



Community Services of Northeast Texas, Inc.



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

Board Meeting

May 26, 2020 @ 12:00 Noon

Virtual-Conference Call, Linden, Texas 75563

Ross Hyde, Board Chairman • Dan 'Lucky' Boyd, CCAP, NCRMT, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Minutes from 4/28/2020 ☪

4. Approval of Agenda ☪

5. Chairman's Comments and Recognitions

6. Training/Presentations

A. Berny Harris

7. Committee Reports and Information

- A. Planning & Evaluation – No current report required
- B. Personnel – No current report required
- C. Finance – No current report required
- D. Executive – This committee meets only when necessary
- E. Nominating – No Current report required
- F. By Laws- no meeting report at this time

The Chair may make changes to committee rosters and/or develop new committees.

8. Action Items

A. Seat new board member(s), if any ☪

B. Approve Consent Agenda ☪

- 1) Community Services Report (OS 5.9)
- 2) Human Resources Report (OS 5.9)
- 3) Head Start and PIR Report (OS 5.9)
- 4) Service Department Report and Transportation Report (OS 5.9)
- 5) VSN Report (OS 5.9)
- 6) TBRA Report (OS 5.9)

C. Discuss/Approve – Neil Phillips will present the Audit via video, board receives audit, and board approves audit.

D. Discuss/Approve - Resolution for Early Head Start Account at Texana Bank, N.A.

E. Discuss/Approve - Resolution for Cares Act CSBG at Texana Bank, N.A.

F. Discuss/Approve – Resolution for Cares Act CEAP at Texana Bank, N.A.

G. Discuss/Approve – Head Start/Early Head Start Continuation Grant #6CH011282/02
\$5,182,282 (\$4,145,825 Non-Federal Share \$1,036,457)

- 1) Head Start \$4,670,013 (\$3,736,010 Non-Federal Share - \$934,003)
- 2) Early Head Start \$512,269 (\$405,815 Non-Federal Share \$102,454)

H. Discuss/Approve – Addition of Risk Assessment Statement to the Finance Manual
I. Discuss/Approve – Update to the Governing Board By Laws to include Composition Statement

J. Discuss/Approve – 2020-2021 Campus Operation Manual

K. Discuss/Approve - School Readiness Committee Meeting Action items
1) School Readiness Goals 2020-2021

L. Discuss/Approve – PFCE Goals 2020-2021

M. Discuss/Approve – 2020-2021 School Calendars

N. Discuss/Approve - Moving funds to Equipment line item (Head Start, HVAC repair, Hughes Springs, ~ \$6,400.00)

9. Staff Reports

A. Financial Report (OS 8.7).....Shelley Mitchell

10. Executive Director’s Report

11. Discussion Items

- 1) 2019-2020 School Readiness Performance Data
- 2) PFCE Goals Progress 2019-2020

12. Audience Comments

13. Executive Session

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney’s advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

☒ Requires Board Vote

Community Services of Northeast Texas, Inc
MINUTES
Board Meeting
April 28, 2020 - 12:00 Noon
Video-conference, Linden, Texas 75563

Board Members Present

Ross Hyde, Chairman

Representing State Representative, Gary VanDeaver, Public Sector

Christophe Trahan

Representing Linden Economic Development Corporation, Private Sector

Judge Doug Reeder

Morris County Judge, Public Sector

Dr. Arcolia Jenkins, Vice Chairman

Representing Creating Opportunities in Marion County, Private Sector

Rumy Gates

Representing WoodForest Bank, Private Sector

Board Members Absent

Brenda Swisher, Secretary

Representing Cass County Mayor Clarence Burns, Public Sector

Donna Early, Treasurer

Representing Cass County Judge Becky Wilbanks, Public Sector

Shelby Ebarb – was seated 6/25/19

Representing Linden-Kildare CISD, Private Sector

CALL TO ORDER

Ross Hyde, Chairman, called the meeting to order at 12:01 p.m.
Quorum: established by Ross Hyde 5 of 8 members present

MINUTES

Motion: Christophe Trahan, Parliamentarian, moved to approve the March 24, 2020 Minutes.
Second: Arcolia Jenkins, Vice-Chair
All in favor voted aye, none opposed, the motion carried unanimously

AGENDA

Motion: Judge Doug Reeder moved to accept the agenda
Second: Arcolia Jenkins, Vice-Chair
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

None

TRAINING / PRESENTATIONS

None

COMMITTEE REPORTS

- A. Planning & Evaluation – No current report required
- B. Personnel – This committee should meet in July to approve job descriptions, pay scales, etc., No current report required
- C. Finance – No current report required
- D. Executive – This committee meets only when necessary
- E. Nominating – No Current report required
- F. By Laws – Each Board member received a current copy of CSNT By-Laws according to Org. Std. 5.4 and signed an Acknowledgement of receipt.

The Chair may make changes to committee rosters/develop new committees.

No committee reports at this time

Action Items

A. Seat New Board Member(s)

None

B. Approve Consent Agenda

1. Human Resources Report (Org. Std. 5.9)
2. Head Start Report (Org. Std. 5.9)
3. Community Services Reports (Org. Std.5.9)
4. Service and Transportation Reports (Org. Std. 5.9)
5. VSN Report (Org. Std. 5.9)
6. TBRA Report (Org. Std. 5.9)

Motion: Judge Doug Reeder moved to accept the Consent Agenda

Second: Christophe Trahan, Parliamentarian

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously.

C. ~~Discuss/Approve~~–Resolution for Business Charge Card with Texana Bank, N.A.

Motion: Judge Doug Reeder

Second: Arcolia Jenkins, Vice-Chair

All in favor voted aye, none opposed, the motion carried unanimously.

D. Discuss/Approve – CSBG Cares Act Contract for \$570,250

Motion: Christophe Trahan, Parliamentarian

Second: Rummy Gates

All in favor voted aye, none opposed, the motion carried unanimously.

E. Discuss/Approve – CEAP Cares Act Contract for \$1,710,152

Motion: Rummy Gates

Second: Judge Doug Reeder

All in favor voted aye, none opposed, the motion carried unanimously.

F. Discuss/Approve – CSBG Discretionary Contract for \$21,230

Motion: Rummy Gates

Second: Christophe Trahan, Parliamentarian

All in favor voted aye, none opposed, the motion carried unanimously.

G. Discuss/Approve – Head Start to Early Head Start Conversion Grant #6CH011282/01, Pro-rated EHS \$218,461/HS \$1,958,097-Budget Approval

Motion: Christophe Trahan, Parliamentarian

Second: Rummy Gates

All in favor voted aye, none opposed, the motion carried unanimously.

- H. Discuss/Approve** – Playground Disposition Form for Head Start Grant #6CH011282/01 \$12,057.19
Motion: Arcolia Jenkins, Vice-Chair
Second: Judge Doug Reeder
All in favor voted aye, none opposed, the motion carried unanimously.
- I. Discuss/Approve** – Texarkana Independent School District Memorandum of Understanding Changes for 2020-2021 School Year
Motion: Christophe Trahan, Parliamentarian
Second: Arcolia Jenkins, Vice-Chair
All in favor voted aye, none opposed, the motion carried unanimously.
- J. Discuss/Approve** – 2020-2021 USDA/CACFP Contract
Motion: Arcolia Jenkins, Vice-Chair
Second: Romy Gates
All in favor voted aye, none opposed, the motion carried unanimously.
- K. Discuss/Approve** – 2020-2021 Nutrition Menus for CACFP Campuses
Motion: Christophe Trahan, Parliamentarian
Second: Romy Gates
All in favor voted aye, none opposed, the motion carried unanimously.
- L. Discuss/Approve** – 2020-2021 Selection Criteria for Head Start and Early Head Start
Motion: Arcolia Jenkins, Vice-Chair
Second: Christophe Trahan, Parliamentarian
All in favor voted aye, none opposed, the motion carried unanimously.

STAFF REPORTS

A. Financial Report – Prepared and presented by Shelley Mitchell

The governing board receives financial reports at each regular meeting that include the following: 1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and 2. Balance sheet/statement of financial position. (OS 8.7)

EXECUTIVE DIRECTOR'S REPORT

- 1) Stay at home for CSNT until 5-18-2020, there are essential staff coming in to work, and other staff working alternate shifts
- 2) CSNT is applying for all funds available for COVID 19 assistance
- 3) CSNT is able to keep all staff paid with the exception of subs
- 4) VA suggested approval for Grant for 7-1-2020-6-30-2021

- 5) With ample funds for CSBG & CEAP, will need to hire more staff for CEAP
- 6) Some damage from tornado, couple of vehicles, and clean up from downed trees

DISCUSSION ITEMS

None

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

None

- A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- B. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

ADJOURN

Motion made to adjourn the meeting by Christophe Trahan, Parliamentarian and second by Judge Doug Reeder at 12:45 pm.

Approved by: _____, on _____, 2020
(Board Secretary) (Date)

Board Minutes Organizational Standards Checklist:

Organizational Standard 1.1

Number of low-income persons participating: 0
Is Policy Council represented? Yes No
Is the Policy Council representative low-income? Yes No
Is there an attorney on the board? Yes No
Is a contract in place for an attorney: Yes No
Is there an early child expert on the board? Yes No
Is there a finance expert on the board? Yes No
Were minutes submitted from advisory groups? Yes No
Were minutes submitted from committee meetings? Yes No

Were any of the following discussed during the meeting?

Recruitment documents	Yes	<input checked="" type="checkbox"/>	No
Solicitation materials	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Final board membership list	Yes	<input checked="" type="checkbox"/>	No

Did a low-income person participate in the development of services? Yes No

Did a low-income person participate in the provision of services? Yes No

Did a low-income person participate in the needs assessment process? Yes No

Organizational Standard 3.5

Did the Board formally accept the Community Assessment? Yes No

Organizational Standard 5.1

Is the Board structured in compliance with the CSBG Act? Yes

Total number of Board seats = 12

Total number of democratically elected representatives of the low-income community = Zero

(must be at least 4) Yes No

Total number of local elected officials = Four

(must be exactly 4) Yes No

Total number of members from major groups and interests in the community = Four

(must be 4 or less) Yes No

Organizational Standard 5.2

Does the Board have written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community? Yes No

Where is it? ByLaws – Article V – Section 3

Organizational Standard 5.3

The organization's bylaws have been reviewed by an attorney within the past five years. Yes No Date: 7.22.16

Organization Standard 5.4

The organization documents that each governing board member has received a copy of the bylaws within the past two years. X Yes No Date 1-28-2020

Organizational Standard 5.8

Governing board members have been provided with training on their duties and responsibilities within the past two years. Yes No Date: 4.23.19

Organizational Standard 5.9

The organization's governing board receives programmatic reports at each regular board meeting. X Jan X Feb X Mar X Apr May June July Aug Sept Oct Nov Dec

Organizational Standard 6.1

The organization has an agency-wide strategic plan in place that has been approved by the governing board within the past five years. Yes No Date: 5.25.16

Organizational Standard 7.1

The organization has written personnel policies that have been reviewed by an attorney and approved by the governing board with the past five years.

X Yes No Date: 10.22.19

Organizational Standard 7.2

The organization makes available the employee handbook (or personnel policies in cases without a handbook) to all staff and notifies staff of any changes.

X Yes No Date: 10.22.19

Organizational Standard 7.3

The organization has written job descriptions for all positions, which have been updated with the past five years. X Yes No Date: 10.22.19

Organizational Standard 7.4

Performance appraisal of Executive Director X Yes No Date: 6.25.19

Organizational Standard 7.5

Reviews and approves Executive Director Salary Yes No Date: 6.25.19

Organizational Standard 7.6

The organization has a policy in place for regular written evaluation of employees by their supervisors. Yes No Date: 10.22.19

Organizational Standard 7.7

The Organization has a whistleblower policy that has been approved by the governing board. Yes No Date: 10.22.19

Organizational Standard 7.8

All staff participate in a new employee orientation within 60 days of hire.

Yes No Date: 10.22.19

Organizational Standard 7.9

The organization conducts or makes available staff development/training (including ROMA) on an ongoing basis. ROMA Training for 12 staff Yes September 5, 2019

Organizational Standard 8.1

The organization's annual audit (or audited financial statements) is completed by a Certified Public Accountant on time in accordance with Title 2 of the Code of Federal Regulations, Uniform Administrative Requirements, Cost Principles, and Audit Requirement (if applicable) and/or State audit. Yes Date January 27-29, 2020

Organizational Standard 8.2

All findings from the prior year's annual audit have been assessed by the organization and addressed where the governing board has deemed it appropriate.
 Yes Date

Organizational Standard 8.3

The organization's auditor presents the audit to the governing board.
 Yes Date Scheduled for April Meeting

Organizational Standard 8.4

The governing board formally receives and accepts the audit.
 Yes Date

Organizational Standard 8.5

The organization has solicited bids for its audit within the past five (5) years.

Yes Year

Organizational Standard 8.6

The IRS Form 990 is completed annually and made available to the governing board for review. Yes Date

Organizational Standard 8.7

The governing board receives financial reports at each regular meeting that include the following: 1) Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and 2) Balance sheet/statement of financial position.

X Jan	X April	<input type="checkbox"/> July	<input type="checkbox"/> October
X Feb	<input type="checkbox"/> May	<input type="checkbox"/> Aug	<input type="checkbox"/> November
X Mar	<input type="checkbox"/> June	<input type="checkbox"/> Sept	<input type="checkbox"/> December

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Community Services Block Grant Performance Report

Subrecipient: Community Services of Northeast Texas, Inc. Address: PO Box 427
LINDEN, TX 75563

Vendor ID: 17512320809

Contract: 61200003216

Report Date: April 2020

Contract Term: January 1, 2020 - December 31, 2020

Report Type: Monthly

Contract Amount: \$ 427,008.00

CFDA #: 93.569

Module 2. Section B. CSBG Eligible Entity Capacity Building

2. Hours of Agency Capacity Building (e.g. training, planning, assessment)

		Hours		
		Monthly	Adjusted	Cumulative
a.	Hours of Board Members in capacity building activities	0	0	11
b.	Hours of Agency Staff in capacity building activities	95	0	156

3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising)

		Hours		
		Monthly	Adjusted	Cumulative
a.	Total number of volunteer hours donated to the agency	3	0	1123
	1. Of the above, the total number of volunteer hours donated by individuals with low-incomes	3	0	998

4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following

		Number		
		Monthly	Adjusted	Cumulative
a.	Number of Nationally Certified ROMA Trainers	0	0	1
b.	Number of Nationally Certified ROMA Implementers	0	0	1
c.	Number of Certified Community Action Professionals (CCAP)	0	0	1
d.	Number of Staff with a child development certification	0	0	0
e.	Number of Staff with a family development certification	0	0	0
f.	Number of Pathways Reviewers	0	0	0
g.	Number of Staff with Home Energy Professional Certifications	0	0	0
	1. Number of Energy Auditors	0	0	0
	2. Number of Retrofit Installer Technicians	0	0	0
	3. Number of Crew Leaders	0	0	0
	4. Number of Quality Control Inspectors (QCI)	0	0	0
h.	Number of LEED Risk Certified assessors	0	0	0
i.	Number of Building Performance Institute (BPI) certified professionals	0	0	0
j.	Number of Classroom Assessment Scoring System (CLASS) certified professionals	0	0	0
k.	Number of Certified Housing Quality Standards (HQS) Inspectors	0	0	0

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Contract:	61200003216	Report Type:	Monthly
Contract Term:	January 1, 2020 - December 31, 2020	CFDA #:	93.569
Contract Amount:	\$ 427,008.00		

4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following

		Number		
		Monthly	Adjusted	Cumulative
I.	Number of American Institute of Certified Planners (AICP)	0	0	0

5. Number of organizations, both public and private, that the CSBG Eligible Entity actively works with to expand resources and opportunities in order to achieve family and community outcomes

		Unduplicated Number of Organizations		
		Monthly	Adjusted	Cumulative
a.	Non-Profit	2	0	16
b.	Faith Based	0	0	6
c.	Local Government	0	0	2
d.	State Government	0	0	4
e.	Federal Government	0	0	1
f.	For-Profit Business or Corporation	0	0	0
g.	Consortiums/Collaborations	0	0	4
h.	School Districts	0	0	14
i.	Institutions of Post-Secondary Education/Training	0	0	4
j.	Financial/Banking Institutions	0	0	3
k.	Health Service Organizations	0	0	10
l.	Statewide Associations or Collaborations	0	0	2

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Report Date: April 2020

Report Type: Monthly

CFDA #: 93.569

Module 4. Section A. Individual and Family National Performance Indicators (NPIs)

1. Employment Indicators (FNPI 1)

		I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a.	The number of unemployed youth who obtained employment to gain skills or income.	0	0	0	0	0	0	0	0.00	0.00
b.	The number of unemployed adults who obtained employment (up to a living wage).	0	0	0	9	0	0	0	0.00	0.00
c.	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	0	0	0	7	0	0	0	0.00	0.00
d.	The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	0	0	0	5	0	0	0	0.00	0.00
e.	The number of unemployed adults who obtained employment (with a living wage or higher).	0	0	0	7	0	0	0	0.00	0.00
f.	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	0	0	0	10	0	0	0	0.00	0.00
g.	The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	0	0	0	0	0	0	0	0.00	0.00
h.	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	0	0	0	4	0	0	0	0.00	0.00
	1. Of the above, the number of employed participants who Increased income from employment through wage or salary amount increase.	0	0	0	4	0	0	0	0.00	0.00
	2. Of the above, the number of employed participants who increased income from employment through hours worked increase.	0	0	0	3	0	0	0	0.00	0.00
	3. Of the above, the number of employed participants who increased benefits related to employment.	0	0	0	3	0	0	0	0.00	0.00

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2. Education and Cognitive Development (FNPI 2)

		I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a.	The number of children (0 to 5) who demonstrated improved emergent literacy skills.	0	0	3	392	0	0	2	66.67	0.51
b.	The number of children (0 to 5) who demonstrated skills for school readiness.	0	0	3	392	0	0	3	100.00	0.77
c.	The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	0	0	4	0	0	0	3	0.00	0.00
	1. Early Childhood Education (ages 0-5)	0	0	4	392	0	0	3	75.00	0.77
	2. 1st grade-8th grade	0	0	0	0	0	0	0	0.00	0.00
	3. 9th grade-12th grade	0	0	0	0	0	0	0	0.00	0.00
d.	The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	0	0	3	0	0	0	3	0.00	0.00
	1. Early Childhood Education (ages 0-5)	0	0	3	392	0	0	3	100.00	0.77
	2. 1st grade-8th grade	0	0	0	0	0	0	0	0.00	0.00
	3. 9th grade-12th grade	0	0	0	0	0	0	0	0.00	0.00
e.	The number of parents/caregivers who improved their home environments.	22	0	254	30	0	0	9	3.54	30.00
f.	The number of adults who demonstrated improved basic education.	0	0	1	30	0	0	1	100.00	3.33
g.	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	0	0	0	0	0	0	0	0.00	0.00
h.	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	0	0	1	30	0	0	1	100.00	3.33
i.	The number of individuals who obtained an Associate's degree.	0	0	0	5	0	0	0	0.00	0.00

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2. Education and Cognitive Development (FNPI 2)

	I. Number of Participants Served in Program(s) (#)	II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]		
			Monthly	Adjusted	Cumulative			Target	Monthly
j. The number of individuals who obtained a Bachelor's degree.	0	0	0	5	0	0	0	0.00	0.00

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3. Income and Asset Building (FNPI 3)

		I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a.	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	18	0	264	100	0	0	0	0.00	0.00
b.	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	0	0	1	100	0	0	0	0.00	0.00
c.	The number of individuals who opened a savings account or IDA.	0	0	0	0	0	0	0	0.00	0.00
d.	The number of individuals who increased their savings.	0	0	0	0	0	0	0	0.00	0.00
e.	The number of individuals who used their savings to purchase an asset.	0	0	0	0	0	0	0	0.00	0.00
	1. Of the above, the number of individuals who purchased a home.	0	0	0	0	0	0	0	0.00	0.00
f.	The number of individuals who improved their credit scores.	0	0	0	0	0	0	0	0.00	0.00
g.	The number of individuals who increased their net worth.	0	0	0	5	0	0	0	0.00	0.00
h.	The number of individuals engaged with the Community Action Agency who report improved financial well-being.	0	0	0	10	0	0	0	0.00	0.00

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Community Services Block Grant Performance Report

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Address: PO Box 427
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Vendor ID: 17512320809

Contract: 61200003216

Contract Term: January 1, 2020 - December 31, 2020

Contract Amount: \$ 427,008.00

Report Date: April 2020

Report Type: Monthly

CFDA #: 93.569

4. Housing (FNPI 4)

		I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a.	The number of households experiencing homelessness who obtained safe temporary shelter.	0	0	0	10	0	0	0	0.00	0.00
b.	The number of households who obtained safe and affordable housing.	0	0	0	25	0	0	0	0.00	0.00
c.	The number of households who maintained safe and affordable housing for 90 days.	0	0	0	25	0	0	0	0.00	0.00
d.	The number of households who maintained safe and affordable housing for 180 days.	0	0	0	25	0	0	0	0.00	0.00
e.	The number of households who avoided eviction.	0	0	0	20	0	0	0	0.00	0.00
f.	The number of households who avoided foreclosure.	0	0	0	15	0	0	0	0.00	0.00
g.	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	0	0	0	5	0	0	0	0.00	0.00
h.	The number of households with improved energy efficiency and/or energy burden reduction in their homes.	0	0	0	0	0	0	0	0.00	0.00

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5. Health and Social/Behavioral Development (FNPI 5)

		I. Number of Participants Served in Program(s) (#)			II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]
		Monthly	Adjusted	Cumulative	Target	Monthly	Adjusted	Cumulative		
a.	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	0	0	1	250	0	0	1	100.00	0.40
b.	The number of individuals who demonstrated improved physical health and well-being.	0	0	0	2	0	0	0	0.00	0.00
c.	The number of individuals who demonstrated improved mental and behavioral health and well-being.	0	0	0	10	0	0	0	0.00	0.00
d.	The number of individuals who improved skills related to the adult role of parents/caregivers.	0	0	0	10	0	0	0	0.00	0.00
e.	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	0	0	0	128	0	0	0	0.00	0.00
f.	The number of seniors (65+) who maintained an independent living situation.	2	0	42	25	2	0	28	66.67	112.00
g.	The number of individuals with disabilities who maintained an independent living situation.	22	0	106	25	21	0	88	83.02	352.00
h.	The number of individuals with chronic illness who maintained an independent living situation.	0	0	1	25	0	0	1	100.00	4.00
i.	The number of individuals with no recidivating event for six months.	0	0	1	0	0	0	0	0.00	0.00
	1. Youth (ages 14-17)	0	0	0	0	0	0	0	0.00	0.00
	2. Adults (ages 18+)	0	0	1	5	0	0	0	0.00	0.00

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6. Civic Engagement and Community Involvement Indicators (FNPI 6)

	I. Number of Participants Served in Program(s) (#)	II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]		
			Monthly	Adjusted	Cumulative			Target	Monthly
a. The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	0	0	0	20	0	0	0	0.00	0.00
1. Of the above, the number of Community Action program participants who improved their leadership skills.	0	0	0	20	0	0	0	0.00	0.00
2. Of the above, the number of Community Action program participants who improved their social networks.	0	0	0	20	0	0	0	0.00	0.00
3. Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	0	0	0	20	0	0	0	0.00	0.00

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7. Outcomes Across Multiple Domains (FNPI 7)

	I. Number of Participants Served in Program(s) (#)	II.) Target (#)	III.) Actual Results (#)			IV.) Percentage Achieving Outcome [(III / I) x 100] [%]	V.) Performance Target Accuracy [(III / II) x 100] [%]		
			Monthly	Adjusted	Cumulative			Target	Monthly
a. The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	4	0	108	4200	0	0	88	81.48	2.10

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Module 4. Section B. Individual and Family Services

1. Employment Services (SRV 1)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Skills Training and Opportunities for Experience (SRV 1a-f)				
a.	Vocational Training	0	0	0
b.	On-the-Job and other Work Experience	0	0	0
c.	Youth Summer Work Placements	0	0	0
d.	Apprenticeship/Internship	0	0	0
e.	Self-Employment Skills Training	0	0	0
f.	Job Readiness Training	0	0	0
Career Counseling (SRV 1g-h)				
g.	Workshops	0	0	0
h.	Coaching	0	0	0
Job Search (SRV 1i-n)				
i.	Coaching	0	0	0
j.	Resume Development	0	0	0
k.	Interview Skills Training	0	0	0
l.	Job Referrals	0	0	0
m.	Job Placements	0	0	0
n.	Pre-employment physicals, background checks, etc.	0	0	0
Post Employment Supports (SRV 1o-p)				
o.	Coaching	0	0	0
p.	Interactions with employers	0	0	0
Employment Supplies (SRV 1q)				
q.	Employment Supplies	0	0	0

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2. Education and Cognitive Development Services (SRV 2)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Child/Young Adult Education Programs (SRV 2a-j)				
a.	Early Head Start	0	0	0
b.	Head Start	0	0	18
c.	Other Early-Childhood (0-5 yr. old) Education	0	0	0
d.	K-12 Education	0	0	0
e.	K-12 Support Services	0	0	0
f.	Financial Literacy Education	0	0	0
g.	Literacy/English Language Education	0	0	0
h.	College-Readiness Preparation/Support	0	0	0
i.	Other Post Secondary Preparation	0	0	0
j.	Other Post Secondary Support	0	0	0
School Supplies (SRV 2k)				
k.	School Supplies	0	0	0
Extra-curricular Programs (SRV 2l-q)				
l.	Before and After School Activities	0	0	0
m.	Summer Youth Recreational Activities	0	0	0
n.	Summer Education Programs	0	0	0
o.	Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	0	0	0
p.	Mentoring	0	0	0
q.	Leadership Training	0	0	0
Adult Education Programs (SRV 2r-z)				
r.	Adult Literacy Classes	0	0	0
s.	English Language Classes	0	0	0
t.	Basic Education Classes	0	0	0
u.	High School Equivalency Classes	0	0	0
v.	Leadership Training	0	0	0
w.	Parenting Supports (may be a part of the early childhood programs identified above)	0	0	0
x.	Applied Technology Classes	0	0	0

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2. Education and Cognitive Development Services (SRV 2)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
y.	Post-Secondary Education Preparation	0	0	0
z.	Financial Literacy Education	0	0	0
Post-Secondary Education Supports (SRV 2aa)				
aa.	College applications, text books, computers, etc.	0	0	3
Financial Aid Assistance (SRV 2bb)				
bb.	Scholarships	0	0	2
Home Visits (SRV 2cc)				
cc.	Home Visits	1	0	41

3. Income and Asset Building Services (SRV 3)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Training and Counseling Services (SRV 3a-f)				
a.	Financial Capability Skills Training	0	0	2
b.	Financial Coaching/Counseling	39	0	367
c.	Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	18	0	157
d.	First-time Homebuyer Counseling	1	0	1
e.	Foreclosure Prevention Counseling	0	0	0
f.	Small Business Start-Up and Development Counseling Sessions/Classes	0	0	0
Benefit Coordination and Advocacy (SRV 3g-l)				
g.	Child Support Payments	0	0	0
h.	Health Insurance	0	0	0
i.	Social Security/SSI Payments	0	0	0
j.	Veteran's Benefits	0	0	0
k.	TANF Benefits	0	0	0
l.	SNAP Benefits	0	0	0
Asset Building (SRV 3m-o)				

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3. Income and Asset Building Services (SRV 3)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
m.	Saving Accounts/IDAs and other asset building accounts	0	0	3
n.	Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0	0	0
o.	VITA, EITC, or Other Tax Preparation programs	0	0	0
Loans And Grants (SRV 3p-q)				
p.	Micro-loans	0	0	0
q.	Business incubator/business development loans	0	0	0

4. Housing Services (SRV 4)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Housing Payment Assistance (SRV 4a-e)				
a.	Financial Capability Skill Training	0	0	0
b.	Financial Coaching/Counseling	0	0	0
c.	Rent Payments (includes Emergency Rent Payments)	12	0	12
d.	Deposit Payments	0	0	0
e.	Mortgage Payments (includes Emergency Mortgage Payments)	0	0	0
Eviction Prevention Services (SRV 4f-h)				
f.	Eviction Counseling	0	0	0
g.	Landlord/Tenant Mediations	12	0	12
h.	Landlord/Tenant Rights Education	0	0	1
Utility Payment Assistance (SRV 4i-l)				
i.	Utility Payments (LIHEAP-includes Emergency Utility Payments)	120	0	754
j.	Utility Deposits	0	0	0
k.	Utility Arrears Payments	22	0	451
l.	Level Billing Assistance	39	0	359
Housing Placement/Rapid Re-housing (SRV 4m-p)				
m.	Temporary Housing Placement (includes Emergency Shelters)	2	0	2
n.	Transitional Housing Placements	0	0	0

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4. Housing Services (SRV 4)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
o.	Permanent Housing Placements	0	0	0
p.	Rental Counseling	1	0	1
Housing Maintenance & Improvements (SRV 4q)				
q.	Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	0	0	0
Weatherization Services (SRV 4r-t)				
r.	Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	0	0	0
s.	Healthy Homes Services (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	0	0	0
t.	Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)	0	0	0

5. Health and Social/Behavioral Development Services (SRV 5)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Health Services, Screening and Assessments (SRV 5a-j)				
a.	Immunizations	0	0	18
b.	Physicals	0	0	0
c.	Developmental Delay Screening	0	0	15
d.	Vision Screening	0	0	18
e.	Prescription Payments	0	0	0
f.	Doctor Visit Payments	0	0	0
g.	Maternal/Child Health	0	0	0
h.	Nursing Care Sessions	0	0	0
i.	In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0	0	0
j.	Health Insurance Options Counseling	0	0	0
Reproductive Health Services (SRV 5k-o)				
k.	Coaching Sessions	3	0	8
l.	Family Planning Classes	2	0	2

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5. Health and Social/Behavioral Development Services (SRV 5)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
m.	Contraceptives	0	0	0
n.	STI/HIV Prevention Counseling Sessions	0	0	0
o.	STI/HIV Screenings	0	0	0
Wellness Education (SRV 5p-q)				
p.	Wellness Classes (stress reduction, medication management, mindfulness, etc.)	0	0	0
q.	Exercise/Fitness	0	0	0
Mental/Behavioral Health (SRV 5r-x)				
r.	Detoxification Sessions	0	0	0
s.	Substance Abuse Screenings	0	0	0
t.	Substance Abuse Counseling	0	0	0
u.	Mental Health Assessments	0	0	0
v.	Mental Health Counseling	0	0	0
w.	Crisis Response/Call-In Responses	0	0	0
x.	Domestic Violence Programs	0	0	0
Support Groups (SRV 5y-aa)				
y.	Substance Abuse Support Group Meetings	0	0	0
z.	Domestic Violence Support Group Meetings	0	0	0
aa.	Mental Health Support Group Meeting	0	0	0
Dental Services, Screenings and Exams (SRV 5bb-ee)				
bb.	Adult Dental Screening/Exams	0	0	0
cc.	Adult Dental Services (including Emergency Dental Procedures)	0	0	0
dd.	Child Dental Screenings/Exams	0	0	0
ee.	Child Dental Services (including Emergency Dental Procedures)	0	0	0
Nutrition and Food/Meals (SRV 5ff-jj)				
ff.	Skills Classes (Gardening, Cooking, Nutrition)	0	0	0
gg.	Community Gardening Activities	0	0	0
hh.	Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	0	0	0
ii.	Prepared Meals	0	0	0

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5. Health and Social/Behavioral Development Services (SRV 5)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
jj.	Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	1	0	9
Family Skills Development (SRV 5kk-mm)				
kk.	Family Mentoring Sessions	67	0	526
ll.	Life Skills Coaching Sessions	1	0	2
m m.	Parenting Classes	0	0	0
Emergency Hygiene Assistance (SRV 5nn-oo)				
nn.	Kits/boxes	0	0	0
oo.	Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	0	0	0

6. Civic Engagement and Community Involvement Services (SRV 6)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Civic Engagement and Community Involvement Services (SRV 6a-f)				
a.	Voter Education and Access	0	0	0
b.	Leadership Training	0	0	0
c.	Tri-partite Board Membership	0	0	0
d.	Citizenship Classes	0	0	0
e.	Getting Ahead Classes	0	0	0
f.	Volunteer Training	0	0	7

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7. Services Supporting Multiple Domains (SRV 7)

		Unduplicated Number of Individuals Served (#)		
		Monthly	Adjusted	Cumulative
Case Management (SRV 7a)				
a.	Case Management	14	0	21
Eligibility Determinations (SRV 7b)				
b.	Eligibility Determinations	100	0	625
Referrals (SRV 7c)				
c.	Referrals	81	0	863
Transportation Services (SRV 7d)				
d.	Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	3	0	266
Childcare (SRV 7e-f)				
e.	Child Care subsidies	0	0	0
f.	Child Care payments	0	0	2
Eldercare (SRV 7g)				
g.	Day Centers	0	0	0
Identification Documents (SRV 7h-j)				
h.	Birth Certificate	0	0	0
i.	Social Security Card	0	0	0
j.	Driver's License	0	0	0
Re-Entry Services (SRV 7k)				
k.	Criminal Record Expungements	0	0	0
Immigration Support Services (SRV 7l)				
l.	Immigration Support Services (relocation, food, clothing)	0	0	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)				
m.	Legal Assistance	0	0	0
Emergency Clothing Assistance (SRV 7n)				
n.	Emergency Clothing Assistance	0	0	7
Mediation/Customer Advocacy Interventions (SRV 7o)				
o.	Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government)	13	0	13

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Module 4. Section C. All Characteristics Report

		Monthly	Adjusted	Cumulative
A.	Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	94	0	1026

		Monthly	Adjusted	Cumulative
B.	Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	52	0	536

C. 1. Individual Level Characteristics: Gender

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Male	33	0	394
b.	Female	61	0	632
c.	Other	0	0	0
d.	Unknown/not reported	0	0	0
TOTAL		94	0	1026

C. 2. Individual Level Characteristics: Age

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	0-5	9	0	113
b.	6-13	14	0	173
c.	14-17	7	0	54
d.	18-24	7	0	47
e.	25-44	18	0	179
f.	45-54	11	0	96
g.	55-59	8	0	96
h.	60-64	5	0	92
i.	65-74	9	0	114
j.	75+	6	0	62
k.	Unknown/not reported	0	0	0
TOTAL		94	0	1026

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C. 3. Education Levels: 1. ages 14-24

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Grades 0-8	3	0	22
b.	Grades 9-12/Non-Graduate	8	0	51
c.	High School Graduate/Equivalency Diploma	3	0	24
d.	12 grade + Some Post-Secondary	0	0	3
e.	2 or 4 years College Graduate	0	0	1
f.	Graduate of other post-secondary school	0	0	0
g.	Unknown/not reported	0	0	0
TOTAL		14	0	101

C. 3. Education Levels: 2. ages 25+

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Grades 0-8	1	0	22
b.	Grades 9-12/Non-Graduate	6	0	99
c.	High School Graduate/Equivalency Diploma	36	0	401
d.	12 grade + Some Post-Secondary	10	0	61
e.	2 or 4 years College Graduate	4	0	56
f.	Graduate of other post-secondary school	0	0	0
g.	Unknown/not reported	0	0	0
TOTAL		57	0	639

C. 4. Disconnected Youth

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Youth ages 14-24 who are neither working or in school	1	0	5

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C. 5. Health

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Disabling Condition			
	1. Yes	37	0	391
	2. No	30	0	558
	3. Unknown	27	0	77
b.	Health Insurance*			
	1. Yes	34	0	571
	2. No	33	0	264
	3. Unknown	27	0	191
c.	Health Insurance Sources			
	1. Medicaid	23	0	497
	2. Medicare	23	0	239
	3. State Children's Health Insurance Program	3	0	7
	4. State Health Insurance for Adults	3	0	24
	5. Military Health Care	0	0	19
	6. Direct-Purchase	1	0	23
	7. Employment Based	3	0	44
	8. Unknown/not reported	27	0	191
TOTAL (c. Only)		83	0	1044

C. 6. Ethnicity/Race: A. Ethnicity

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Ethnicity			
	1. Hispanic, Latino or Spanish Origins	7	0	33
	2. Not Hispanic, Latino or Spanish Origins	87	0	993
	3. Unknown/not reported	0	0	0
TOTAL		94	0	1026

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**Community Services Block Grant Performance Report**

Subrecipient: Community Services of Northeast Texas, Inc. Address: PO Box 427
LINDEN, TX 75563

Vendor ID: 17512320809

Contract: 61200003216

Report Date: April 2020

Contract Term: January 1, 2020 - December 31, 2020

Report Type: Monthly

Contract Amount: \$ 427,008.00

CFDA #: 93.569

C. 6. Ethnicity/Race: B. Race

		Number of Individuals		
		Monthly	Adjusted	Cumulative
b.	Race			
	1. American Indian or Alaska Native	4	0	6
	2. Asian	0	0	0
	3. Black or African American	39	0	585
	4. Native Hawaiian and Other Pacific Islander	0	0	0
	5. White	47	0	379
	6. Other	0	0	23
	7. Multi-race (two or more of the above)	4	0	33
	8. Unknown/not reported	0	0	0
TOTAL		94	0	1026

C. 7. Military Status

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Veteran	2	0	42
b.	Active Military	0	0	1
c.	Unknown/not reported	62	0	641
TOTAL		64	0	684

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

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C. 8. Work Status (Individuals 18+)

		Number of Individuals		
		Monthly	Adjusted	Cumulative
a.	Employed Full-Time	7	0	65
b.	Employed Part-Time	3	0	47
c.	Migrant Seasonal Farm Worker	0	0	0
d.	Unemployed (Short-Term, 6 months or less)	7	0	53
e.	Unemployed (Long-Term, more than 6 months)	7	0	119
f.	Unemployed (Not in Labor Force)	30	0	209
g.	Retired	7	0	95
h.	Unknown/not reported	3	0	98
TOTAL		64	0	686

D. 9. Household Type

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	Single Person	33	0	286
b.	Two Adults NO Children	2	0	64
c.	Single Parent Female	13	0	124
d.	Single Parent Male	0	0	8
e.	Two Parent Household	3	0	35
f.	Non-related Adults with Children	0	0	0
g.	Multigenerational Household	0	0	0
h.	Other	1	0	19
i.	Unknown/not reported	0	0	0
TOTAL		52	0	536

D. 10. Household Size

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	Single Person	33	0	286
b.	Two	8	0	126
c.	Three	3	0	58

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

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D. 10. Household Size

		Number of Households		
		Monthly	Adjusted	Cumulative
d.	Four	6	0	36
e.	Five	1	0	17
f.	Six or more	1	0	13
g.	Unknown/not reported	0	0	0
TOTAL		52	0	536

D. 11. Housing

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	Own	26	0	230
b.	Rent	26	0	301
c.	Other permanent housing	0	0	0
d.	Homeless	0	0	0
e.	Other	0	0	5
f.	Unknown/not reported	0	0	0
TOTAL		52	0	536

D. 12. Level of Household Income

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	Up to 50%	12	0	137
b.	51% to 75%	13	0	123
c.	76% to 100%	19	0	134
d.	101% to 125%	7	0	87
e.	126% to 150%	0	0	43
f.	151% to 175%	0	0	5
g.	176% to 200%	0	0	2
h.	201% to 250%	0	0	1
i.	250% and over	1	0	4

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D. 12. Level of Household Income

		Number of Households		
		Monthly	Adjusted	Cumulative
j.	Unknown/not reported	0	0	0
TOTAL		52	0	536

D. 13. Sources of Household Income

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	Income from Employment Only	1	0	32
b.	Income from Employment and Other Income Source	3	0	25
c.	Income from Employment, Other Income Source, and Non-Cash Benefits	2	0	15
d.	Income from Employment and Non-Cash Benefits	3	0	41
e.	Other Income Source Only	21	0	143
f.	Other Income Source and Non-Cash Benefits	14	0	190
g.	No Income	1	0	47
h.	Non-Cash Benefits Only	6	0	27
i.	Unknown/not reported	1	0	16
TOTAL		52	0	536

D. 14. Other Income Source

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	TANF	1	0	6
b.	Supplemental Security Income (SSI)	11	0	130
c.	Social Security Disability Income (SSDI)	19	0	162
d.	VA Service-Connected Disability Compensation	0	0	4
e.	VA Non-Service Connected Disability Pension	0	0	6
f.	Private Disability Insurance	0	0	1
g.	Worker's Compensation	0	0	1
h.	Retirement Income from Social Security	2	0	75
i.	Pension	0	0	8
j.	Child Support	1	0	27

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D. 14. Other Income Source

		Number of Households		
		Monthly	Adjusted	Cumulative
k.	Alimony or other Spousal Support	1	0	2
l.	Unemployment Insurance	1	0	2
m.	EITC	0	0	0
n.	Other	0	0	73
o.	Unknown/not reported	4	0	39
TOTAL		40	0	536

D. 15. Non-Cash Benefits

		Number of Households		
		Monthly	Adjusted	Cumulative
a.	SNAP	26	0	290
b.	WIC	0	0	5
c.	LIHEAP	28	0	41
d.	Housing Choice Voucher	0	0	6
e.	Public Housing	1	0	8
f.	Permanent Supportive Housing	0	0	0
g.	HUD-VASH	0	0	2
h.	Childcare Voucher	0	0	1
i.	Affordable Care Act Subsidy	0	0	0
j.	Other	0	0	68
k.	Unknown/not reported	3	0	23
TOTAL		58	0	444

E. Number of Individuals Not Included in the Totals Above (due to data collection system integration barriers)

		Number of Individuals		
		Monthly	Adjusted	Cumulative
Please list the unduplicated number of INDIVIDUALS served in each program*:				
TOTAL		0	0	0

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

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Contract: 61200003216 Report Date: April 2020

Contract Term: January 1, 2020 - December 31, 2020 Report Type: Monthly

Contract Amount: \$ 427,008.00 CFDA #: 93.569

F. Number of Households Not Included in the Totals Above (due to data collection system integration barriers)

	Number of Households		
	Monthly	Adjusted	Cumulative
Please list the unduplicated number of HOUSEHOLDS served in each program*:			
TOTAL	0	0	0

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Community Services Block Grant Performance Report

Subrecipient:	Community Services of Northeast Texas, Inc.	Address:	PO Box 427 LINDEN, TX 75563
Vendor ID:	17512320809	Report Date:	April 2020
Contract:	61200003216	Report Type:	Monthly
Contract Term:	January 1, 2020 - December 31, 2020	CFDA #:	93.569
Contract Amount:	\$ 427,008.00		

Module 5. Section A. People Working Towards Transitioning Out of Poverty

1. People Working Towards Transitioning Out of Poverty

		Monthly	Adjusted	Cumulative
A.	Number of unduplicated people working towards transitioning out of poverty.	14	0	31

2. People Transitioned Out of Poverty

		Monthly	Adjusted	Cumulative
1.	Report the number of people (include all household members) who achieve a household income of 125% of the poverty level, or greater, through agency assistance and have been tracked for at least 90 days. These clients must have been tracked for 90 days and documentation kept on services provided, follow-up conducted, and income documented.	0	0	0

3. Board Seats by Sector/Bylaws

		Monthly
1.	Poverty	4
2.	Public Officials	4
3.	Private Organizations	4
TOTAL		12

4. Board Vacancies by Sector

		Monthly
1.	Poverty	3
2.	Public Officials	0
3.	Private Organizations	0
TOTAL		3

5. People Served By County

		Monthly	Adjusted	Cumulative
37	BOWIE	5	0	158
63	CAMP	14	0	119
67	CASS	45	0	206
119	DELTA	0	0	12

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

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CFDA #: 93.569

5. People Served By County

		Monthly	Adjusted	Cumulative
159	FRANKLIN	4	0	18
223	HOPKINS	11	0	117
277	LAMAR	0	0	119
315	MARION	7	0	69
343	MORRIS	1	0	88
379	RAINS	0	0	14
387	RED RIVER	0	0	35
449	TITUS	7	0	71
TOTAL		94	0	1026

APPROVAL

Preparer Approval: zzsalden

Approved On: 05/14/2020 09:55 AM

Department Approval:

Approved On:

2020 County Service Report

Delta County	January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$	\$ 1,754.35	\$ 934.51	\$ 677.59	\$ 92.37									\$ 3,458.82
Total Individuals Served by CSBG TOP and CEAP	9	13	12	4									38
Non CSBG and CEAP Total \$	\$ -	\$ -		\$ -									\$ -
Total Individuals Served by Non CSBG TOP and CEAP	0	0		0									0
Total Individuals Served with Donated Goods	0	0		0									0
Total Veterans Served by VSN	0	1		1									2
Vet Services Now \$	\$ -	\$ 230.97		\$ 331.63									\$ 562.60
Total Individuals Served by TBRA	0	0		0									0
Tenant Based Rental Assistance \$	\$ -	\$ -		\$ -									\$ -
Total Individuals Served	9	14	12	5	0	0	0	0	0	0	0	0	40

Hopkins County	January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$	\$ 11,841.73	\$ 15,731.88	\$ 8,631.23	\$ 4,168.57									\$ 40,373.41
Total Individuals Served by CSBG TOP and CEAP	124	156	54	50									384
Non CSBG and CEAP Total \$	\$ 1,553.17	\$ 871.56		\$ -									\$ 2,424.73
Total Individuals Served by Non CSBG TOP and CEAP	7	7		0									14
Total Individuals Served with Donated Goods	0	0		0									0
Total Veterans Served by VSN	8	6		6									20
Vet Services Now \$	\$ 1,761.82	\$ 563.54		\$ 1,010.44									\$ 3,335.80
Total Individuals Served by TBRA	8	12	25	12									57
Tenant Based Rental Assistance \$	\$ 1,975.00	\$ 7,647.00	\$ 6,506.00	\$ 3,157.00									\$ 19,285.00
Total Individuals Served	147	181	79	68	0	0	0	0	0	0	0	0	475

Rains County	January	February	March	April	May	June	July	August	September	October	November	December	YTD
CSBG TOP and CEAP Total \$	\$ 1,005.47	\$ 897.25	\$ 1,268.01	\$ 997.77									\$ 4,168.50
Total Individuals Served by CSBG TOP and CEAP	6	8	10	11									35
Non CSBG and CEAP Total \$	\$ -	\$ -	\$ -	\$ -									\$ -
Total Individuals Served by Non CSBG TOP and CEAP	0	0	0	0									0
Total Individuals Served with Donated Goods	0	0	0	0									0
Total Veterans Served by VSN	2	0	0	1									3
Vet Services Now \$	\$ 501.00	\$ -	\$ -	\$ 190.00									\$ 691.00
Total Individuals Served by TBRA	0	0	0	0									0
Tenant Based Rental Assistance \$	\$ -	\$ -	\$ -	\$ -									\$ -
Total Individuals Served	8	8	10	1,200	0	1,200	0	0	0	0	0	0	2,426
All Counties Total	1736	1924	975	1953.77	0	1199.77	0	0	0	0	0	0	0

NOTE:

- CSBG:** Community Service Block Grant
- TOP:** Transitioning Out of Poverty
- CEAP:** Comprehensive Energy Assistance Program
- TBRA:** Temporary Based Rental Assistance Program
- VSN:** Vet Services Now



Human Resources Report

Submitted by: Charlotte Hall - Human Resources Director

Total Employee Count 119 as of 5/18/2020

	Total Employees	Full Time Includes alloc	Part Time Regular Emp	Sub/Temp	Information
Head Start	101	90	2	9	
CSBG/CEAP	18	16	2	0	Hired 1 GSS

Employee Attendance Report	Personal Leave Used	LWOP Used	Total Hours Absent	Information
Head Start Staff	48.50	23.25	71.75	Unfilled Positions 3
Pay Period 3/18/2020 to 3/28/2020				
Hours worked by Subs	-			
CSBG/CEAP Staff	29.25	13.15	42.40	Unfilled Positions 1
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period				
Resulting in time lost:		Requiring medical attention:		
Head Start Staff	0.00	0.00	0.00	Unfilled Positions 3
Pay Period 3/29/2020 to 4/11/2020				
Hours worked by Subs	-			
CSBG/CEAP Staff	0.00	0.00	0.00	Unfilled Positions 1
Number of Employer's Initial Report (DWC-1) Forms filed during this pay period				
Resulting in time lost:	0	Requiring medical attention:		
Total Hours Absent Both Pay Periods	77.75	36.40		

LWOP Savings	\$	473.20	\$	13.00	36.40	\$13.13 average hourly rate
HS Sub Usage Expense	\$	-	\$	8.15	0	\$8.00 average hourly sub rate
Savings for both periods	\$	473.20				

Change in Potential Liability with Leave Earned and Used \$ 3,653.65

CSNT Head Start Monthly Report

Program Year 01 2020 06CH011282/01 2020

CSNT HS Report
Revised 2/21/17

Attendance/Enrollment

	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment	516	516	516	516	516							
# additional students (partnerships)	9	11	9	7	7							
% with Special Needs	6%	7%	8%	7%	10%							
ADA Funded Enrolled* (516)	516	516	516	516	516							
Enrollment (w/additional students)	525	527	525	523	523							
Present/ Absent	476/49	477/50	471/54	469/54	COVID-19							
* If below 85% (Why) -	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Non-Federal Share

\$965,823 \$351,274 \$614,549 36% Needed

	December	January	February	March	April	May	June	July	August	September	October	November
\$ 614,549	\$ 122,595	\$ 132,053	\$ 130,822	\$115,760	\$ 113,319							

Admin Expenditures (including non-federal share)

*Should not be above 15%	December	January	February	March	April	May	June	July	August	September	October	November
12%	\$ 37,765	\$ 98,536	\$ 150,027	\$ 200,628	\$ 250,858							

Meals/Reimbursements

\$49,055	December	January	February	March	April	May	June	July	August	September	October	November
# of service days	14	18	19	11	5							
# of meals served	5,496	6,924	7,014	2,504	426							
CACFP Reimbursement	\$ 12,081	\$ 15,143	\$ 15,293	\$ 5,588	\$ 950							

Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	195	195	141	20	0							
# Classrooms Observed	42	47	73	32	0							
Incomes Verified	15	6	4	0	0							
# Parents Interviewed	20	4	10	0	0							
# of Staff interviewed	0	18	14	0	0							
# Bus Routes Observed	3	1	2	0	0							
# Staff Files Reviewed	5	0	0	0	0							
# Community Contacts	11	68	72	0	0							
# of Findings Corrected	38	22	30	0	0							

Annual Self-Assessment Findings

Date: Week of 2/18/2020 Completed 0/00/00

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	2	3	3	3	3							
# findings corrected	2	0	0	0	0							
# findings remaining	0	3	3	3	3							

Annual Detailed Monitoring Findings

Week of 1/17/2020 Completed 0/00/00

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	7	9	9	9	9							
# findings corrected	7	2	5	5	5							
# findings remaining	0	7	4	4	4							

Program Updates

Waiting for Instructions from OHS/TEA for the 2020-2021 School Year
Started Closures March 16, 2020
Schools Closed for the Remainder of the School Year

Community Services Of Northeast Tex

9700 - PIR Report (precalculated values and overrides)

Head Start 2019-2020

A. Enrollment & Program Options			
1. Enrollment Year	a. Start Date	08/12/2019	b. End Date 05/28/2020

Funded Enrollment

2. Funded Head Start or Early Head Start Enrollment		
a. Head Start/Early Head Start Funded Enrollment, as identified on NOA		516
b. Funded Enrollment from non-federal sources, i.e. state, local, private		0
c. Funded Enrollment from the MIECHV Grant Program, for Early Head Start services		0
3. Center-based option - 5 days per week		
a. Full-day enrollment		0
1. Of these, the number available as full-working-day enrollment		0
a. Of these, the number available for the full-calendar-year		0
b. Part-day enrollment		516
1. Of these, the number in double sessions		0
4. Center-based option - 4 days per week		
a. Full-day enrollment		0
b. Part-day enrollment		0
1. Of these, the number in double sessions		0
5. Home-based option		0
6. Combination option		0
7. Family child care option		0
a. Of these, the number available as full-working-day enrollment		0
1. Of these, the number available for the full-calendar-year		0
8. Locally Designed Option		0

Funded Enrollment of pregnant women

9. Total number of pregnant women positions in funded enrollment	0
--	---

Funded enrollment at child care partners in the center-based program option

10. Funded enrollment at child care partners in the center-based program option	0
---	---

Total Funded Enrollment at Child Care Partners

11. Total funded enrollment at child care partners (A.10, center-based and A.7, family child care program options)	<i>System Calculates Total</i>
---	--------------------------------

Classes and groups

12. Total number of classes operated	29
a. Of these, the number in double sessions	0

Cumulative Enrollment

13. Cumulative enrollment by child age:				
a. Under 1 year	0	d. 3 years old		261
b. 1 year old	0	e. 4 years old		319
c. 2 years old	0	f. 5 years and older		0
14. Total cumulative enrollment of pregnant women				0
15. Total cumulative enrollment. Includes preschool children (preschool programs), infants, toddlers and pregnant women in EHS programs.				580

Community Services Of Northeast Tex

9700 - PIR Report (precalculated values and overrides)

Head Start 2019-2020

A. Enrollment & Program Options

Cumulative enrollment by type of eligibility

16. Cumulative enrollment by eligibility:	
a. Income below 100% of federal poverty line	351
b. Receipt of public assistance such as TANF, SSI	60
c. Status as a foster child - # children only	19
d. Status as homeless	35
e. Over income	50
f. Enrollees exceeding the allowed over income enrollment with family incomes between 100% and 130% of the federal poverty guideline	65
17. If the program serves enrollees under a.16.f, specify how the program has demonstrated that all income-eligible children in their area are being served.	

Prior enrollment

18. Enrolled in Head Start or Early Head Start for:	
a. The second year	161
b. Three or more years	0

Turnover in enrollment

19. Total number of children who dropped out any time after classes or home visits began and did not re-enroll	57
a. The number of children who were in class less than 45 days	17
b. Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	289

Transition and turnover (EHS programs)

20. Total number of children who dropped out any time after classes or home visits began and did not re-enroll	0
a. The number of children who were enrolled less than 45 days	0
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	0
1. The number of infants and toddlers who entered a Head Start program	0
2. The number of infants and toddlers who entered another early childhood program	0
3. The number of infants and toddlers who did NOT enter another early childhood program	0
21. Total number of pregnant women who left the program after receiving early head start services but before the birth of their infant, and did not re-enroll	0
22. Number of pregnant women receiving Early Head Start services at the time their infant was born	0
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	0
b. Of the pregnant women enrolled when their infant was born, the number whose infant was NOT subsequently enrolled in the program	0

Transition and turnover (Migrant programs)

23. Total number of children who left the program any time after classes or home visits began and did not re-enroll	0
a. The number of children who were enrolled less than 45 days	0
b. The number of preschool children who aged out, i.e. left the program in order to attend kindergarten	0

Child Care Subsidy

24. The number of enrolled children for whom the program and/or its partners received a child care subsidy	0
--	---

Community Services Of Northeast Tex

9700 - PIR Report (precalculated values and overrides)

Head Start 2019-2020

A. Enrollment & Program Options

Race

25. Race and Ethnicity	(1) Hispanic/Latino	(2) Non-Hispanic
a. American Indian or Alaskan Native	1	2
b. Asian	0	6
c. Black or African American	4	273
d. Native Hawaiian or Pacific Islander	1	0
e. White	28	157
f. Biracial/Multi-racial	20	42
g. Other	45	1
h. Unspecified	0	0
25.g.1 Comments:	Hispanic Families that chose not to select a race	
25.h.1 Comments:		

Primary language of family at home

26. Cumulative enrollment by primary language of family at home. Of the total cumulative enrollment (A.16)			
a. English	530	g. Native North American/Alaskan	0
b. Spanish	47	h. Pacific Island Languages	0
c. Native Central American, South American	0	i. European & Slavic Languages	0
d. Caribbean Languages	0	j. African Languages	0
e. Middle Eastern & South Asian	0	k. Other	0
f. East Asian Languages	0	l. Unspecified	3
26.m. Comments:	Cambodian		

Transportation

27. Does the program provide transportation to some or all of your enrolled children (either directly or through a formal contractual agreement with a transportation provider)?	Yes
a. Number of children for whom transportation is provided	87
28. Total number of buses owned by the program that were purchased with ACF grant funds and are currently used to support program operations, regardless of year purchased	8
a. Of these, the number of buses purchased since last year's PIR was reported	0
29. Are any of the buses used by the program leased by the program itself?	No
a. Number of buses leased	

Record Keeping

30. Does your program use a management information system to track enrollees, program services, characteristics of families, and information on program staff?			Yes
If yes, list software programs -primary tool first	Name/title	Locally designed Yes (Y) /No (N)	Web-based Yes (Y) /No (N)
a. Enter name/title,if locally designed and if web-based	ChildPlus/ChildPlus.net	No	Yes
b. Enter name/title,if locally designed and if web-based			
c. Enter name/title,if locally designed and if web-based			

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Head Start 2019-2020

B. Program Staff & Qualifications

Staff by type	(1) Head Start Early Head Start Staff	(2) Contracted Staff
1. Total Staff	108	1
a. Of the total staff, the number who are current or former Head Start parents	44	0
b. Of the total staff, the number who left during the year	17	0
1. Of these, the number who were replaced during the year	10	0

Volunteers by type

2. The total number of persons providing any volunteer services to your program this enrollment year	535
a. Of the total volunteers, the number who are current or former Head Start parents	510

Management staff - salaries	(1) Annual Salary	(2) Percentage of Salary Funded by Head Start
3. Management staff:		
a. Executive Director	0	0
b. Head Start or Early Head Start Program Director	0	0
c. Child Development & Education Manager	0	0
d. Health Services Manager	0	0
e. Family and Community Partnerships Manager	0	0
f. Disability Services Manager	0	0
g. Fiscal Officer	0	0

Coordination of services	Average # of hours per week
4. On average, the number of hours per week services managers spend coordinating services:	
a. Child Development and Education Manager	40
b. Health Services Manager	40
c. Family and Community Partnerships Manager	40
d. Disability Services Manager	40

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B. Program Staff & Qualifications

Preschool child development staff qualifications (HS and Migrant programs)	(1) Teachers	(2) Assistant Teachers
5. Total number of preschool child development staff by position	29	30
<i>Of B.5, the number who have the following degree or credentials</i>		
a. An advanced degree in:		
1. Early childhood education	1	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	1	0
b. A baccalaureate degree in:		
1. Early childhood education	20	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	5	2
3. Any field and admitted to Teach for America and passed early childhood content exam	0	0
<i>Of those with a baccalaureate degree, the number enrolled in:</i>		
4. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0
c. An associate degree in:		
1. Early childhood education	2	3
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0	2
<i>Of those with an associate degree, the number enrolled in:</i>		
3. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0	17
1. Of these, a Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	17
<i>Of those with a CDA, the number enrolled in:</i>		
2. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0
3. An associate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0
e. Of the child development staff, the number who do not have the qualifications listed in B.5.a through B.5.d	0	5
<i>Of those in b.5.e, the number enrolled in:</i>		
1. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0
2. An associate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	1
3. Any type of Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	4

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B. Program Staff & Qualifications	
6. Total number of center-based option classes serving preschool-aged children	29
7. Number of center-based option classes serving preschool-aged children in which at least one teacher (excluding assistant teachers) has one of the following: An advanced or baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with experience teaching pre-school age children, or A baccalaureate degree and has been admitted into and is supported by the Teach for America program and passed a rigorous early childhood content exam. An associate degree in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	26

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B. Program Staff & Qualifications

Infant & toddler child development staff qualifications(EHS and Migrant programs)

8. Total number of infant and toddler child development staff by position	0
<i>Of B.8, the number who have the following degree or credentials</i>	
a. An advanced degree in:	
1. Early childhood education	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0
b. A baccalaureate degree in:	
1. Early childhood education	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0
<i>Of those with a baccalaureate degree, the number enrolled in:</i>	
3. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
c. An associate degree in:	
1. Early childhood education	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0
<i>Of those with an associate degree, the number enrolled in:</i>	
3. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0
1. Of these, a Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0
<i>Of the infant and toddler child development staff with the credentials in B.8.d above, the number enrolled in:</i>	
2. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
3. An associate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
e. Of the child development staff, the number who do not have the qualifications listed in B.8.a through B.8.d	0
<i>Of those in b.8.e, the number enrolled in:</i>	
1. A baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
2. An associate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
3. Any type of Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0

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B. Program Staff & Qualifications

Child development staff qualifications: home-based and FCC	(1) Visitors	(2) Visitors Supervisors	(3) Child Care Providers	(4) Child Care Specialists
9. Total number of child development staff by position	0	0	0	0
<i>Of B.9, the number with the following degrees and licenses:</i>				
a. An advanced degree in:				
1. Social work/Licensed clinical social worker (LCSW)/Licensed master social worker (LMSW)	0	0	0	0
2. Marriage and family therapy/Licensed marriage and family therapist (LMFT)	0	0	0	0
3. Psychology	0	0	0	0
4. Sociology	0	0	0	0
5. Human services (include related areas such as child and family services or social services)	0	0	0	0
6. Nursing plus Nurse Practitioner (NP) license	0	0	0	0
7. Early childhood education	0	0	0	0
8. Other	0	0	0	0
1. Specify				
b. A baccalaureate degree in:				
1. Social work	0	0	0	0
2. Psychology	0	0	0	0
3. Sociology	0	0	0	0
4. Human services (include related areas such as child and family services or social services)	0	0	0	0
5. Nursing plus Registered Nurse (RN) license	0	0	0	0
6. Early childhood education	0	0	0	0
7. Other	0	0	0	0
1. Specify				
c. An associate degree in:				
1. Social work	0	0	0	0
2. Psychology	0	0	0	0
3. Sociology	0	0	0	0
4. Human services (include related areas such as child and family services or social services)	0	0	0	0
5. Nursing plus Registered Nurse (RN) license	0	0	0	0
6. Early childhood education	0	0	0	0
7. Other	0	0	0	0
1. Specify				

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B. Program Staff & Qualifications				
<i>Of B.9, the number with the following licenses, certifications, or credentials:</i>				
d. License, certification, or credential held:				
1.Nursing, non-RN, i.e. LPN, CNA, etc.	0	0	0	0
2. Family development credential (FDC)	0	0	0	0
3. Child development associate credential (CDA)	0	0	0	0
4. State-awarded certification, credential, or license appropriate to the option in which they are working, i.e. home-based option or family child care option	0	0	0	0
5. Other	0	0	0	0
1. Specify				
e. Of the child development staff by position, the number who do not have the qualifications listed in B.9.a through B.9.d	0	0	0	0
<i>Of those in B.9.e, the number enrolled in:</i>				
1. An advanced degree or license	0	0	0	0
2. A baccalaureate degree	0	0	0	0
3. An associate degree	0	0	0	0
4. Studies leading to a non-degree license, certificate, or credential	0	0	0	0

Child development staff - classroom teacher salary by level of education

10. Classroom teacher salary by level of education:		
a. Advanced degree in early childhood education or related degree		0
b. Baccalaureate degree in early childhood education or related degree		0
c. Associate degree in early childhood education or related degree		0
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements		0
e. Classroom teachers that do not have the qualifications listed in b.9.a - b.9.d		0

Child development staff - average salary

11. Average salary:	Avg. Annual Salary	Avg. Hourly Rate
a. Classroom teachers	0	0.00
b. Assistant teachers	0	0.00
c. Home-based visitors	0	0.00
d. Family child care providers	0	0

Child development staff - race

12. Race and Ethnicity:	(1)Hispanic/Latino	(2)Non-Hispanic
a. American Indian or Alaskan Native	0	0
b. Asian	0	0
c. Black or African American	0	32
d. Native Hawaiian or Pacific Islander	0	0
e. White	5	21
f. Biracial/Multi-racial	0	0
g. Other	1	0
h. Unspecified	0	0

12.g.1 Comments:	Mexican
12.h.1 Comments:	

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B. Program Staff & Qualifications

Child development staff - language

13. The number who are proficient in a language(s) other than English	3
a. Of these, the number who are proficient in more than one language other than English	0
14. Language groups in which staff are proficient:	
a. Spanish	3
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. Other (e.g., American Sign Language)	0
14.j.1 Comments:	
k. Unspecified (language is not known or staff declined identifying the language)	0

Child development staff - classroom teacher turnover

15. The number of classroom teachers who left the program during the year	6
16. Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field	2
b. Change in job field	2
c. Other	2
16.c.1 Comments:	
17. Number of classroom teacher vacancies in the program that remained unfilled for a period of three months or longer	0
18. Number of classroom teachers hired during the year due to turnover	4

Child development staff - home-based visitor turnover

19. The number of home-based visitors who left the program during the year	0
20. Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field	0
b. Change in job field	0
c. Other	0
20.c.1 Comments:	
21. Number of home-based visitor vacancies in the program that remained unfilled for a period three months or longer	0
22. Number of home-based visitors hired during the year due to turnover	0

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B. Program Staff & Qualifications

	(1) Family Workers	(2) Family and Community Partnerships Supervisors
Family & community partnerships staff - qualifications		
23. Total number of family & community partnerships (FCP) staff	18	1
a. Of the FCP supervisors, the number who work directly with families, i.e. staff with a family caseload:		0
24. Comments on staff shared by head start and early head start programs		
25. Of the family & community partnerships (FCP) staff, the number with the following as the highest level of education completed:		
a. A related advanced degree	3	1
b. A related baccalaureate degree	11	0
c. A related associate degree	1	0
d. A family-development-related credential, certificate, or license	0	0
e. None of the qualifications listed in B.25.a through B.25.d above	3	0
Of the staff in B.25.e. above, the number enrolled in:		
1. A related degree at the associate, baccalaureate, or advanced level	1	0
2. Studies leading to a non-degree credential, certificate, or license that is family-development-related	0	0
26. Of the family & community partnerships staff, the number with a family development-related credential, regardless of highest level of education completed	0	0

	# of ECD managers/ coordinators
Education & child development management staff - qualifications	
B.27. Total number of education and child development managers/coordinators	3
<i>Of these, the number with the following degrees or credentials</i>	
a. Advanced degree in early childhood education or related degree with experience teaching preschool-age children	2
b. Baccalaureate degree in early childhood education or related degree with experience teaching preschool-age children	1
c. Associate degree in early childhood education or related degree with experience teaching preschool-age children	0
1. Of these, enrolled in a baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	0
1. Of these, enrolled in a baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
e. None of the qualifications listed in B.28.a through B.28.d	0
1. Of these, enrolled in a baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0
B.28. Comments on education and child development managers/coordinators shared by Head Start and Early Head Start programs:	

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C. Child & Family Services

	(1) At enrollment	(2) At end of enrollment year
Health Insurance - children		
1. Number of all children with health insurance	554	421
Of these, the number of children whose primary insurance fits into the following categories:		
a. Number enrolled in Medicaid and/or CHIP	499	386
b. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	0	0
c. Number with private health insurance (for example, parent's insurance)	54	34
d. Number with health insurance other than those listed above, e.g., Military Health (Tri-Care or CHAMPUS)	1	1
1. Specify: Indian Health Services		
2. Number of all children with no health insurance	26	159

	(1) At enrollment	(2) At end of enrollment year
Health insurance - pregnant women (EHS programs)		
3. Number of pregnant women with at least one type of health insurance.	0	0
a. Number enrolled in Medicaid	0	0
b. Number enrolled in state-only funded insurance	0	0
c. Number with private health insurance (for example, parent's insurance)	0	0
d. Number with health insurance other than those listed above, e.g., Military Health (Tri-Care or CHAMPUS)	0	0
1. Specify:		
4. Number of pregnant women with no health insurance	0	0

	(1) At enrollment	(2) At end of enrollment year
Medical home - children		
5. Number of children with an ongoing source of continuous, accessible health care	552	392
6. Number of children receiving medical services through the Indian Health Service	2	3
7. Number of children receiving medical services through a migrant community health center	0	2

	(1) At enrollment	(2) At end of enrollment year
Medical services - children		
8. Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	72	285
a. Of these, the number diagnosed by a health care professional with a chronic condition needing medical treatment since last year's pir was reported		23
1. Of these, the number who have received or are receiving medical treatment		16
b. Specify the primary reason that children who needed medical treatment, for any chronic condition diagnosed by a health care professional since last year's PIR was reported, did not receive it: Appointment is scheduled for future date		
9. Number of all children who received medical treatment for the following chronic conditions since last year's PIR was reported, regardless of when the condition was first diagnosed by a health care professional:		
a. Anemia	1	30
b. Asthma	12	2
c. Hearing Difficulties	3	0
d. Vision Problems		
e. High Lead Levels		
f. Diabetes		

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C. Child & Family Services

Body Mass Index (BMI) - children (HS and Migrant programs)

10. Number of children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts	Children at enrollment
a. Underweight (BMI less than 5th percentile for child's age and sex)	47
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	341
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	67
d. Obese (BMI at or above 95th percentile for child's age and sex)	114

	(1) At enrollment	(2) At end of enrollment year
Immunization services - children		
11. Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	542	551
12. Number of children who have been determined by a health care professional to have received all immunizations possible at this time, but who have not received all immunizations appropriate for their age	20	7
13. Number of children who meet their state's guidelines for an exemption from immuni	8	8

Pregnant women - services (EHS programs)

14. Indicate the number of pregnant women who received the following services while enrolled in EHS:	
a. Prenatal health care	0
b. Postpartum health care	0
c. Mental health interventions and follow-up	0
d. Substance abuse prevention	0
e. Substance abuse treatment	0
f. Prenatal education on fetal development	0
g. Information on the benefits of breastfeeding	0

Pregnant women - prenatal health (EHS programs)

15. Trimester of pregnancy in which the pregnant women served were enrolled:	
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	0
c. 3rd trimester (6-9 months)	0
16. Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

	(1) At enrollment	(2) At end of enrollment year
Dental home - children		
17. Number of children with continuous, accessible dental care provided by a dentist	537	388

Preschool dental services (HS and Migrant programs)

18. Number of children who received preventive care since last year's PIR was reported	369
19. Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination since last year's PIR was reported	441
a. Of these, the number of children diagnosed as needing treatment since last year's PIR was reported	38
1. Of these, the number of children who have received or are receiving treatment	30
b. Specify the primary reason that children who needed treatment did not receive it: Appointment is scheduled for future date	

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C. Child & Family Services

Infant and toddler preventive dental services (EHS and migrant programs)

20. Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary oral health care according to the relevant state's EPSDT schedule	0
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Pregnant women dental services (EHS programs)

21. Of the number of pregnant women served, the number who received a professional dental examination (s) and/or treatment since last year's PIR was reported	0
---	---

Mental Health Services

Mental health professional

22. Average total hours per operating month a mental health professional(s) spends on-site	2
--	---

Mental health services

23. Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported:	
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	19
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	6
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	18
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	7
c. Number of children for whom the MH professional provided an individual mental health assessment	7
d. Number of children for whom the MH professional facilitated a referral for mental health services	7

Mental health referrals

24. Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	6
a. Of these, the number who received mental health services since last year's PIR was reported	5

Disability Services

Preschool disability services (HS and Migrant programs)

25. Number of children enrolled in the program who have an Individualized Education Program (IEP) indicating they have been determined eligible by the LEA to receive special education and related services	49
a. Of these, the number who were determined eligible to receive special education and related services:	
1. Prior to enrollment into the program for this enrollment year	25
2. During this enrollment year	24
b. Of these, the number who have not received special education and related services	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

26. Number of children enrolled in the program who have an Individualized Family Service Plan (IFSP), at any time during the enrollment year, indicating they have been determined eligible by the Part C agency to receive early intervention services under the Individuals with Disabilities Education Act (IDEA)	0
a. Of these, the number who were determined eligible to receive early intervention services:	
1. Prior to enrollment into the program for this enrollment year	0
2. During this enrollment year	0
b. Of these, the number who have not received early intervention services under IDEA	0

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C. Child & Family Services

Preschool primary disabilities (HS and Migrant programs)	(1) Determined to have Disability	(2) Receiving Special Services
27. Diagnosed primary disability:		
a. Health impairment(i.e.meeting IDEA definition of "other health impairment")	2	2
b. Emotional/behavioral disorder	0	0
c. Speech or language impairments	41	41
d. Intellectual disabilities	0	0
e. Hearing impairment, including deafness	1	1
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Learning disabilities	2	2
i. Autism	2	2
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	2	2
l. Multiple disabilities	0	0
m. Deaf-blind	0	0

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C. Child & Family Services

Education

Screening

28. Number of all newly enrolled children since last year's PIR was reported	422
29. Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	309
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	29
30. The instrument(s) used by the program for developmental screening:	
a. ASQ- 3 (Ages & Stages Questionnaire)	
b. ESI-R (Early Screening Inventory Revised – Preschool)	
c.	

Assessment

31. Approach or tool(s) used by the program for ongoing child assessment:	Locally designed
a. Circle Assessment	No
b. Frog Street Assessment	No
c.	No

Curriculum

32. Curriculum used by the program:	Locally designed
a. For center-based services:	
1. Frog Street Pre-K	No
2. Frog Street Threes	No
3.	No
b. For family child care services:	Locally designed
1.	No
2.	No
3.	No
c. For home-based services:	Locally designed
1.	No
2.	No
3.	No
d. For pregnant women services:	Locally designed
1.	No
2.	No
3.	No

Staff-child interaction observation tools

	Yes (Y)/ No (N)
33. Does the program use staff-child interaction observation tools to assess quality?	Yes
34. If yes, interaction observation tool(s) used by the program:	Locally designed
a. Center-based settings	Classroom Assessment Scoring System No
b. Home-based settings	No
c. Family child care settings	No

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C. Child & Family Services

Family and Community Partnerships

Number of families

35. Total number of families:	541
a. Of these, the number of two-parent families	189
b. Of these, the number of single-parent families	352

Parent/Guardian Figures

36. Of the number of two-parent families, the number of families in which the parent/guardian figures are best described as:	
a. Parents (biological, adoptive, stepparents, etc.)	177
b. Grandparents	7
c. Relatives other than grandparents	2
d. Foster parents not including relatives	3
e. Other	0
1. Specify	
37. Of the number of single-parent families, the number in which the parent/guardian figure is best described as:	
a. Mother (biological, adoptive, stepmother, etc.)	317
b. Father (biological, adoptive, stepfather, etc.)	16
c. Grandparent	10
d. Relative other than grandparent	4
e. Foster parent not including relative	5
f. Other	0
1. Specify	

Employment

38. Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	44
b. One parent/guardian is employed	112
c. Both parents/guardians are not working (i.e. unemployed, retired, or disabled)	33
39. Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	204
b. The parent/guardian is not working (unemployed, retired, disabled)	148
40. The number of all families in which at least one parent/guardian is a	
a. Member of the United States military on active duty	2
b. Veteran of the United States military	13

Federal or other assistance	(1) At enrollment	(2) At end of enrollment year
41. The number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	8	4
42. Total number families receiving Supplemental Security Income (SSI)	64	54
43. Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants and Children (WIC)	212	182
44. Total number of families receiving services under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	310	263

Community Services Of Northeast Tex

9700 - PIR Report (precalculated values and overrides)

Head Start 2019-2020

C. Child & Family Services

Job training/school

45. Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are in job training or school	3
b. One parent/guardian is in job training or school	37
c. Neither parent/guardian is in job training or school	148
46. Of the number of single-parent families, the number of families in which:	
a. The parents/guardian is in job training or school	40
b. The parent/guardian is not in job training or school	312
47. Of the total number of families, the number in which one or more parent/guardian	
a. Completed a grade level in school, prior to high school graduation (8th grade, 11th grade)	12
b. Completed high school or was awarded a GED during this program year	13
c. Completed an associate degree during this program year	6
d. Completed a baccalaureate or advanced degree during this program year	1
48. Of the total number of families, the number in which one or more parent/guardian completed a job training program, professional certificate, or license during this program year	17

Parent guardian education

49. Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s)	
a. An advanced degree or baccalaureate degree	135
b. An associate degree, vocational school, or some college	60
c. High school graduate or GED	275
d. Less than high school graduate	71

Family Services

	Needs Identified	Services Received
50. The number of families who received the following services since last year's PIR was reported:		
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	18	26
b. Housing assistance such as subsidies, utilities, repairs, etc.	23	14
c. Mental health services	6	4
d. English as a second language (ESL) training	23	13
e. Adult education such as GED programs and college selection	82	56
f. Job training	47	16
g. Substance abuse prevention	2	2
h. Substance abuse treatment	1	1
i. Child abuse and neglect services	6	6
j. Domestic violence services	4	2
k. Child support assistance	7	8
l. Health education	343	399
m. Assistance to families of incarcerated individuals	2	3
n. Parenting education	321	388
o. Marriage education	4	9
p. Asset building services	89	63
51. Of these, the number that received at least one of the services listed above	389	438

Community Services Of Northeast Tex

9700 - PIR Report (precalculated values and overrides)

Head Start 2019-2020

C. Child & Family Services

Father Involvement

52. Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family Assessment	118
b. Family goal setting	119
c. Involvement in child's Head Start child development experiences (e.g. home visits, parent-teacher conferences, etc.)	162
d. Head Start program governance, such as participation in the Policy Council or policy committees	13
e. Parenting education workshops	44

Homelessness Services

53. Total number of families experiencing homelessness that were served during the enrollment year	37
54. Total number of children experiencing homelessness that were served during the enrollment year	39
55. Total number of families experiencing homelessness that acquired housing during the enrollment year	14

Foster care and child welfare

56. Total number of enrolled children who were in foster care at any point during the program year	21
57. Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	2

Formal Agreements with Child Care Partners

58. Total number of formal agreements with Child Care Partners during the program year	0
a. Of the Child Care Partners, the number of formal contractual agreements made void or broken during the program year	0

Local education agency (LEA)

59. The number of LEAs in your program's service area	23
60. Number of formal agreements the program has with LEAs:	
a. To coordinate services for children with disabilities	6
b. To coordinate transition services	6

Public school pre-kindergarten programs

61. Does the program have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	Yes
a. If yes, the number of formal agreements in which the program is currently participating	9

Part C agencies

62. Number of Part C agencies in the program's service area	2
a. Number of formal agreements the program has with Part C agencies to coordinate services for children with disabilities	2
63. Does the program have formal collaboration agreements with child welfare agencies?	Yes
a. If yes, the number of formal agreements in which the program is currently participating	1

General Comments

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Monthly Vehicle Cost Summary

May-20

By Program

	<u>Fuel</u>	<u>Repairs</u>	
TBRA	49.25	-	
CSBG	127.23	156.94	
CEAP	188.34	-	
VSN	174.47	-	
			<u>696.23</u>

By Location

	<u>Fuel</u>	<u>Repairs</u>	
Jefferson	128.95	13.95	
Linden	361.02	142.99	
Linden Shop	18.30	-	
Daingerfield	31.02	-	
	-	-	
			<u>696.23</u>

By Vehicle

<u>#</u>	<u>Fuel</u>	<u>Repairs</u>	<u>Total</u>	<u>Location</u>
801	-	-	-	Linden Shop
879	22.56	-	22.56	Linden
880	-	-	-	Linden
881	-	-	-	Linden
882	36.01	-	36.01	Linden
883	18.30	-	18.30	Linden Shop
884	167.99	142.99	310.98	Linden
885	31.02	-	31.02	Daingerfield
886	128.95	13.95	142.90	Jefferson
887	38.76	-	38.76	Linden
838	95.70	-	95.70	Linden
			<u>696.23</u>	

Service Department Report

MAY, 2020

Service Department

Department makeup

5 full time employees

0 temporary employees

0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport:

#DIV/0!

Transportation Costs:

	Children	Staff		Childre n	Staff
Vehicle Maintenance cost(Campus)		300.75	YTD =		1594.43
Vehicle Maintenance cost (Buses)			YTD =	308.93	
Vehicle Maintenance cost (Exec. Office)			YTD =		533.14
Vehicle fuel cost (Gas Campus)			YTD =	1189.86	321.57
Vehicle fuel cost (Exec. Office)		125.80	YTD =		1803.04
Vehicle fuel cost (Diesel)			YTD =		
Vehicle insurance cost (Buses)	1106.58		YTD =	4426.32	
Vehicle driver cost buses	2454.62		YTD =	9818.48	
Total transportation cost:	3561.20	426.55			
Total number transported:	0	0			

Service Department Report

VSN APRIL 2020

CATEGORIES	VET	SURVIVING SPOUSE	DEPENDENTS	TOTAL SPENT
\$8675.58 FOR UTILITIES	30	2	18	\$5502.09
\$4793.00 FOR RENT	2	0	3	\$526.00
\$16,637.65 FOR MORTGAGE	0	0	0	0
\$21,920.221 FOR FUEL	3	0	0	\$80.08
\$10,256.00 FOR DENTAL	0	0	0	0

REPORT- Tenant Based Rental Assistance

Funded by the Texas Department of Housing and Community Affairs

Contracts:	West Region	\$200,000.00
	Central Region	\$200,000.00
	East Region	\$200,000.00

Counties in each region:		
<u>West Region</u>	<u>Central Region</u>	<u>East Region</u>
Delta	Camp	Bowie
Hopkins	Franklin	Cass
Lamar	Morris	Marion
Rains	Red River	
	Titus	

Report for April 2020

Number of Households currently receiving assistance:	24
West	8 Households
Central	4 Households
East	12 Households

This month, we paid out in assistance:	\$ 8,777.00
West	\$3,439.00
Central	\$1,321.00
East	\$4,017.00

To date, we have paid out in assistance for all contracts:	\$ 179,902.00
West	55,857.00
Central	18,891.00
East	105,154.00

The current program contract ends September 20, 2020

The amount we will spend on currently enrolled clients:	\$220,532.00
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The amount we can still obligate to new clients*:	\$ 379,468.00
West	\$130,393.00
Central	\$174,923.00
East	\$74,152.00

*Clients withdrew or passed away, reflecting an increased budget from previous reports

Program Coordinator: Haley Clark

to date	committed to
185531	30822
158100	
113574	148328

- 1 Total Drawn = paid to date
(*total grant - total drawn = paid to date)
- 2 grant - committed = can still obligate
- 3 can still obligate - paid to date = currently enrolled
Total Grant Funds - committed = currently enrolled

Justification
Head Start/Early Head Start Continuation Grant
#06CH011282/02

Date	Description
5/26/2020	CSNT Head Start is requesting approval to submit the Continuation Grant Application for Head Start/Early Head Start for a total of \$5,182,282. \$4,100,187 Program Expenditures \$ 45,638 Training and Technical Assistance <u>\$1,036,457 NFS</u> \$5,182,282 Total Budget Amount

Budget Line Items by Program

Budget Category	Head Start Budget Amount	Early Head Start Budget Amount	Total Budget Amount
Personnel	\$2,174,556	\$235,087	\$2,409,643
Fringe	\$543,639	\$58,772	\$602,411
Travel (4120)	\$10,000	\$2,190	\$12,190
Equipment	\$91,000	\$23,025	\$114,025
Supplies	\$179,483	\$28,250	\$207,733
Contractual	\$227,370	\$0	\$227,370
Facilities/ Construction	\$0	\$0	\$0
Other (4120)	\$31,074	\$2,210	\$32,684
Other (4122)	\$478,888	\$60,117	\$539,005
	HS	EHS	TOTAL
Expenditures	\$3,694,936	\$405,251	\$4,100,187
Total (T&TA)	\$41,074	\$4,564	\$45,638
NFS	\$934,003	\$102,454	\$1,036,457
Total Budget	\$4,670,013	\$512,269	\$5,182,282

Justification
2020 Self-Assessment Finding
Add Risk Management Statement to Finance Manual
Grantee 06CH011282/01

Date	Description
5/1/2020	2020 Head Start Self-Assessment Finding
Add a statement in Finance Manual that describes the Agency process for identifying risks and maintaining cost-effective insurance.	
Add the following statement to the Finance Manual – INSURANCE Overview Page 43:	
The Executive Director is responsible to monitor these policies to assure that adequate coverage amounts are maintained. At least every two years, the Executive Director will select (2 to 3) Management Staff to form a committee to analyze the Risk Management policies and procedures for the Agency. This committee will also assure adequate insurance coverage amounts are maintained.	

Justification
2020 Self-Assessment Recommendation
Add Composition Statement to Board By-Laws
Grantee 06CH011282/01

Date	Description
5/1/2020	2020 Head Start Self-Assessment Recommendation
Add a statement in the Governing Board By-laws stating that the Governing Board composition will adhere to the requirements and regulations set forth by each program.	
<p>Add the following statement to ARTICLE V – Section (6) (Page 5 of the By-laws):</p> <p>SELECTION AND COMPOSTION OF THE BOARD: (A) Members of the Board will meet the requirements and regulations set forth by the programs implemented through the Agency.</p>	

Changes to the 2020-2021 Campus Operating Manual

1. Updated resource directory
2. Removed Linden Head Start as a campus location
3. Updated staff directory
4. Updated Head Start Vision Statement
5. Minor editing changes

Community Services of Northeast Texas

School Readiness Goals

2020 - 2021

Approaches to Learning

Goal: *Children will demonstrate a positive approach to learning.*

*Early Learning Outcomes Framework: Approaches To Learning Domain: Goal Infant/Toddler-ATL-6 thru Goal IT-ATL-9;
Goal Preschool-ATL-10 thru Goal P-ATL-13*

Texas Pre- Kindergarten Guidelines: Social and Emotional Domain: Goal I.A.4.

Objective: 90% of the children will meet or exceed expectations demonstrating an interest in various topics and activities.

Implementation Strategies

- Staff provides manipulatives, toys and other equipment and games that are of interest.
- Staff rotates materials often to create interest.
- Staff model deliberate, strategic engagement in activities.

Cognitive Mathematics Development

Goal: *Children will learn and begin to use Math Concepts.*

*Early Learning Outcomes Framework: Mathematics Development Domain: Goal Infant/Toddler-C-8 thru Goal IT-C-10;
Goal Preschool-Math-1 thru Goal P- Math-10*

Texas Pre- Kindergarten Guidelines: Mathematics Domain: Goal V.A.4. – Goal V.E.3.

Objective: *70% of Infants/Toddlers will meet or exceed expectations in naming numbers and sequence counting.*

70% of the 3 year old children will meet or exceed expectations in naming numbers and sequence counting.

75% of the 4 year old children will meet or exceed expectations in naming numbers and sequence counting.

Implementation Strategies

Community Services of Northeast Texas

School Readiness Goals

2020 - 2021

- Staff will utilize a variety of materials for children to count.
- Staff model counting out loud by starting with 1 and counting throughout the day.

Language and Literacy

Language Goal: Children will develop strong receptive and expressive language skills.

*Early Learning Outcomes Framework: Language and Communication Domain: Goal Infants/Toddlers-LC-7 thru IT-LC-8;
Goal Preschool-LC-7*

Texas Pre- Kindergarten Guidelines: Language and Communication Domain: Goal II.D.3.

Literacy Goal: Children will learn and demonstrate alphabet knowledge.

*Early Learning Outcomes Framework: Emergent Literacy Domain: Goal Infant/Toddlers-LC-13;
Literacy Domain Goal Preschool-Lit-3*

Texas Pre- Kindergarten Guidelines: Emerging Literacy/Reading Domain: Goal III.C.1.

Objective: (FS) 75% of the Infants/Toddlers will point to words in a book or make marks or scribbles on paper.

(FS) 75% of the 3 year old children will name 15 upper/13 lowercase and produce sounds associated with letters.
90% of the 4 year old children will name 20 upper/17 lower case letters and produce sounds associated with letters.

(CA) 45% of the 3 year old children will name 15 upper/13 lowercase and produce sounds associated with letters.
60% of the 4 year old children will name 20 upper/17 lower case letters and produce sounds associated with letters.

(FS- Frog Street Assessment Objective/ CA- CIRCLE Objective)

Implementation Strategies

Community Services of Northeast Texas

School Readiness Goals

2020 - 2021

- Staff will look at individual child data to drive small group instruction and use CIRCLE activities for language and literacy.
- Staff utilizes the letter wall with advanced vocabulary for theme units.
- Staff give children opportunities to play with words and sounds in songs.

Perceptual, Motor, and Physical Development

Goal: Children will demonstrate control of large and small muscles for movement, coordination and balance.

*Early Learning Outcomes Framework: Perceptual, Motor, and Physical Development Domain: Goal **Infants/Toddlers-PMP 3**;
Goal **Preschool-PMP 1***

Texas Pre- Kindergarten Guidelines: Physical Development Domain: Goal IX.A.2.

Objective: **100% of Infants/Toddlers will coordinate movement and action with a purpose.**

100% of the 3 year old children will meet or exceed expectations demonstrating control, movement, coordination and balance of large and small muscles.

100% of the 4 year old children will meet or exceed expectations demonstrating control, movement, coordination and balance of large and small muscles.

Implementation Strategies

- Staff uses a variety of gross motor activities in the classroom.
- Staff will utilize *I Am Moving, I Am Learning*.
- Staff will spend time engaged in gross motor play in the classroom, gym and outdoors to gain gross motor manipulative skills.
- Staff will guide children on the process of how to open and close hands (e.g. by using clothes pins, stress balls and/or tongs leading to cutting with scissors).

**Community Services of Northeast Texas
School Readiness Goals
2020 - 2021**

Social and Emotional Development

Goal: Children will demonstrate an increasing ability to manage their own emotions and behaviors.

*Early Learning Outcomes Framework: Social and Emotional Development Domain: **Goal Infants/Toddlers-SE-4***

Goal Preschool-SE 6

Texas Pre- Kindergarten Guidelines: Social and Emotional Development Domain: Goal I.B 1.c

Objective: 90% of Infants/Toddlers will show increasing interest in interacting with other children.

90% of the 3 year old children will meet or exceed expectations in demonstrating self- regulating skills with occasional reminders or assistance from the teacher.

90% of the 4 year old children will meet or exceed expectations in demonstrating self- regulating skills with occasional reminders or assistance from the teacher.

Implementation Strategies

- Staff plans activities with the children that promote connection and self control, including Conscious Discipline Strategies (Example: Feeling buddies, I Love You Rituals, Shubert Books).
- Staff establishes consistent and developmentally appropriate classroom routines and rules with children input.

**Community Services of Northeast Texas
School Readiness Goals
2020 - 2021**

Parent Goal

Goal: Families will work with child/children to complete weekly Home Activities.

*Early Learning Outcomes Framework: Social And Emotional Development Domain: Goal Infants/Toddlers-SE-1;
Goal Preschool-SE 1*

Texas Pre- Kindergarten Guidelines: Social and Emotional Development Domain: Goal I.C.3.

Objective: 80% of all parents will work with their child/children to complete Home Activities.

Implementation Strategies

- Staff will send Activities home on Tuesday and Thursday of each week.
- Parents will sign how many minutes spent with child.
- Parents will sign Home Activities Form indicating activity has been completed.

Parent, Family, and Community Engagement Framework School Readiness Goals 2020-2021

1. Goal: Parents will ensure that all children are healthy.

Objective: 85% of all students will complete health requirements.

Action Steps:

1. 85% compliance of all EPTSD physical requirements.
2. 90% Compliance on initial physicals.
3. 85% Compliance on all six month dentals.
4. 85% compliance on lead and hemoglobin.

2. Goal: Parents will increase family engagement skills.

Objective: 80% of Parents will participate in Family Engagement Activities.

Action Steps:

1. 40% Parent Meeting Attendance
2. 75% participation in Literacy Program/Walk Across Texas. –
3. 100% of parents needing a GED will receive information/resources to complete GED program.
4. 80% Ready Rosie Parent Participation

3. Goal: Parents will be prepared for transition into Kindergarten.

Objective: 80% of parents will complete activities that will ensure their child is ready to transition to ISD campus.

Action Steps:

1. 85% parent participation in Home Visits and Parent Teacher Conferences.
2. 80% completion of home activities.
3. 40% participation at the end of the year transition parent meeting.

2020-2021 School Year Calendars

Campus	First Day of School	Last Day of School	Thanksgiving Break	Christmas Break	Winter Break	Spring Break	Total Number of Days
Atlanta	8/12/2020	5/25/2021	11/23-11/27/2020	12/17/20-1/5/21	2/15-2/19/2021	4/12-4/16/2021	170
Bloomburg	8/12/2020	5/19/2021	11/23-11/27/2021	12/21/20-1/5/21		3/15-3/19/2021	167
Daingerfield	8/17/2020	5/21/2021	11/23-11/27/2022	12/21/20-1/6/21		3/15-3/19/2021	171
Hughes Springs	8/24/2020	5/21/2021	11/23-11/27/2024	12/23/20-1/7/21		3/15-3/19/2021	174
Naples	8/18/2020	5/28/2021	11/23-11/27/2026	12/21/20-1/5/21	2/15-2/19/2021	4/12-4/16/2021	170
New Boston	8/12/2020	5/28/20201	11/23-11/27/2027	12/21/20-1/6/21	2/15-2/19/2021	4/12-4/16/2021	173
Pittsburg	8/13/2020	5/20/2021	11/23-11/27/2028	12/21/20-1/6/21		3/8-3/12/2021	173
Texarkana	8/19/2020	5/26/2021	11/23-11/27/2030	12/21/20-1/6/21		3/15-3/19/2021	170

2020-2021 Calendar



Atlanta Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1317.5 hrs

Staff Training/ Students out

- August 3
- Sept. 21
- Oct. 30
- Dec. 18
- Jan. 4
- Feb. 15-16

Student & Staff Holidays

- Labor Day - Sept. 7
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 1
- Martin Luther King- Jan. 18
- Winter Break—Feb. 17-19
- Spring Break - Apr. 12-16

Bad Weather Day

- March 19
- April 2

Early Release

- Dec. 17
- May 25

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
May 28
CD, FSW & Custodian—
June 2
Specialists, Managers
& Monitors -

Campus Director:
Catherine Early

Family Services:
Catherine Early
Alisha Oliver
Patricia Richardson

Contact Number:
(903) 796-4118

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 12

School Ends: May 25

2020-2021 Calendar



Bloomburg Head Start



Student Days:

Full Day—7:30-2:30

Student Days-1169 hrs

Staff Training/ Students out

- August 3-11
- Oct. 12-13
- Dec. 14-19
- Jan. 4
- Feb. 12
- March 12

Student & Staff Holidays

- Labor Day - Sept. 7
- Fall Holiday—Oct. 9
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 1
- Martin Luther King—Jan. 18
- Spring Break - Mar. 15-19

Bad Weather Day

- May 20-21

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
May 24
CD, FSW & Custodian—
May 26
Specialists, Managers
& Monitors -

Campus Director:
Candie Harris

Family Services:
Candie Harris

Contact Number:
(903) 728-5880

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 12

School Ends: May 19

2020-2021 Calendar



Daingerfield Head Start



Student Days:
Full Day—7:30-3:00

Student Days-1197 hrs

Staff Training/ Students out

- August 3-14
- Oct. 12
- Jan. 5
- Feb. 15

Student & Staff Holidays

- Labor Day - Sept. 7
- Fall Holiday—Oct. 2-5
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 4
- Martin Luther King— Jan. 18
- Spring Break - Mar. 15-19

Bad Weather Day
■ April 2

Preservice
August 4-7

Staff Last Work Day

T, TA, Cook -
May 26
CD, FSW & Custodian—
May 28
Specialists, Managers
& Monitors -

Campus Director:
Natash White

Family Services:
Bobbie Summers
MaRenda Traylor

Contact Number:
(903) 645-2901

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 17

School Ends: May 21

2019-2020 Calendar



Hughes Springs Early Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1429 hrs

Staff Training/ Students out

- August 3-21
- Oct. 12
- Jan. 6
- Feb. 15
- Mar. 12
- Feb. 17

Student & Staff

Holidays

- Labor Day - Sept. 7
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 23-Jan. 5
- Martin Luther King- Jan. 18
- Spring Break - Mar. 15-19
- Memorial Day - May 31
- Juneteenth—June 18

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
June 25
CD, FSW & Custodian—
June 30
Specialists, Managers
& Monitors -

Campus Director:

Family Services:

Contact Number:
(903) 639-1914
(903) 639-1784

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 24

School Ends: June 23

2020-2021 Calendar



Hughes Springs Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1305 hrs

Staff Training/ Students out

- August 3-13
- Oct. 12
- Jan. 6
- Feb. 15
- Mar. 12
- Feb. 17

Student & Staff

Holidays

- Labor Day - Sept. 7
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 23-Jan. 5
- Martin Luther King - Jan. 18
- Spring Break - Mar. 15-19
- Memorial Day - May 31

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
May 26
CD, FSW & Custodian—
May 28
Specialists, Managers
& Monitors -

Campus Director:
Natash White

Family Services:
Bobbie Summers
Rachel Moreno-Sprague

Contact Number:
(903) 639-1914
(903) 639-1784

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 13

School Ends: May 21

2020-2021 Calendar



Naples/Omaha Head Start



Student Days:
Full Day—7:30-3:00

Student Days-1275

Staff Training/ Students out

- August 3-17
- Oct. 9 & 12
- Jan. 4

Student & Staff Holidays

- Labor Day - Sept. 7
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 1
- Martin Luther King- Jan. 18
- Winter Break—Feb. 15-19
- Spring Break - Apr. 12-16

Bad Weather Day

- March 12

Early Release

- Dec. 18
- May 21

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
June 3
CD, FSW & Custodian—
June 7
Specialists, Managers
& Monitors -

Campus Director:
Felicia Williams

Family Services:
Felicia Williams

Contact Number:
(903) 897-0318

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 18

School Ends: May 28

2020-2021 Calendar



New Boston Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1297.5

Staff Training/ Students out

- August 3
- Oct. 12
- Nov. 20
- Jan. 4-5
- March 12

Student & Staff Holidays

- Labor Day - Sept. 7
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 1
- Martin Luther King- Jan. 18
- Winter Break—Feb. 15-19
- Spring Break - Apr. 12-16

Bad Weather Day

- March 12

Early Release

- Oct. 16
- Dec. 18
- May 21

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
June 3
CD, FSW & Custodian—
June 7
Specialists, Managers
& Monitors -

Campus Director:
Venus Hornbuckle

Family Services:
Jennifer Campbell

Contact Number:
(903) 628-5621

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 12

School Ends: May 28

2020-2021 Calendar



Pittsburg Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1211 hrs

Staff Training/ Students out

- August 3-12
- Oct. 26
- Jan. 5

Student & Staff Holidays

- Labor Day - Sept. 7
- Fall Holiday—Oct 2
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 4
- Martin Luther King— Jan. 18
- Spring Break—Mar. 8-12
- Good Friday—April 2

Bad Weather Day

- April 23

Early Release

- Sept. 25
- Nov. 20
- Dec. 18
- Mar. 5
- Mar 18
- May 20

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
May 25
CD, FSW & Custodian—
May 27
Specialists, Managers
& Monitors -

Campus Director:
Kaye Nelms

Family Services:
Kaye Nelms
Claudia Salinas

Contact Number:
(903) 856-1245
(903) 856-1246

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 13

School Ends: May 20

2020-2021 Calendar



Texarkana Head Start



Student Days:

Full Day—7:30-3:00

Student Days-1317.5 hrs

Staff Training/ Students out

- August 3-18
- Oct. 9
- Jan. 5
- Feb. 15-16
- April 12

Student & Staff Holidays

- Labor Day - Sept. 7
- Fall Holiday—Oct. 12
- Thanksgiving - Nov. 23-27
- Christmas - Dec. 21-Jan. 4
- Martin Luther King— Jan. 18
- Spring Break - Mar. 15-19

Bad Weather Day

- April 2

Early Release

- October 8
- November 6
- December 17-18
- May 25-26

Preservice

August 4-7

Staff Last Work Day

T, TA, Cook -
May 28
CD, FSW & Custodian—
June 3
Specialists, Managers
& Monitors -

Campus Director:
Debra Jackson

Family Services:
Debra Goodnight-Byrd
Cheanieta George
Josh Kolacki
Shayla Fisk

Contact Number:
(903) 7948112 ext. 4581

August 2020							September 2020							October 2020						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
November 2020							December 2020							January 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
														31						
February 2021							March 2021							April 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	
May 2021							June 2021							July 2021						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

School Starts: August 19

School Ends: May 26

Head Start

Financial Report for the month of May 2020

(April 2020 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2020</i>							
Personnel	\$2,434,092.00	\$184,756.83	\$900,133.11	\$1,533,958.89	\$202,841.00	\$1,014,205.00	\$114,071.89
Fringe Benefits	\$608,523.00	\$49,237.79	\$262,733.08	\$345,789.92	\$50,710.25	\$253,551.25	(\$9,181.83)
Travel (4120)	\$22,150.00	\$1,245.00	\$6,565.13	\$15,584.87	\$1,845.83	\$9,229.17	\$2,664.04
Equipment	\$56,000.00	\$0.00	\$21,450.00	\$34,550.00	\$4,666.67	\$23,333.33	\$1,883.33
Supplies	\$250,110.00	\$1,975.11	\$33,503.93	\$216,606.07	\$20,842.50	\$104,212.50	\$70,708.57
Contractual	\$18,330.00	\$0.00	\$0.00	\$18,330.00	\$1,527.50	\$7,637.50	\$7,637.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$23,488.00	\$375.00	\$2,611.80	\$20,876.20	\$1,957.33	\$9,786.67	\$7,174.87
Other (4122)	\$518,171.00	\$37,788.26	\$233,295.14	\$284,875.86	\$43,180.92	\$215,904.58	(\$17,390.56)
Total	\$3,930,864.00	\$275,377.99	\$1,460,292.19	\$2,470,571.81	\$327,572.00	\$1,637,860.00	\$177,567.81
T&TA	\$45,638.00	\$1,620.00	\$9,176.93	\$36,461.07	\$3,803.17	\$19,015.83	\$9,838.90
Total							
USDA Reimbursements through March 2020							\$48,104.88
Estimated USDA Reimbursement for April 2020							\$0.00
							<u>\$225,672.69</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$10,500.00

Further Analysis	
Number of children	516
Number of classrooms	20

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$196,543.20	\$13,768.90	\$73,014.61	\$16,378.60	\$81,893.00	\$8,878.39
Per Child	\$7,617.95	\$533.68	\$2,830.02	\$634.83	\$3,174.15	\$344.12

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$982,716.00	\$113,318.51	\$614,538.86	\$368,177.14

HEAD START NUTRITION PROGRAM

May 2020 Financial Report

For the month of April 2020

CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 6,675.38	45,830.11
Administrative Labor	1,265.34	7,787.73
Food	-	51,506.31
Supplies & Equipment	-	4,448.15
Purchased Services	-	0.00
Financial Costs	-	0.00
Media Costs	-	0.00
Operating Org Cost	-	755.83
Other	119.02	119.02
Total	<u>\$ 8,059.74</u>	<u>\$ 110,447.15</u>

TDHS REVENUE - 80,299.64 (Income Starts October 2019)

Financial Report for the month of May 2020
 CEAP Current Program (April 2020 Expenditures)

% of contract	100%
% of money	86%

CEAP 2019

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>		<u>Monthly Budget</u>		<u>YTD Budget</u>		<u>(Over)/Under</u>	
<i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending -----</i>						Contract Budget					
						Minimum		Maximum			
Administration*	\$204,306.00	14,329.05	\$164,153.30	\$40,152.70	7%	\$12,769.13	min	\$150,893.15	max	(\$13,260.15)	#REF!
Household Crisis**	1,144,419.00	4,725.46	\$386,821.51	757,597.49		190,191.91	min	1,144,419.00	max	757,597.49	Okay
Utility Assistance**	1,144,418.00	44,015.65	\$1,515,097.60	(370,679.60)		190,191.91	min	1,144,418.00	max	(370,679.60)	#REF!
Program Services	350,809.00	30,211.35	\$367,688.15	(16,879.15)	19%	21,925.56	min	181,568.58	max	(186,119.57)	#REF!
Training Travel	1,200.00	0.00	\$0.00	1,200.00		0.00	min	1,200.00	max	1,200.00	Okay
Total	\$2,845,152.00	\$93,281.51	\$2,433,760.56	\$411,391.44		\$415,078.51		\$2,622,498.74		\$188,738.18	Okay

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments

5.6%

Program Services with Future Payments

13.2%

Future Payments \$510,750.53

CSBG 2020

Financial Report for the month of May 2020

CSBG Current Program (April 2020 Expenditures)

% of contract	33%
% of money	42%

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>Community Services Block Grant (CSBG) 12 month program ending 12/31/2020</i>							
Personnel	\$266,274.14	23,656.28	\$85,151.90	\$181,122.24	\$22,189.51	\$88,758.05	\$3,606.15 Okay
Fringe Benefits	53,644.69	4,748.18	\$17,631.35	36,013.34	4,470.39	17,881.56	250.21 Okay
Travel*	5,921.25	150.50	\$4,557.94	1,363.31	493.44	1,973.75	(2,584.19) Over
Equipment	2,538.00	149.56	\$1,283.80	1,254.20	211.50	846.00	(437.80) Over
Supplies	8,066.98	11,425.61	\$19,894.06	(11,827.08)	672.25	2,688.99	(17,205.07) Over
Contractual	3,620.00	2,645.32	\$7,981.13	(4,361.13)	301.67	1,206.67	(6,774.46) Over
Other	86,942.94	6,036.20	\$41,421.63	45,521.31	7,245.25	28,980.98	(12,440.65) Over
Indirect Costs	0.00	0.00	\$0.00	0.00	0.00	0.00	0.00 Okay
Total	\$427,008.00	\$48,811.65	\$177,921.81	\$249,086.19	\$35,584.00	\$142,336.00	(\$35,585.81) Over

Financial Report for the month of May 2020

CEAP Current Program (April 2020 Expenditures)

% of contract	33%
% of money	#DIV/0!

CEAP 2020

Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2020

					Contract Budget			
					Minimum	Maximum		
Administration*	\$0.00	0.00	\$0.00	\$0.00	####	\$0.00 min	\$0.00 max	\$0.00 Okay
Household Crisis**	0.00	0.00	\$0.00	0.00		0.00 min	0.00 max	0.00 Okay
Utility Assistance**	0.00	0.00	\$0.00	0.00		0.00 min	0.00 max	0.00 Okay
Program Services	0.00	0.00	\$0.00	0.00	####	0.00 min	0.00 max	0.00 Okay
Training Travel	0.00	0.00	\$0.00	0.00		0.00 min	0.00 max	0.00 Okay
Total	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00 Okay

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments	#DIV/0!	Program Services with Future Payments	#DIV/0!	Future Payments	\$0.00
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CSBG D 2020

Financial Report for the month of May 2020

CSBG D Current Program (April 2020 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>CSBG D March 26, 2020 thru August 31, 2020</i>				
Personnel	\$0.00	0.00	\$0.00	\$0.00
Fringe Benefits	0.00	0.00	\$0.00	0.00
Travel*	0.00	0.00	\$0.00	0.00
Equipment	0.00	0.00	\$0.00	0.00
Supplies	0.00	0.00	\$0.00	0.00
Direct Services to Clients	21,230.00	986.00	\$986.00	20,244.00
Other	0.00	0.00	\$0.00	0.00
Indirect Costs	0.00	0.00	\$0.00	0.00
Total	\$21,230.00	\$986.00	\$986.00	\$20,244.00

Valley Services Debt Information

Balances as of April 15, 2020	211,548.36
Payments posted from April 16, 2020 thru May 15,2020	(500.00)
Charges posted in April 16, 2020 thru May 15,2020	-
Balances as of May 15, 2020	211,048.36
Net Decrease (Increase)	500.00

Community Services of Northeast Texas, Inc.
Credit Usage Report

Board Report -May 2020

Capital One Credit Card

Purchases for March 2020 and April 2020		3,157.27
Payment due by 04/30/2020	Pd on 04/02/2020	<u>(3,157.27)</u>
Balance		-

Sam's Club

Purchases for March 2020 and April 2020		354.98
Payment due by 04./28/2020	Pd on 04/22/2020	<u>(354.98)</u>
Balance		-

Line of Credit

Program	CSBG B	CSBG D	
Highest April 2020 Balance	46,157.00	986.00	-
Current balance	37,753.00	-	-
Exp pay off date	6/30/2020	6/30/2020	

In House Line of Credit

Program	CSBG B	CEAP B	VET Ser NOW
Highest April 2020 Balance	-	200.00	-
Current balance	-	200.00	-
Exp pay off date		6/30/2020	

TEXANA BANK LOANS



Capital One, N.A.
Corporate Card Statement



CAPITAL ONE CARD SERVICES
CORPORATE CARD
PO BOX 60024
NEW ORLEANS LA 70160-0024

ACCOUNT NUMBER xxxx xxxx xxxx 7041
PAYMENT DUE DATE 04-30-20
MINIMUM PAYMENT \$3,024.73
NEW BALANCE \$3,024.73

CAPITAL ONE, N.A.
CORPORATE CARD
P.O. BOX 60024
NEW ORLEANS LA 70160-0024

AMOUNT
ENCLOSED \$

COMMUNITY SERVICES
CSNT INC
PO BOX 427
LINDEN TX 75563-0427

**T0000815

0716025811011718102782194030247303021720

Please tear payment coupon at perforation.

STATEMENT MESSAGES

Your account is past due \$2,952.55. Past due amount is included in the minimum payment. Please remit immediately.

RECEIVED
APR 14 2020
BY: *[Signature]*

CORPORATE ACCOUNT SUMMARY

CORPORATE ACCOUNT NUMBER
xxxxxxxxxxxxx7041

CLOSING DATE	04-05-20	PREVIOUS BALANCE	7,628.99
PAYMENT DUE DATE	04-30-20	PURCHASES AND OTHER CHARGES	.00
CREDIT LIMIT	10,000	CASH ADVANCES	.00
AVAILABLE CREDIT		CREDITS	715.00
		PAYMENTS	3,961.44-
FOR CUSTOMER SERVICE CALL:		LATE PAYMENT CHARGES	39.00
1-866-772-4497		CASH ADVANCE FEE	.00
SEND BILLING INQUIRIES TO:		FINANCE CHARGES	33.18
CAP ONE COMMERCIAL MASTERCARD P.O. BOX 84012 COLUMBUS GA 31908-4012		OVERLIMIT FEES	.00
		NEW BALANCE	3,024.73
		MINIMUM PAYMENT DUE	3,024.73
		DISPUTED AMOUNT	.00



25200940 - 001167 - 0002 - 0002 - 7

ACCT. NUMBER:	xxxx xxxx xxxx	7041		
CREDIT LIMIT	10,000.00		CASH ADVANCE BALANCE	.00
NEW BALANCE	3,024.73		MINIMUM PAYMENT DUE	3,024.73
AVAILABLE CREDIT	6,975.27		PAYMENT DUE DATE	04-30-20

FINANCE CHARGE SUMMARY

	<u>AVERAGE DAILY BALANCE</u>	<u>MONTHLY PERIODIC RATE</u>	<u>CORRESPONDING ANNUAL PERCENTAGE RATE</u>	<u>PERIODIC FINANCE CHARGE</u>
PURCHASES	\$3,889.45	0.8533%	10.24%	\$33.18
CASH ADVANCES	\$0.00	1.4992%	17.99%	\$0.00

ANNUAL PERCENTAGE RATE*: 10.24%
 Periodic rates may vary
 Number of days in billing cycle: 31

* Cash Advance Fees will cause the APR for Cash Advances & Checks to appear overstated.

CORPORATE ACCOUNT ACTIVITY

COMMUNITY SERVICES OF NORTHEAS
 xxxx-xxxx-xxxx-7041

TOTAL CORPORATE ACTIVITY
 \$3,889.26 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-09	03-09	75528020069468000430017	PAYMENT RECEIVED -- THANK YOU	3,961.44 PY
03-30	03-30		LATE PAYMENT CHARGE	39.00
04-03	04-03		PURCHASE *FINANCE CHARGE*	33.18

INDIVIDUAL CARDHOLDER ACTIVITY

DAN LUCKY BOYD
 xxxx-xxxx-xxxx-8141

CREDITS \$715.00 PURCHASES \$0.00 CASH ADV \$0.00 TOTAL ACTIVITY \$715.00 CR

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-30	03-27	85500390087900019100013	HOUSTON HUMAN RESOURCE 713-4262646 TX	715.00 CR

Sam's Club® Credit

1-2

COMMUNITY COUNCIL OF CASS

Account Number ending in ~~7789~~

Statement Closing Date 04/08/2020

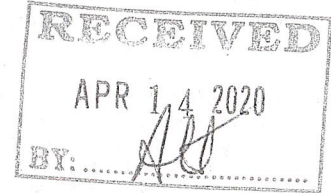
Visit samsclub.com/credit or Call 1-800-203-5764

Payments must be received by 5pm ET on due date if mailed, or by 11:59pm ET on due date for online and phone payments.

Payment Information	
New Balance	\$354.98
Total Minimum	
Payment Due	\$50.00
Payment Due Date	04/28/2020

Account Summary	
Previous Balance as of 03/09/2020	\$619.20
Payments	-619.20
Purchases/Debits	+354.98
New Balance as of 04/08/2020	\$354.98

Credit Limit	\$5,500
Available Credit	\$5,145
Statement Closing Date	04/08/2020
Days in Billing Cycle	31



Transaction Summary

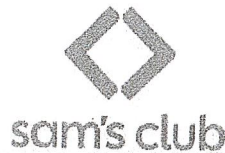
Tran	Post	Transaction Reference #	Description	Amount
04/03	04/03	P928000FG0157LHFJ	SAM'S CLUB 008295 TEXARKANA TX ANNUAL MEMBERSHIP FEE	\$205.00
			Total for COMMUNITY COUNCIL OF CASS	\$205.00
03/11	03/11	P928000ET00ZSJBDJ	SAM'S CLUB 008295 TEXARKANA TX SAM'S/WAL-MART PURCHASE(S)	\$149.98
			Total for TOMMY HOOPER	\$149.98
03/21	03/21	P928000F4014P0PDS	PAYMENT - THANK YOU	-\$619.20

NOTICE: We may convert your payment into an electronic debit. See reverse side for details, Billing Rights and other important information.

MEMBER SERVICE: For Account Information log on to samsclub.com/credit. This account is registered. See your On-line Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764.

6709 0006 A7H 1 7 8 200408 PAGE 1 of 5 9280 2000 MP17 01EW6709 188036

Detach and mail this portion with your check. Do not include any correspondence with your check.



Account Number: ~~5046 0020 3330 7789~~

Total Minimum Payment Due	Payment Due Date	New Balance
\$50.00	04/28/2020	\$354.98

Payment Enclosed: Please use blue or black ink.

\$



New address or email? Print changes on back.

COMMUNITY COUNCIL OF CASS
KAY PHILLIPS
PO BOX 427
LINDEN TX 75563-0427

188036
Q304



Make Payment to: SAM'S CLUB/SYNCHRONY BANK
P.O. BOX 530981
ATLANTA, GA 30353-0981



~~00050000061920 0005000000035498 0006104600 2039307 78922~~

COMMUNITY COUNCIL OF CASS

ACCOUNT #: 0046 0020 3930 7789

DATE OF SALE #: 200311

P.O. #:

INVOICE #: 007760

AUTHORIZATION #: 000998

CLUB #: 8295

REFERENCE #: P928000ET00ZSJBDJ

TRANSACTION #: 7760

REGISTER #: 4

S.K.U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
052942890	PRO PLUS WATER	1.000	EA	\$149.9800	\$149.98
SUB \$149.98		TAX \$0.00		TOTAL INVOICE	\$149.98
				CREDITS TOTAL	\$0.00
				BALANCE DUE	\$149.98

COMMUNITY COUNCIL OF CASS

ACCOUNT #: 0046 0020 3930 7789

DATE OF SALE #: 200403

P.O. #:

INVOICE #: 999999

AUTHORIZATION #:

CLUB #: 8295

REFERENCE #: P928000FG0157LHFJ

TRANSACTION #: 99999

REGISTER #: 99

S.K.U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
000000101	ANNUAL MEMBERSHIP FEE	1.000	EA	\$45.0000	\$45.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$40.0000	\$40.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$40.0000	\$40.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$40.0000	\$40.00
000000102	ANNUAL MEMBERSHIP FEE	1.000	EA	\$40.0000	\$40.00
SUB \$205.00		TAX \$0.00		TOTAL INVOICE	\$205.00
				CREDITS TOTAL	\$0.00
				BALANCE DUE	\$205.00

Sam's Club® Credit

COMMUNITY COUNCIL OF CASS

Account Number ending in **7789**

Statement Closing Date 04/08/2020

Visit samsclub.com/credit or Call 1-800-203-5764

Interest Charge Calculation					
Your Annual Percentage Rate (APR) is the annual interest rate on your account.					(v) = variable rate
Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Regular Purchases	N/A	24.40% (v)	\$0.00	\$0.00	2D

Cardholder News and Information

We are here to support you and are working hard to ensure our Synchrony team members can continue to provide you with uninterrupted, dependable service. We encourage you to use our online and mobile servicing tools.

As COVID-19 and its impact continue to evolve and develop, we remain focused on the health and safety of our employees and our communities, as well as our commitment to you, our customers.

We are also aware that some of our customers may experience financial hardship as a result of COVID-19. If you are impacted, please contact us to discuss how we can help.

Member News and Information

Interested in changing your due date for your Sam's Club® credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club® credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit SamsClub.com/credit to sign up. Register today to start receiving your statements online.

CHECK REGISTER ENDING THE MONTH OF APRIL 2020

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount
64990	4/14/2020	TEACHSTONE TRAINING LLC	(125.00) VOID
65122	4/2/2020	ABBINGTON GLEN APARTMENTS	460.00 CLIENT ASSISTANCE
65123	4/2/2020	SOUTHWESTERN ELECTRIC POWER	1,244.51 UTILITY
65125	4/2/2020	AEP-SWEPKO-EA	6,863.35 CLIENT ASSISTANCE
65126	4/2/2020	AMBIT ENERGY	229.64 CLIENT ASSISTANCE
65127	4/2/2020	AT&T	504.46 TELEPHONE
65128	4/2/2020	AT&T	721.60 TELEPHONE
65129	4/2/2020	ATLANTA INDEPENDENT SCHOOL DIST	512.50 HS MEALS
65130	4/2/2020	ATMOS ENERGY	808.46 CLIENT ASSISTANCE
65131	4/2/2020	BOBBY'S B&G AUTOMOTIVE INC.	271.21 VEHICLE REPAIRS
65132	4/2/2020	BEBL PROPERTIES LLC	578.00 CLIENT ASSISTANCE
65133	4/2/2020	BOWIE CASS	3,751.87 CLIENT ASSISTANCE
65134	4/2/2020	CAPITAL ONE N.A.	3,157.27 TRAVEL EXPENSES
65135	4/2/2020	CENTERPOINT ENERGY	535.40 CLIENT ASSISTANCE
65136	4/2/2020	CENTERPOINT ENERGY ENTEX	189.42 UTILITY
65137	4/2/2020	CHAD CLEMENTS	306.00 CLIENT ASSISTANCE
65138	4/2/2020	CHAMPION ENERGY SERVICES	288.00 CLIENT ASSISTANCE
65139	4/2/2020	CIRRO ENERGY	630.96 CLIENT ASSISTANCE
65140	4/2/2020	CITY OF HUGHES SPRINGS	285.89 UTILITY
65141	4/2/2020	CITY OF JEFFERSON WATER .	923.42 UTILITY
65142	4/2/2020	CLEMENTS REALTY & CONSTRUCTION	701.00 CLIENT ASSISTANCE
65143	4/2/2020	DIRECT ENERGY	1,948.41 CLIENT ASSISTANCE
65144	4/2/2020	EAST TEXAS PROPERTIES	1,339.00 CLIENT ASSISTANCE
65145	4/2/2020	EAST TEXAS REALTY	300.00 STORAGE UNIT
65146	4/2/2020	ENTRUST ENERGY	528.99 CLIENT ASSISTANCE
65147	4/2/2020	EXXONMOBIL	222.94 FUEL TICKETS
65148	4/2/2020	FARMER ELECTRIC	1,973.86 CLIENT ASSISTANCE
65149	4/2/2020	FIRST CHOICE POWER	310.05 CLIENT ASSISTANCE
65150	4/2/2020	FERRELL GAS	465.11 CLIENT ASSISTANCE
65151	4/2/2020	GARY LEWIS	808.00 CLIENT ASSISTANCE
65152	4/2/2020	GEXA ENERGY	84.27 CLIENT ASSISTANCE
65153	4/2/2020	GREEN MOUNTAIN ENERGY	636.13 CLIENT ASSISTANCE
65154	4/2/2020	GUARDIAN	2,371.86 EMPLOYEE INSURANCE
65155	4/2/2020	J&D PHILLIPS REAL ESTATE, LLC.	557.00 CLIENT ASSISTANCE
65156	4/2/2020	JUST ENERGY	200.29 CLIENT ASSISTANCE
65157	4/2/2020	LAMAR CO-OP	1,065.39 CLIENT ASSISTANCE
65158	4/2/2020	GLENN B LANIER CO	439.64 VEHICLE REPAIRS
65159	4/2/2020	MARC MOTE PROPERTIES	960.00 CLIENT ASSISTANCE
65160	4/2/2020	MARIA B GUERRERO	158.00 CLIENT ASSISTANCE
65161	4/2/2020	MCQUEEN PROPANE	215.00 CLIENT ASSISTANCE
65163	4/2/2020	OFFICE DEPOT	4,766.16 OFFICE SUPPLIES
65164	4/2/2020	PRIMROSE ESTATES	962.00 CLIENT ASSISTANCE
65165	4/2/2020	REGION VIII EDUCATION SERVICE CENTER	10.00 LISENCE RENEWAL
65166	4/2/2020	RELIABLE ALARM SERVICE, LLC	30.00 ALARM SERVICECS
65167	4/2/2020	RELIABLE MANAGEMENT	479.00 CLIENT ASSISTANCE
65168	4/2/2020	RELIANT ENERGY	210.66 CLIENT ASSISTANCE
65169	4/2/2020	SHAH SOFTWARE, INC.	6,250.00 SOFTWARE
65170	4/2/2020	SMITH PROPERTIES	121.00 CLIENT ASSISTANCE
65171	4/2/2020	SONITROL OF LONGVIEW	57.80 SECURITY SYSTEM
65172	4/2/2020	STREAM	353.35 CLIENT ASSISTANCE
65173	4/2/2020	SUDDENLINK	231.11 TELEPHONE AND INTERNET
65174	4/2/2020	THOMASON RENTALS LLC	259.00 CLIENT ASSISTANCE
65175	4/2/2020	TM & N	282.00 CLIENT ASSISTANCE
65176	4/2/2020	TRICO LUMBER CO.	215.48 BUILDING SUPPLIES

CHECK REGISTER ENDING THE MONTH OF APRIL 2020

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	
65177	4/2/2020	TRIEAGLE ENERGY	609.95	CLIENT ASSISTANCE
65178	4/2/2020	TxTag	4.28	TOLLS
65179	4/2/2020	TXU-ASSISTANCE GROUP	4,698.00	CLIENT ASSISTANCE
65180	4/2/2020	UNITEDHEALTHCARE	674.15	EMPLOYEE INSURANCE
65181	4/2/2020	UNITED HEALTHCARE	44,871.57	EMPLOYEE INSURANCE
65182	4/2/2020	UPSHUR RURAL ELEC. CORP.	3,170.43	CLIENT ASSISTANCE
65183	4/2/2020	WESTERN CASS WATER SUPPLY	600.45	CLIENT ASSISTANCE
65184	4/2/2020	WHITE PROPERTY RENTALS	491.00	CLIENT ASSISTANCE
65185	4/2/2020	WINDSTREAM	54.61	INTERNET
65186	4/2/2020	WOOD CO. ELECTRIC COOP.	150.00	CLIENT ASSISTANCE
65187	4/2/2020	WOODBRIIDGE APARTMENTS	475.00	CLIENT ASSISTANCE
65188	4/7/2020	ABERNATHY COMPANY	938.53	CLEANING SUPPLIES
65189	4/7/2020	AEP-SWEP/CO-EA	14,581.55	CLIENT ASSISTANCE
65190	4/7/2020	AMIGO ENERGY	452.16	CLIENT ASSISTANCE
65191	4/7/2020	ATMOS ENERGY	632.46	CLIENT ASSISTANCE
65192	4/7/2020	BOWIE CASS	4,162.29	CLIENT ASSISTANCE
65193	4/7/2020	CENTERPOINT ENERGY	949.82	CLIENT ASSISTANCE
65194	4/7/2020	CENTERPOINT ENERGY ENTEX	53.31	UTILITY
65195	4/7/2020	CITY OF NEW BOSTON	274.73	UTILITY
65196	4/7/2020	CITY OF PITTSBURG	257.74	UTILITY
65197	4/7/2020	DIRECT ENERGY	1,657.18	CLIENT ASSISTANCE
65198	4/7/2020	DRANEKIA SAVAGE	43.86	MILEAGE REIMBURSEMENT
65199	4/7/2020	EXXONMOBIL	0.00	VOID
65200	4/7/2020	FIRST CHOICE POWER	28.89	CLIENT ASSISTANCE
65201	4/7/2020	GLENN B LANIER CO	60.02	VEHICLE REPAIRS
65202	4/7/2020	GREG'S MIRACLE MART	189.26	FUEL TICKETS
65203	4/7/2020	HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING	28.95	SECURITY SYSTEM
65204	4/7/2020	JUST ENERGY	168.40	CLIENT ASSISTANCE
65205	4/7/2020	LAMAR CO-OP	363.55	CLIENT ASSISTANCE
65206	4/7/2020	MCI	62.41	TELEPHONE AND INTERNET
65207	4/7/2020	MOORE PEST CONTROL	300.00	PEST CONTROL
65208	4/7/2020	NELSON PROPANE	240.00	CLIENT ASSISTANCE
65209	4/7/2020	OFFICE DEPOT	573.40	OFFICE SUPPLIES
65210	4/7/2020	RELIANT ENERGY	881.72	CLIENT ASSISTANCE
65211	4/7/2020	RENAISSANCE PLAZA	321.00	CLIENT ASSISTANCE
65212	4/7/2020	REPUBLIC SERVICES #070	110.77	TRASH SERVICES
65213	4/7/2020	S.W. ARKANSAS TELE. CO-OP	241.12	TELEPHONE AND INTERNET
65214	4/7/2020	STAPLES BUSINESS CREDIT	305.06	OFFICE SUPPLIES
65215	4/7/2020	STREAM	179.64	CLIENT ASSISTANCE
65216	4/7/2020	STUART C IRBY CO.	188.00	BUILDING SUPPLIES
65217	4/7/2020	TOSHIBA FINANCIAL SERVICES	1,167.00	COPIERS
65218	4/7/2020	TRICO LUMBER CO.	123.60	BUILDING SUPPLIES
65219	4/7/2020	TXU-ASSISTANCE GROUP	4,798.74	CLIENT ASSISTANCE
65220	4/7/2020	UPSHUR RURAL ELEC. CORP.	845.17	CLIENT ASSISTANCE
65221	4/7/2020	VANCO SYSTEMS, INC.	928.18	COPIERS
65222	4/7/2020	WILLIAM MICHAEL BERRY	85.00	BUILDING REPAIRS
65223	4/7/2020	XEROX CORPORATION	823.31	PRINTER
65224	4/15/2020	ABILA	847.79	ACCOUNTING SOFTWARE
65225	4/15/2020	BERTHA ALLEN	193.50	MILEAGE REIMBURSEMENT
65226	4/15/2020	BLOOMBURG WATER SUPPLY	54.98	UTILITY
65227	4/15/2020	BRENDA DAVIS	51.60	MILEAGE REIMBURSEMENT
65228	4/15/2020	CENTERPOINT ENERGY ENTEX	73.68	UTILITY
65229	4/15/2020	ETEX TELEPHONE CORP, INC.	2,872.50	TELEPHONE AND INTERNET
65230	4/15/2020	HEALTHJOY LLC	1,113.00	EMPLOYEE INSURANCE

CHECK REGISTER ENDING THE MONTH OF APRIL 2020

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	
65231	4/15/2020	INTELLICORP RECORDS, INC.	58.60	BACKGROUND CHECKS
65232	4/15/2020	KIM'S CONVENIENCE STORES	167.00	FUEL TICKETS
65233	4/15/2020	KYONTE JACKSON	40.58	FINGERPRINT REIMBURSEMENT
65234	4/15/2020	NEUAC	500.00	MEMBERSHIP
65235	4/15/2020	OFFICE DEPOT	811.22	OFFICE SUPPLIES
65236	4/15/2020	REHKOPF ENTERPRISES, INC.	23.73	PARENT MEETING
65237	4/15/2020	RUSHING PEST CONTROL SERVICES	305.00	PEST CONTROL
65238	4/15/2020	SOUTHWESTERN ELECTRIC POWER	628.51	UTILITY
65239	4/15/2020	STEPHENS WILLIAM C	98.30	LAWN SUPPLIES
65240	4/15/2020	SUDDENLINK	192.36	INTERNET AND TELEPHONE
65241	4/15/2020	TACAA, INC.	500.00	TRAINING
65242	4/15/2020	TOSHIBA FINANCIAL SERVICES	521.00	COPIER
65243	4/15/2020	WINDSTREAM	245.38	INTERNET AND TELEPHONE
65244	4/22/2020	AEP-SWEPSCO-EA	711.02	CLIENT ASSISTANCE
65245	4/22/2020	AREA WIDE PROPERTIES	1,400.00	RENT
65246	4/22/2020	AT&T	125.70	INTERNET
65247	4/22/2020	AT&T	121.88	CLIENT ASSISTANCE
65248	4/22/2020	ATLANTA ISD	700.00	RENT
65249	4/22/2020	BOWIE CASS	480.70	CLIENT ASSISTANCE
65250	4/22/2020	BRENDA DAVIS	51.60	MILEAGE REIMBURSEMENT
65251	4/22/2020	CENTERPOINT ENERGY ENTEX	60.65	UTILITY
65252	4/22/2020	CITY OF NAPLES	850.00	RENT
65253	4/22/2020	DAINGERFIELD CHAMBER OF COMMERCE	225.00	RENT
65254	4/22/2020	EASTERN CASS WATER SUPPLY CO	40.90	CLIENT ASSISTANCE
65255	4/22/2020	FIRST BAPTIST CHURCH	150.00	RENT
65256	4/22/2020	G.L. FOSTER	375.00	RENT
65257	4/22/2020	GLENN B. LANIER	240.00	RENT
65258	4/22/2020	HARLETON WATER SUPPLY CO.	23.05	CLIENT ASSISTANCE
65259	4/22/2020	HOUSING AUTHORITY OF TEXARKANA, TX	500.00	RENT
65260	4/22/2020	HRI dba HUMANA WELLNESS	491.52	EMPLOYEE INSURANCE
65261	4/22/2020	HUGHES SPRINGS ISD	800.00	RENT
65262	4/22/2020	JIMMIE RAY AYERS	800.00	RENT
65263	4/22/2020	LINDEN FUEL CENTER	968.57	FUEL TICKETS
65264	4/22/2020	LKCISD	588.97	UTILITY AND CUSTODIAL
65265	4/22/2020	NEWEGG BUSINESS, INC.	10,292.31	OFFICE SUPPLIES
65266	4/22/2020	NORTH EAST TEXAS WORKFORCE DEVELOPMENT BOARD	300.00	RENT
65267	4/22/2020	R. MORGAN, LLC	950.00	RENT
65268	4/22/2020	SAM'S CLUB	354.98	MEMBERSHIP AND OFFICE SUPPLIES
65269	4/22/2020	SOUTHWESTERN ELECTRIC POWER	1,211.13	UTILITY
65270	4/22/2020	TEXARKANA INDEPENDENT SCHOOL DISTRICT	3,882.00	RENT
65271	4/22/2020	TEXARKANA WATER UTILITIES	29.22	UTILITY
65272	4/22/2020	THE RELIABLE LIFE INSURANCE COMPANY	94.45	CLIENT ASSISTANCE
65273	4/22/2020	TOMMY HOOPER PETTY CASH CUSTODIAN	69.00	PETTY CASH CUSTODIAN REIMBURSEMENT
65274	4/22/2020	TURNER DAVID K	1,000.00	RENT
65275	4/22/2020	VALLEY	500.00	MEALS
65276	4/22/2020	VERA BANK N. A.	75.18	CLIENT ASSISTANCE
65277	4/22/2020	VERIZON WIRELESS	1,790.26	CELL PHONES
65278	4/22/2020	WINDSTREAM	1,006.53	TELEPHONE AND INTERNET
65279	4/28/2020	AEP-SWEPSCO-EA	2,621.13	CLIENT ASSISTANCE
65280	4/28/2020	ALLEN AUTOMOTIVE	148.85	VEHICLE REPAIRS
65281	4/28/2020	AT&T	335.81	TELEPHONE
65282	4/28/2020	AT&T	98.54	TELEPHONE AND INTERNET
65283	4/28/2020	ATLANTA INDEPENDENT SCHOOL DIST	139.40	HS MEALS
65284	4/28/2020	ATLANTA UTILITIES	191.34	CLIENT ASSISTANCE

CHECK REGISTER ENDING THE MONTH OF APRIL 2020

1040 - TEXANA
 ACCOUNTS
 PAYABLE
 DISBURSEMENT

Check Number	Effective Date	Vendor Name	Check Amount	
65285	4/28/2020	ATMOS ENERGY	939.64	CLIENT ASSISTANCE
65286	4/28/2020	BEBL PROPERTIES LLC	578.00	CLIENT ASSISTANCE
65287	4/28/2020	BOWIE CASS	208.85	CLIENT ASSISTANCE
65288	4/28/2020	CAMCO ELEVATOR INC	150.00	MONTHLY SERVICES
65289	4/28/2020	CENTERPOINT ENERGY	41.39	CLIENT ASSISTANCE
65290	4/28/2020	CENTERPOINT ENERGY ENTEX	103.69	UTILITY
65291	4/28/2020	CITY OF LINDEN	305.08	UTILITY
65292	4/28/2020	CUBBY HOLE USA 1, LTD	71.00	STORAGE UNIT
65293	4/28/2020	DIRECT ENERGY	584.56	CLIENT ASSISTANCE
65294	4/28/2020	EAST TEXAS PROPERTIES	1,339.00	CLIENT ASSISTANCE
65295	4/28/2020	ENTRUST ENERGY	41.22	CLIENT ASSISTANCE
65296	4/28/2020	FARMER ELECTRIC	631.75	CLIENT ASSISTANCE
65297	4/28/2020	FARMERS INSURANCE GROUP	106.50	CLIENT ASSISTANCE
65298	4/28/2020	FIRST CHOICE POWER	273.81	CLIENT ASSISTANCE
65299	4/28/2020	GARY LEWIS	808.00	CLIENT ASSISTANCE
65300	4/28/2020	GAS AND SUPPLY	190.00	CLIENT ASSISTANCE
65301	4/28/2020	HALEY CLARK	116.53	MILEAGE REIMBURSEMENT
65302	4/28/2020	HEALTHCARE EXPRESS LLP	120.00	TB TESTS, PHYSICALS
65303	4/28/2020	HOPE FIRE EXTINGUISHER SERVICE	881.00	ANNUAL SERVICE
65304	4/28/2020	INSIGHT	283.74	OFFICE SUPPLIES
65305	4/28/2020	J&D PHILLIPS REAL ESTATE, L.L.C.	557.00	CLIENT ASSISTANCE
65306	4/28/2020	JARRED GILMORE & PHILLIPS, PA	8,500.00	AUDIT
65307	4/28/2020	JM THOMAS GARAGE	125.00	VEHICLE REPAIRS
65308	4/28/2020	JUST ENERGY	103.44	CLIENT ASSISTANCE
65309	4/28/2020	NEWEGG BUSINESS, INC.	637.90	OFFICE SUPPLIES
65310	4/28/2020	OFFICE DEPOT	84.99	OFFICE SUPPLIES
65311	4/28/2020	PHYNET, INC.	115.00	TB TESTS, PHYSICALS
65312	4/28/2020	REBA RAFFAELLI PROPERTIES	205.00	CLIENT ASSISTANCE
65313	4/28/2020	RELIANT ENERGY	360.56	CLIENT ASSISTANCE
65314	4/28/2020	SHELBY'S SERVICE CENTER & TIRES	26.90	VEHICLE REPAIRS
65315	4/28/2020	SOUTHWESTERN ELECTRIC POWER	1,339.69	UTILITY
65316	4/28/2020	STAPLES CREDIT PLAN	1,492.16	OFFICE SUPPLIES
65317	4/28/2020	STREAM	606.68	CLIENT ASSISTANCE
65318	4/28/2020	SUDDENLINK	231.00	TELEPHONE AND INTERNET
65319	4/28/2020	TERI ARNOLD	300.00	CLIENT ASSISTANCE
65320	4/28/2020	TEXANA POSTAL ACCOUNT	255.75	POSTAL ACCOUNT REIMBURSEMENT
65321	4/28/2020	TEXARKANA WATER UTILITIES	34.12	CLIENT ASSISTANCE
65322	4/28/2020	TM & N	282.00	CLIENT ASSISTANCE
65323	4/28/2020	TXU-ASSISTANCE GROUP	1,118.41	CLIENT ASSISTANCE
65324	4/28/2020	UPSHUR RURAL ELEC. CORP.	858.19	CLIENT ASSISTANCE
65325	4/28/2020	WEST STREET HOME AND AUTO	5,398.00	VEHICLE REPAIRS
65326	4/28/2020	WHITE PROPERTY RENTALS	491.00	CLIENT ASSISTANCE
65327	4/28/2020	WINDSTREAM	280.95	TELEPHONE AND INTERNET
65328	4/29/2020	GUARDIAN	2,657.18	EMPLOYEE INSURANCE
		Total 1040 - TEXANA ACCOUNTS PAYABLE DISBURSEMENT	<u>222,393.82</u>	
Report Total			<u><u>222,393.82</u></u>	

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 4/30/2020

Assets

CASH IN BANK CHECKING	0.00
HEAD START CHECKING	0.00
DHS MEALS CHECKING	0.00
CSBG/CEAP/WX CHECKING	0.00
WEATHERIZATION CHECKING	0.00
DISBURSEMENTS CHECKING	0.00
FEMA CHECKING	0.00
ETCOG CHECKING	0.00
OLD - CEAP CHECKING (Do Not Use)	0.00
CEAP CHECKING (Do Not Use)	0.00
PAYROLL CASH ACCOUNT	0.00
IP Grant Checking	0.00
HOUSING CHECKING	0.00
LOCAL ADMIN CHECKING	0.00
CASH DONATIONS - LINDEN	0.00
CSBG Checking	0.00
CEAP Checking	0.00
Upshur Rural Checking	0.00
TLC Checking	0.00
CSBG 2012 SP	0.00
JEFFERSON CHECKING	0.00
BECKVILLE SR. CHECKING	0.00
CARTHAGE SR. CHECKING	0.00
HALLSVILLE SR. CHECKING	0.00
MARSHALL SR. CHECKING	0.00
WESTEND CHECKING	0.00
PITTSBURG SR. CHECKING	0.00
WASKOM SR. CHECKING	0.00
NEWSOME SR. CHECKING	0.00
CEAP UB CASH ACCOUNT	0.00
SALVATION ARMY CHECKING	546.45
HS ARRA CHECKING	0.00
CSBG ARRA CHECKING	0.00
CHILD CARE WELLNESS CHECKING	0.00
CSBG UB CHECKING	0.00
PARENT FUND CHECKING	0.00
CBA UNITED HEALTH	0.00
CBA CIGNA HEALTH SPRING	0.00
CSBG DISCRETIONARY	0.00
TEXANA ACCOUNTS PAYABLE DISBURSEMENT	14,458.87
NEW DISBURSEMENT CHECKING	0.00
TEXANA CSBG A CHECKING	1,451.75
TEXANA CSBG B CHECKING	93.96
TEXANA CSBG DISCRETIONARY CHECKING	1.00
TEXANA HEAD START CHECKING	1,500.00
TEXANA CEAP A CHECKING	331,583.94
TEXANA CEAP B CHECKING	200.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 4/30/2020

TEXANA CBA UNITED HEALTH CARE CHECKING	0.00
TEXANA CBA CIGNA HEALTH SPRING CHECKING	0.00
TEXANA UPSHUR RURAL CHECKING	15,553.69
TEXANA TLC CHECKING	47,055.42
TEXANA LOCAL ADMINISTRATIVE CHECKING	54,313.69
TEXANA PAYROLL CASH ACCOUNT	(91.07)
TEXANA CLIENT FUNDS FOR SSA BENEFITS	366.04
TEXANA TBRA CHECKING	46.72
TEXANA POSTAL ACCOUNT CHECKING	26.19
TEXANA VET SERVICES NOW	49,986.44
TEXANA NEW PAYROLL CASH ACCOUNT	151,469.20
ACCOUNTS RECEIVABLE - AISD	0.00
ACCOUNTS RECEIVABLE - Employee Reimbursement	0.00
ACCOUNTS RECEIVABLE - LKISD	0.00
ACCOUNTS RECEIVALBE - BISD	0.00
ACCOUNTS RECEIVABLE	0.00
GRANT RECEIVABLE	0.00
GRANT RECEIVABLE-ATC	0.00
GRANT RECEIVABLE-TIT	0.00
EMPLOYEE ADVANCE	0.00
GRANTS RECEIVABLE - USDA	0.00
DUE FROM OTHER FUNDS	0.00
DUE FROM DHS MEALS	0.00
DUE FROM WEATHERIZATION	0.00
DUE FROM FEMA	0.00
DUE FROM ETCOG	0.00
DUE FROM CEAP	0.00
DUE FROM DHS TRANSPORTATION	0.00
DUE FROM HOUSING	0.00
DUE FROM LOCAL ADMIN	0.00
PROPERTY & EQUIPMENT	2,736,052.69
LAND	0.00
BUILDINGS	0.00
EQUIPMENT	0.00
ACCUMULATED DEPRECIATION	(1,218,398.53)
RENTAL HOME DEPOSITS	0.00
PREPAID RENT	10,554.50
Prepaid Expense	0.00
PREPAID WORKERS COMP	0.00
PREPAID INSURANCE	1,617.41
PREPAID MAINTENANCE	0.00
Total Assets	<u><u>2,198,388.36</u></u>

Liabilities and Net Assets

ACCOUNTS PAYABLE	0.00
ACCOUNTS PAYABLE-OLD BOX	0.00
ACCOUNTS PAYABLE - REALWORLD	0.00
ACCOUNTS PAYABLE - ACCR & ADJ	0.00
ACCOUNTS PAYABLE - VALLEY	0.00

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

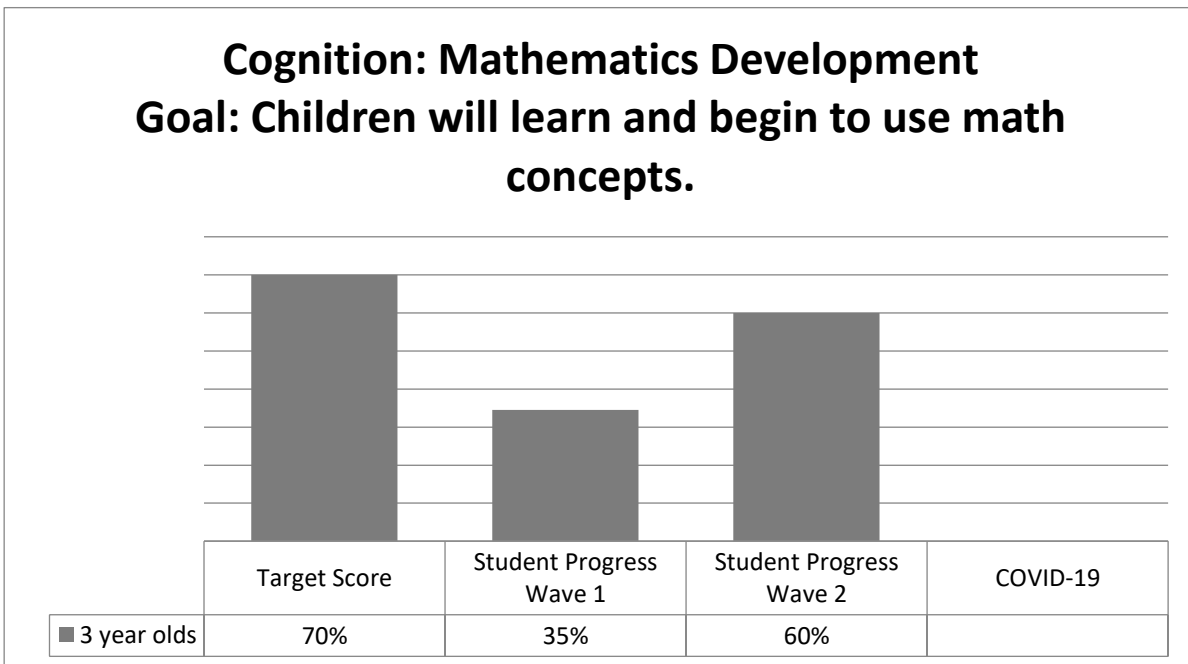
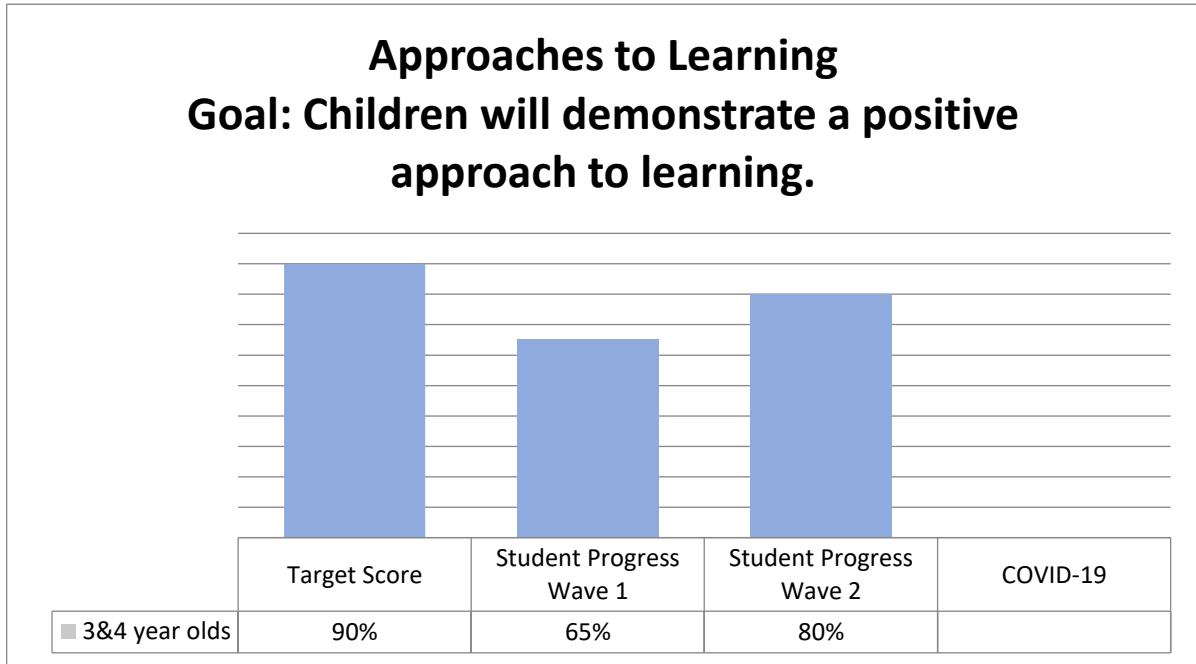
As of 4/30/2020

GRANT PAYABLE	0.00
NEW ACCOUNTS PAYABLE	270,669.27
STATE UNEMPLOYMENT TAXES	0.00
Sales Tax Payable	0.00
WORKERS COMP PAYABLE	0.00
SUPPLEMENTAL INSURANCE PAYABLE	(125.88)
EMPLOYEE PORTION HLTH INS PAYABLE	0.00
Employee Insurance Repayment	0.00
Short Term Disability Payable	(5.79)
Long Term Disability Payable	0.00
DENTAL INSURANCE PAYABLE	0.00
VISION INSURANCE PAYABLE	0.00
CAFETERIA PLAN PAYABLE	0.00
AUL CONTRIBUTIONS PAYABLE	0.00
LIFE/DISABILITY INSURANCE	0.00
COBRA PREMIUMS PAYABLE	0.00
RETIREMENT PAYABLE	0.00
GARNISHED WAGES PAYABLE	0.00
INSURANCE W/H	0.00
MISCELLANEOUS PAYABLE	0.00
PAYROLL LIABILITIES - AUDIT	0.00
ACCRUED LIABILITIES	0.00
NOTE PAYABLE	12,850.00
DEFERRED REVENUE	0.00
RECIPROCAL ADJUSTMENT - ACCT 2000	0.00
RECIPROCAL ADJUSTMENT - ACCOUNT 2007	0.00
ACCRUED INTEREST PAYABLE	0.00
ACCRUED PAYROLL	0.00
ACCRUED VACATION	54,637.47
CONTIGENT LIABILITY	0.00
CONTINGENCY WX-QUESTIONED COST	0.00
DUE TO OTHER FUNDS	0.00
DUE TO HEADSTART	0.00
DUE TO DHS MEALS	0.00
DUE TO CSBG	0.00
DUE TO FEMA	0.00
DUE TO DHS TRANSPORTATION	0.00
DUE TO LOCAL ADMIN	0.00
DUE TO STATE	6,196.78
NET ASSETS	566,677.83
NET ASSETS - EQUIPMENT	0.00
NET ASSETS - NON FEDERAL	0.00
NET ASSETS - SFSP	0.00
NET ASSETS - CHIPS	0.00
NET ASSETS - PROPERTY	0.00
PRIOR PERIOD ADJUSTMENTS	0.00
Excess Revenues over Expenditures	1,287,488.68
Total Liabilities and Net Assets	<u><u>2,198,388.36</u></u>

CSNT Head Start

School Readiness Performance Data Report

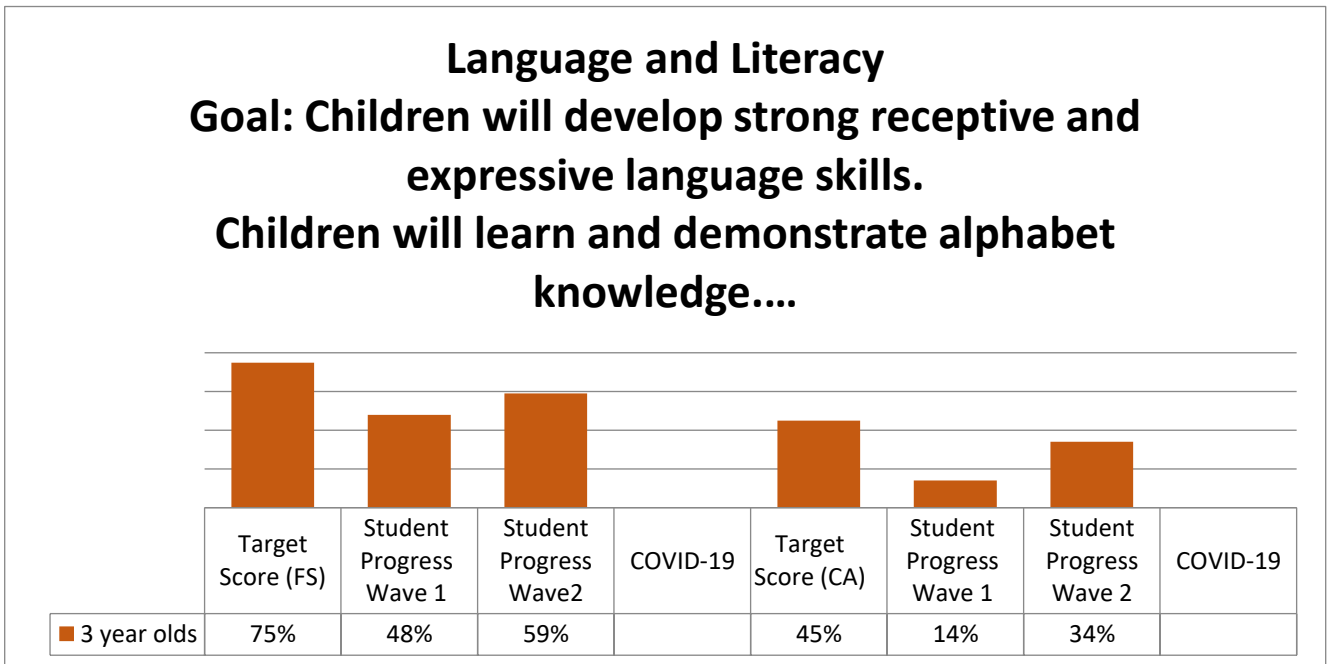
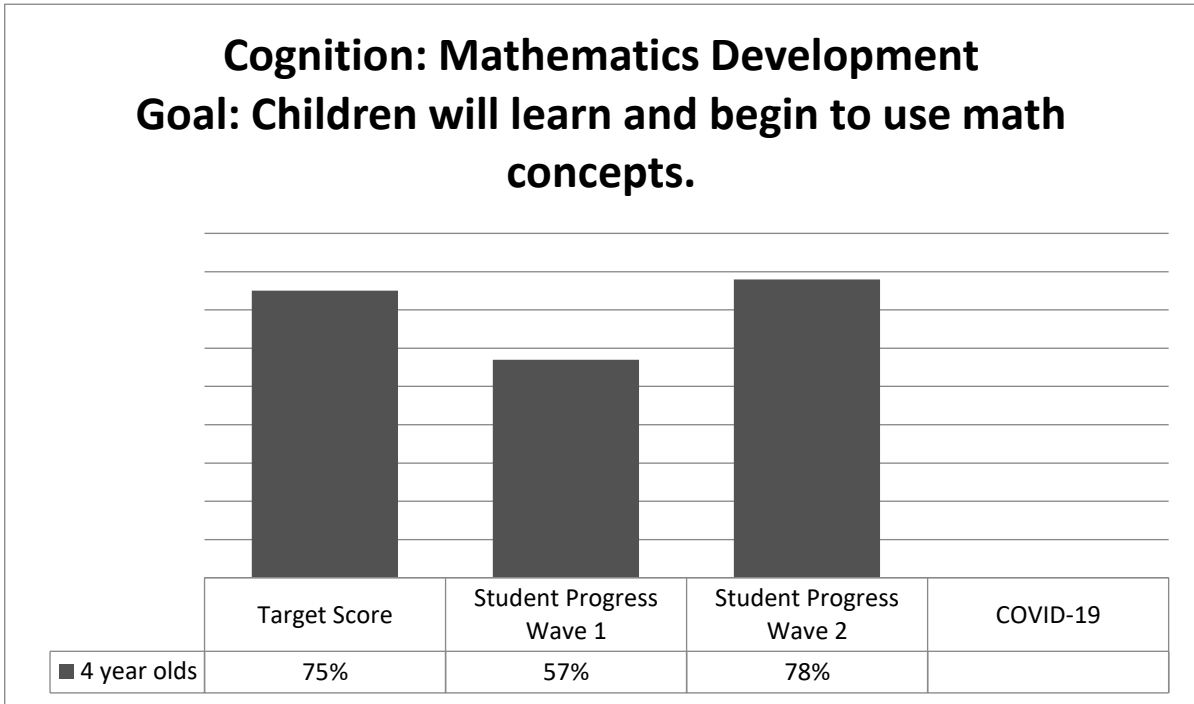
2019-2020



CSNT Head Start

School Readiness Performance Data Report

2019-2020



Percentages are based on actual data from Frog Street/Circle Assessment.

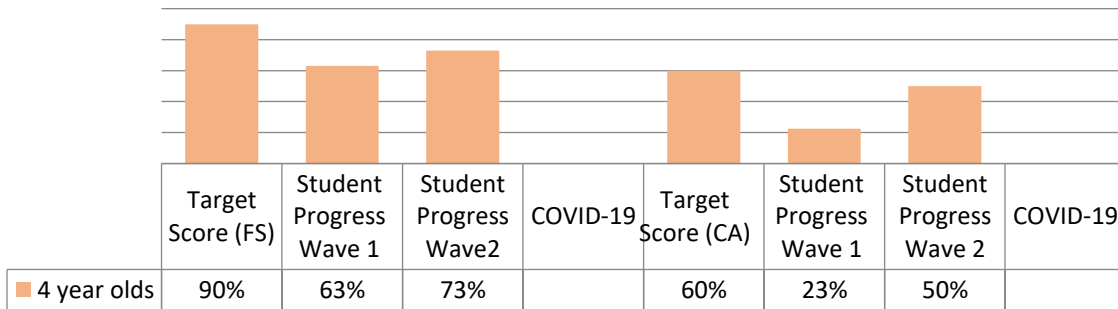
CSNT Head Start

School Readiness Performance Data Report

2019-2020

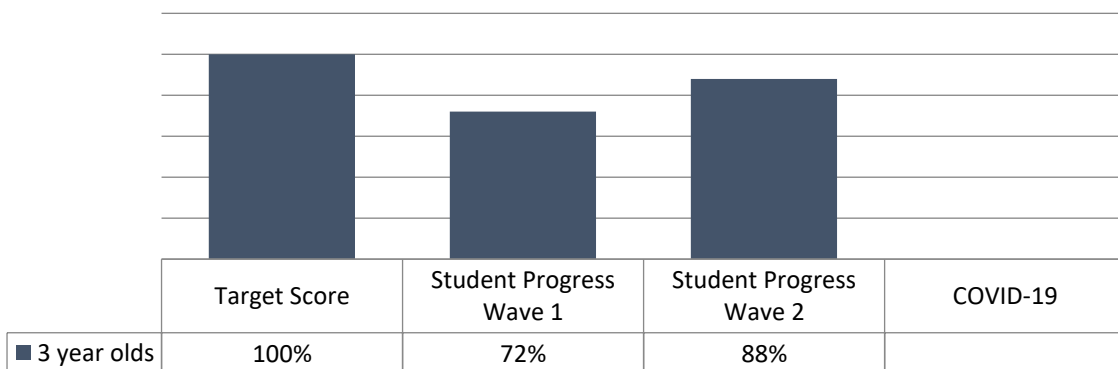
Language and Literacy

**Goal: Children will develop strong receptive and expressive language skills.
Children will learn and demonstrate alphabet knowledge.**



Perceptual, Motor, and Physical Development

Goal: Children will demonstrate control of large and small muscles for movement, coordination and balance.

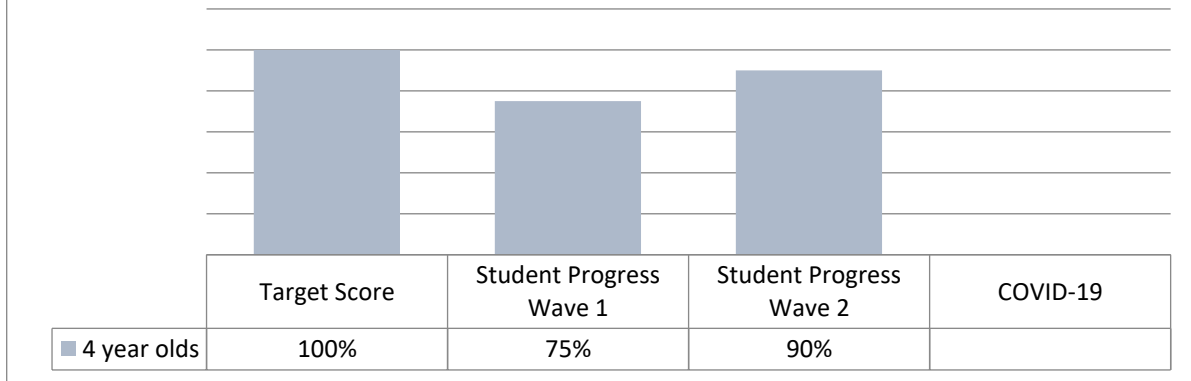


CSNT Head Start

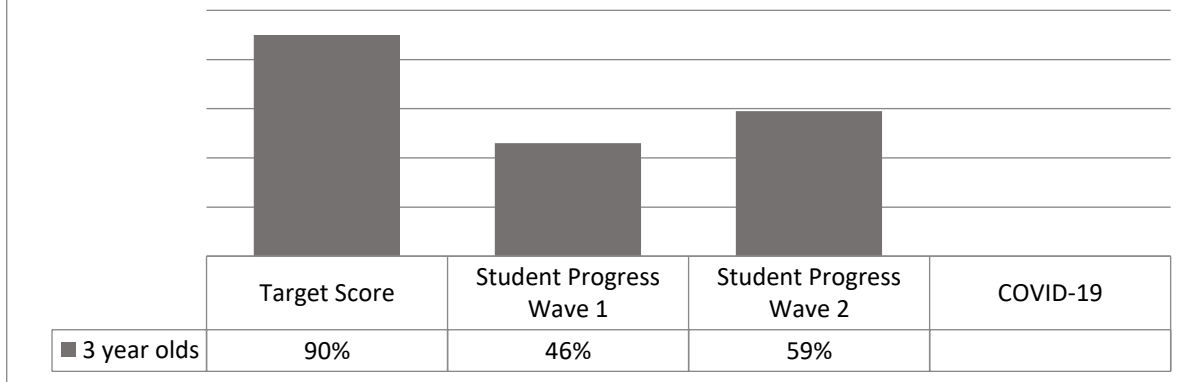
School Readiness Performance Data Report

2019-2020

Perceptual, Motor, and Physical Development
Goal: Children will control of large and small muscles for movement, coordination and balance.



Social and Emotional Development
Goal: Children will demonstrate an increasing ability to manage their own emotions and behaviors.



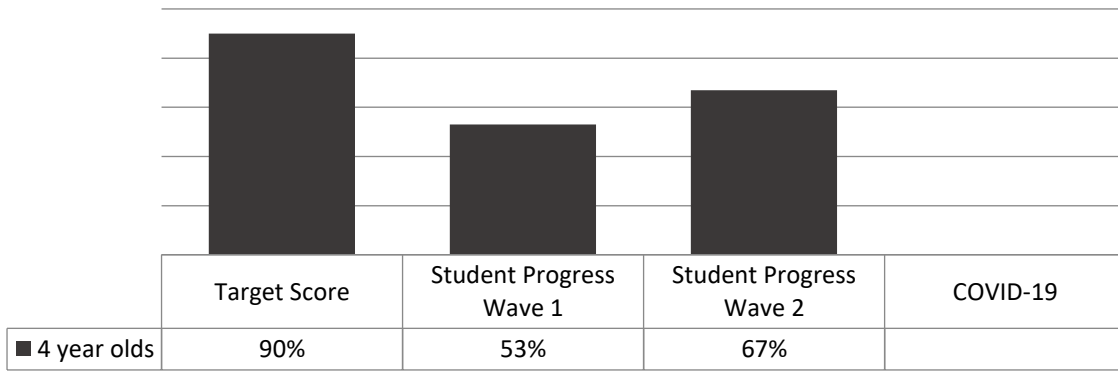
Percentages are based on actual data from Frog Street/Circle Assessment.

CSNT Head Start

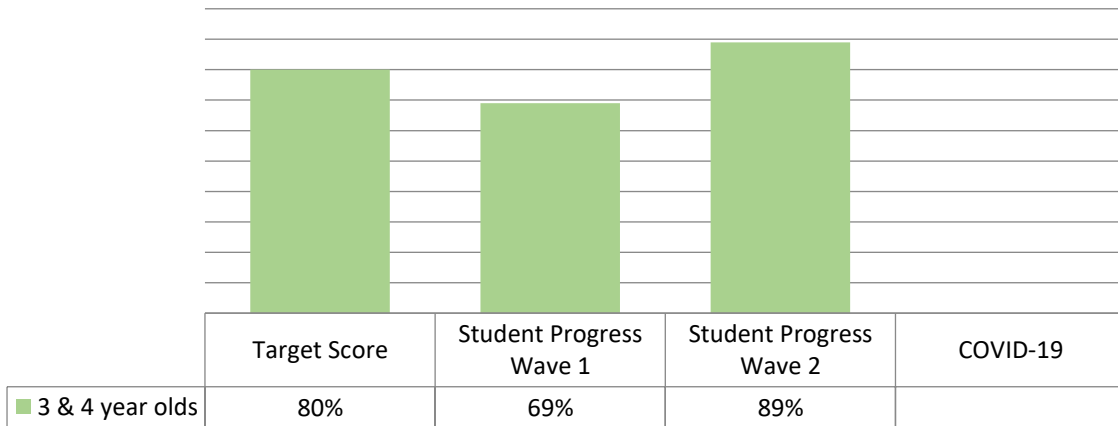
School Readiness Performance Data Report

2019-2020

Social and Emotional Development
Goal: Children will demonstrate an increasing ability to manage their own emotions and behaviors.



Parent Goal
Goal: Families will work with child/children to complete weekly Home Activities.



Parent, Family, and Community Engagement Framework School Readiness Goals 2019-2020

1. Goal: Parents will ensure that all children are healthy.

Objective: 85% of all students will complete health requirements. **76.75%**

Action Steps:

1. 85% compliance of all EPTSD physical requirements. **72%**
2. 90% Compliance on initial physicals. **86%**
3. 85% Compliance on all six month dentals. **65% (Due to Dental Office Closures)**
4. 85% compliance on lead and hemoglobin. **74%**

2. Goal: Parents will increase family engagement skills.

Objective: 80% of Parents will participate in Family Engagement Activities **58%**

Action Steps:

1. 40% Parent Meeting Attendance **50.86%**
2. 75% participation in Literacy Program/Walk Across Texas. – **COVID 19**
3. Parents needing a GED will receive information/resources to complete GED program. **100%**
4. 30% parent attendance at yearly budget training.- **24% (Atlanta, Bloomburg, New Boston only)**

3. Goal: Parents will be prepared for transition into Kindergarten.

Objective: 80% of all parents will complete activities with their child and on campus to ensure their child is ready to transition to ISD campus. **97%**

Action Steps:

1. 75% participation in Literacy Program – **100% (Hughes Springs/Daingerfield only)**
2. 85% parent participation in Home Visits and Parent Teacher Conferences. **95%**
3. 80% completion of home activities. **97%**