



**Community Services of Northeast Texas, Inc.**



## CALL TO ASSEMBLY

*Please rise.*

- **Pledge of Allegiance (US)** *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*
- **Pledge of Allegiance (Texas)** *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
- **Community Action Promise** *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*
- **Our Mission** *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*
- **Our Community Services Vision** *To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy*
- **Our Head Start Vision** *To provide a system of education and encouragement which results in school-readiness for young children and their families*
- **Invocation**

# Board Meeting

Tuesday, March 28, 2023 @ 12:00 Noon

Linden Community Center

301 East Houston, Linden Texas 75563

*Dr. Arcolia Jenkins, Board Chairman • Dan 'Lucky' Boyd, CCAP, NCRMT, Executive Director*

*If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 201*

## 1. Call Meeting to Order

## 2. Establishment of a Quorum

## 3. Approval of Agenda 03/28/23 \*

## 4. Approval of Minutes 02/28/23\*

## 5. Chairman's Comments and Recognitions

## 6. Training

Board Question of the Month will be a Hand-Out – Berny Harris

## 7. Committee Reports and Information

- A. Planning & Evaluation – No current report required
- B. Personnel –No current report required
- C. Finance – No current report required
- D. Executive –No current report required
- E. Nominating – No current report required
- F. By Laws- No current report

The Chair may make changes to committee rosters and/or develop new committees.

## 8. Action Items

### A. Seat new board member(s), if any\*

### B. Approve Consent Agenda\*

- 1) Community Services Report..... (OS 5.9).....Michelle Morehead
- 2) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 3) Human Resource Report.....(OS5.9).....Charlotte Hall
- 4) Payee Report..... (OS 5.9) .....Savanah Coates
- 5) Service & HS Transportation Reports..... (OS 5.9) .....Tommy Hooper

### C. Discuss/Approve Self-Assessment Results 2023

### D. Discuss/Approve ERSEA Committee Action Items

- 1. Head Start Selection Criteria
- 2. Early Head Start Selection Criteria

### E. Discuss/Approve - 5.6% COLA Increase Head Start (\$225,816)/Early Head Start (\$13,321) total amount of \$239,137 Grantee 06CH011282/04

### F. Discuss/Approve - Quality Funds Head Start (\$131,605) /Early Head Start (\$6,747) total amount \$138,352 Grantee 06CH011282/04

## **G. Discuss/Approve - Resolution for Tenant Based Rental Assistance (TBRA)**

### **9. Staff Reports**

- A. Financial-1.2.3.4.5.6.7.8.9.10.11..... (OS 8.7) ..... Shelley Mitchell

### **10. Executive Director's Report**

#### **11. Discussion Items**

- 1) Progress on Head Start Goals
  - a. Head Start Program Goals 2022-2023
  - b. Parent, Family and Community Engagement 2022-2023
  - c. School Readiness Performance Data 2022-2023
- 2) CLASS Data Winter 2023
- 3) Assessment Data Winter 2023
  - a. Circle Assessment Head Start
  - b. Circle Assessment Early Head Start
- 4) OHS Monitoring Review Report – Head Start/Early Head Start
- 5) Transition of ED and Posting for Replacement
- 6) May Board Meeting - week of TACAA Conference May 23, 2023
- 7) Program Highlights – Michelle Morehead, DED

#### **12. Audience Comments**

#### **13. Executive Session**

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

#### **14. Required Action from Executive Session**

#### **15. Adjourn Board Meeting**

\* Requires Board Vote

©2023 CSNT, Inc. All rights reserved. All logos and images are the protected trademarks of their respective organizations.