris Rains Red River Titus

CEAP - Energy Assistance Program

Operated in twelve counties

Bowie Camp Cass Delta Franklin Hopkins Lamar Marion Morris Rains Red River Titus

Food Banks

Operated in four counties

Camp Cass Marion Titus

Salvation Army

Operated in four counties

Camp Cass Marion Morris

Home Delivered Meals

Operated in six counties

Camp Cass Marion Morris

* also Harrison and Panola, which are not in the main service area

Targeting Local Communities (TLC)

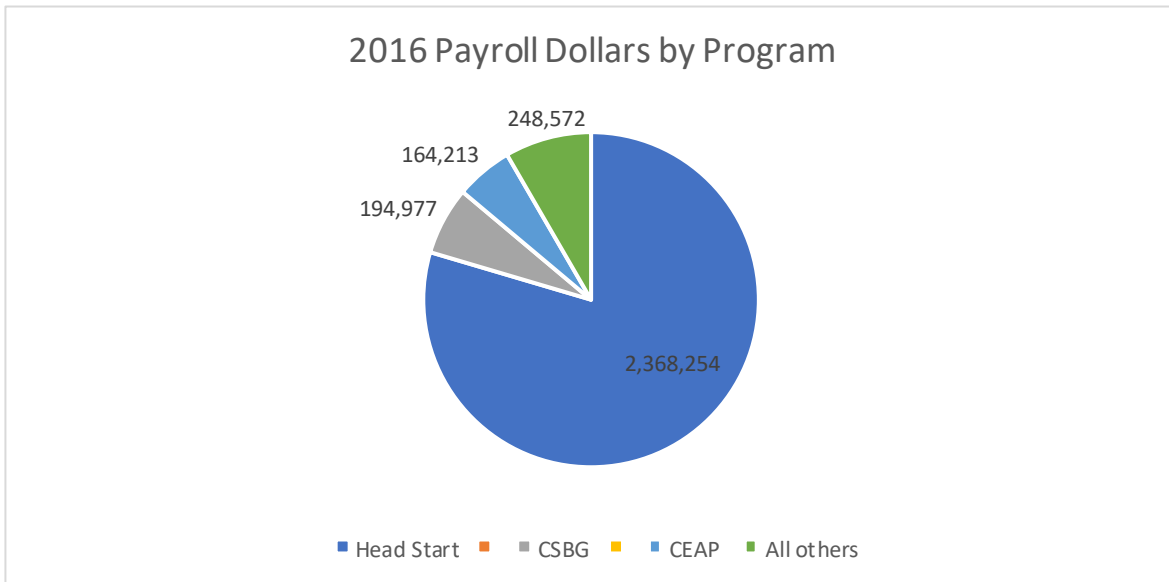
Operated in five counties

Bowie Camp Cass Marion Morris

Offices, occupied buildings, and locations of operation in the following cities:

Atlanta	Hughes Springs	Mt Pleasant
Bloomburg	Linden	Sulphur Springs
Naples	New Boston	Paris
Daingerfield	Texarkana	
Pittsburg	Jefferson	

PAYROLL



AGENCY EXPENSES

Expenditures

	Head Start	CSBG	CEAP	All others	Org. Total
Personnel	2,368,254	194,977	164,213	248,572	2,976,017
Fringe Benefits	600,669	28,444	22,766	73,517	725,397
Travel	8,139	15,731	1,090	1,284	26,245
Equipment ¹	0	47,207	1,792	5,814	54,812
Supplies ²	234,133	28,876	1,345	72,574	336,928
Contractual services ³					
Other (rent, utilities, operating expenses) ⁴	2,109,207	1,092,917	37,479	1,666,680	1,572,923
Direct assistance services to, or on behalf of clients		7,626	1,363,474		1,371,100
					7,063,423

¹ For Head Start, this line item includes vehicles and equipment over the cost of \$5,000

² Supplies in 'all others' includes all consumable and food costs for the nutrition programs

³ This line item is for contracted services outside the normal scope of program operation

⁴ The 'Other' category is used for all programs to include non-delineable items including, but not limited to rent, space costs, utilities, telephone, publications, fees, printing, legal, audit, insurance, fuel, repairs, travel costs not previously stated, building maintenance, safety costs, memberships, and all other standard operating costs.

Note: Revenue amounts represent program funding; expense amounts represent fiscal year amounts and may not equal entire program funding amounts

PROPOSED 2017 BUDGETS

PROPOSED BUDGETS

Head Start

Personnel	\$	2,382,989
Fringe Benefits		613,858
Travel (4120)		12,150
Equipment		56,000
Supplies		144,272
Contractual		17,838
Facilities / Construction		0
Other (4120)		32,724
Other (4122)		<u>505,953</u>
<i>Total</i>	\$	3,765,784

Nutrition and Meal Delivery: DADS, United Health Care, and Cigna Health Spring

Salaries	\$	239,136
Fringe Benefits		75,866
Travel		1,300
Raw Food		593,895
Supplies		4,002
Equipment		4,883
Vehicle Costs		53,961
Other		<u>19,547</u>
<i>Total</i>	\$	1,016,282

Community Services Block Grant

Personnel	\$	194,977
Fringe Benefits		33,107
Travel		15,264
Equipment		42,375
Supplies		28,414
Contractual		4,451
Other		63,298
Indirect Costs		<u>0</u>
<i>Total</i>	\$	381,885

Comprehensive Energy Assistance Program

Administration	\$	119,685
Household Crisis		210,105
Utility Assistance		1,140,521
Program Services		120,648
Travel		<u>1,200</u>
<i>Total</i>	\$	1,592,160

HEAD START SERVICE DATA

Total number of children to be served based on Head Start funding	516
Average number of children served daily	524
Average monthly enrollment (as a percentage of funded enrollment)	92%
Percentage of eligible children served	92%

What does this mean?

- CSNT receives funding to serve only 516 children in four counties
- However, CSNT uses its resources and partnerships to serve 524 children within the service area
- CSNT is required by law to maintain 85% attendance within the program. That means that at least 85% of our children must show up every day. Head Start, the way CSNT administers it, has partnerships with school districts in every county, and thus, our attendance percentage is 92%, well above the standard.
- CSNT is required to determine how many children are eligible for Head Start in our service area. Then we must determine how many of them we are serving. The data shows that we are serving 92% of the eligible children in our four county service area. We only wish we could serve 100%!

OUR 'PITCHER' VALUES

Professionalism

I exhibit professionalism in every level of my actions allowing myself and those around me to be mission-driven.

Integrity

I conduct myself in a manner of integrity regardless of whether I am working alone or with others.

Teamwork

I work with all members of my team toward the realization of our goals, acknowledging that each member of the team is vital to our success.

Character

I am a person of moral distinction and I always take the highest position possible in matters of character.

Honesty

I understand the value of truth and accept it as the only option in my daily activities.

Ethics

I am guided by the highest ethical standards and the Agency's mantra, "We do things the right way, the first time."

Respect

I understand respect is an essential part of professional relationships. I get respect when I give respect.

OUR RECENT REVIEWS

The most recent review of the Head Start program revealed the following findings:

CSSR - Comprehensive Services and School Readiness
(no areas of non-compliance)

Health & Safety - (No areas of non-compliance - one concern (1304.53(a)(10)(xiv) (bathroom flooring was replaced)

Classroom Assessment Scoring System - Results within the benchmarks set by Head Start

Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA)
(no areas of non-compliance)

Leadership, Governance, and Management Systems - will be reviewed in the future

The most recent audit of Community Services of Northeast Texas, Inc. revealed the following:

Material weakness identified in financial reporting	NO
Material weakness identified in control over federal awards	NO
Significant deficiencies identified	NONE
Audit findings required to be reported under A-133	NONE
Auditee qualified as a low-risk auditee	NO
Financial findings and questioned costs	NONE

Auditor:

**Jarred, Gilmore & Phillips,
PA
Certified Public Accountants
1815 S. Santa Fe
P.O. Box 779
Chanute, Kansas 66720
620-431-6342**

OUR 'CATCHER' VALUES

Compassion

I will embrace the human condition, acknowledge when only kind efforts will suffice, and lead by example.

Accountability

I know that all my actions will be viewed by others, and as such, I am committed to excellence and accuracy.

Transparency

I believe my actions and the actions of my team are pure, and will withstand public scrutiny.

Courtesy

I know that all issues are more easily solved with courteous efforts. When deciding to either win a debate on principle or to be kind, I choose kindness every time.

Humility

I know that I am no better nor worse than anyone. I try to see myself as others see me.

Empathy

I seek to understand. When I can see issues from another's perspective, I can be a greater help to them.

Reliability

I maintain reliable standards, keeping appointments and promises, and never letting anyone down.

MORE HEAD START INFORMATION

HEAD START MEDICAL AND DENTAL SERVICE INFORMATION

Percentage of enrolled children up-to-date on schedule of age appropriate preventive and primary health care	75%
Percentage of enrolled children receiving dental exams	85%
Percentage of enrolled children with up-to-date immunizations	98%
Percentage of enrolled children with an IEP	10%

PARENT ENGAGEMENT ACTIVITIES

CSNT, Inc. Head Start coordinates the following activities to promote parent involvement:

- Parent Committee meetings
- Parent Trainings and Activities
- Monthly Policy Council meetings
- Volunteering in classrooms
- Stress management training
- Job search and counseling from local colleges
- EMS basic first aid training
- Local college and university financial aid training
- Cooperation with the TOYS FOR TOTS program
- Implementation of the FRED (Families Reading Every Day) program
- Implementation of Walk Across Texas - Parents walking with their children

PREPARING CHILDREN FOR KINDERGARTEN

CSNT, Inc. Head Start engages in the following efforts to prepare children for public school:

- Provide a variety of learning styles and skill levels for school readiness
- Provide opportunities for children to be independent and self-directed
- Provide 'hands-on' activities
- Establish healthy eating habits and proper lunchroom procedures
- Provide orientation to Kindergarten Campus (when applicable)
- Track and analyze data on each child's development using state-adopted, research-based assessments
- Allow children to make a smooth transition into kindergarten
- Coordinate with school districts and receiving programs for records needed
- Initiate communication between Head Start and receiving program staff
- Initiate joint training with Head Start teachers and receiving program staff
- Provide parent-teacher communication for children making transition
- Comply with new Head Start Program Performance Standards

EFFORTS IN BUILDING SCHOOL READINESS

CSNT, Inc. Head Start engages in the following efforts to prepare children for public school:

- Participation in the Texas Kindergarten Readiness System
- Implementation of the Texas Pre-K Guidelines and the Head Start Framework
- Implementation of a state-adopted, developmentally appropriate, research-based curriculum
- At least 15 hours of classroom-focused professional development annually for teachers
- Implementation of the Classroom Assessment Scoring System
- Implementation of Campus School Readiness Teams
- Monitoring of school readiness goals
- Partnerships with local education agencies
- Assessment systems that track data on a student's progress on a continuum
- Creation of student progress reports based on data

2017 / 2018 SCHOOL READINESS GOALS

Social & Emotional Development	Children will use basic problem-solving skills to resolve conflicts with other children.
Perceptual, Motor, and Physical Development	Children will demonstrate effective and efficient use of large and small muscles.
Approaches to Learning	Children will demonstrate initiative and independence.
Language and Literacy	Children will comprehend language and vocabulary.
	Children will name letters of the alphabet and produce correct sounds associated with letters.
Cognitive Mathematics Development	Children will recognize the number of objects in a small set.
Parent Involvement Goals	Families will exercise together to improve health and use this time to improve quality family time.

Student Achievement / Progress in School Readiness 2016/2017				
	% Proficient at end of school year in each area			
	4-yr-old	3-yr-old	Disability	Dual Language
Rapid Letter Naming	50%	30%	35%	37%
Rapid Vocabulary	50%	38%	42%	33%
Phonological Awareness	76%	69%	62%	64%
Mathematics	71%	61%	64%	59%
Social-Emotional	91%	85%	85%	87%
Science	88%	82%	82%	83%
Social Studies	84%	80%	76%	76%
Approaches to Learning	88%	82%	82%	85%
Perceptual Motor/Physical	95%	91%	92%	91%

MORE CSNT INFORMATION

Number of persons receiving salary more than \$50,000: Three

Federal minimum wage	\$ 7.25 per hour
Agency internal minimum wage	\$ 7.50 per hour
Head Start internal minimum wage	\$ 9.00 per hour
Agency-wide average hourly wage	\$12.64 per hour

Community Service Division

Clients served: (numbers reported for full year 2015)

Home delivered meals	192,135
CSBG—Family Assistance/Case Management	3,922
Energy Assistance	6,241
Salvation Army	135
Food Banks	876

CSNT, Inc. is an equal opportunity employer.

For an employment application, visit our website: www.csntexas.org

COMMUNITY INFORMATION

DEMOGRAPHICS (Head Start Service area)

Population under 4 years of age	6.3%
Population considered Hispanic	7.9%
Population living in rural area	49%
Population over 5 with Limited English	2.9%

HOMELESSNESS (Head Start Service Area)

Region 8 ESC Homeless Students	1.3%
CSNT Head Start Homeless Students	4.0%

FOSTER CARE (Head Start Service Area)

Children in Foster Care	69
CSNT Students in Foster Care	2.6%

CHILDREN WITH DISABILITIES (Head Start Service Area)

CSNT Students with a disability	11.0%
Population with a disability	16.4%

SOCIO-ECONOMIC FACTORS (Head Start Service Area)

Unemployment Rate	6.3%
Population receiving SNAP Benefits	15.9%
Children receiving Medicaid Benefits	24.0%

COMMUNITY INFORMATION

CHILD CARE PROGRAMS (Head Start Service area)

Licensed Child Care Centers	44
Children enrolled in Subsidized Child Care	227
Children enrolled in ISD Partnerships	480
School Districts	23

HOUSING NEEDS (Head Start Service Area)

Substandard Housing Units	29%
Housing Units overcrowded	4.4%
Rental Units vacant	10%

GENERAL INFORMATION (HEAD Start Service Area)

Transportation:

CSNT Head Start partners with ISDs to transport students

Preferred Services:

Center-based - full day

Program Schedule:

Align with public school districts

Barriers to Participation:

Rural areas and language

School Readiness:

Partnership Districts perform well on STARR (State of Texas Academic Assessment Report)



Our mantra:

We do things the right way, the first time.

Our rule:

The Grandmother Rule: It doesn't matter who is right, it only matters what is right.

Our four gospels:

1. It must be legal.
2. It must be according to the regulations.
3. It must be good for the program and the families and children we serve.
4. It must be good for our employees.

Head Start

Financial Report for the month of May 2018

(April 2018 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2018</i>							
Personnel	\$2,382,989.00	\$182,713.44	\$862,926.39	\$1,520,062.61	\$198,582.42	\$992,912.08	\$129,985.69
Fringe Benefits	\$613,858.00	\$51,518.75	\$257,827.43	\$356,030.57	\$51,154.83	\$255,774.17	(\$2,053.26)
Travel (4120)	\$22,150.00	\$2,656.52	\$12,057.58	\$10,092.42	\$1,845.83	\$9,229.17	(\$2,828.41)
Equipment	\$56,000.00	\$0.00	\$0.00	\$56,000.00	\$4,666.67	\$23,333.33	\$23,333.33
Supplies	\$144,726.00	\$7,884.25	\$29,006.44	\$115,719.56	\$12,060.50	\$60,302.50	\$31,296.06
Contractual	\$17,838.00	\$0.00	\$0.00	\$17,838.00	\$1,486.50	\$7,432.50	\$7,432.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$22,724.00	\$5.00	\$7,077.53	\$15,646.47	\$1,893.67	\$9,468.33	\$2,390.80
Other (4122)	\$505,499.00	\$44,229.57	\$235,546.29	\$269,952.71	\$42,124.92	\$210,624.58	(\$24,921.71)
Total	\$3,765,784.00	\$289,007.53	\$1,404,441.66	\$2,361,342.34	\$313,815.33	\$1,569,076.67	\$164,635.01
T&TA	\$44,874.00	\$2,661.52	\$19,135.11	\$25,738.89	\$3,739.50	\$18,697.50	(\$437.61)
Total							
USDA Reimbursements through March 2018							\$49,805.12
Estimated USDA Reimbursement for April 2018							\$15,897.05
							<u>\$230,337.18</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual = \$49,000.00

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$156,907.67	\$12,041.98	\$58,518.40	\$13,075.64	\$65,378.19	\$6,859.79
Per Child	\$7,298.03	\$560.09	\$2,721.79	\$608.17	\$3,040.85	\$319.06

Further Analysis	
Number of children	516
Number of classrooms	24

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$941,446.00	\$133,034.43	\$710,524.96	\$230,921.04

Head Start

Financial Report for the month of January 2018

(November 2017 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2017</i>							
Personnel	\$2,360,038.00	\$311,062.09	\$2,420,711.16	(\$60,673.16)	\$196,669.83	\$2,360,038.00	(\$60,673.16)
Fringe Benefits	\$681,300.00	\$57,709.68	\$613,694.39	\$67,605.61	\$56,775.00	\$681,300.00	\$67,605.61
Travel (4120)	\$22,150.00	\$1,380.38	\$25,657.84	(\$3,507.84)	\$1,845.83	\$22,150.00	(\$3,507.84)
Equipment	\$27,500.00	\$0.00	\$25,974.87	\$1,525.13	\$2,291.67	\$27,500.00	\$1,525.13
Supplies	\$125,500.00	\$37,101.89	\$132,617.27	(\$7,117.27)	\$10,458.33	\$125,500.00	(\$7,117.27)
Contractual	\$17,838.00	\$7,491.96	\$17,838.00	\$0.00	\$1,486.50	\$17,838.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$22,724.00	\$3,245.68	\$19,216.16	\$3,507.84	\$1,893.67	\$22,724.00	\$3,507.84
Other (4122)	\$508,734.00	\$73,754.52	\$603,329.02	(\$94,595.02)	\$42,394.50	\$508,734.00	(\$94,595.02)
Total	\$3,765,784.00	\$491,746.20	\$3,859,038.71	(\$93,254.71)	\$313,815.33	\$3,765,784.00	(\$93,254.71)
T&TA	\$44,874.00	\$4,626.06	\$44,874.00	\$0.00	\$3,739.50	\$44,874.00	\$0.00
Total							
USDA Reimbursements through November 2017							\$136,792.78
Estimated USDA Reimbursement for							\$0.00
							<u>\$43,538.07</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual = 140,000.00

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$156,907.67	\$20,489.43	\$160,793.28	\$13,075.64	\$156,907.67	(\$3,885.61)
Per Child	\$7,298.03	\$953.00	\$7,478.76	\$608.17	\$7,298.03	(\$180.73)

Further Analysis	
Number of children	516
Number of classrooms	24

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$941,446.00	\$130,340.06	\$1,366,530.22	(\$425,084.22)

HEAD START NUTRITION PROGRAM

Financial Report

For the month of April 2018

CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 6,187.00	\$ 45,178.64
Administrative Labor	846.65	\$ 5,815.88
Food	3,002.11	\$ 53,149.40
Supplies & Equipment	238.06	\$ 3,089.95
Purchased Services	-	\$ -
Financial Costs	-	\$ -
Media Costs	-	\$ -
Operating Org Cost	-	\$ 360.00
Total	<u>\$ 10,273.82</u>	<u>\$107,593.87</u>

TDHS REVENUE 15,897.05 96,068.08 (Income Starts October 2017)

CSBG 2018

Financial Report for the month of May 2018

CSBG Current Program (April Expenditures)

% of contract	33%
% of money	54%

Funding Source	Amount Funded	Expenditures	Total To Date	Balance	Monthly	YTD	(Over)/Under
					Budget	Budget	
<i>Community Services Block Grant (CSBG) 12 month program ending 12/31/2018</i>							
Personnel	\$274,844.56	20,424.91	\$120,826.84	\$154,017.72	\$22,903.71	\$91,614.85	(\$29,211.99) Over
Fringe Benefits	34,082.69	6,267.36	\$35,548.53	(1,465.84)	2,840.22	11,360.90	(24,187.63) Over
Travel*	12,209.75	1,508.27	\$5,753.66	6,456.09	1,017.48	4,069.92	(1,683.74) Over
Equipment	6,480.00	973.80	\$2,244.25	4,235.75	540.00	2,160.00	(84.25) Over
Supplies	7,600.00	1,660.76	\$5,574.77	2,025.23	633.33	2,533.33	(3,041.44) Over
Contractual	4,000.00	297.98	\$7,391.94	(3,391.94)	333.33	1,333.33	(6,058.61) Over
Other	85,915.00	2,589.51	\$51,328.03	34,586.97	7,159.58	28,638.33	(22,689.70) Over
Indirect Costs	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00 Okay
Total	\$425,132.00	\$33,722.59	\$228,668.02	\$196,463.98	\$35,427.67	\$141,710.67	(\$86,957.35) Over

Financial Report for the month of May 2018

CEAP Current Program (April Expenditures)

% of contract	33%
% of money	20%

CEAP 2018

Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2018

	Amount Funded	Expenditures	Total To Date	Balance		Contract Budget				
						Minimum	Maximum			
Administration*	\$131,805.00	12,133.99	\$23,707.60	\$108,097.40	7%	\$10,983.75	min	\$22,279.35	max	(\$1,428.25) Over
Household Crisis**	734,313.00	66,882.20	\$188,715.51	545,597.49		30,108.44	min	734,313.00	max	545,597.49 Okay
Utility Assistance**	225,095.00	51,091.33	\$112,368.89	112,726.11		30,108.44	min	225,095.00	max	112,726.11 Okay
Program Services	734,313.00	18,410.22	\$34,552.39	699,760.61	11%	0.00	min	26,850.94	max	(7,701.45) Over
Training Travel	1,200.00	0.00	\$0.00	1,200.00		0.00	min	1,200.00	max	1,200.00 Okay
Total	\$1,826,726.00	\$148,517.74	\$359,344.39	\$1,467,381.61		\$71,200.63		\$1,009,738.30		\$650,393.91 Okay

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Future Payments \$665,836.35

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments	2.3%	Program Services with Future Payments	3.5%
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CSBG D 2018

Financial Report for the month of May 2018

CSBG D Current Program (April Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>CSBG D February 01, 2018 thru December 31, 2018</i>				
Personnel	\$0.00	0.00	\$0.00	\$0.00
Fringe Benefits	0.00	0.00	\$0.00	0.00
Travel*	0.00	0.00	\$0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00
Contractual	0.00	0.00	\$0.00	0.00
Other	18,154.00	160.85	\$1,940.85	16,213.15
Indirect Costs	0.00	0.00	\$0.00	0.00
Total	\$18,154.00	\$160.85	\$1,940.85	\$16,213.15

CSBG Special D 2018

Financial Report for the month of May 2018

CSBG Special D Current Program (April Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>CSBG D February 01, 2018 thru December 31, 2018</i>				
Personnel	\$0.00	0.00	\$0.00	\$0.00
Fringe Benefits	0.00	0.00	\$0.00	0.00
Travel*	0.00	0.00	\$0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00
Contractual	0.00	0.00	\$0.00	0.00
Other	3,403.00	0.00	\$395.00	3,008.00
Indirect Costs	0.00	0.00	\$0.00	0.00
Total	<u>\$3,403.00</u>	<u>\$0.00</u>	<u>\$395.00</u>	<u>\$3,008.00</u>

Valley Services Debt Information

Balances as of April 12, 2018	225,498.92
Payments posted from April 12, 2018 thru May 14, 2018	(165.28)
Charges posted in April 12, 2018 thru May 14, 2018	-
Balances as of May 14, 2018	225,333.64
Net Decrease (Increase)	165.28

Community Services of Northeast Texas, Inc.

Credit Usage Report

Board Report -May 2018

Capital One Credit Card

Purchases for March 2018		2,762.31
	Pd on 04/18/2018	(1,713.39)
Payment due by 04/30/2018	Pd on 04/25/2018	<u>(1,048.92)</u>
Balance		-

Lowe's Credit Card

Purchases for		-
Payment due	Pd on	<u>-</u>
Balance		-

Sam's Club Credit Card

Purchases for		-
Payment due by	Pd on	<u>-</u>
Balance		-

Line of Credit

Program	CSBG B	CSBG SP D	LOCAL ADMIN	
Highest April 2018 balance	17,244.44	395.00	17,977.00	-
Current balance	-	-	-	-
Exp pay off date				

In House Line of Credit

Program	CSBG	ETCOG	CEAP	UPSHUR RURAL	
Highest April 2018 balance	141,082.52	107,021.06	127.88	826.20	-
Current balance	81,740.00	107,021.06	-	826.20	-
Exp pay off date	-	-		5/31/18	

Capital One Bank Loans



Capital One, N.A.
Corporate Card Statement



25200950 - 000956 - 0001 - 0002 - 7

CAPITAL ONE CARD SERVICES
CORPORATE CARD
PO BOX 60024
NEW ORLEANS LA 70160-0024

CAPITAL ONE, N.A.
CORPORATE CARD
P.O. BOX 60024
NEW ORLEANS LA 70160-0024

COMMUNITY SERVICES
CSNT INC
PO BOX 427
LINDEN TX 75563-0427

**T0001142

ACCOUNT NUMBER	[REDACTED]
PAYMENT DUE DATE	04-30-18
MINIMUM PAYMENT	\$2,762.31
NEW BALANCE	\$2,762.31

AMOUNT
ENCLOSED \$

[REDACTED]

Please tear payment coupon at perforation.

RECEIVED
APR 12 2018
BY: *AH*

CORPORATE ACCOUNT SUMMARY

CORPORATE ACCOUNT NUMBER
[REDACTED]

CLOSING DATE	04-05-18	PREVIOUS BALANCE	3,968.23
PAYMENT DUE DATE	04-30-18	PURCHASES AND OTHER CHARGES	2,752.28
CREDIT LIMIT	10,000	CASH ADVANCES	.00
AVAILABLE CREDIT		CREDITS	43.07
FOR CUSTOMER SERVICE CALL:		PAYMENTS	3,968.23-
1-866-772-4497		LATE PAYMENT CHARGES	.00
SEND BILLING INQUIRIES TO:		CASH ADVANCE FEE	.00
CAP ONE COMMERCIAL MASTERCARD P.O. BOX 84012 COLUMBUS GA 31908-4012		FINANCE CHARGES	53.10
		OVERLIMIT FEES	.00
		NEW BALANCE	2,762.31
		MINIMUM PAYMENT DUE	2,762.31
		DISPUTED AMOUNT	.00



25200950 - 000956 - 0002 - 0002 - 7

ACCT. NUMBER:	[REDACTED]		
CREDIT LIMIT	10,000.00	CASH ADVANCE BALANCE	.00
NEW BALANCE	2,762.31	MINIMUM PAYMENT DUE	2,762.31
AVAILABLE CREDIT	7,237.69	PAYMENT DUE DATE	04-30-18

FINANCE CHARGE SUMMARY

	AVERAGE DAILY BALANCE	MONTHLY PERIODIC RATE	CORRESPONDING ANNUAL PERCENTAGE RATE	PERIODIC FINANCE CHARGE
PURCHASES	\$5,428.54	0.9783%	11.74%	\$53.10
CASH ADVANCES	\$0.00	1.4992%	17.99%	\$0.00

ANNUAL PERCENTAGE RATE*: 11.74%
 Periodic rates may vary
 Number of days in billing cycle: 31

* Cash Advance Fees will cause the APR for Cash Advances & Checks to appear overstated.

CORPORATE ACCOUNT ACTIVITY

COMMUNITY SERVICES OF NORTHEAS				TOTAL CORPORATE ACTIVITY
[REDACTED]				\$3,915.13 CR
Post Date	Trans Date	Reference Number	Transaction Description	Amount
04-02	04-02	75528028092025000050015	PAYMENT RECEIVED -- THANK YOU	3,968.23 PY
04-05	04-05		PURCHASE *FINANCE CHARGE*	53.10

INDIVIDUAL CARDHOLDER ACTIVITY

DAN LUCKY BOYD		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]		\$43.07	\$2,752.28	\$0.00	\$2,709.21
Post Date	Trans Date	Reference Number	Transaction Description	Amount	
03-09	03-07	55536078067816721819342	CANDLEWOOD SUITES DALLAS TX 21149583 ARRIVAL: 03-04-18	391.46	
03-09	03-07	55536078067816721937441	CANDLEWOOD SUITES DALLAS TX 11149584 ARRIVAL: 03-04-18	361.46	
03-09	03-07	85504998067900016277905	TTAS WEB 270-7456380 KY	790.00	
03-12	03-10	05587458069000000016541	RBT CANDLEWOOD SUITES EASYSAVINGS NY	14.45 CR	
03-12	03-10	05587458069000000016558	RBT CANDLEWOOD SUITES EASYSAVINGS NY	15.65 CR	
03-19	03-18	05587458077000000014702	RBT WYNDHAM RIVERFRONT EASYSAVINGS NY	12.97 CR	
03-19	03-16	55309598076036035356235	WYNDHAM RIVERFRONT L-R NORTH LITTLE AR 3535623 ARRIVAL: 03-13-18	324.30	
03-20	03-16	55310208078708736891451	ASTOR CROWNE PLAZA NEW NEW ORLEANS LA 1558217 ARRIVAL: 04-03-18	279.48	
03-20	03-16	553102080787087368913354	ASTOR CROWNE PLAZA NEW NEW ORLEANS LA 1558216 ARRIVAL: 04-03-18	279.48	
03-26	03-23	55432868082200950115849	SPRINGHILL SUITES FT W FT WORTH TX 082003 ARRIVAL: 03-23-18	163.05	
03-26	03-23	55432868082200950115856	SPRINGHILL SUITES FT W FT WORTH TX 082004 ARRIVAL: 03-23-18	163.05	

Check Register Ending the Month of April 2018

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	Description
60000	4/4/2018	ABILA	807.42	Accounting Software
60001	4/4/2018	ADT SECURITY SERVICES	150.93	Security Monitoring
60003	4/4/2018	AEP-SWEPKO-EA	29,351.62	Client Assistance
60004	4/4/2018	AT&T	85.73	Telephone
60005	4/4/2018	AT&T	136.70	Telephone
60006	4/4/2018	AT&T	391.62	Telephone
60007	4/4/2018	AT&T	104.97	Telephone
60008	4/4/2018	AT&T	410.33	Telephone
60009	4/4/2018	AT&T	506.71	Telephone
60010	4/4/2018	B & S TRUE VALUE HARDWARE	21.48	Bld. Supplies
60011	4/4/2018	BLUE CROSS BLUE SHIELD	46,417.15	Emp. Insurance
60012	4/4/2018	BOWIE CASS	17,725.29	Client Assistance
60013	4/4/2018	BRUCE ANDERSON	1,815.00	Rental Assistance
60014	4/4/2018	CENTERPOINT ENERGY	1,869.92	Utility/ Client
60015	4/4/2018	CENTERPOINT ENERGY ENTEX	2,139.53	Client Assistance
60016	4/4/2018	CITY OF LINDEN	407.84	Utility
60017	4/4/2018	CITY OF NEW BOSTON	215.33	Utility
60018	4/4/2018	CITY OF PITTSBURG	0.00	Void Check
60019	4/4/2018	DAINGERFIELD - LONE STAR ISD	142.50	HS Meals
60020	4/4/2018	EAST TEXAS REALTY	300.00	Storage
60021	4/4/2018	GEXA ENERGY	126.47	Client Assistance
60022	4/4/2018	GUARDIAN	7,465.17	Emp. Insurance
60023	4/4/2018	HOPE FIRE EXTINGUISHER	134.00	Annual Maint
60024	4/4/2018	HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING	28.95	Security Monitoring
60025	4/4/2018	JARRED GILMORE & PHILLIPS, PA	995.00	Audit
60026	4/4/2018	KAYE NELMS	363.50	Per-Diem
60027	4/4/2018	KENNESSA PRATT	224.00	Per-Diem
60028	4/4/2018	MICHELE ROWE	297.18	Per-Diem
60029	4/4/2018	MOORE PEST CONTROL	50.00	Pest Control
60030	4/4/2018	OFFICE DEPOT	347.58	Supplies
60031	4/4/2018	RELIABLE ALARM SERVICE, LLC	30.00	Security Monitoring
60032	4/4/2018	REPUBLIC SERVICES #070	96.00	Utility
60033	4/4/2018	SONITROL OF LONGVIEW	55.00	Security Monitoring
60034	4/4/2018	SOUTHWEST ARKANSAS TELEPHONE CO OP, INC.	169.71	Telephone
60035	4/4/2018	SOUTHWESTERN ELECTRIC POWER	1,883.22	Utility
60036	4/4/2018	SPARK ENERGY, LLC	30.46	Client Assistance
60037	4/4/2018	SUSAN HORNER	288.00	Per-Diem
60038	4/4/2018	TACAA, INC.	500.00	Registration
60039	4/4/2018	TOMMY KESSLER	1,793.00	Rental Assistance
60040	4/4/2018	TOSHIBA FINANCIAL SERVICES	536.00	Copier
60041	4/4/2018	TRICO LUMBER CO.	15.92	Bld. Supplies
60042	4/4/2018	UPSHUR RURAL ELEC. CORP.	4,708.79	Client Assistance
60043	4/4/2018	WASTE MANAGEMENT OF TEXAS, INC.	273.76	Utility
60044	4/4/2018	WINDSTREAM	300.10	Telephone

Check Register Ending the Month of April 2018

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	Description
60046	4/4/2018	XEROX CORPORATION	4,000.75	Copier
60047	4/4/2018	CITY OF HUGHES SPRINGS	264.68	Utility
60048	4/4/2018	CITY OF PITTSBURG	224.51	Utility
60049	4/10/2018	ALLEN AUTOMOTIVE	365.00	Veh. Repairs
60050	4/10/2018	ANGELA YOUNG	22.50	Veh. Reg
60051	4/10/2018	APRIL BENNETT	34.40	Mileage
60052	4/10/2018	AUDITORY SYSTEMS LLC	650.00	Health Supplies
60053	4/10/2018	BEN E KEITH CO	5,080.55	HS Meals
60054	4/10/2018	BERTHA ALLEN	344.00	Mileage
60055	4/10/2018	BLOOMBURG WATER SUPPLY	48.53	Utility
60056	4/10/2018	BOBBY'S B&G AUTOMOTIVE INC.	111.37	Veh. Repairs
60057	4/10/2018	BRENDA DAVIS	344.00	Mileage
60058	4/10/2018	CRUMP'S IGA	349.80	Food
60059	4/10/2018	GREG'S MIRACLE MART	223.44	Veh. Fuel
60060	4/10/2018	KID STATION		Field Trip
60061	4/10/2018	KIMBERLY JORDAN	12.04	Mileage
60062	4/10/2018	LANIER AUTO CENTER	87.06	Veh. Repairs
60063	4/10/2018	LINDEN FUEL CENTER	995.79	Veh. Fuel
60064	4/10/2018	LKCISD	586.29	Utility and Maint Reimb
60065	4/10/2018	MCI	61.19	Telephone
60066	4/10/2018	MOORE PEST CONTROL	40.00	Pest Control
60067	4/10/2018	MOUNTAIN VALLEY OF TEXARKANA	126.00	Classroom Water
60068	4/10/2018	NEW BENEFITS, LTD.	1,035.50	Emp. Insurance
60069	4/10/2018	OFFICE DEPOT	345.89	Office Supplies
60070	4/10/2018	PHYNET, INC.	240.00	Tb Test
60071	4/10/2018	PROSOFT SOLUTIONS, LLC	395.00	Software
60072	4/10/2018	PRUETT'S FOOD	52.81	HS Meals
60073	4/10/2018	SHERYL ALDEN	28.00	Reimburse for Fuel
60074	4/10/2018	SONIA DURON-PONCE	36.98	Mileage
60075	4/10/2018	STACY GUERRERO	18.06	Mileage
60076	4/10/2018	TAMAITHIA SARTOR	11.18	Mileage
60077	4/10/2018	TEXARKANA ISD CATERING DEPT	1,548.90	HS Meals
60078	4/10/2018	TEXAS HEALTH & HUMAN SERVICES COMMISSION ACCTS RE	22.00	Licensing
60079	4/10/2018	TOMMY HOOPER	76.86	Bld. Supplies Reimb
60080	4/10/2018	TRICO LUMBER CO.	169.85	Bld. Supplies
60081	4/10/2018	VANCO SYSTEMS, INC.	464.49	Copier
60082	4/10/2018	XEROX CORPORATION	963.16	Copier
60083	4/18/2018	ALLEN AUTOMOTIVE	171.00	Veh. Repairs
60084	4/18/2018	AT&T	111.78	Telephone
60085	4/18/2018	ATLANTA ISD FOOD SERVICE	320.05	HS Meals
60086	4/18/2018	BARBARA LARRY, LPC	970.00	Mental Health
60087	4/18/2018	BERNADETTE HARRIS	1.25	Per Diem Reimb
60088	4/18/2018	BOBBY'S B&G AUTOMOTIVE INC.	95.26	Veh. Repairs
60089	4/18/2018	CAPITAL ONE N.A.	1,713.39	Travel

Check Register Ending the Month of April 2018

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	Description
60090	4/18/2018	CENTERPOINT ENERGY ENTEX	227.49	Utility
60091	4/18/2018	CHARLOTTE HALL	76.50	Per Diem
60092	4/18/2018	CONN AUTO SUPPLY	44.29	Veh. Repairs
60093	4/18/2018	D&S PROPERTIES	2,146.00	Rental Assistance
60094	4/18/2018	DAINGERFIELD - LONE STAR ISD	120.00	HS Meals
60095	4/18/2018	ETEX TELEPHONE CORP, INC.	1,727.38	Telephone
60096	4/18/2018	FELICIA WILLIAMS	46.44	Mileage
60097	4/18/2018	INTELLICORP RECORDS, INC.	60.10	Background Check
60098	4/18/2018	JIM HOWARD	138.81	Per-Diem
60099	4/18/2018	KAYE NELMS	127.28	Reimbursement for Supplies
60100	4/18/2018	KAYE NELMS PETTY CASH CUSTODIAN	21.35	Replenish Petty Cash
60101	4/18/2018	LOLA MCGEE	400.00	Mental Health
60102	4/18/2018	MOORE PEST CONTROL	50.00	Pest Control
60103	4/18/2018	OFFICE DEPOT	106.91	Classroom Supplies
60104	4/18/2018	PITTSBURG ISD FOOD SERVICE	68.00	HS Meals
60105	4/18/2018	REGION VIII EDUCATION SERVICE CENTER	20.00	Bus Cert.
60106	4/18/2018	SCHOOL HEALTH CORPORATION	61.65	Health Supplies
60107	4/18/2018	SOUTHWESTERN ELECTRIC POWER	1,398.84	Utility
60108	4/18/2018	STAPLES BUSINESS CREDIT	670.74	Classroom Supplies
60109	4/18/2018	TEXARKANA ISD CATERING DEPT	1,635.62	HS Meals
60110	4/18/2018	VANCO SYSTEMS, INC.	53.54	Copier
60111	4/18/2018	VERIZON WIRELESS	986.47	Cell Phone
60112	4/18/2018	WINDSTREAM	408.06	Telephone
60113	4/18/2018	XEROX CORPORATION	1,530.49	Copier
60119	4/25/2018	AEP-SWEPKO-EA	67,593.57	Client Assistance
60120	4/25/2018	ALLEN AUTOMOTIVE	187.80	Veh. repairs
60121	4/25/2018	AMBIT ENERGY	355.79	Client Assistance
60122	4/25/2018	AMIGO ENERGY	1,940.49	Client Assistance
60123	4/25/2018	AT&T	54.72	Telephone
60124	4/25/2018	AT&T	136.50	Telephone
60125	4/25/2018	AT&T	391.07	Telephone
60126	4/25/2018	AT&T	104.82	Telephone
60127	4/25/2018	ATLANTA ISD	700.00	Rent
60128	4/25/2018	ATMOS ENERGY	444.53	Client Assistance
60129	4/25/2018	BEN E KEITH CO	4,208.43	HS Meals
60130	4/25/2018	BOBBY'S B&G AUTOMOTIVE INC.	128.86	Veh. Repairs
60131	4/25/2018	BOUNCE ENERGY	151.33	Client Assistance
60135	4/25/2018	BOWIE CASS	32,239.92	Client Assistance
60136	4/25/2018	CAPITAL ONE N.A.	1,048.92	Travel
60138	4/25/2018	CENTERPOINT ENERGY	7,516.88	Client Assistance
60139	4/25/2018	CENTERPOINT ENERGY ENTEX	123.79	Utility
60140	4/25/2018	DAINGERFIELD CHAMBER OF COMMERCE	225.00	Rent
60141	4/25/2018	DAN BOYD	352.37	Per-Diem
60142	4/25/2018	DIRECT ENERGY	963.61	Client Assistance

Check Register Ending the Month of April 2018

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	Description
60143	4/25/2018	DISCOUNT SCHOOL SUPPLY	306.50	Classroom Supplies
60144	4/25/2018	ENTRUST ENERGY	1,085.67	Client Assistance
60145	4/25/2018	ETEX TELEPHONE CORP, INC.	546.14	Telephone
60146	4/25/2018	FARMER ELECTRIC	6,267.92	Client Assistance
60147	4/25/2018	FIRST BAPTIST CHURCH	150.00	Rent
60148	4/25/2018	FIRST CHOICE POWER	1,878.62	Client Assistance
60149	4/25/2018	FRANK LANIER DBA EAST TEXAS REALTY	200.00	Rent
60150	4/25/2018	FRANK LANIER DBA EAST TEXAS REALTY	224.25	Rent
60151	4/25/2018	G.L. FOSTER	375.00	Rent
60152	4/25/2018	GEXA ENERGY	373.97	Client Assistance
60153	4/25/2018	GLENN B. LANIER	240.00	Rent
60154	4/25/2018	GREEN MOUNTAIN ENERGY	812.70	Client Assistance
60155	4/25/2018	GREG'S MIRACLE MART	175.58	Veh. Fuel
60156	4/25/2018	HEALTHCARE EXPRESS LLP	15.00	Tb Test
60157	4/25/2018	HUGHES SPRINGS ISD	800.00	Rent
60158	4/25/2018	JIMMIE RAY AYERS	480.00	Rent
60159	4/25/2018	JUST ENERGY	2,282.46	Client Assistance
60160	4/25/2018	KIM'S CONVENIENCE STORES	108.97	Veh. Fuels
60161	4/25/2018	KIMBERLY PARRISH	59.34	Reimbursement
60162	4/25/2018	LAMAR CO-OP	2,017.80	Client Assistance
60163	4/25/2018	LANIER AUTO CENTER	114.25	Veh. Repairs
60164	4/25/2018	LINDEN FUEL CENTER	438.69	Veh. Fuel
60165	4/25/2018	LOLA MCGEE	356.25	Mental Health
60166	4/25/2018	MARION COUNTY, TX	200.00	Rent
60167	4/25/2018	MOORE PEST CONTROL	120.00	Pest Control
60168	4/25/2018	MORPHO TRUST USA	38.50	Finger Printing
60169	4/25/2018	MORPHO TRUST USA	38.50	Finger Printing
60170	4/25/2018	MORPHO TRUST USA	37.25	Finger Printing
60171	4/25/2018	MORPHO TRUST USA	38.50	Finger Printing
60172	4/25/2018	MORPHO TRUST USA	38.50	Finger Printing
60173	4/25/2018	MORPHO TRUST USA	38.50	Finger Printing
60174	4/25/2018	MORPHO TRUST USA	37.00	Finger Printing
60175	4/25/2018	NATIONAL HEAD START ASSOCIATION	1,260.00	Membership
60176	4/25/2018	NORTH EAST TEXAS WORKFORCE DEVELOPMENT BOARD	329.00	Rent
60177	4/25/2018	NORTHEAST TEXAS COMMUNITY COLLEGE	700.00	Rent
60178	4/25/2018	OFFICE DEPOT	1,017.36	Supplies
60179	4/25/2018	PITTSBURG CORNER EXPRESS	84.84	Veh. Fuel
60180	4/25/2018	R. MORGAN, LLC	950.00	Rent
60181	4/25/2018	RELIANT ENERGY	3,105.54	Client Assistance
60182	4/25/2018	RUSHING PEST CONTROL SERVICES	248.45	Pest Control
60183	4/25/2018	SKAGGS TRAVEL STOPS INC.	27.00	Veh. Fuel
60184	4/25/2018	SOUTH ARKANSAS ELECTRIC	311.96	Client Assistance
60185	4/25/2018	SOUTHWEST ARKANSAS ELECTRIC	140.30	Client Assistance
60186	4/25/2018	SOUTHWESTERN ELECTRIC POWER	242.60	Utility

Check Register Ending the Month of April 2018

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	Description
60187	4/25/2018	SPARK ENERGY, LLC	292.75	Client Assistance
60188	4/25/2018	STAPLES BUSINESS CREDIT	417.69	Supplies
60189	4/25/2018	STAT ENERGY	477.58	Client Assistance
60190	4/25/2018	STREAM	877.24	Client Assistance
60191	4/25/2018	STRUBE PROPANE, INC.	240.00	Client Assistance
60192	4/25/2018	SUDDENLINK	310.09	Telephone
60193	4/25/2018	TACAA, INC.	225.00	Registration
60194	4/25/2018	TEXANA CSBG B	2,284.75	Reimbursement
60195	4/25/2018	TEXARKANA INDEPENDENT SCHOOL DISTRICT	3,882.00	Rent
60196	4/25/2018	TEXARKANA WATER UTILITIES	27.73	Utility
60197	4/25/2018	TITUS COUNTY CARES, INC.	425.00	Rent
60198	4/25/2018	TRICO LUMBER CO.	21.96	Bld. Supplies
60199	4/25/2018	TURNER DAVID K	1,000.00	Rent
60201	4/25/2018	TXU-ASSISTANCE GROUP	9,052.92	Client Assistance
60203	4/25/2018	UPSHUR RURAL ELEC. CORP.	26,357.41	Client Assistance
60204	4/25/2018	VALLEY	165.28	Sr. Meals
60205	4/25/2018	VANCO SYSTEMS, INC.	63.92	Copier
60206	4/25/2018	VERIZON WIRELESS	298.64	Cell Phone
60207	4/25/2018	WELCH PROPANE- MT. PLEASANT	514.00	Client Assistance
60208	4/25/2018	WINDSTREAM	703.29	Telephone
60209	4/25/2018	WOOD CO. ELECTRIC COOP.	902.62	Client Assistance
60210	4/25/2018	XEROX CORPORATION	349.18	Copier
60211	4/25/2018	FRANK LANIER DBA EAST TEXAS REALTY	100.75	Rent
60212	4/25/2018	JIMMIE RAY AYERS	320.00	Rent
60213	4/25/2018	KIM'S CONVENIENCE STORES	149.54	Veh. Fuel
60214	4/25/2018	LINDEN FUEL CENTER	42.19	Veh. Fuel
60215	4/25/2018	RUSHING PEST CONTROL SERVICES	111.55	Pest Control
60216	4/25/2018	TRICO LUMBER CO.	14.38	Bld. Supplies
60217	4/25/2018	TEXARKANA WATER UTILITIES	3.08	Utility
		Total 1040 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT	355,424.96	
44266	4/1/2018	CENTERPOINT ENERGY	(643.65)	Void Check
44490	4/1/2018	PENSTAR POWER, LLC	(175.27)	Void Check
44499	4/1/2018	T/TAS	(790.00)	Void Check
		Total 1055 - NEW DISBURSEMENT CHECKING	(1,608.92)	

1072 - TEXANA
 PAYROLL CASH
 ACCOUNT

Check Number	Effective Date	Vendor Name	Check Amount	Description
6500	4/17/2018	SECELIA HODGES	484.62	Payroll Deduction Reimb.
		Total 1072 - TEXANA PAYROLL CASH ACCOUNT	484.62	
Report Total			354,300.66	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 4/30/2018

Assets

CASH IN BANK CHECKING	0.00
HEAD START CHECKING	0.00
DHS MEALS CHECKING	0.00
CSBG/CEAP/WX CHECKING	0.00
WEATHERIZATION CHECKING	0.00
DISBURSEMENTS CHECKING	0.00
FEMA CHECKING	0.00
ETCOG CHECKING	0.00
OLD - CEAP CHECKING (Do Not Use)	0.00
CEAP CHECKING (Do Not Use)	0.00
PAYROLL CASH ACCOUNT	0.00
IP Grant Checking	0.00
HOUSING CHECKING	0.00
LOCAL ADMIN CHECKING	24,915.22
CASH DONATIONS - LINDEN	0.00
CSBG Checking	0.02
CEAP Checking	621.26
Upshur Rural Checking	10,729.38
TLC Checking	689.15
CSBG 2012 SP	0.00
JEFFERSON CHECKING	0.00
BECKVILLE SR. CHECKING	0.00
CARTHAGE SR. CHECKING	0.00
HALLSVILLE SR. CHECKING	0.00
MARSHALL SR. CHECKING	0.00
WESTEND CHECKING	0.00
PITTSBURG SR. CHECKING	0.00
WASKOM SR. CHECKING	0.00
NEWSOME SR. CHECKING	0.00
CEAP UB CASH ACCOUNT	1,079.13
SALVATION ARMY CHECKING	591.18
HS ARRA CHECKING	0.00
CSBG ARRA CHECKING	0.00
CHILD CARE WELLNESS CHECKING	0.00
CSBG UB CHECKING	505.41
PARENT FUND CHECKING	0.00
CBA UNITED HEALTH	0.00
CBA CIGNA HEALTH SPRING	0.00
CSBG DISCRETIONARY	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT	375.27
NEW DISBURSEMENT CHECKING	12,121.28
TEXANA CSBG A CHECKING	200.00
TEXANA CSBG B CHECKING	74,531.62
TEXANA CSBG DISCRETIONARY CHECKING	200.00
TEXANA HEAD START CHECKING	1,115.56
TEXANA CEAP A CHECKING	200.00
TEXANA CEAP B CHECKING	69,548.90
TEXANA CBA UNITED HEALTH CARE CHECKING	200.00
TEXANA CBA CIGNA HEALTH SPRING CHECKING	200.00
TEXANA UPSHUR RURAL CHECKING	200.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 4/30/2018

TEXANA TLC CHECKING	210.00
TEXANA LOCAL ADMINISTRATIVE CHECKING	4,488.57
TEXANA PAYROLL CASH ACCOUNT	32,100.19
TEXANA CLIENT FUNDS FOR SSA BENEFITS	200.17
TEXANA TBRA CHECKING	3,557.92
TEXANA POSTAL ACCOUNT CHECKING	189.67
ACCOUNTS RECEIVABLE - AISD	0.00
ACCOUNTS RECEIVABLE - Employee Reimbursement	0.00
ACCOUNTS RECEIVABLE - LKISD	0.00
ACCOUNTS RECEIVALBE - BISD	0.00
ACCOUNTS RECEIVABLE	0.00
GRANT RECEIVABLE	6,528.24
GRANT RECEIVABLE-ATC	0.00
GRANT RECEIVABLE-TIT	0.00
EMPLOYEE ADVANCE	0.00
GRANTS RECEIVABLE - USDA	3,333.56
DUE FROM OTHER FUNDS	0.00
DUE FROM DHS MEALS	0.00
DUE FROM WEATHERIZATION	0.00
DUE FROM FEMA	0.00
DUE FROM ETCOG	0.00
DUE FROM CEAP	0.00
DUE FROM DHS TRANSPORTATION	0.00
DUE FROM HOUSING	0.00
DUE FROM LOCAL ADMIN	0.00
PROPERTY & EQUIPMENT	1,801,132.88
LAND	0.00
BUILDINGS	0.00
EQUIPMENT	0.00
ACCUMULATED DEPRECIATION	(1,102,271.32)
RENTAL HOME DEPOSITS	0.00
PREPAID RENT	9,683.50
Prepaid Expense	0.00
PREPAID WORKERS COMP	0.00
PREPAID INSURANCE	12,134.66
PREPAID MAINTENANCE	0.00
Total Assets	<u><u>969,311.42</u></u>

Liabilities and Net Assets

ACCOUNTS PAYABLE	0.00
ACCOUNTS PAYABLE-OLD BOX	0.00
ACCOUNTS PAYABLE - REALWORLD	0.00
ACCOUNTS PAYABLE - ACCR & ADJ	0.00
ACCOUNTS PAYABLE - VALLEY	0.00
GRANT PAYABLE	0.00
NEW ACCOUNTS PAYABLE	291,146.55
STATE UNEMPLOYMENT TAXES	0.00
Sales Tax Payable	0.00
WORKERS COMP PAYABLE	0.00
SUPPLEMENTAL INSURANCE PAYABLE	0.00
EMPLOYEE PORTION HLTH INS PAYABLE	0.00
Employee Insurance Repayment	0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 4/30/2018

Short Term Disability Payable	0.00
Long Term Disability Payable	0.00
DENTAL INSURANCE PAYABLE	0.00
VISION INSURANCE PAYABLE	0.00
CAFETERIA PLAN PAYABLE	0.00
AUL CONTRIBUTIONS PAYABLE	0.00
LIFE/DISABILITY INSURANCE	0.00
COBRA PREMIUMS PAYABLE	0.00
RETIREMENT PAYABLE	0.00
GARNISHED WAGES PAYABLE	0.00
INSURANCE W/H	0.00
MISCELLANEOUS PAYABLE	0.00
PAYROLL LIABILITIES - AUDIT	0.00
ACCRUED LIABILITIES	0.00
NOTE PAYABLE	17,693.32
DEFERRED REVENUE	0.00
RECIPROCAL ADJUSTMENT - ACCT 2000	0.00
RECIPROCAL ADJUSTMENT - ACCOUNT 2007	0.00
ACCRUED INTEREST PAYABLE	0.00
ACCRUED PAYROLL	0.00
ACCRUED VACATION	62,541.09
CONTIGENT LIABILITY	0.00
CONTINGENCY WX-QUESTIONED COST	0.00
DUE TO OTHER FUNDS	0.00
DUE TO HEADSTART	0.00
DUE TO DHS MEALS	0.00
DUE TO CSBG	0.00
DUE TO FEMA	0.00
DUE TO DHS TRANSPORTATION	0.00
DUE TO LOCAL ADMIN	0.00
DUE TO STATE	6,196.78
NET ASSETS	566,677.83
NET ASSETS - EQUIPMENT	0.00
NET ASSETS - NON FEDERAL	0.00
NET ASSETS - SFSP	0.00
NET ASSETS - CHIPS	0.00
NET ASSETS - PROPERTY	0.00
PRIOR PERIOD ADJUSTMENTS	0.00
Excess Revenues over Expenditures	25,055.85
Total Liabilities and Net Assets	<u>969,311.42</u>

CSNT Head Start Monthly Report

Program Year 04 2018

06CH7174/04

2018

CSNT HS Report
Revised 2/21/17

Attendance/Enrollment

	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment	516	516	516	516	516							
# additional students (partnerships)	11	12	12	13	14							
% with Special Needs	8%	8%	8%	10%	11%							
ADA Funded Enrolled* (516)	92%	92%	93%	95%	97%							
Enrollment (w/additional students)	90%	90%	91%	93%	95%							
Present/ Absent	474/53	473/55	479/49	490/39	500/30							
* If below 85% (Why) -	NA	N/A	N/A	NA	NA	NA	NA	NA	NA	NA	NA	NA

Non-Federal Share

\$941,446 \$230,922 \$710,524 25% Needed

	December	January	February	March	April	May	June	July	August	September	October	November
\$710,524	\$ 126,784	\$ 153,367	\$ 150,591	\$ 146,748	\$ 133,034							

Admin Expenditures (including non-federal share)

*Should not be above 15%												
13%	\$ 43,518	\$ 101,577	\$ 171,656	\$ 230,464	\$ 279,334							

Meals/Reimbursements

\$65,702	December	January	February	March	April	May	June	July	August	September	October	November
# of service days	14	17	20	16	20							
# of meals served	4,868	5,768	7,266	6,014	7,659							
CACFP Reimbursement	\$ 10,168	\$ 11,993	\$ 15,080	\$ 12,563	\$ 15,897	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	87	121	411	198	350							
# Classrooms Observed	54	42	64	77	61							
Incomes Verified	0	7	3	0	3							
# Parents Interviewed	5	5	5	5	5							
# of Staff interviewed	5	4	3	9	16							
# Bus Routes Observed	1	1	2	1	1							
# Staff Files Reviewed	15	8	0	0	0							
# Community Contacts	15	30	40	50	53							
# of Findings Corrected	25	55	37	23	23							

Annual Detailed Monitoring Findings

Date: Week of 2/13/2017 Completed

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	11	11	12	12	11							
# findings corrected	11	11	1	1	2							
# findings remaining	0	0	11	11	10							

Program Updates

Preparing for Summer
Completing COLA Amended Grant Application
Completing Continuation Grant Application

HEAD START DIRECTOR – MONITORING REPORT

MONTH OF: MAY 2018

7

**# of Sites
Monitored**

**Number of
Non-
Compliant
Findings**

23

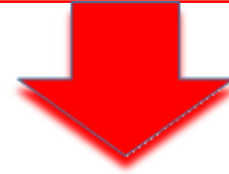
Findings Completed

15%

**Detailed
Monitoring**

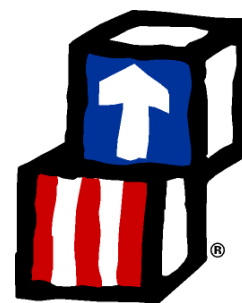
**Self-
Assessment**

0%



% Non-Compliant By Area

➤ Safe Environment	4%
➤ Campus Directors	13%
➤ Disability/MH	4%
➤ Classrooms - ED	0%
➤ Child Files - ED	0%
➤ ERSEA	0%
➤ PFCE	0%
➤ Health	33%
➤ IT	9%
➤ Human Resources	0%
➤ Nutrition	0%
➤ Transportation	0%
➤ Checklist – Child File	0%
➤ ADA	0%
➤ CACFP	9%
➤ Inventory	0%
➤ Management Systems	0%
➤ CLASS	4%
➤ PBC	0%
➤ Personnel Files	0%



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating:	382
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Students Age

Three Year Old :	35%	Four Year Old:	65%
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Gender

Male:	55%	Female:	45%
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Race

White: 40%	Black/African American: 38%	Two or more: 10%
	Other: 12%	Not Specified: 0%

Language*

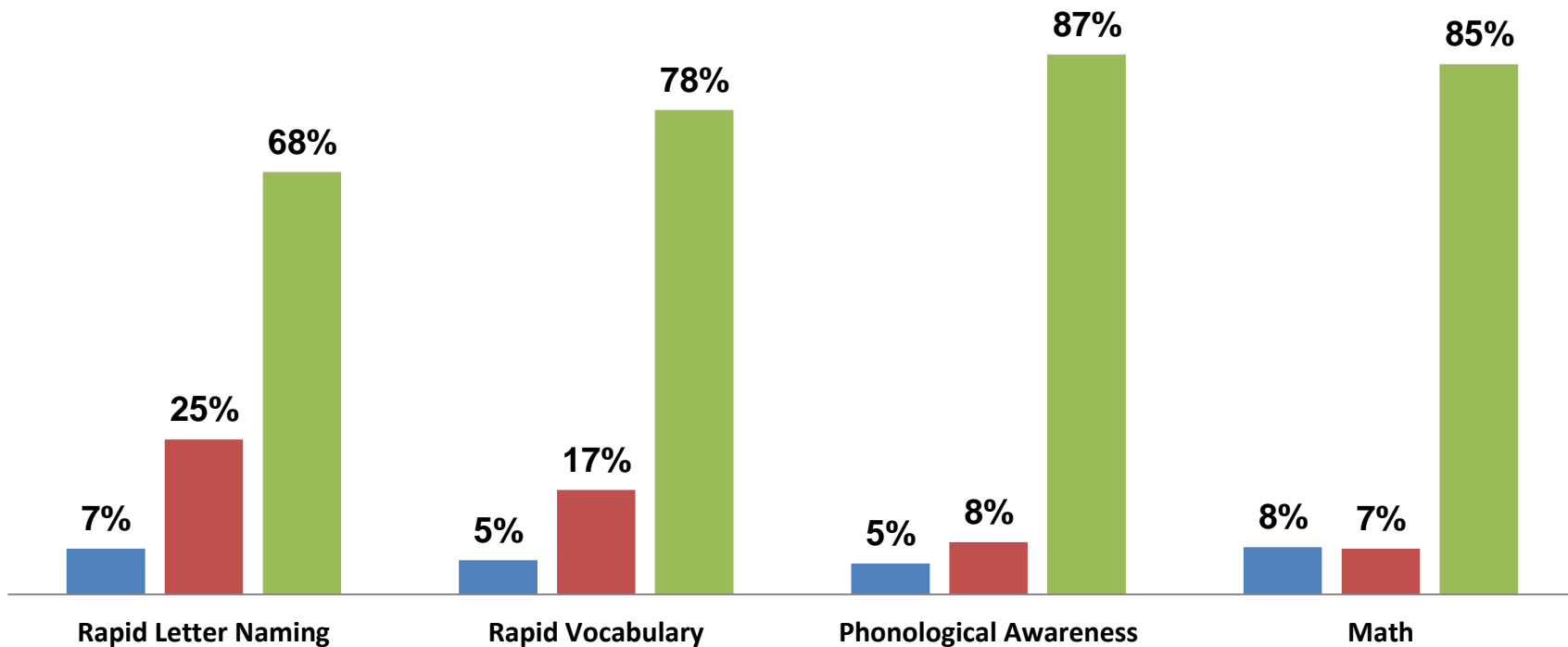
English: 90%	Spanish 10%	Unknown: 0%
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Disabilities

Yes:	12%	No:	88%
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CSNT Head Start CIRCLE Assessment Wave 3 Program Report 2017-2018

■ Monitor ■ Needs Support ■ On Track



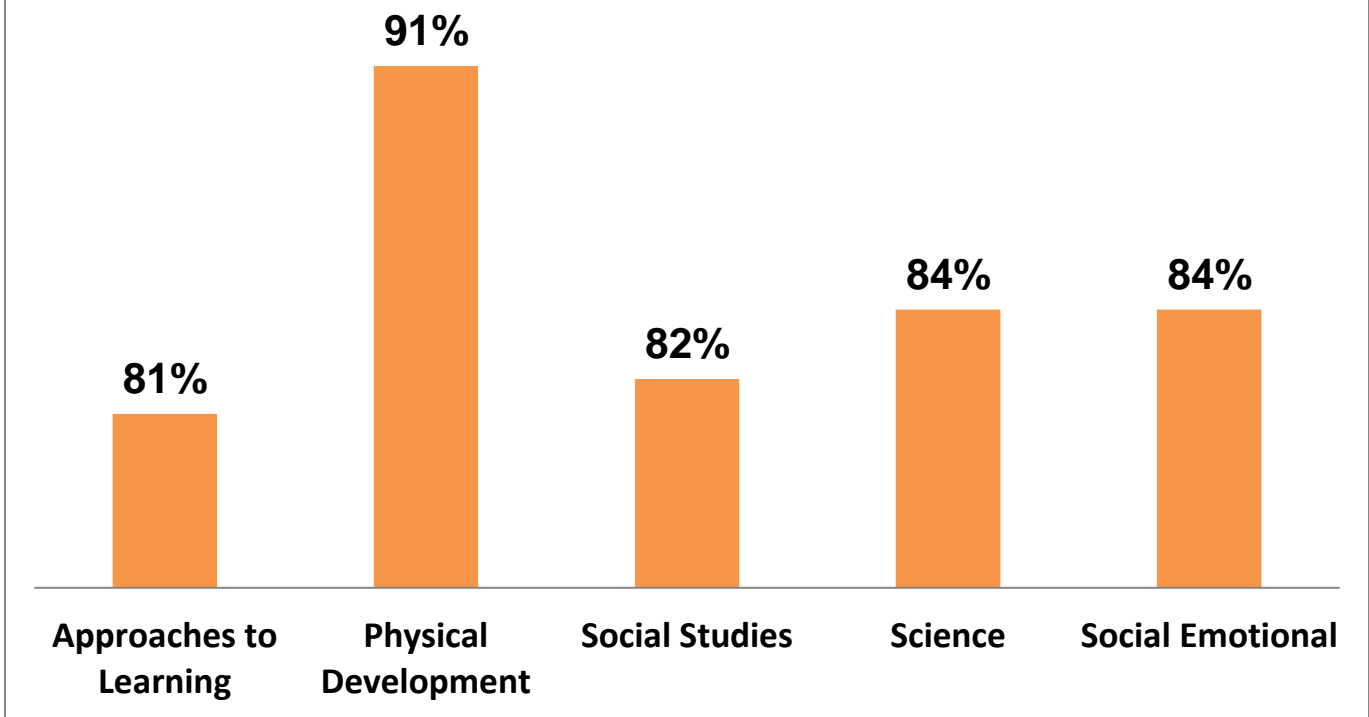
Students were assessed in Math and Phonological Awareness in the following area:

Math: Rote Counting, Shape Naming, Number Discrimination, Number Naming, Shape Discrimination, Counting Sets, Operations and Patterns.

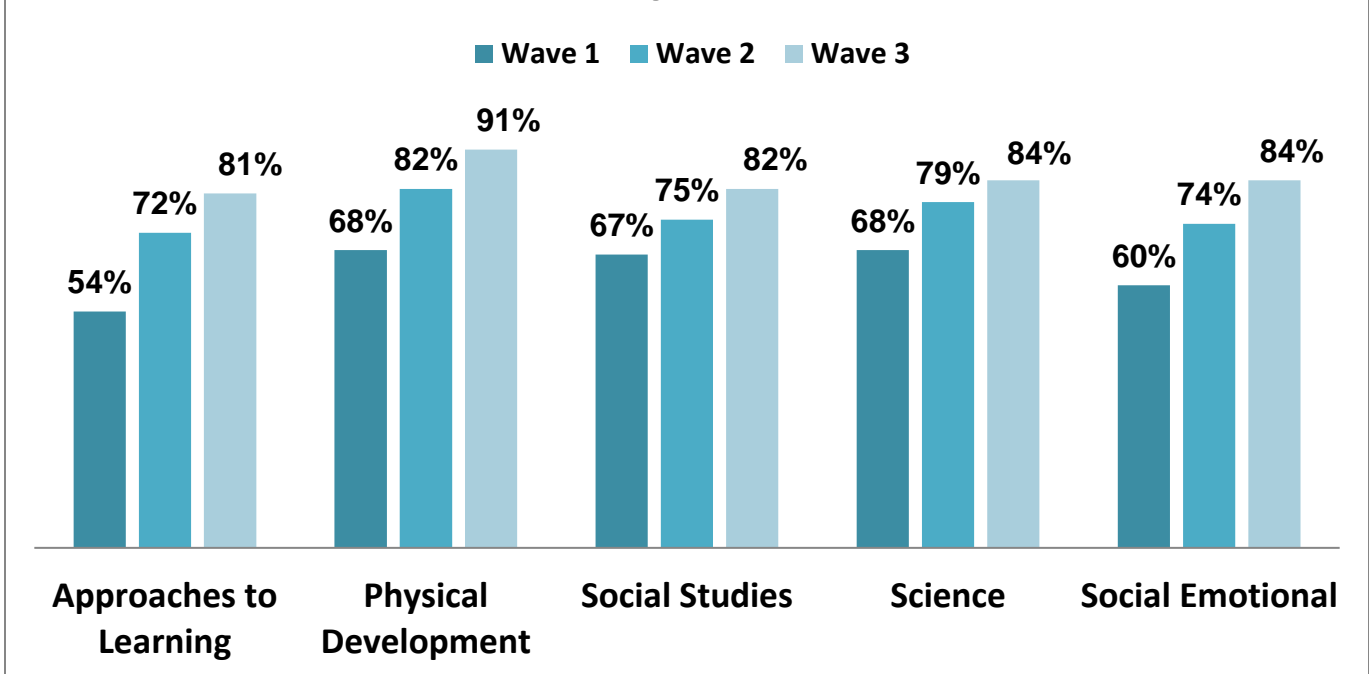
Phonological Awareness: Syllabication, On-set Rime, Alliteration, Rhyming, Listening and Words in a Sentence.

CSNT Head Start Program Report 2017-2018

CIRCLE Assessment - Wave 3



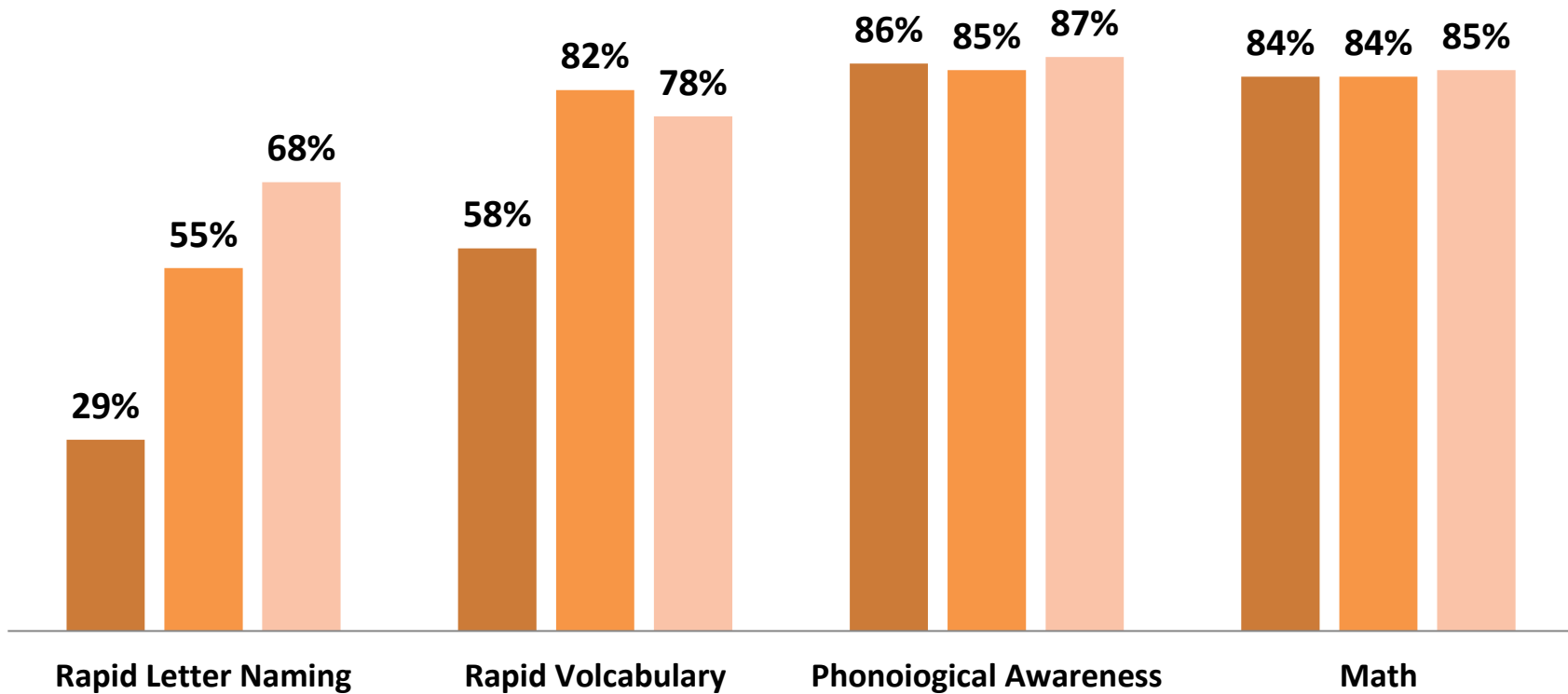
Comparison



Total percentage represents average of correct responses for each domain.

CSNT Head Start - CIRCLE Assessment "On Track" Comparison Report 2017-2018

■ Wave 1 ■ Wave 2 ■ Wave 3



Students were assessed in Math and Phonological Awareness in the following area:

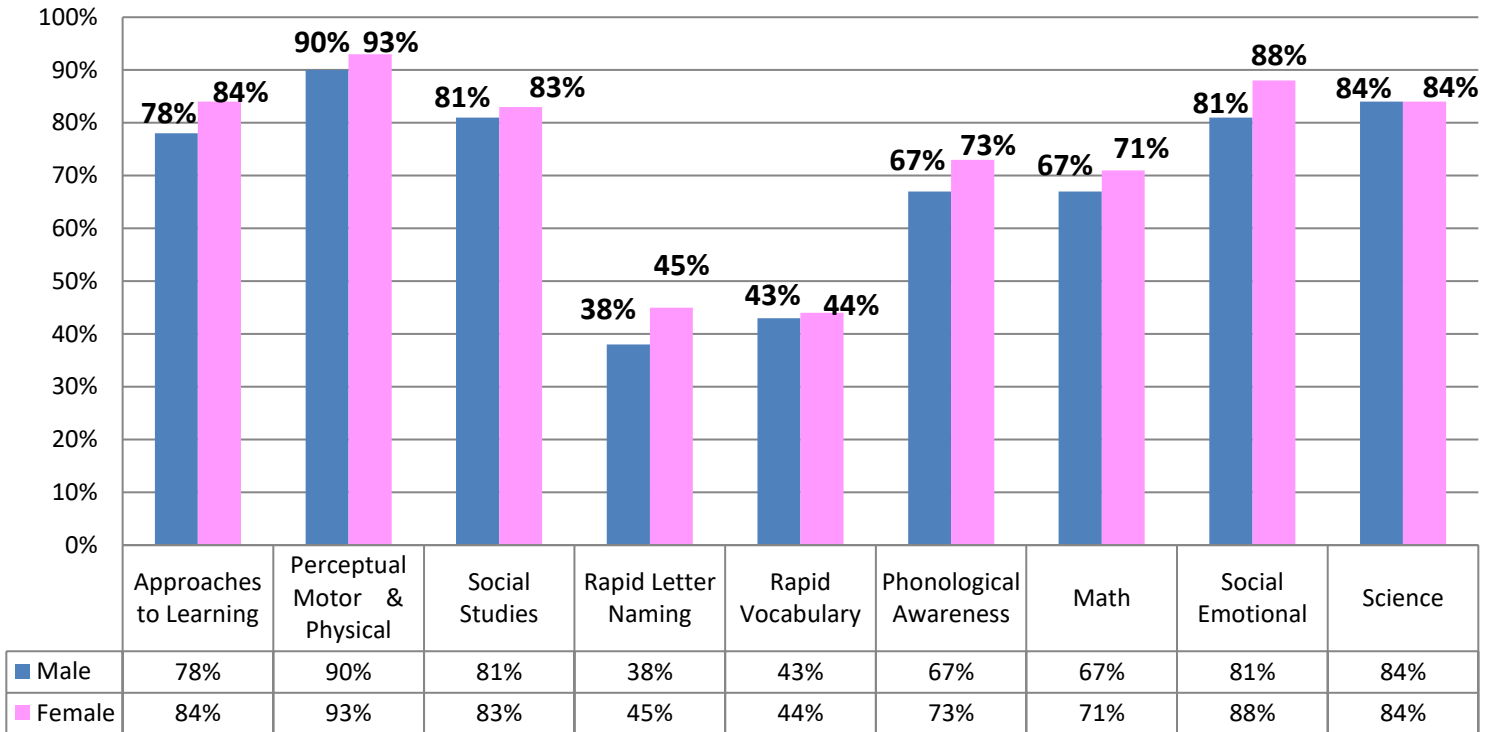
Math: Rote Counting, Shape Naming, Number Discrimination, Number Naming, Shape Discrimination, Counting Sets, Operations and Patterns.

Phonological Awareness: Syllabication, On-set Rime, Alliteration, Rhyming, Listening and Words in a Sentence.

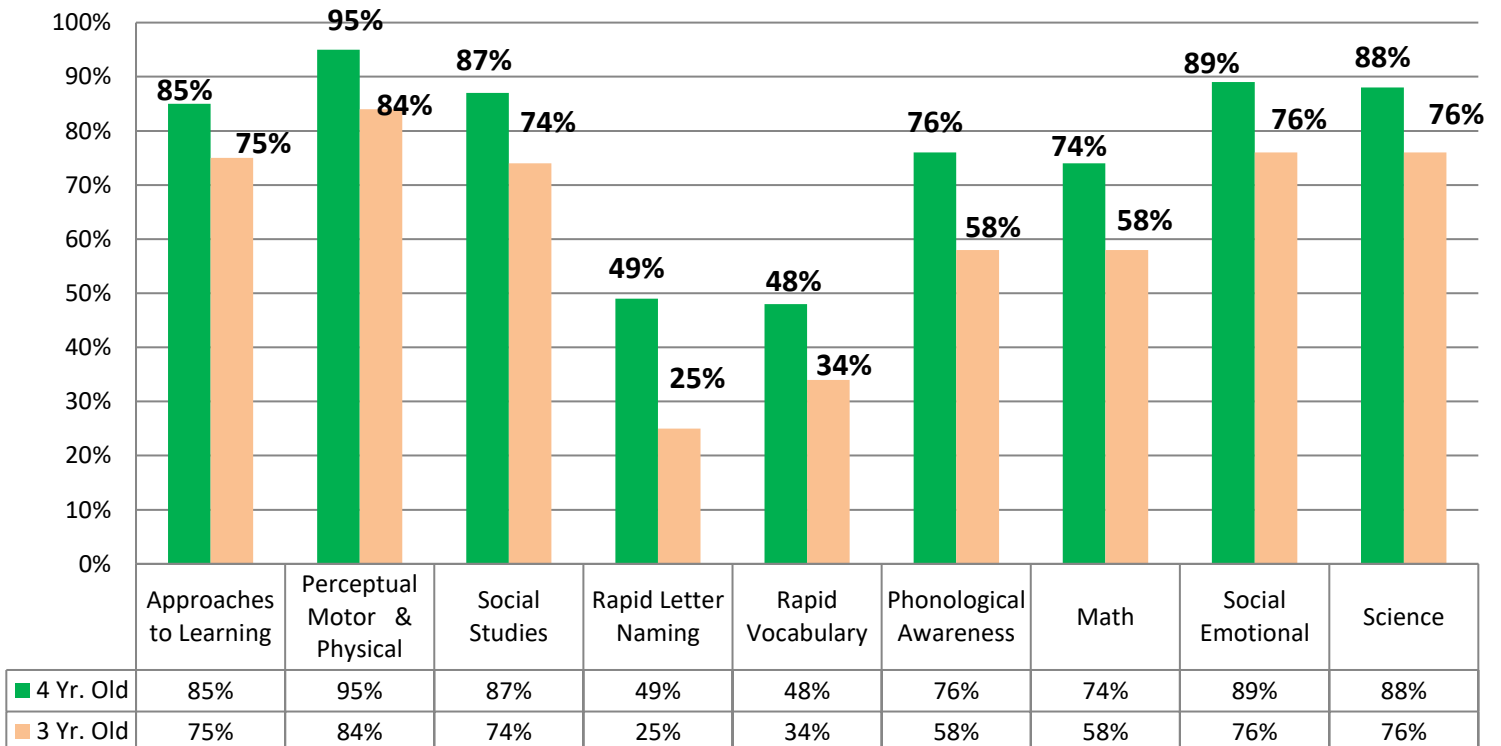
CSNT Head Start – CIRCLE Assessment

Wave 3 Comparison Data 2017-2018

Male / Female Comparison

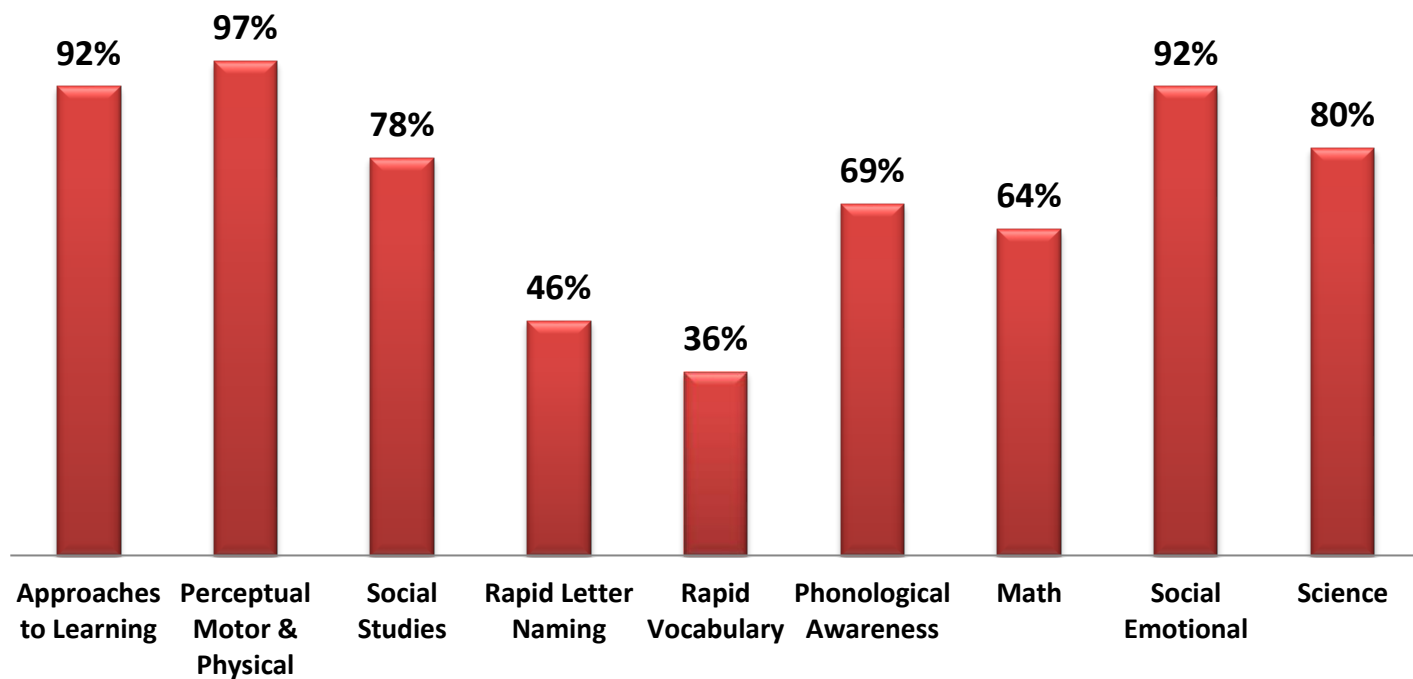


Age Comparison



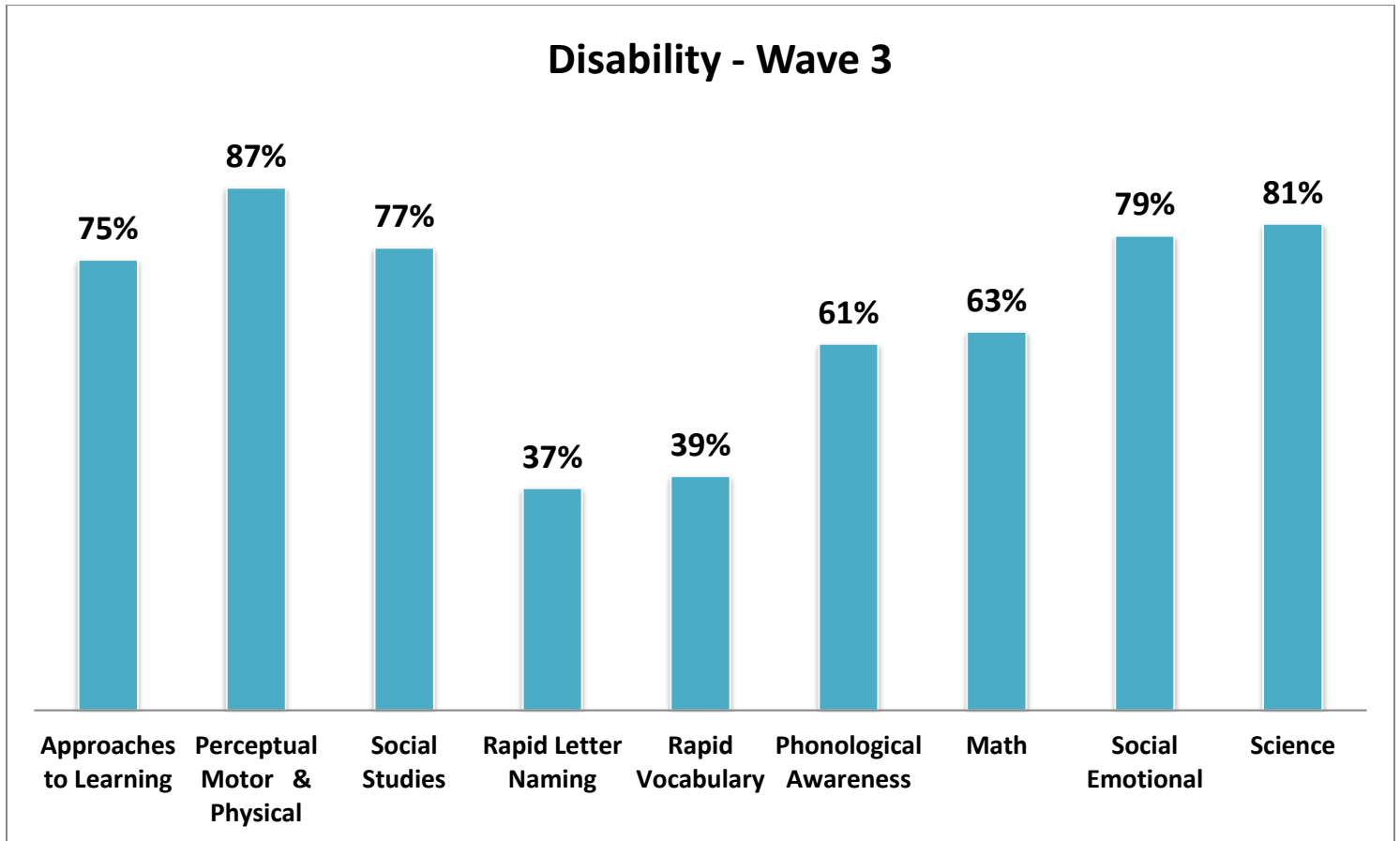
CSNT Head Start – CIRCLE Assessment 2017-2018

Dual Language Learners Wave 3



	Wave 1	Wave 2	Wave 3
Approaches to Learning	39%	62%	92%
Perceptual Motor & Physical	58%	72%	97%
Social Studies	49%	58%	78%
Rapid Letter Naming	18%	30%	46%
Rapid Vocabulary	15%	28%	36%
Phonological Awareness	39%	47%	69%
Math	36%	53%	64%
Social Emotional	51%	66%	92%
Science	52%	64%	80%

CSNT Head Start – CIRCLE Assessment 2017-2018



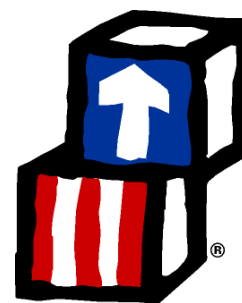
	Wave 1	Wave 2	Wave 3
Approaches to Learning	45%	66%	75%
Perceptual Motor & Physical	59%	81%	87%
Social Studies	67%	76%	77%
Rapid Letter Naming	15%	25%	37%
Rapid Vocabulary	26%	38%	39%
Phonological Awareness	42%	54%	61%
Math	42%	54%	63%
Social Emotional	54%	70%	79%
Science	71%	80%	81%

CSNT Head Start – CIRCLE Assessment

Wave 3 Race Comparison Data 2017-2018

	White	Black / African American	Other	2 or More Races
Approaches to Learning	81%	75%	81%	77%
Perceptual Motor/Physical	87%	90%	95%	91%
Social Studies	84%	78%	67%	85%
Rapid Letter Naming	36%	41%	34%	55%
Rapid Vocabulary	44%	41%	36%	54%
Phonological Awareness	68%	66%	64%	75%
Math	67%	67%	56%	74%
Social Emotional	82%	80%	89%	82%
Science	85%	80%	74%	86%

Percentage represents total number of correct responses for each domain.



This data reflects demographic information on the students who participated in this assessment session.

Total Students Participating:	148
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Students Age

Three Year Old :	49%	Four Year Old:	51%
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Gender

Male:	47%	Female:	53%
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Race

White: 5%	Black/African American: 83%	Two or more: 7%
	Other: 5%	Not Specified: 0%

Language

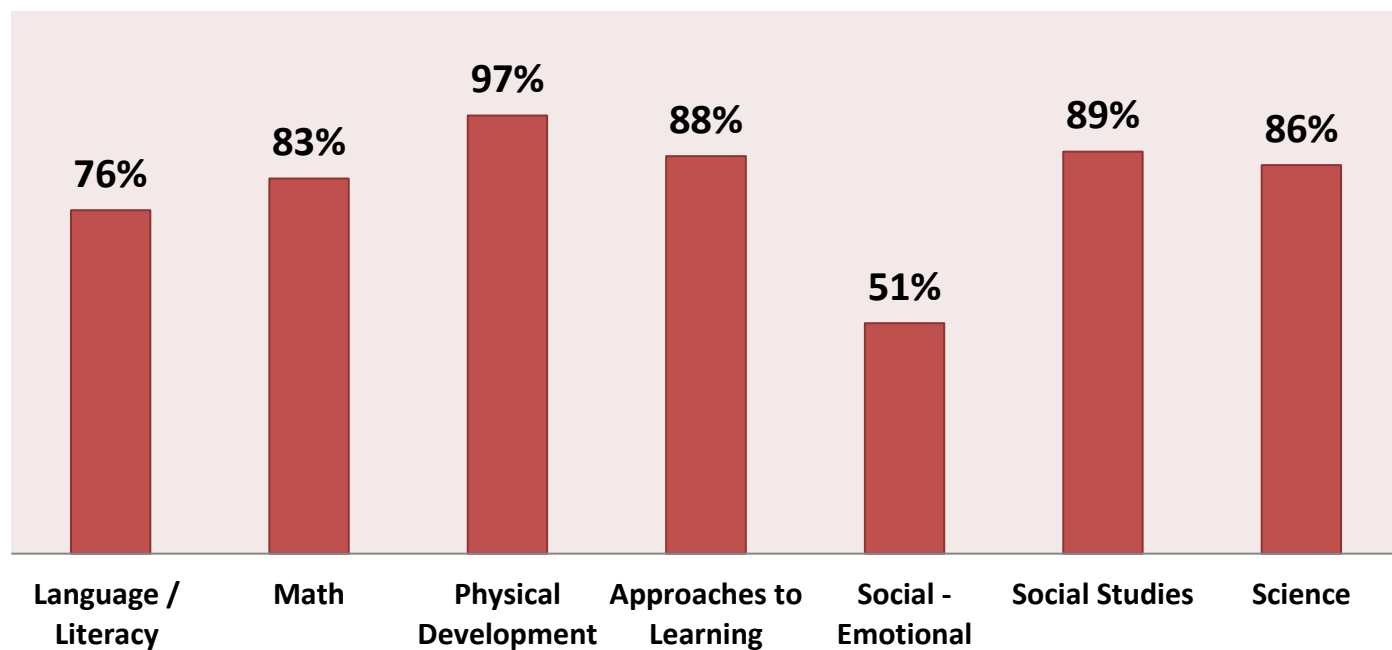
English: 100%	Spanish 0%	Unknown: 0%
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Disabilities

Yes:	4%	No:	96%
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CSNT Head Start Frog Street Assessment 2017-2018

End of Year

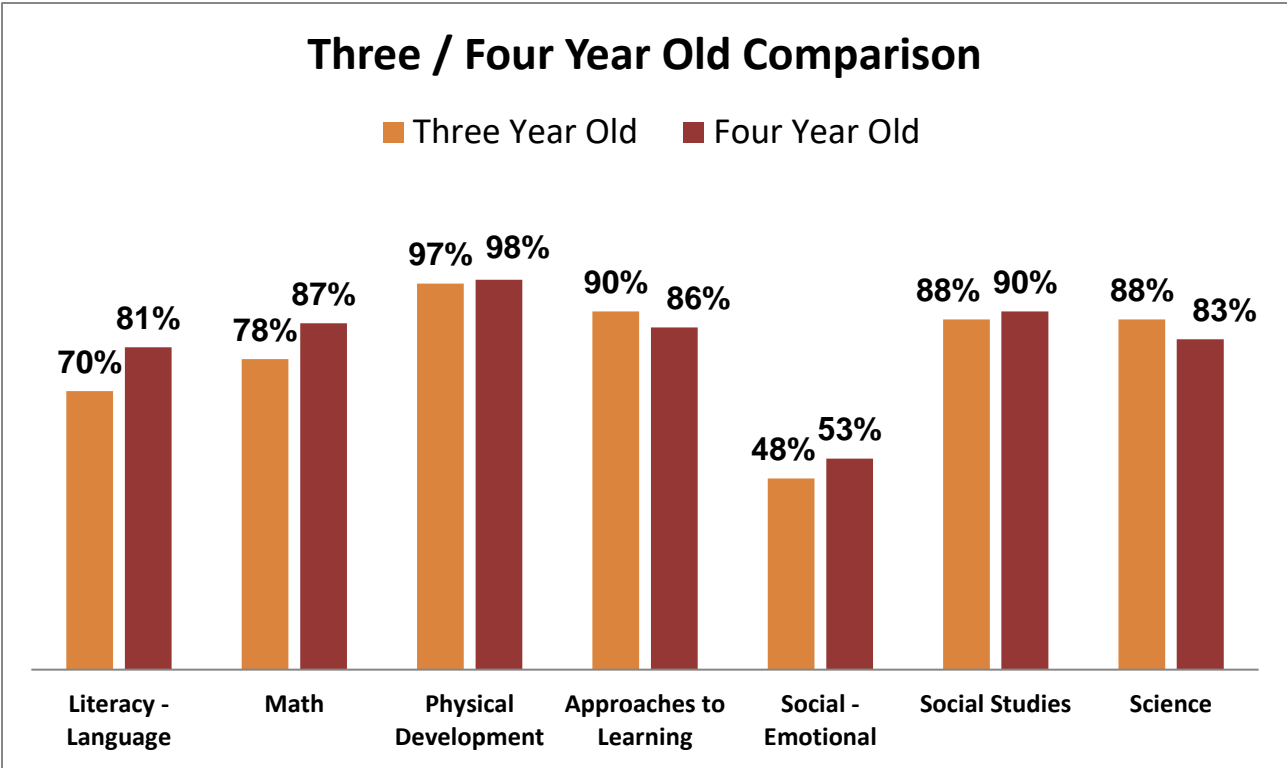
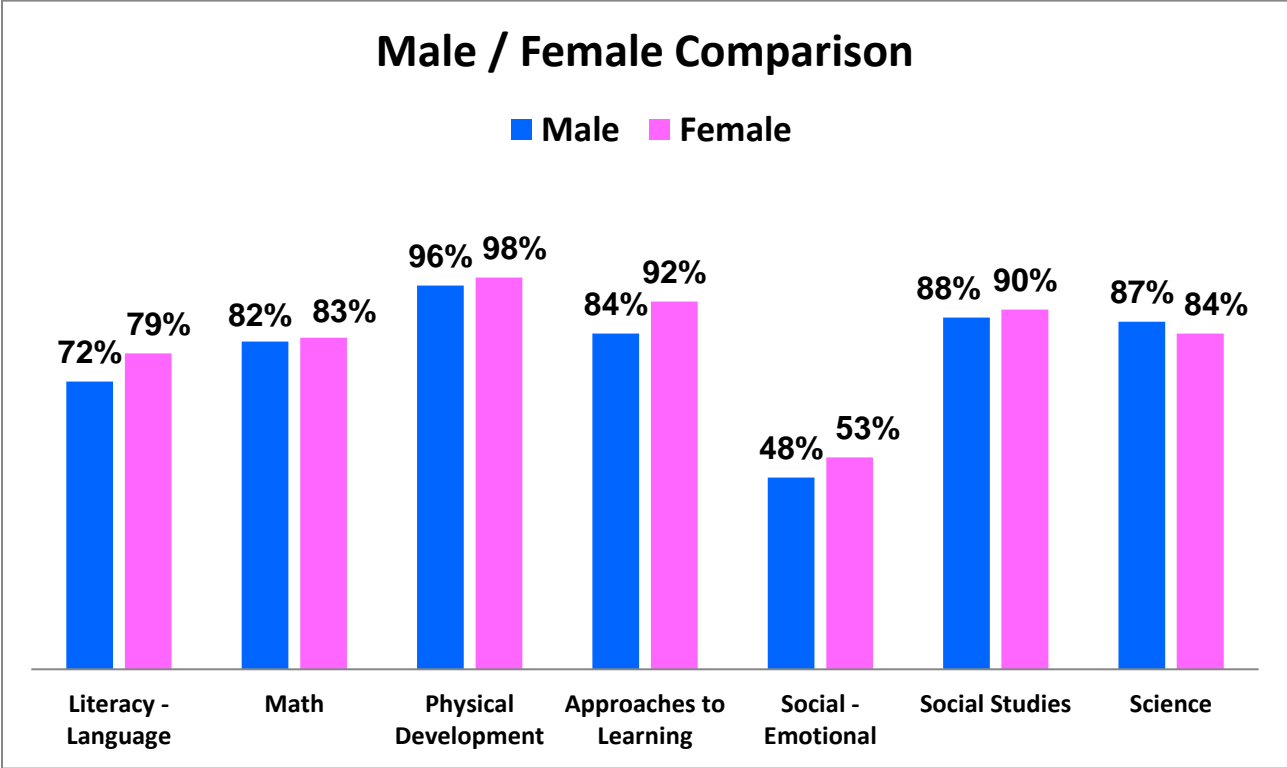


	Beginning of Year	Middle of Year	End of Year
Language / Literacy	43%	59%	76%
Math	46%	68%	83%
Physical Development	78%	92%	97%
Approaches to Learning	69%	79%	88%
Social -Emotional	40%	49%	51%
Social Studies	73%	82%	89%
Science	59%	72%	86%

Percentage represents total number of correct responses for each domain.

CSNT Head Start Frog Street Assessment

Comparison Data – End of Year 2017-2018



Percentage represents total number of correct responses for each domain.

CSNT Head Start – Frog Street Assessment

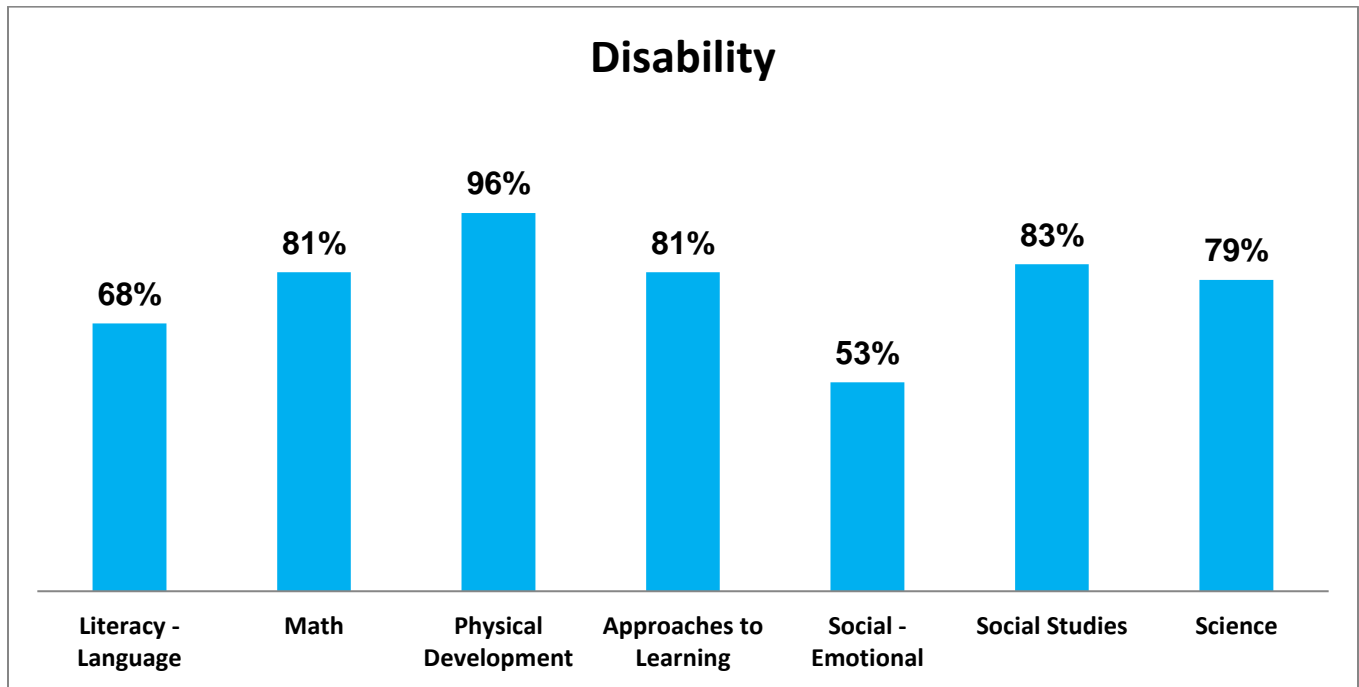
End of Year - Race Comparison Data 2017-2018

	White	Black / African American	Other	2 or More Races
Literacy / Language	72%	75%	70%	87%
Math	88%	82%	74%	92%
Physical Development	100%	97%	96%	99%
Approaches to Learning	91%	86%	100%	95%
Social - Emotional	52%	49%	57%	60%
Social Studies	89%	89%	76%	98%
Science	88%	86%	86%	83%

Percentage represents total number of correct responses for each domain.

CSNT Head Start Frog Street Assessment

End of Year 2017-2018



Disability	BOY	MOY	EOY
Literacy -Language	36%	60%	68%
Math	33%	61%	81%
Physical Development	67%	100%	96%
Approaches to Learning	33%	94%	81%
Social -Emotional	38%	38%	53%
Social Studies	23%	75%	83%
Science	17%	88%	79%

Percentage represents total number of correct responses for each domain.

English Language Acquisition

Texarkana Head Start / ISD have all English speaking students on the Dunbar campus. Texarkana ISD partnership provides a bilingual program at the Nash ISD campus.

CLASS 2017-2018

Emotional Support
 9 of 18 (50%)
 Of Teachers at 6 or Above for Year

Classroom Organization
 5 of 18 (28%)
 Of Teachers at 6 or Above for Year

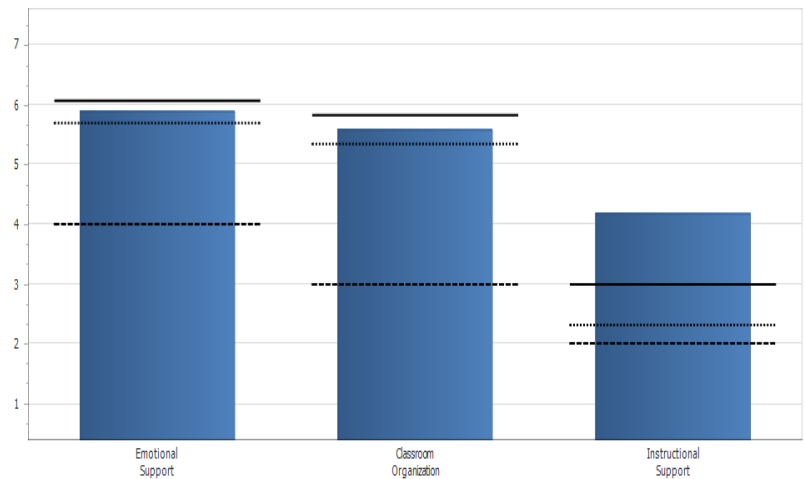
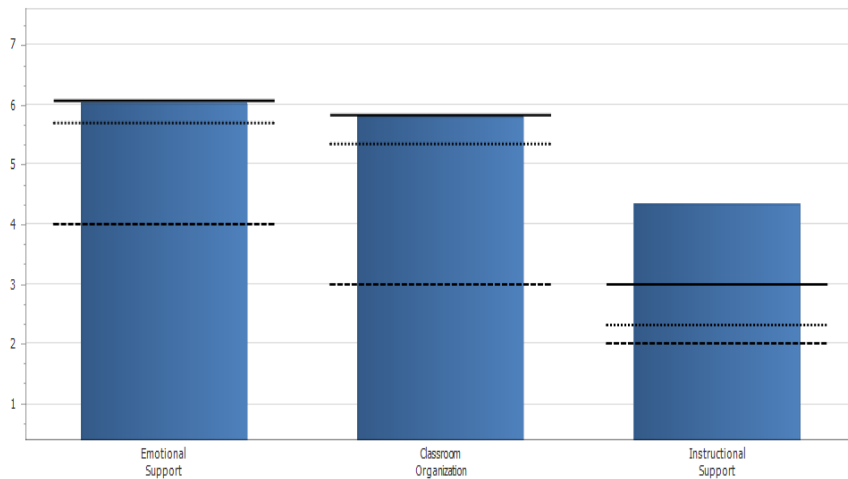
Instructional Support
 11 of 18 (28%)
 Of Teachers at 5 to 5.99 for Year

Emotional Support
 11 of 18 (61%)
 Of Teachers Improved from Fall to Spring

Classroom Organization
 11 of 18 (61%)
 Of Teachers Improved from Fall to Spring

Instructional Support
 16 of 18 (89%)
 Of Teachers Improved from Fall to Spring

Domain	Lowest 10%	Median (50%)	Highest 10%
Emotional Support	5.7024	6.09	6.48
Classroom Organization	5.3264	5.85	6.33
Instructional Support	2.3095	2.97	3.65

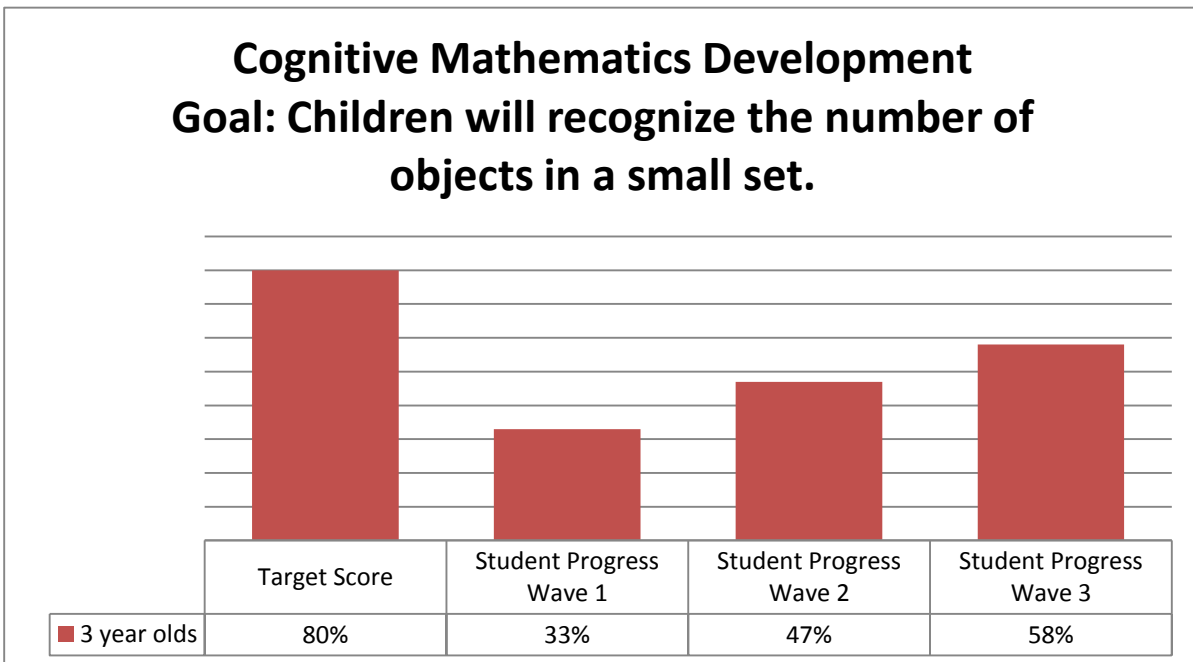
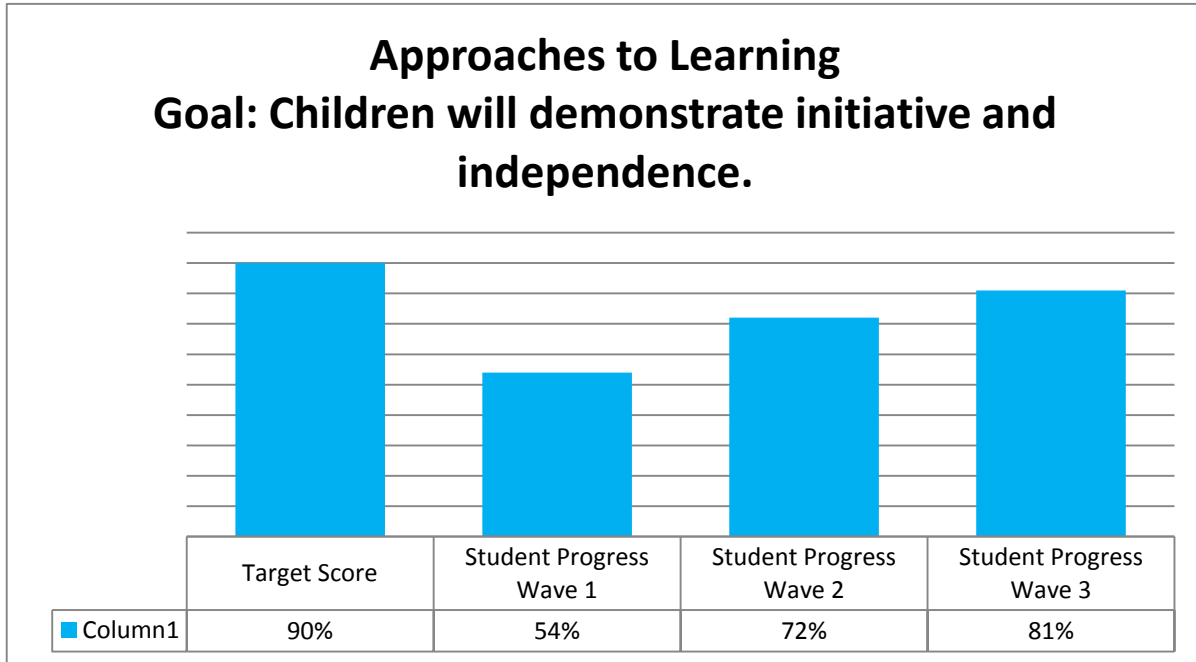


Spring 2018	ES	CO	IS
3/6/18 - 4/4/18	6.02	5.8	4.32

2017 Lowest 10% Nationally
 Re-Competition Level
 2017 National Average _____

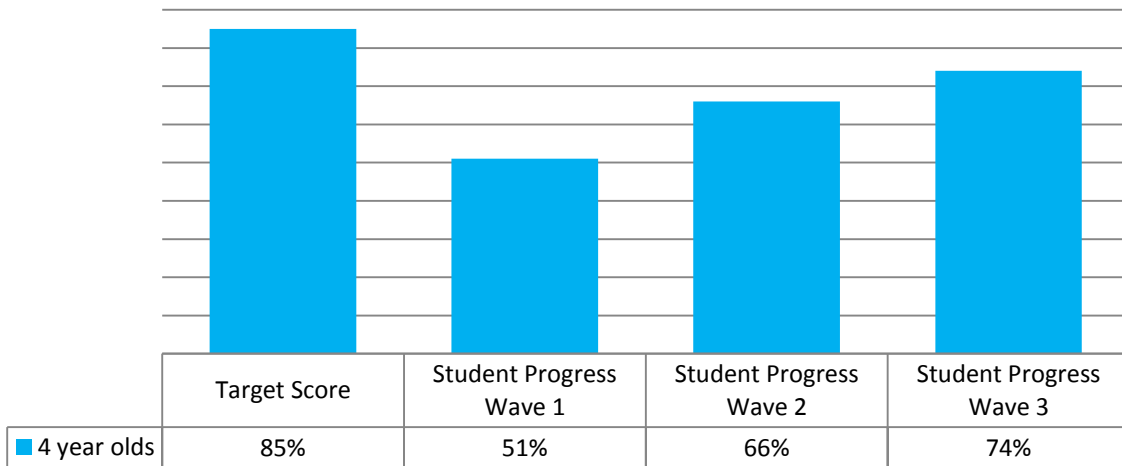
2017-2018	ES	CO	IS
10/19/17 - 4/4/18	5.89	5.59	4.18

CSNT Head Start
School Readiness Performance Data Report
2017-2018
CIRCLE ASSESSMENT

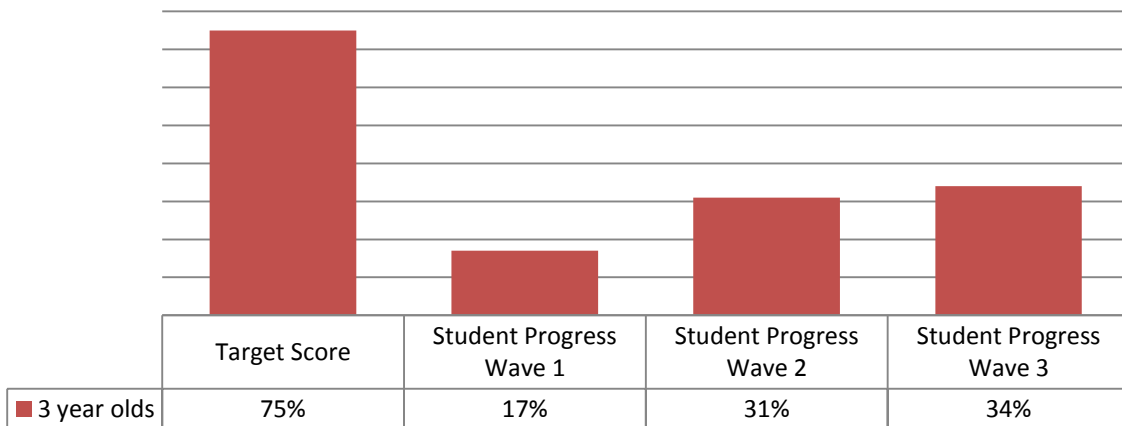


CSNT Head Start
School Readiness Performance Data Report
2017-2018
CIRCLE ASSESSMENT

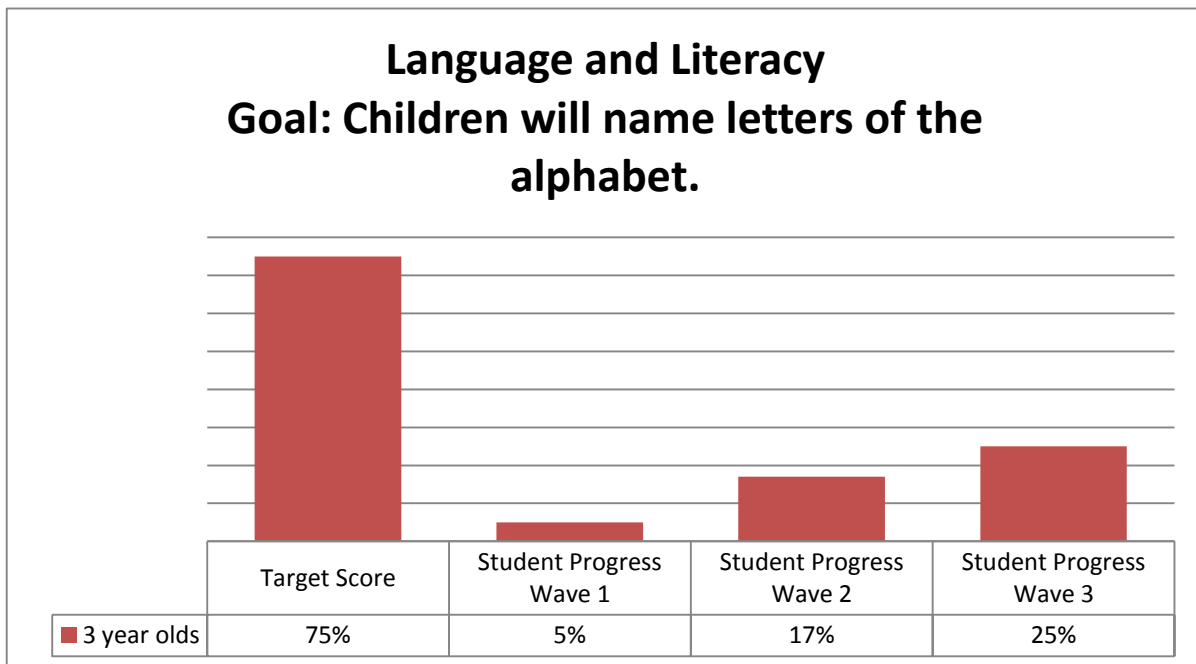
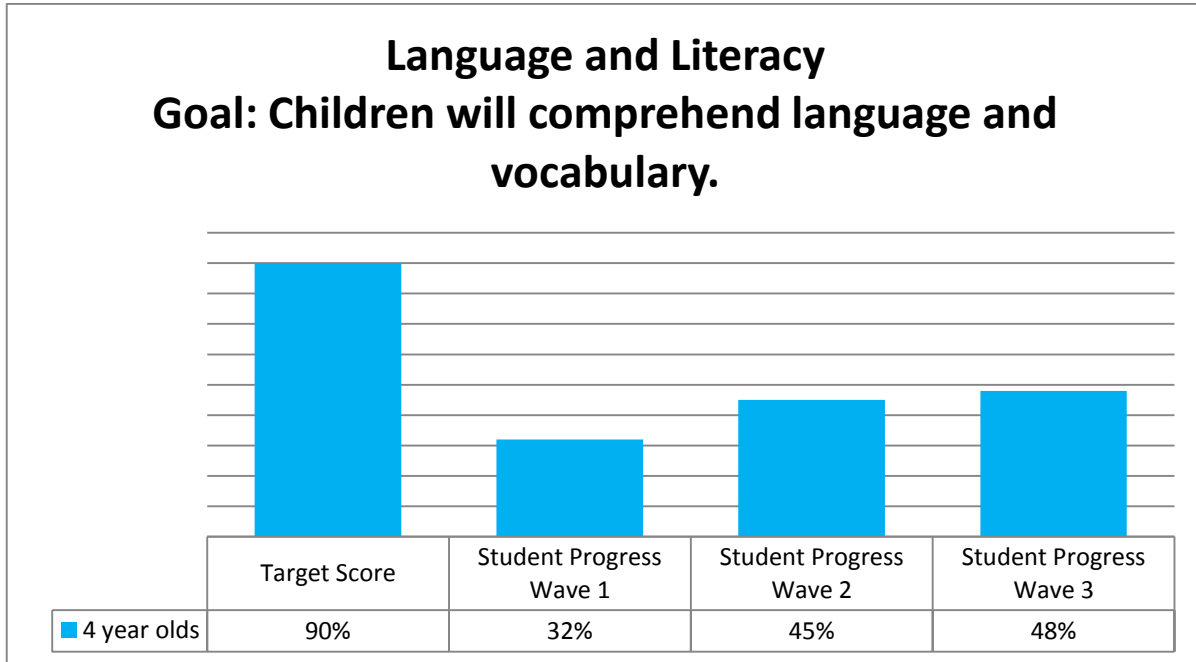
Cognitive Mathematics Development
Goal: Children will recognize the number of objects in a small set.



Language and Literacy
Goal: Children will comprehend language and vocabulary.

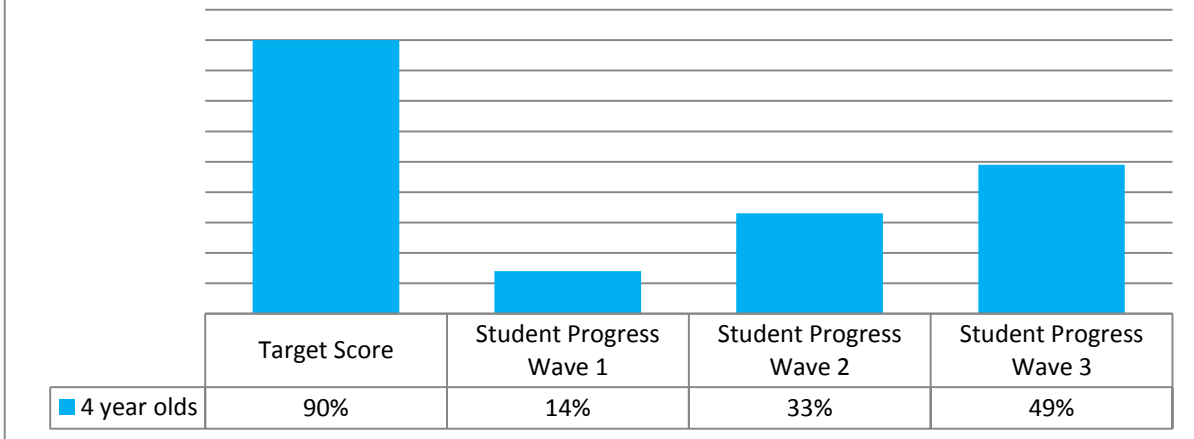


CSNT Head Start
School Readiness Performance Data Report
2017-2018
CIRCLE ASSESSMENT

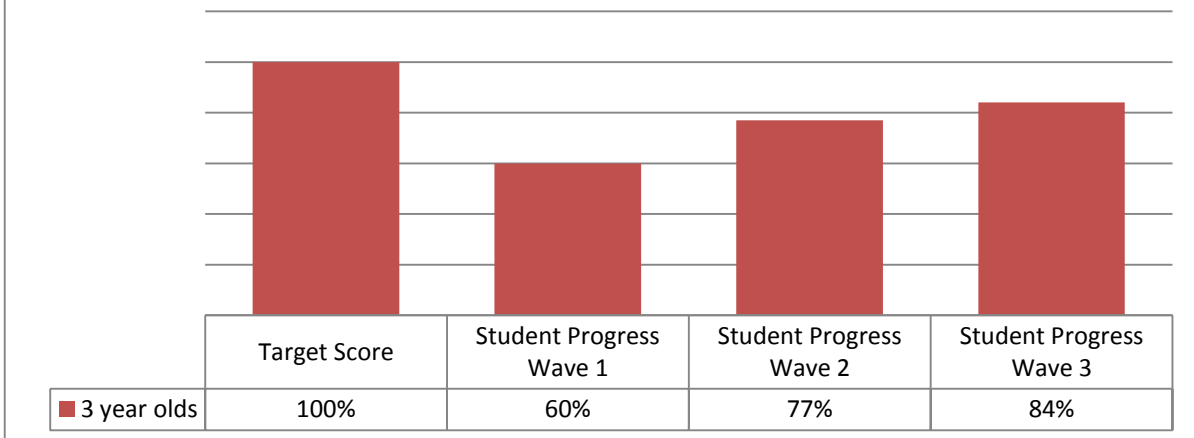


CSNT Head Start
School Readiness Performance Data Report
2017-2018
CIRCLE ASSESSMENT

Language and Literacy
Goal: Children will name letters of the alphabet .



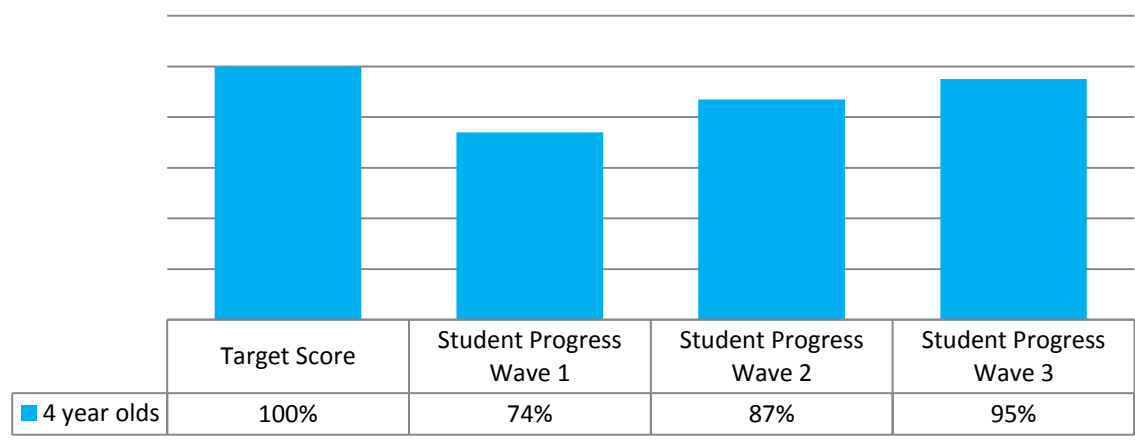
Perceptual, Motor, and Physical Development
Goal: Children will demonstrate effective and efficient use of large and small muscles.



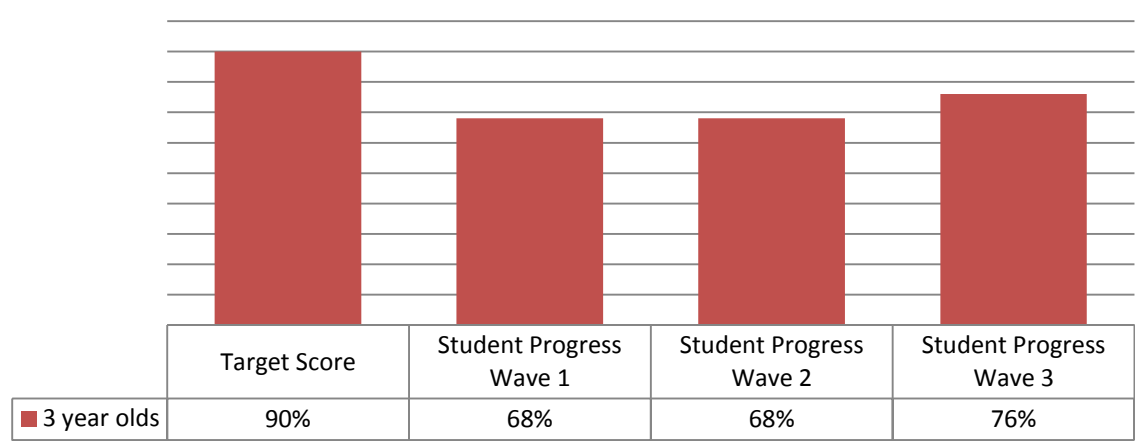
CSNT Head Start
School Readiness Performance Data Report
2017-2018

CIRCLE ASSESSMENT

Perceptual, Motor, and Physical Development
Goal: Children will demonstrate effective and efficient use of large and small muscles.



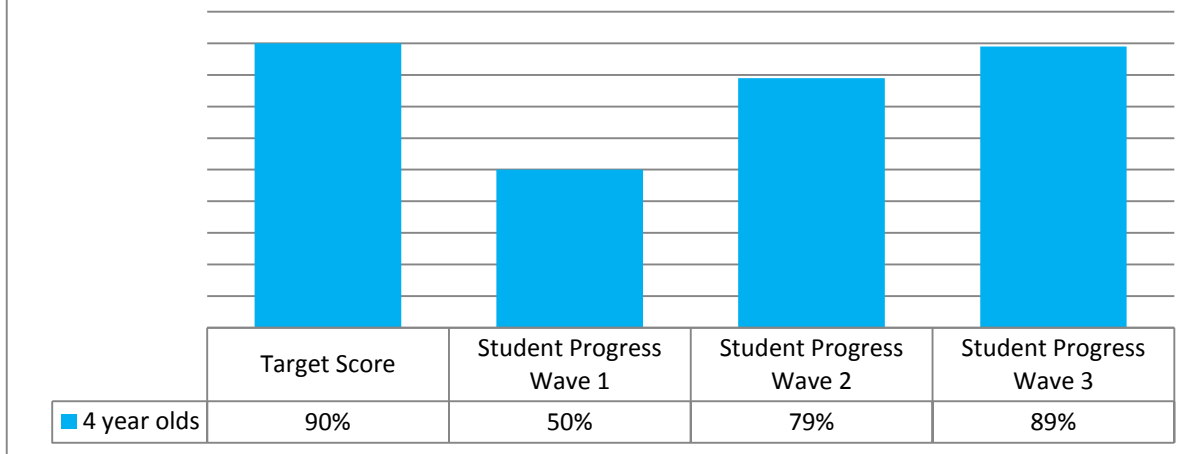
Social and Emotional Development
Goal: Children will use basic problem-solving skills to resolve conflicts with other children.



CSNT Head Start
School Readiness Performance Data Report
2017-2018

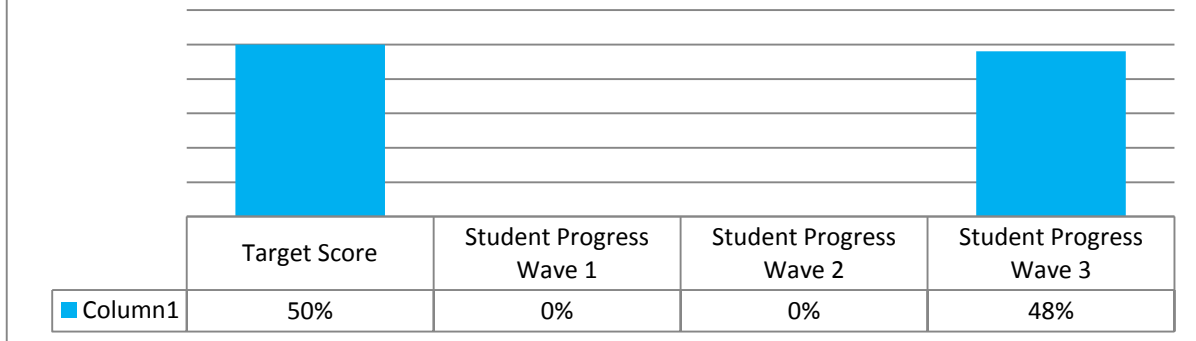
CIRCLE ASSESSMENT

Social and Emotional Development
Goal: Children will use basic problem-solving skills to resolve conflicts with other children.

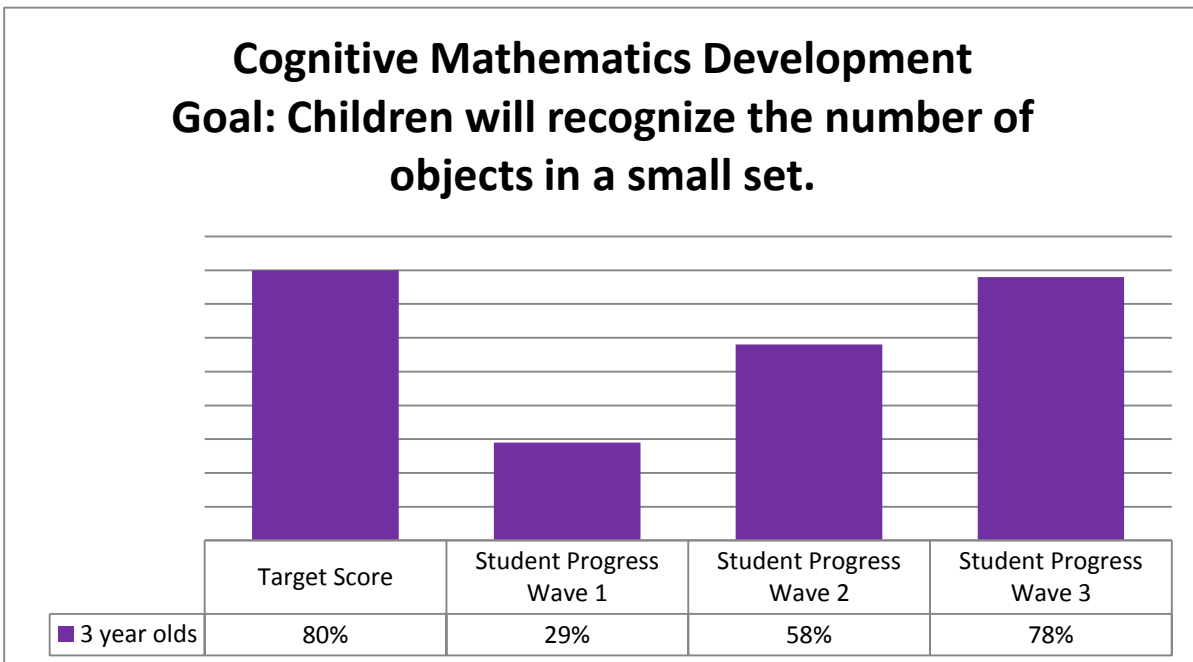
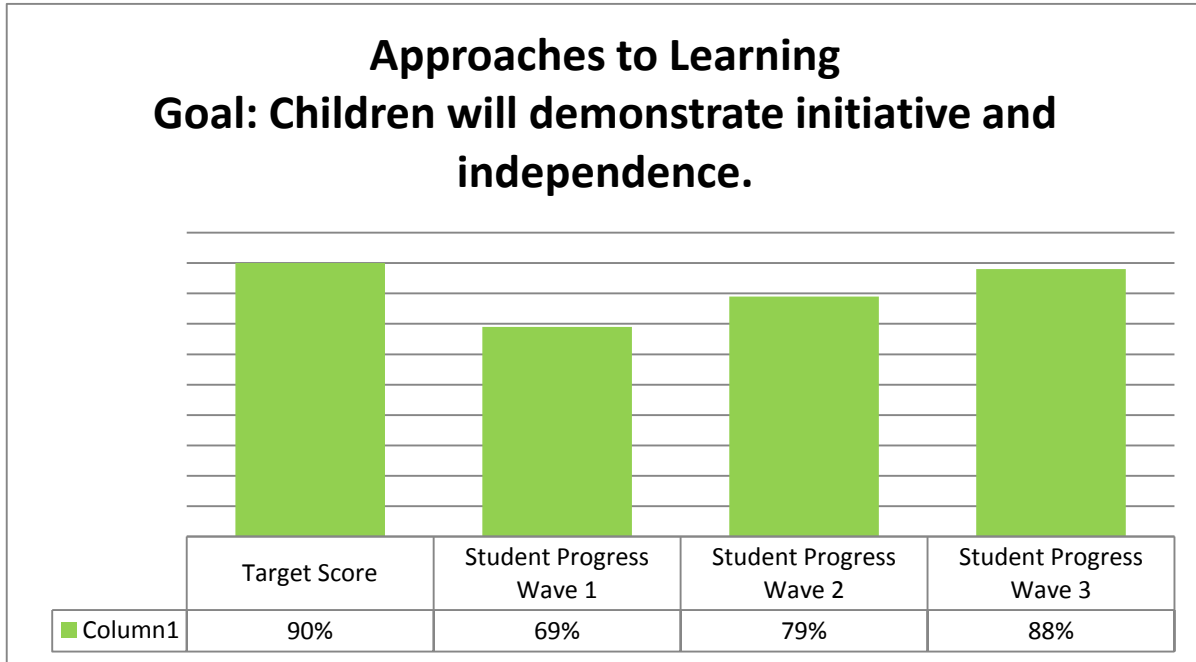


Parent Goal
Goal: Families will exercise together to improve health. Families will use this time to improve quality family time.

(March 18, 2018 thru May 11, 2018)

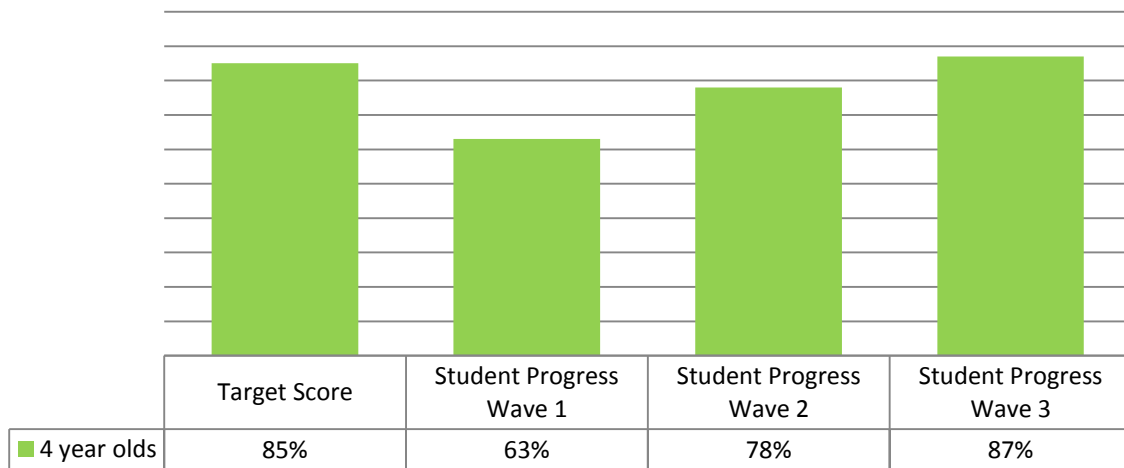


CSNT Head Start
School Readiness Performance Data Report
2017-2018
Frog Street Assessment

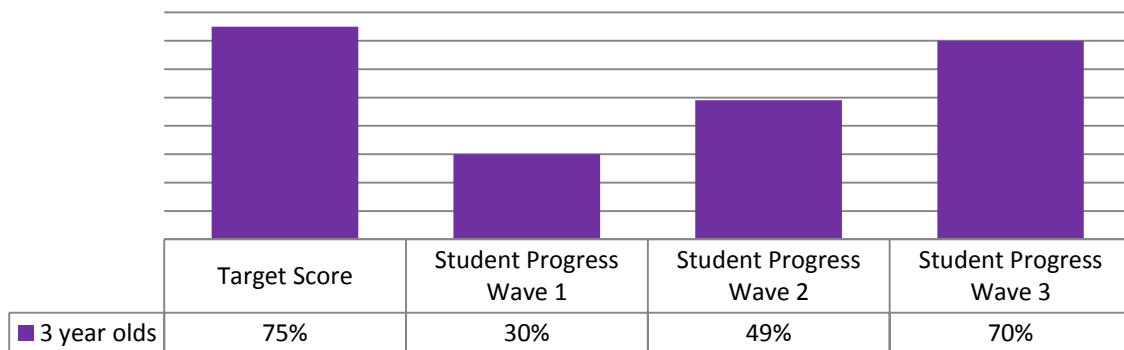


CSNT Head Start
School Readiness Performance Data Report
2017-2018
Frog Street Assessment

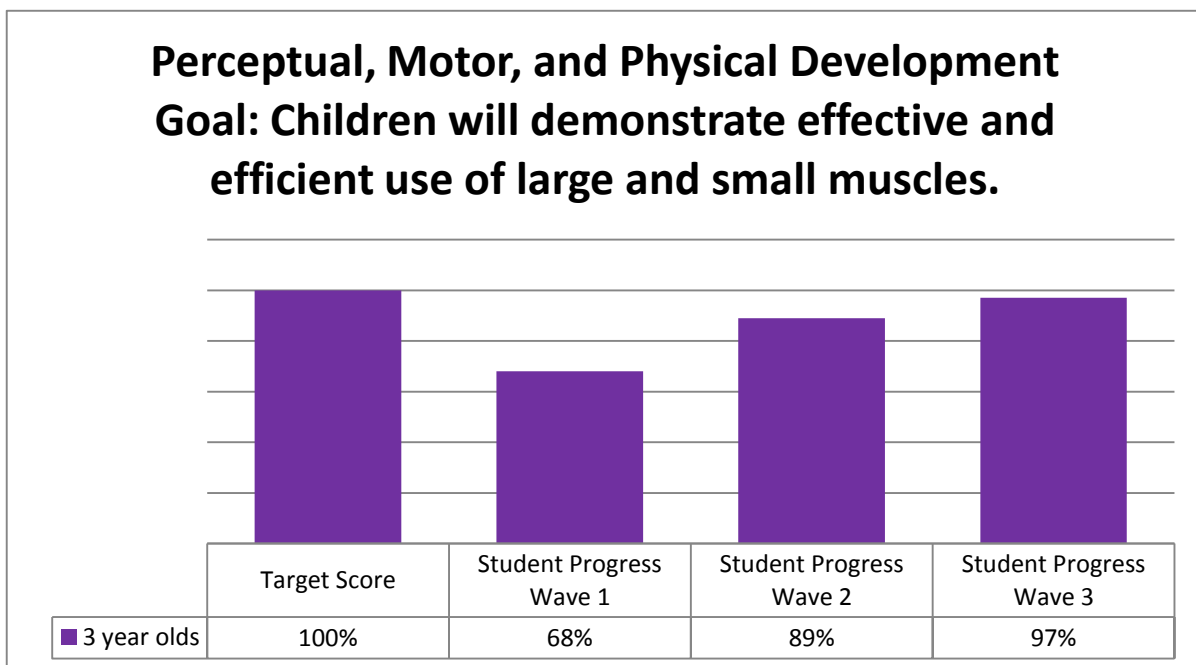
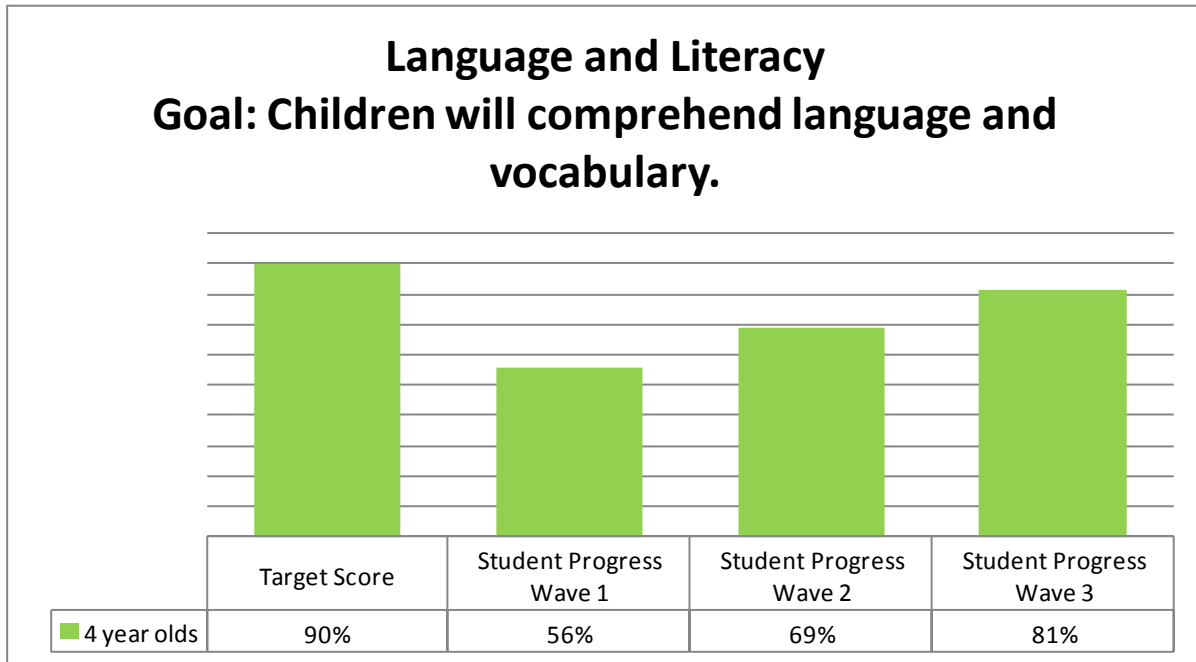
Cognitive Mathematics Development
Goal: Children will recognize the number of objects in a small set.



Language and Literacy
Goal: Children will comprehend language and vocabulary.
Children will name letters of the alphabet and produce correct sounds associated with letters.



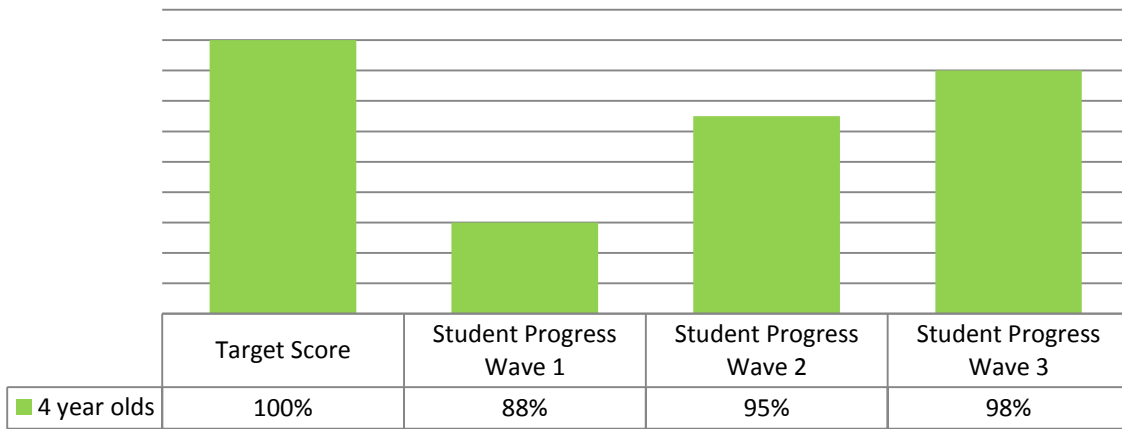
CSNT Head Start
School Readiness Performance Data Report
2017-2018
Frog Street Assessment



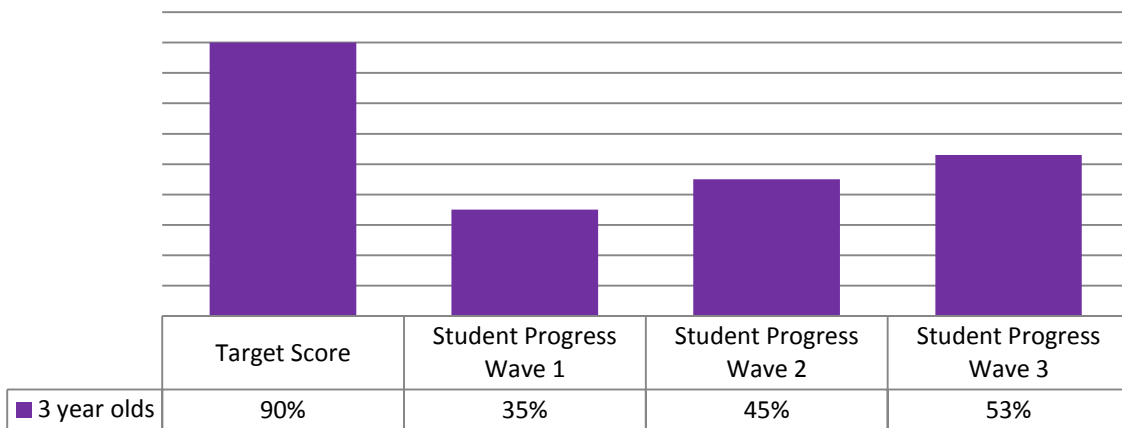
Percentages are based on actual data from Frog Street.

CSNT Head Start
School Readiness Performance Data Report
2017-2018
Frog Street Assessment

Perceptual, Motor, and Physical Development
Goal: Children will demonstrate effective and efficient use of large and small muscles.

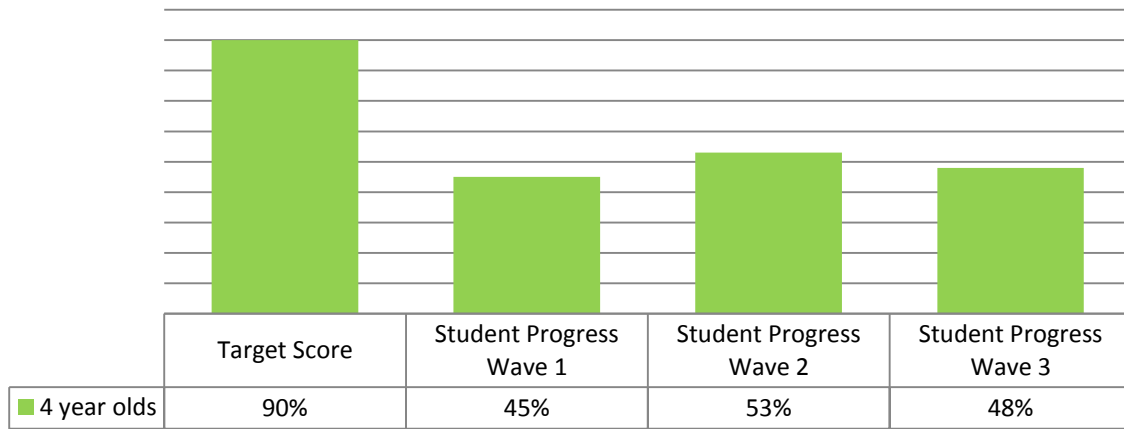


Social and Emotional Development
Goal: Children will use basic problem-solving skills to resolve conflicts with other children.



CSNT Head Start
School Readiness Performance Data Report
2017-2018
Frog Street Assessment

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