



CALL TO ASSEMBLY

Please rise.

- **Pledge of Allegiance (US)**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
- **Pledge of Allegiance (Texas)**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- **Community Action Promise**

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.
- **Our Mission**

CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.
- **Our Community Services Vision**

To be the leading organization in our region which empowers families to be self-reliant, educated, and healthy
- **Our Head Start Vision**

To provide a system of education and encouragement which results in school-readiness for young children and their families
- **Invocation**

Board Meeting

Tuesday, August 27, 2024 @ 12:00 Noon

Linden Administrative Office

304 East Houston Street Linden, Texas 75563

Cecelia Huff, Board Chairperson

Michelle Morehead, CCAP, NCRT, NCRI, Executive Director

If you need assistance with physical accessibility to the meeting, please call 903-756-5596 x 213

1. Call Meeting to Order

2. Establishment of a Quorum

3. Approval of Agenda 8/27/24 *

4. Approval of Minutes 7/23/24*

5. Chairman's Comments and Recognitions

6. Training

The History of Community Action presented by Michelle Morehead

7. Committee Reports and Information

- A. Planning & Evaluation – No current report required at this time
- B. Personnel – No current report required at this time
- C. Finance – No current report required at this time
- D. Executive – This Committee meets only when necessary
- E. Nominating – No current report required at this time
- F. By Laws- No current report required at this time

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

8. Action Items

A. Seat new board member(s), if any ☺

B. Approve Consent Agenda ☺

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Bernie Yancey
- 3) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 4) Service & HS Transportation Reports..... (OS 5.9)Robert Norton

C. Discuss/Approve Organization-Wide Budget (O.S. 8.9) ☺

9. Staff Reports

A. Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell

10. Executive Director's Report

11. Discussion Items

12. Audience Comments

13. Executive Session

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and Section 551.074(1)(2) of the government codes

A. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality

B. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

C. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.

D. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law

14. Required Action from Executive Session

15. Adjourn Board Meeting

* Requires Board Vote

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Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
July 23, 2024
Linden Administrative Conference Room

Board Members Present

John Baxter, Treasurer
Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair
Representing Bowie County, Poverty Sector

Judge Doug Reeder, Vice-Chair
Morris County Judge, Public Sector

Angela Thompson
Representing Bowie County, Poverty Sector

Harmony Roberson
Representing Cass County, Poverty Sector

Lindsay Hergert
Representing Cass County Judge Travis Ransom, Public Sector

Board Members Absent

Dr. Arcolia Jenkins
Representing Creating Opportunities in Marion County, Private Sector

Sandra Wright
Representing Marion County Judge Leward Lafleur, Public Sector

Martavius Jones - Parliamentarian
Representing Camp County, Poverty Sector

Ross Hyde
Representing State Representative, Gary VanDeaver, Public Sector

Keri Winters, Secretary
Representing Linden-Kildare CISD, Private Sector

CALL TO ORDER

Cecelia Huff, Board Chair called the meeting to order at 12:22 p.m.
Quorum: established 6 of 11, members present.

AGENDA

Motion: Angela Thompson, moved to accept the 7/23/2024 agenda as presented.
Second: Doug Reeder, Vice Chairperson
All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

Motion: Doug Reeder, Vice Chairperson, moved to accept the 6/25/2024 minutes
Second: Harmony Roberson
All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia Huff, Board Chairman gave the members words of affirmation "I am confident, I am power, I am unstoppable, I am unbreakable", she stated this is how she feels about CSNT.

TRAINING / PRESENTATIONS

Dynamic Duo Part I. Roles and Responsibilities presented by Michelle Morehead – Michelle Morehead shared key points and highlighted areas from the CALAW presentation on Board Responsibilities. The members were given opportunities to ask questions during the presentation.

COMMITTEE REPORTS

- A. Planning & Evaluation – No current report required at this time
- B. Personnel – No current report required at this time
- C. Finance – No current report required at this time
- D. Executive – This Committee meets only when necessary
- E. Nominating – No current report required at this time
- F. By Laws- No current report required at this time

The Chair may make changes to committee rosters/develop new committees.

****Committees, other than the Executive Committee, get named by the Board Chairperson**

Action Items

- A. Seat New Board Member(s)
None

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Bernie Yancey
- 3) Human Resource Report.....(OS 5.9).....Charlotte Hall
- 4) Service & HS Transportation Reports..... (OS 5.9)Robert Norton

Motion: Harmony Roberson, made a motion to accept as presented.

Second: John Baxter, Treasurer

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve CSNT Annual Report FYE2023

Bernadette Harris reviewed CSNT Annual Report FYE 2023 with the members as presented.

Motion: Lindsay Hergert, made a motion to accept as presented

Second: Doug Reeder, Vice Chairman

All in favor voted aye, none opposed, the motion carried.

D. Discuss/Approve CSBG Community Action Plan

Michelle Morehead reviewed the CSBG Community Action Plan with the members.

Motion: John Baxter, Treasurer, made a motion to accept as presented.

Second: Harmony Roberson

All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve CSBG CAP Update

Michelle Morehead reviewed the CSBG CAP Update with the members.

Motion: Angela Thompson, made a motion to accept as presented.

Second: Lindsay Hergert

All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve CSBG Strategic Plan Update

Michelle Morehead reviewed the CSBG Strategic Plan Update with the members. The plan included a SWOT analysis of strengths, weakness, opportunities, and threats. She stated the goal is to transition more clients out of poverty. There are currently 30 clients enrolled and 7 clients have already transitioned, we need 10 more to transition by the end of the year and we are optimistic.

Motion: John Baxter, Treasurer, made a motion to accept as presented.

Second: Angela Thompson

All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

- A. Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell
Shelley Mitchell gave the financial reports as presented.

10. Executive Director's Report

Michelle Morehead, Executive Director, discussed the changes that were bring made in the agency. Amy Perales is the new CEAP Coordinator. Bernie Yancey is the new Community Services Director. A Service Manager will be introduced next month, interviews were conducted last week and a decision will be made this week. In May, Michelle was a presenter at the TACAA Conference and pre4sented to a full room on Process Mapping. She was elected as the TACAA Secretary and will attend quarterly board meetings as well as be able to attend New Executive Director Training. Michelle stated she is interested in a New Executive Director's Institute in Alexandria, Virginia, October 29, 2024 and October 30, 2024. She would like to make sure it is different from the current training she is already receiving through TACAA.

11. Discussion Items

None

AUDIENCE COMMENTS

Lindsay Hergert and CSNT staff were wished a Happy Birthday.

EXECUTIVE SESSION

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

Motion to enter Executive Session at 12:55 pm by John Baxter, Treasurer
Second: Lindsay Hergert

1. Executive Director Performance Evaluation
 2. Executive Director Compensation
- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
 - b. Discussion with respect to the purchase, exchange, lease, or value or real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.

- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

Motion to exit Executive Session at 1:15 pm by Doug Reeder, Vice Chairman
Second: Lindsay Hergert

REQUIRED ACTION FROM EXECUTIVE SESSION

Motion: Doug Reeder, Vice Chairman made a motion to action from Executive Session
Second: John Baxter, Treasurer
All in favor voted aye, none opposed, the motion carried unanimously

ADJOURN

Motion: Harmony Roberson, motioned to adjourn at 1:19 pm
Second: John Baxter, Treasurer
Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2024
(Board Secretary) (Date)

CSNT Head Start Director's Report PY05/FY24

August Report/July Data

How Are We Doing?



HEAD START Attendance - July 2024

- ✓ **438** Actual Enrollment (Under/Over **-27** Student(s)) – Funded **465**
- ✓ **2%** Disability Students – **10%** Target
- ✓ **0%** Average Daily Attendance



HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$972,661** NFS Collected – **\$1,133,347** NFS Needed
- ✓ **\$165,268** Indirect Costs Collected
- ✓ **10%** Admin Expense Rate



HEAD START CACFP Meals/Reimbursements

- ✓ **\$0** Reimbursed This Month - **\$67,781** Reimbursed This Year
- ✓ **0** days of Service – **0** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **0** Files Reviewed/**0** Classrooms Observed/**0** Route Observed
- ✓ **0** Incomes Verified/**0** Interviews/**25** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Starting New School Year

Preparing for New Five Year Grant Project Period Grant Application

CSNT Early Head Start Director's Report PY05/FY24

August Report/July Data

How Are We Doing?



Early HEAD START Attendance - July 2024

- ✓ **16** Actual Enrollment (Under/Over - **0** Student(s)) – Funded **16**
- ✓ **0%** Disability Students – **10%** Target
- ✓ **0%** Average Daily Attendance (HS Summer Break)



Early HEAD START NFS/Indirect Costs/Admin Expenses Rate

- ✓ **\$14,108** NFS Collected - **\$67,318** NFS Needed
- ✓ **\$8,731** Indirect Costs Collected
- ✓ **10%** Admin Expense Rate



EARLY HEAD START CACFP Meals/Reimbursements

- ✓ **\$0** Reimbursed This Month **\$10,562** Reimbursed This Year
- ✓ **0** days of Service – **0** Meals Served

Listen with Curocity
Speak with Honesty
Act with Integrity



HEAD START Quality Assurance

- ✓ **0** Files Reviewed/**0** Classrooms Observed
- ✓ **0** Incomes Verified/**0** Interviews/**0** Community Contacts
- ✓ **Self-Assessment** – **4** Findings/**4** Corrections/**0** Remaining
- ✓ **Annual Detailed Monitoring** – **7** Findings/**7** Corrections/**0** Remaining

ANNOUNCEMENTS:

Starting New School Year

Preparing for New Five Year Grant Project Period Grant Application

COMMUNITY SERVICES REPORT

JULY 2024

OUTREACH!

We attended two public outreach events in the month of July. **The Health & Community Resource Fair** at the Texarkana Mall, and the **Cass County Resource Fair** in Linden. We met a lot of new potential clients and community partners at both events. Our next scheduled outreach events are **Family Fun Day** in Atlanta on Aug 16th, and **Family Night Out** in New Boston on Oct 1st.



PROGRAM SERVICES UPDATE

Amy Perales and her **CEAP** team are doing great! We have been awarded more funding from TDHCA, and they will have no problems spending all of that on client services this year.

Our **CSBG TOPS** program is making improvements!

We have also received some additional funding for our CSBG program. We are currently training new case managers to help run the program more efficiently, and meet our yearly goals.

CSBG REENTRY PILOT PROGRAM

Our Reentry Pilot Program is getting a great response from the community. In the past month, we have made several new contacts within the probation & parole offices in our service area. We have signed up several new vendors and have already hit our monthly target for enrolling new clients into the program. We are currently on track to meet all of our targets within the program!

*CSNT applies all available strategies enabling
Northeast Texas families to lead improved,
empowered, and self-reliant lives.*

MT. PLEASANT FOOD PANTRY

We have started a small food pantry at our Mt. Pleasant office. This will allow us to immediately help people with their food needs when they come in. I believe it will also encourage our TOPS clients to come in and meet with their case managers more frequently. Thanks to Amy Perales for getting this started!

HR Report for August 2024

Headcount

96

New Hires

2 TA's

1 LT

1 Sub

Terms

1 Lead Teacher

1 Cook

1 Sub

1 Health Coordinator

2 TA

Vacancies

LT in Pittsburg & Daingerfield

LT EHS in Hughes Springs

Health Specialist at HSMB

Facilities Maintenance/Transportation at Kaufman

FSW in Atlanta and Hughes Springs

Cook at Naples

Custodian at Pittsburg

Subs

PL Hours – 135.25

LWOP Hours – 24

Sub Hours – 0.00

Savings – \$366.96

Interview Stats 2024

Number of Interviews Schedule – 25 (total of person scheduled 61)

Number of Applicants to Show up – 49 (14 scheduled interviews 0 applicants showed)

Number to No show – 25

Number to decline position or ghost us after the interview -- 7

Service Department Report
JULY 2024

Service Department

Department makeup
3 full time employees
0 temporary employees
0 Head Start employees under temporary supervision.

Head Start Transportation

Cost per child to transport:

| | | | | |
|---|----------|-------|----------|--------------|
| Transportation Costs: | | | | |
| | Children | Staff | Children | Staff |
| Vehicle Maintenance cost (Campus) | | | | YTD = |
| Vehicle Maintenance cost (Buses) | | | | YTD = |
| Vehicle Maintenance cost (Exec. Office) | | | | YTD = |
| Vehicle fuel cost (Gas Campus) | | | 58.60 | YTD = 79.36 |
| Vehicle fuel cost (Exec. Office) | | | 572.66 | YTD = 526.89 |
| Vehicle fuel cost (BUS CAMPUS) | | | 0 | YTD = 74.10 |
| Vehicle insurance cost (Buses) | | | | YTD = |
| Vehicle driver cost buses | | | | YTD = |
| Total transportation cost: | | | 631.26 | |
| Total number transported: | | | 132 | |

Monthly Vehicle Cost Summary

Jul-24

By Program

| | Fuel | Repairs | |
|------|--------|---------|---------------|
| TBRA | - | - | |
| CSBG | 348.99 | 113.13 | |
| CEAP | - | - | |
| VSN | - | - | |
| | | | <u>462.12</u> |

By Location

| | Fuel | Repairs | |
|--------------|--------|---------|---------------|
| Jefferson | 51.89 | 13.95 | |
| Linden | 140.15 | 57.33 | |
| Linden Shop | 156.95 | 13.95 | |
| Daingerfield | - | 13.95 | |
| | - | - | |
| | | | <u>448.17</u> |

By Vehicle

| # | Fuel | Repairs | Total | Location |
|-----|--------|---------|---------------|--------------|
| 801 | 156.95 | - | 156.95 | Linden Shop |
| 844 | 117.65 | - | 117.65 | Linden |
| 888 | - | 13.95 | 13.95 | Linden |
| 881 | - | 1.53 | 1.53 | Linden |
| 882 | - | 13.95 | 13.95 | Linden |
| 883 | - | 13.95 | 13.95 | Linden Shop |
| 884 | - | 13.95 | 13.95 | Linden |
| 885 | - | 13.95 | 13.95 | Daingerfield |
| 886 | 51.89 | 13.95 | 65.84 | Jefferson |
| 887 | 22.50 | 13.95 | 36.45 | Linden |
| 838 | - | - | - | Linden |
| | | | <u>448.17</u> | |

Head Start

Financial Report for the month of August 2024
(July 2024 Expenditures)

| <u>Funding Source</u> | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|--|----------------------|---------------------|----------------------|----------------|-----------------------|-------------------|---------------------|
| <i>12 month program ending 11-30-2024</i> | | | | | | | |
| Personnel | \$2,259,638.00 | \$162,339.02 | \$1,332,158.65 | \$927,479.35 | \$188,303.17 | \$1,506,425.33 | \$174,266.68 |
| Fringe Benefits | \$559,846.00 | \$27,885.36 | \$317,463.48 | \$242,382.52 | \$46,653.83 | \$373,230.67 | \$55,767.19 |
| Travel (4120) | \$10,000.00 | \$0.00 | \$8,163.67 | \$1,836.33 | \$833.33 | \$6,666.67 | (\$1,497.00) |
| Equipment | \$48,000.00 | \$0.00 | \$47,138.50 | \$861.50 | \$4,000.00 | \$32,000.00 | (\$15,138.50) |
| Supplies | \$245,000.00 | \$4,624.55 | \$98,238.81 | \$146,761.19 | \$20,416.67 | \$163,333.33 | \$65,094.52 |
| Contractual | \$291,066.00 | \$111,408.00 | \$147,028.00 | \$144,038.00 | \$24,255.50 | \$194,044.00 | \$47,016.00 |
| Facilities / Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other (4120) | \$30,381.00 | \$0.00 | \$6,441.77 | \$23,939.23 | \$2,531.75 | \$20,254.00 | \$13,812.23 |
| Other (4122) | \$1,049,075.00 | \$29,843.31 | \$624,050.41 | \$425,024.59 | \$87,422.92 | \$699,383.33 | \$75,332.92 |
| Total | \$4,493,006.00 | \$336,100.24 | \$2,580,683.29 | \$1,912,322.71 | \$374,417.17 | \$2,995,337.33 | \$414,654.04 |
| T&TA | \$40,381.00 | \$0.00 | \$14,605.44 | \$25,775.56 | \$3,365.08 | \$26,920.67 | \$12,315.23 |
| Total | | | | | | | |
| USDA Reimbursements through June 2024 | | | | | | | \$67,780.58 |
| Estimated USDA Reimbursement for July 2024 | | | | | | | \$0.00 |
| Resulting (over)/under with USDA | | | | | | | \$482,434.62 |

* Total Over/Under without USDA

Accruals: \$4.00
Actual year end payroll accrual \$95,000.00

| | |
|-------------------------|-----|
| Further Analysis | |
| Number of children | 465 |
| Number of classrooms | 26 |

| | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|---------------|----------------------|---------------------|----------------------|-----------------------|-------------------|---------------------|
| Per Classroom | \$172,807.92 | \$12,926.93 | \$99,257.05 | \$14,400.66 | \$115,205.28 | \$15,948.23 |
| Per Child | \$9,662.38 | \$722.80 | \$5,549.86 | \$805.20 | \$6,441.59 | \$891.73 |

| | | | | |
|-----------------------------|----------------|-------------|--------------|--------------|
| IN-KIND (Non-Federal Share) | | | | |
| | Needed | This month | Total | Still need |
| | \$1,133,347.00 | \$64,428.23 | \$972,752.07 | \$160,594.93 |

Early Head Start

Financial Report for the month of August 2024

(July 2024 Expenditures)

| <u>Funding Source</u> | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|--|----------------------|---------------------|----------------------|----------------|-----------------------|-------------------|---------------------|
| <i>12 month program ending 11-30-2024</i> | | | | | | | |
| Personnel | \$150,316.00 | \$10,493.37 | \$84,391.75 | \$65,924.25 | \$12,526.33 | \$100,210.67 | \$15,818.92 |
| Fringe Benefits | \$37,191.00 | \$1,551.66 | \$17,560.17 | \$19,630.83 | \$3,099.25 | \$24,794.00 | \$7,233.83 |
| Travel (4120) | \$2,190.00 | \$0.00 | \$959.37 | \$1,230.63 | \$182.50 | \$1,460.00 | \$500.63 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Supplies | \$15,250.00 | \$362.47 | \$2,955.32 | \$12,294.68 | \$1,270.83 | \$10,166.67 | \$7,211.35 |
| Contractual | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Facilities / Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other (4120) | \$3,067.00 | \$0.00 | \$914.25 | \$2,152.75 | \$255.58 | \$2,044.67 | \$1,130.42 |
| Other (4122) | \$55,997.00 | \$752.32 | \$22,043.80 | \$33,953.20 | \$4,666.42 | \$37,331.33 | \$15,287.53 |
| Total | \$264,011.00 | \$13,159.82 | \$128,824.66 | \$135,186.34 | \$22,000.92 | \$176,007.33 | \$47,182.67 |
| T&TA | \$5,257.00 | \$0.00 | \$1,873.62 | \$3,383.38 | \$438.08 | \$3,504.67 | \$1,631.05 |
| Total | | | | | | | |
| USDA Reimbursements through June 2024 | | | | | | | \$10,561.83 |
| Estimated USDA Reimbursement for July 2024 | | | | | | | \$0.00 |
| Resulting (over)/under with USDA | | | | | | | \$57,744.50 |

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$5,900.00

| Further Analysis | |
|-------------------------|----|
| Number of children | 16 |
| Number of classrooms | 2 |

| | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|---------------|----------------------|---------------------|----------------------|-----------------------|-------------------|---------------------|
| Per Classroom | \$132,005.50 | \$6,579.91 | \$64,412.33 | \$11,000.46 | \$88,003.67 | \$23,591.34 |
| Per Child | \$16,500.69 | \$822.49 | \$8,051.54 | \$1,375.06 | \$11,000.46 | \$2,948.92 |

| IN-KIND (Non-Federal Share) | | | | |
|-----------------------------|-------------|------------|-------------|-------------|
| | Needed | This month | Total | Still need |
| | \$67,318.00 | \$939.25 | \$14,102.61 | \$53,215.39 |

HEAD START and EHS NUTRITION PROGRAM

August 2024 Financial Report

For the month of July 2024

CACFP

| | | <u>Expenditures</u> | <u>Total To Date</u> |
|----------------------|----|---------------------|----------------------|
| Operating Labor | \$ | 7,108.38 | 71,788.94 |
| Administrative Labor | | 651.92 | 12,119.21 |
| Food | | - | 81,663.83 |
| Supplies & Equipment | | - | 6,191.52 |
| Purchased Services | | - | 0.00 |
| Financial Costs | | - | 0.00 |
| Media Costs | | - | 0.00 |
| Operating Org Cost | | 168.84 | 392.43 |
| Other | | - | 369.17 |
| Total | \$ | 7,929.14 | \$ 172,525.10 |

| | | |
|------------------------------|--------|------------|
| TDHS REVENUE | 262.49 | 108,793.06 |
| (Income Starts October 2023) | | |

CSBG D 2023

Financial Report for the month of August 2024

CSBG Current Program (July 2024 Expenditures)

| | |
|---------------|-----|
| % of contract | 82% |
| % of money | 3% |

| <u>Funding Source</u> | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|---|----------------------|---------------------|----------------------|----------------|-----------------------|-------------------|---------------------|
| <i>Community Services Block Grant Discretionary (CSBG D) 11 month program ending 09/30/2024</i> | | | | | | | |
| Personnel | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fringe Benefits | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Travel* | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other | 18,965.00 | 600.00 | \$600.00 | 18,365.00 | 1,724.09 | 15,516.82 | 14,916.82 |
| Indirect Costs | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | \$18,965.00 | \$600.00 | \$600.00 | \$18,365.00 | \$1,724.09 | \$15,516.82 | \$14,916.82 |

CSBG D 2024

Financial Report for the month of August 2024

CSBG Current Program (July 2024 Expenditures)

| | |
|---------------|-----|
| % of contract | 25% |
| % of money | 2% |

| <u>Funding Source</u> | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|---|----------------------|---------------------|----------------------|----------------|-----------------------|-------------------|---------------------|
| <i>Community Services Block Grant Discretionary (CSBG D) 12 month program ending 04/30/2025</i> | | | | | | | |
| Personnel | \$5,600.00 | | \$0.00 | \$5,600.00 | \$466.67 | \$1,400.00 | \$1,400.00 |
| Fringe Benefits | 3,120.00 | 0.00 | \$0.00 | 3,120.00 | 260.00 | 780.00 | 780.00 |
| Travel* | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplies | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Contractual | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Direct Client Services | 81,280.00 | 2,025.00 | \$2,025.00 | 79,255.00 | 6,773.33 | 20,320.00 | 18,295.00 |
| Indirect Costs | 10,000.00 | 0.00 | \$0.00 | 10,000.00 | 833.33 | 2,500.00 | 2,500.00 |
| Total | \$100,000.00 | \$2,025.00 | \$2,025.00 | \$97,975.00 | \$8,333.33 | \$25,000.00 | \$22,975.00 |

CSBG 2024

Financial Report for the month of August 2024

CSBG Current Program (July 2024 Expenditures)

| | |
|---------------|-----|
| % of contract | 58% |
| % of money | 37% |

| <u>Funding Source</u> | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | <u>Monthly Budget</u> | <u>YTD Budget</u> | <u>(Over)/Under</u> |
|---|----------------------|---------------------|----------------------|----------------|-----------------------|-------------------|---------------------|
| <i>Community Services Block Grant (CSBG) 12 month program ending 12/31/2024</i> | | | | | | | |
| Personnel | \$0.00 | 14,351.03 | \$70,384.14 | (\$70,384.14) | \$0.00 | \$0.00 | (\$70,384.14) |
| Fringe Benefits | 0.00 | 2,341.10 | \$10,965.27 | (10,965.27) | 0.00 | 0.00 | (10,965.27) |
| Travel* | 0.00 | 0.00 | \$4,390.70 | (4,390.70) | 0.00 | 0.00 | (4,390.70) |
| Equipment | 0.00 | 327.72 | \$1,441.82 | (1,441.82) | 0.00 | 0.00 | (1,441.82) |
| Supplies | 0.00 | 1.13 | \$1,353.47 | (1,353.47) | 0.00 | 0.00 | (1,353.47) |
| Contractual | 0.00 | 219.30 | \$1,750.93 | (1,750.93) | 0.00 | 0.00 | (1,750.93) |
| Other | 0.00 | 5,776.11 | \$57,352.28 | (57,352.28) | 0.00 | 0.00 | (57,352.28) |
| Indirect Costs | 0.00 | 0.00 | \$13,846.19 | (13,846.19) | 0.00 | 0.00 | (13,846.19) |
| Total | \$432,707.00 | \$23,016.39 | \$161,484.80 | \$271,222.20 | \$36,058.92 | \$252,412.42 | \$90,927.62 |

CEAP 2024

Financial Report for the month of August 2024

CEAP Current Program (July 2024 Expenditures)

| | |
|---------------|-----|
| % of contract | 58% |
| % of money | 81% |

| | <u>Amount Funded</u> | <u>Expenditures</u> | <u>Total To Date</u> | <u>Balance</u> | | <u>Contract Budget</u> | | | |
|--|----------------------|---------------------|----------------------|----------------|----|------------------------|-----|----------------|--------------------|
| | | | | | | <u>Minimum</u> | | <u>Maximum</u> | |
| <i>Comprehensive Energy Assistance Program (CEAP) 12 month program ending 12/31/2024</i> | | | | | | | | | |
| Administration* | \$263,380.00 | 4,326.14 | \$169,022.29 | \$94,357.71 | 6% | \$21,948.33 | min | \$182,621.02 | max \$13,598.73 |
| Household Crisis** | 1,466,282.00 | 256.70 | \$75,646.22 | 1,390,635.78 | | 266,933.22 | min | 1,466,282.00 | max 1,390,635.78 |
| Utility Assistance** | 1,466,283.00 | 476,346.77 | \$2,593,686.00 | (1,127,403.00) | | 266,933.22 | min | 1,466,283.00 | max (1,127,403.00) |
| Program Services | 449,473.00 | 23,534.96 | \$107,124.08 | 342,348.92 | 4% | 37,456.08 | min | 222,116.50 | max 114,992.42 |
| Training Travel | 2,500.00 | 0.00 | \$21.71 | 2,478.29 | | 0.00 | min | 2,500.00 | max 2,478.29 |
| Total | \$3,647,918.00 | \$504,464.57 | \$2,945,500.30 | \$702,417.70 | | \$593,270.86 | | \$3,339,802.52 | \$394,302.22 |

*Cannot be over-budget by end of contract **Must be at least 10% of total expenditures

Compliance calculation used, Admin = 6.0% of total grant, Program Services = 6.25% of direct expenditures

Admin with Future Payments 5.7%

Community Services of Northeast Texas, Inc.

Credit Usage Report

Board Report -August 2024

Sam's Club

| | | |
|----------------|-------|---|
| Purchases for | | - |
| Payment due by | Pd on | - |
| Balance | | - |

American Express

| | | |
|------------------------|------------------|------------|
| Purchases for May 2024 | | 1,796.87 |
| Payment due by --- | Pd on 07/11/2024 | (1,796.87) |
| Balance | | - |

Texana Bank Line of Credit

| | | |
|---------------------------|---|---|
| Program | | |
| Highest July 2024 Balance | - | |
| Current balance | - | - |
| Exp pay off date | | |

Local Admin In House Line of Credit

| | | |
|---------------------------|---------------|------------|
| Program | CSBG A | VSN |
| Highest July 2024 Balance | 12,007.54 | 34,896.00 |
| Current balance | 12,007.54 | 34,896.00 |
| Exp pay off date | 8/31/2024 | 8/31/2024 |

CSNT Line of Credit

| | | | |
|---------------------------|---------------|---------------|------------|
| Program | CSBG B | CEAP B | VSN |
| Highest July 2024 Balance | 1,500.00 | 17,173.00 | 17,516.00 |

Remittance Account Number: 023802428-01020
AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
CSNT INC
304 E. HOUSTON ST.
LINDEN, TX, 75563

Statement Date: 06/28/2024

Load Number: 023806
Remittance Account Number: 0785064258-01000
Corporate ID: 023419

Account Summary

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

| Previous Balance | Charges (+) | Credits (-) | Other Charges (+) | Debit Adjustment (+) | Other Credits (-) | Current Due | Payments (-) | Debit Remittances for Credit Balances (+) |
|------------------|-------------|-------------|-------------------|----------------------|-------------------|-------------|---------------|---|
| \$15,319.81 | \$1,796.87 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,796.87 | (\$15,319.81) | \$0.00 |

TERMS - PAYABLE IN FULL UPON RECEIPT PER CORPORATE CONTRACT

Payment Due Date: 07/12/2024

Account Aging Summary

| Current Due | \$1,796.87 |
|--------------------|------------|
| 30 Days Past Due | \$0.00 |
| 60 Days Past Due | \$0.00 |
| 90 + Days Past Due | \$0.00 |

| Past due | Total Due Payable in US Dollars |
|----------|---------------------------------|
| \$0.00 | By 07/12/2024 \$1,796.87 |

Historical Balance Summary

| Month | Balance |
|-------|-------------|
| May | \$15,319.81 |
| April | \$1,350.45 |
| March | \$9,764.26 |

CPC Statement Contains

| | |
|-------------------------------------|---|
| Remittance Advice | 4 |
| List of Accounts | 5 |
| Transaction Details | 6 |
| Important Account Information | 8 |



Remittance Account Number: 010221022102

AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
CSNT INC
304 E. HOUSTON ST.
LINDEN, TX, 75563

Statement Date: 06/28/2024

Load Number: 010221022102
Remittance Account Number: 010221022102
Corporate ID: 010221022102

Remittance Advice

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

| Account Name | Employee ID | Cost Center | Account Aging | Account Number | Balance Due |
|--------------------|-------------|-------------|---------------|----------------------------|-------------|
| CREW DYKES | | 30 | 60 | 90+ | |
| MICHELLE MOREHEAD | | | | 010221022102 | \$1,796.87 |
| BERNARD YANCEY | | | | 010221022102 | \$0.00 |
| BERNARD YANCEY | | | | 010221022102 | \$0.00 |
| BERNARD YANCEY | | | | 010221022102 | \$0.00 |
| No. of Accounts: 4 | | | | BCA Subtotal: 010221022102 | \$1,796.87 |

Total Accounts: 4

Remittance Account Total: \$1,796.87

Payment Due Date: 07/12/2024

Amount Owed (\$): \$1,796.87

Amount Paid (\$) \$



Remittance Account Number: ~~00000000000000000000~~

AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

MICHELLE MOREHEAD
CSNT INC
304 E. HOUSTON ST.
LINDEN, TX, 75563

Statement Date: 06/28/2024

Load Number: ~~00000000000000000000~~
Remittance Account Number: ~~00000000000000000000~~
Corporate ID: ~~00000000000000000000~~

List of Accounts

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

| Account Number | Account Name | Previous Balance | Changes Other Charges (+) | Credits Other Credits (-) | Debit Adjustment (+) | Current Due | Payments (-) | Debit Remittances For Credit Balances (+) |
|---------------------------------|-------------------|------------------|---------------------------------|---------------------------------|-------------------------|---------------|-----------------|---|
| 00000000000000000000 | CREW DYKES | \$8,302.56 | \$1,796.87 | \$0.00 | \$0.00 | \$1,796.87 | (\$1,302.56) | \$0.00 |
| 00000000000000000000 | MICHELLE MOREHEAD | \$7,017.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$7,017.25) | \$0.00 |
| 00000000000000000000 | BERNARD YANCEY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| 00000000000000000000 | BERNARD YANCEY | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | |
| No. of Accounts: 4 | | | | | | BCA Subtotal: | | \$1,796.87 |

Total Accounts: 4

Remittance Account Total: \$1,796.87

Payment Due Date: 07/12/2024



Remittance Account Number: **072800019000000**

AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: **072800019000000**

Account Name: **CREW DYKES**

Employee ID:

Universal ID:

Statement Date: **06/28/2024**

Previous Balance: **\$8,302.56**

Cost Center:

Spending Limit / Type: **\$50,000.00 /TRN,**

\$50,000.00 /MTH

Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

| Service Establishment Name & Address | Ref. # | Supplier Ref. | Cardmember Ref # | Transaction Date | Processing Date | Transaction Amount |
|--|------------------|---------------|-------------------|------------------|-----------------|--------------------|
| AMAZON MAKEPLACE NA PA SEATTLE WA98109 | 0000000000000000 | 1WZY8QAI | 111-9406009-88162 | 05/29/2024 | 05/30/2024 | \$1,764.99 |
| AMAZON MAKEPLACE NA PA SEATTLE WA98109 | 0000000000000000 | 7E70EVAPV | 111-3190913-45586 | 05/30/2024 | 05/30/2024 | \$31.88 |
| CORPORATE REMITTANCE RECEIVED | 00054090000000 | | | 06/19/2024 | 06/20/2024 | (\$8,302.56) |

Transaction Total for CREW DYKES - **072800019000000**

\$1,796.87



Remittance Account Number: **0005409000000**

AMERICAN EXPRESS CORPORATE PURCHASING CARD - BILLING STATEMENT

Account Number: **0005409000000**
Account Name: MICHELLE MOREHEAD
Employee ID:
Universal ID:

Statement Date: 06/28/2024

Previous Balance: \$7,017.25
Cost Center:
Spending Limit / Type: \$50,000.00 /TRN,
\$50,000.00 /MTH

Transaction Details

TERMS - PAYABLE IN FULL AS PER YOUR CORPORATE CONTRACT

| Service Establishment Name & Address | Ref. # | Supplier Ref. | Cardmember Ref # | Transaction Date | Processing Date | Transaction Amount |
|--------------------------------------|---------------|---------------|------------------|------------------|-----------------|--------------------|
| CORPORATE REMITTANCE RECEIVED | 0005409000000 | | | 06/19/2024 | 06/20/2024 | (\$7,017.25) |

Transaction Total for MICHELLE MOREHEAD - **0005409000000** **\$0.00**

1045 - TEXANA
ACCOUNTS
PAYABLE
DISBURSEMENT
2

Check Register for July 2024

| Check Number | Effective Date | Vendor Name | Check Amount | Description |
|--------------|----------------|---|--------------|-------------------------|
| 1 | 7/31/2024 | JIM HOWARD | 204.22 | Reimb for Internet Fees |
| 80446 | 7/30/2024 | MCADAMS PROPANE COMPANY | (2,923.55) | Void Check |
| 80471 | 7/11/2024 | ABILA | 1,450.06 | Software Support |
| 80472 | 7/11/2024 | ACE HARDWARE NEW BOSTON | 22.99 | Building Supplies |
| 80473 | 7/11/2024 | AMERICAN EXPRESS | 1,796.87 | Travel & Supplies |
| 80474 | 7/11/2024 | AT&T | 1,207.92 | Telephone & Internet |
| 80475 | 7/11/2024 | AUDITORY SYSTEMS LLC | 812.00 | Equipment Repair |
| 80476 | 7/11/2024 | BENEFITS TECHNOLOGY RESOURCES LLC | 200.00 | Benefit Services |
| 80477 | 7/11/2024 | BERNADETTE HARRIS | 293.22 | Travel Per Diem |
| 80478 | 7/11/2024 | BERNIE YANCEY PETTY CASH CUSTODIAN | 77.43 | Petty Cash |
| 80479 | 7/11/2024 | BLOOMBURG WATER SUPPLY | 51.23 | Utility |
| 80480 | 7/11/2024 | BLUE CROSS BLUE SHIELD | 65.15 | Employee Insurance |
| 80481 | 7/11/2024 | BLUE CROSS BLUE SHIELD | 39,507.75 | Employee Insurance |
| 80482 | 7/11/2024 | Brad Sears Rentals | 5,190.00 | Client Assistance |
| 80483 | 7/11/2024 | CARCO GROUP INC | 127.20 | Pre-Employment Fees |
| 80484 | 7/11/2024 | CASTLE FAMILY DENTAL | 853.00 | Client Assistance |
| 80485 | 7/11/2024 | CECELIA HUFF | 52.26 | Mileage Reimb |
| 80486 | 7/11/2024 | CENTERPOINT ENERGY ENTEX | 106.51 | Utility |
| 80487 | 7/11/2024 | CITY OF HUGHES SPRINGS | 371.45 | Utility |
| 80488 | 7/11/2024 | CITY OF JEFFERSON WATER . | 216.13 | Utility |
| 80489 | 7/11/2024 | CITY OF MOUNT VERNON | 794.00 | Client Assistance |
| 80490 | 7/11/2024 | CITY OF NEW BOSTON | 47.34 | Utility |
| 80491 | 7/11/2024 | CITY OF PITTSBURG | 301.94 | Utility |
| 80492 | 7/11/2024 | CONN AUTO SUPPLY | 12.00 | Vehicle Repair |
| 80493 | 7/11/2024 | ERICK BALLESTEROS | 2,120.00 | Client Assistance |
| 80494 | 7/11/2024 | ETEX TELEPHONE CORP, INC. | 6,095.35 | Telephone & Internet |
| 80495 | 7/11/2024 | GREG'S MIRACLE MART | 104.00 | Vehicle Fuel |
| 80496 | 7/11/2024 | HIEM Legacy Corp (Magnolia Garden) | 750.00 | Client Assistance |
| 80497 | 7/11/2024 | LINDEN FUEL CENTER | 504.16 | Vehicle Fuel |
| 80498 | 7/11/2024 | MARC WARREN MCDANIEL | 1,557.00 | Client Assistance |
| 80499 | 7/11/2024 | MCI | 66.88 | Telephone & Internet |
| 80500 | 7/11/2024 | MUTUAL OF OMAHA PAYMENT PROCESSING CENTER | 5,728.80 | Employee Insurance |
| 80501 | 7/11/2024 | MY ALARM CENTER, LLC. | 42.79 | Alarm |
| 80502 | 7/11/2024 | ODP BUSINESS SOLUTIONS, LLC | 2,360.81 | Office Supplies |
| 80503 | 7/11/2024 | PINE TERRACE APARTMENT | 2,313.00 | Client Assistance |
| 80504 | 7/11/2024 | REGION VIII ESC | 600.00 | Room Rental |
| 80505 | 7/11/2024 | RELIABLE ALARM SERVICE, LLC | 45.00 | Alarm |
| 80506 | 7/11/2024 | REPUBLIC SERVICES #070 | 171.29 | Utility |
| 80507 | 7/11/2024 | RPM STAFFING PROFESSIONALS, INC. | 5,882.94 | Temp Staffing |
| 80508 | 7/11/2024 | S.W. ARKANSAS TELE. CO-OP | 216.27 | Telephone & Internet |
| 80509 | 7/11/2024 | SKAGGS TRAVEL STOPS INC. | 107.37 | Vehicle Fuel |
| 80510 | 7/11/2024 | SOUTHWESTERN ELECTRIC POWER | 1,234.18 | Utility |
| 80511 | 7/11/2024 | STAPLES | 2,839.48 | Office Supplies |
| 80512 | 7/11/2024 | SUMMIT UTILITIES OF ARKANSAS | 578.99 | Client Assistance |
| 80513 | 7/11/2024 | TRICO LUMBER CO. | 10.57 | Building Supplies |
| 80514 | 7/11/2024 | TXU-ASSISTANCE GROUP | 1,293.97 | Client Assistance |
| 80515 | 7/11/2024 | WASTE MANAGEMENT CORPORATE SERVICES, INC. | 196.31 | Utility |

1045 - TEXANA
ACCOUNTS
PAYABLE
DISBURSEMENT
2

Check Register for July 2024

| Check Number | Effective Date | Vendor Name | Check Amount | Description |
|--------------|----------------|---|--------------|-----------------------|
| 80516 | 7/11/2024 | WEX HEALTH, INC. | 169.00 | Benefit Services |
| 80517 | 7/11/2024 | WOOD CO. ELECTRIC COOP. | 1,757.22 | Client Assistance |
| 80518 | 7/16/2024 | BUSINESS ESSENTIALS | 2,064.56 | Office Supplies |
| 80519 | 7/16/2024 | CANDICE SCHMIDT | 168.84 | Mileage Reimb |
| 80520 | 7/16/2024 | CENTER FOR COMMUNITY FUTURES | 375.00 | Survey Report |
| 80521 | 7/16/2024 | CENTERPOINT ENERGY ENTEX | 54.59 | Utility |
| 80522 | 7/16/2024 | CRAWFORD ELECTRIC SUPPLY | 730.90 | Building Supplies |
| 80523 | 7/16/2024 | HIEM Legacy Corp (Magnolia Garden) | 750.00 | Client Assistance |
| 80524 | 7/16/2024 | LUMINOUS SERVICES LLC | 741.00 | Cleaning Services |
| 80525 | 7/16/2024 | MICHELLE MOREHEAD | 224.90 | Travel Per Diem |
| 80526 | 7/16/2024 | NARROW PATH PROPERTY MANAGEMENT | 1,590.00 | Client Assistance |
| 80527 | 7/16/2024 | ODP BUSINESS SOLUTIONS, LLC | 3,584.84 | Office Supplies |
| 80528 | 7/16/2024 | PHILIP R. NIXON | 1,969.00 | Client Assistance |
| 80529 | 7/16/2024 | PINE TERRACE APARTMENT | 1,329.00 | Client Assistance |
| 80530 | 7/16/2024 | PTL VILLAGE LLC | 1,823.00 | Client Assistance |
| 80531 | 7/16/2024 | SOUTHWESTERN ELECTRIC POWER | 1,020.87 | Utility |
| 80532 | 7/16/2024 | TOSHIBA FINANCIAL SERVICES | 1,717.00 | Copier Expenses |
| 80533 | 7/16/2024 | VANCO SYSTEMS, INC. | 115.77 | Copier Expenses |
| 80534 | 7/16/2024 | VERIZON WIRELESS | 2,349.53 | Cell Services |
| 80535 | 7/16/2024 | WINDSTREAM | 291.38 | Telephone & Internet |
| 80536 | 7/16/2024 | XEROX CORPORATION | 837.39 | Copier Expenses |
| 80537 | 7/17/2024 | SIMS UP AND DOWN HOLDINGS | 2,625.00 | Client Assistance |
| 80538 | 7/24/2024 | A & R SERVICE CENTER LLC | 271.63 | Vehicle Repair |
| 80539 | 7/24/2024 | AEP-SWEPCO-EA | 168.00 | Client Assistance |
| 80540 | 7/24/2024 | AFLAC | 1,006.20 | Employee Insurance |
| 80541 | 7/24/2024 | AREA WIDE PROPERTIES | 1,400.00 | Rent |
| 80542 | 7/24/2024 | AT&T | 92.47 | Telephone & Internet |
| 80543 | 7/24/2024 | ATLANTA ISD | 700.00 | Rent |
| 80544 | 7/24/2024 | CAMCO ELEVATOR INC | 150.00 | Elevator Inspection |
| 80545 | 7/24/2024 | CENTERPOINT ENERGY ENTEX | 115.95 | Utility |
| 80546 | 7/24/2024 | CITY OF DAINGERFIELD | 181.00 | Client Assistance |
| 80547 | 7/24/2024 | CITY OF LINDEN | 390.63 | Client Assistance |
| 80548 | 7/24/2024 | DIANA HURNDON | 40.58 | Fingerprint Fee Reimb |
| 80549 | 7/24/2024 | GLENN B. LANIER | 240.00 | Rent |
| 80550 | 7/24/2024 | HEALTHCARE EXPRESS LLP | 143.00 | Pre-Employment Fees |
| 80551 | 7/24/2024 | HIGGINBOTHAM INSURANCE AGENCY, INC. | 5,359.88 | CSNT Insurance |
| 80552 | 7/24/2024 | HOPE FIRE EXTINGUISHER SERVICE, INC/ KLEEN KING | 28.95 | Fire Ext. Repair |
| 80553 | 7/24/2024 | HUGHES SPRINGS ISD | 800.00 | Rent |
| 80554 | 7/24/2024 | JAN KITLINGER | 2,402.00 | Client Assistance |
| 80555 | 7/24/2024 | JIMMIE RAY AYERS | 800.00 | Rent |
| 80556 | 7/24/2024 | LINDA WILLIAMS | 151.22 | Board Meal |
| 80557 | 7/24/2024 | MARIA B GUERRERO | 500.00 | Client Assistance |
| 80558 | 7/24/2024 | MOUNT PLEASANT HOUSING AUTHOURITY | 1,056.00 | Client Assistance |
| 80559 | 7/24/2024 | NARROW PATH PROPERTY MANAGEMENT | 795.00 | Client Assistance |
| 80560 | 7/24/2024 | PAM MCMICHEAL | 298.00 | Client Assistance |
| 80561 | 7/24/2024 | PINE TERRACE APARTMENT | 1,214.00 | Client Assistance |
| 80562 | 7/24/2024 | PTL VILLAGE LLC | 665.00 | Client Assistance |

1045 - TEXANA
ACCOUNTS
PAYABLE
DISBURSEMENT
2

Check Register for July 2024

| Check Number | Effective Date | Vendor Name | Check Amount | Description |
|--------------|----------------|---|--------------|----------------------|
| 80563 | 7/24/2024 | R. MORGAN, LLC | 1,000.00 | Rent |
| 80564 | 7/24/2024 | REDFEARN PROPERTIES | 551.00 | Client Assistance |
| 80565 | 7/24/2024 | RENEWED HOPE HOMES | 663.00 | Client Assistance |
| 80566 | 7/24/2024 | RENTONE LLC | 475.00 | Client Assistance |
| 80567 | 7/24/2024 | ROBERT NORTON PETTY CASH CUSTODIAN | 90.65 | Petty Cash |
| 80568 | 7/24/2024 | RPM STAFFING PROFESSIONALS, INC. | 1,987.20 | Temp Staffing |
| 80569 | 7/24/2024 | SCOTTIE TAYLOR | 75.00 | Fire Inspection |
| 80570 | 7/24/2024 | SOUTHWESTERN ELECTRIC POWER | 2,810.55 | Utility |
| 80571 | 7/24/2024 | TEXARKANA INDEPENDENT SCHOOL DISTRICT | 3,882.00 | Rent |
| 80572 | 7/24/2024 | TNT Properties of Texarkana | 965.00 | Client Assistance |
| 80573 | 7/24/2024 | TRICO LUMBER CO. | 41.56 | Building Supplies |
| 80574 | 7/24/2024 | TURNER DAVID K | 1,150.00 | Rent |
| 80575 | 7/24/2024 | WILLIAM MICHAEL BERRY | 358.92 | Building Repair |
| 80576 | 7/24/2024 | WILLIAMS CHAPEL BAPTIST CHURCH | 1,000.00 | Rent |
| 80577 | 7/24/2024 | WINDSTREAM | 350.85 | Telephone & Internet |
| 80578 | 7/31/2024 | ACE HARDWARE NEW BOSTON | 22.99 | Building Supplies |
| 80579 | 7/31/2024 | CECELIA HUFF | 52.26 | Mileage Reimb |
| 80580 | 7/31/2024 | CENTERPOINT ENERGY ENTEX | 102.27 | Utility |
| 80581 | 7/31/2024 | CITY OF HUGHES SPRINGS | 369.84 | Utility |
| 80582 | 7/31/2024 | CITY OF PARIS | 167.00 | Client Assistance |
| 80583 | 7/31/2024 | HEALTHJOY LLC | 955.50 | Employee Insurance |
| 80584 | 7/31/2024 | James Jackson | 638.00 | Client Assistance |
| 80585 | 7/31/2024 | LINDSAY HERGERT | 20.10 | Mileage Reimb |
| 80586 | 7/31/2024 | MARK R MATHIS | 320.24 | Building Repair |
| 80587 | 7/31/2024 | REGION VIII ESC | 300.00 | Room Rental |
| 80588 | 7/31/2024 | RPM STAFFING PROFESSIONALS, INC. | 1,987.20 | Temp Staffing |
| 80589 | 7/31/2024 | SOUTHWESTERN ELECTRIC POWER | 2,373.65 | Utility |
| 80590 | 7/31/2024 | TEXARKANA INDEPENDENT SCHOOL DISTRICT | 77,088.00 | Teacher Services |
| 80591 | 7/31/2024 | TEXARKANA INDEPENDENT SCHOOL DISTRICT | 34,320.00 | Teacher Services |
| 80592 | 7/31/2024 | TRICO LUMBER CO. | 95.52 | Building Supplies |
| 80593 | 7/31/2024 | WASTE MANAGEMENT CORPORATE SERVICES, INC. | 196.31 | Utility |
| 80594 | 7/31/2024 | CITY OF DAINGERFIELD | 336.17 | Client Assistance |
| 80595 | 7/31/2024 | CITY OF LINDEN | 164.61 | Client Assistance |
| Report Total | | | 265,824.97 | |

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet
As of 7/31/2024

Assets

| | |
|--|-------------|
| CASH IN BANK CHECKING | 0.00 |
| HEAD START CHECKING | 1,000.00 |
| DHS MEALS CHECKING | 0.00 |
| CSBG/CEAP/WX CHECKING | 0.00 |
| WEATHERIZATION CHECKING | 0.00 |
| DISBURSEMENTS CHECKING | 0.00 |
| FEMA CHECKING | 0.00 |
| ETCOG CHECKING | 0.00 |
| OLD - CEAP CHECKING (Do Not Use) | 0.00 |
| CEAP CHECKING (Do Not Use) | 0.00 |
| PAYROLL CASH ACCOUNT | 0.00 |
| IP Grant Checking | 0.00 |
| HOUSING CHECKING | 0.00 |
| LOCAL ADMIN CHECKING | 0.00 |
| CASH DONATIONS - LINDEN | 0.00 |
| CSBG Checking | 0.00 |
| CEAP Checking | 0.00 |
| Upshur Rural Checking | 0.00 |
| TLC Checking | 0.00 |
| CSBG 2012 SP | 0.00 |
| JEFFERSON CHECKING | 0.00 |
| BECKVILLE SR. CHECKING | 0.00 |
| CARTHAGE SR. CHECKING | 0.00 |
| HALLSVILLE SR. CHECKING | 0.00 |
| MARSHALL SR. CHECKING | 0.00 |
| WESTEND CHECKING | 0.00 |
| PITTSBURG SR. CHECKING | 0.00 |
| WASKOM SR. CHECKING | 0.00 |
| NEWSOME SR. CHECKING | 0.00 |
| CEAP UB CASH ACCOUNT | 0.00 |
| SALVATION ARMY CHECKING | 1,354.24 |
| HS ARRA CHECKING | 0.00 |
| CSBG ARRA CHECKING | 0.00 |
| CHILD CARE WELLNESS CHECKING | 0.00 |
| CSBG UB CHECKING | 0.00 |
| PARENT FUND CHECKING | 0.00 |
| CBA UNITED HEALTH | 0.00 |
| CBA CIGNA HEALTH SPRING | 0.00 |
| CSBG DISCRETIONARY | 0.00 |
| TEXANA ACCOUNTS PAYABLE DISBURSEMENT | 128,532.03 |
| TEXANA ACCOUNTS PAYABLE DISBURSEMENT 2 | (90,468.98) |
| NEW DISBURSEMENT CHECKING | 67,380.59 |
| TEXANA CSBG A CHECKING | 919.43 |
| TEXANA CSBG B CHECKING | 30,087.56 |
| TEXANA CSBG DISCRETIONARY CHECKING | 5,899.02 |
| TEXANA HEAD START CHECKING | 1,244.39 |
| TEXANA CEAP A CHECKING | 10,332.50 |

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 7/31/2024

| | |
|---|--------------|
| TEXANA CEAP B CHECKING | 12,820.21 |
| TEXANA CBA UNITED HEALTH CARE CHECKING | 0.00 |
| TEXANA CBA CIGNA HEALTH SPRING CHECKING | 0.00 |
| TEXANA UPSHUR RURAL CHECKING | 20,324.58 |
| TEXANA TLC CHECKING | 34,138.70 |
| TEXANA LOCAL ADMINISTRATIVE CHECKING | 76,375.26 |
| TEXANA PAYROLL CASH ACCOUNT | 0.00 |
| TEXANA CLIENT FUNDS FOR SSA BENEFITS | 0.00 |
| TEXANA TBRA CHECKING | 18,679.31 |
| TEXANA POSTAL ACCOUNT CHECKING | 194.62 |
| TEXANA VET SERVICES NOW | 0.03 |
| TEXANA BANK YOUTH EMPOWERMENT CHECKING | 20,671.68 |
| TEXANA CSBG CARES CHECKING | 0.00 |
| TEXANA CEAP CARES CHECKING | (8,976.39) |
| TEXANA NEW PAYROLL CASH ACCOUNT | 7,174.35 |
| TEXANA EARLY HEAD START CHECKING | 380.88 |
| TEXANA CEAP ARP CHECKING | 0.00 |
| TEXANA INDIRECT COST RATE CHECKING | 174,161.94 |
| TEXANA ATMOS ENERGY 'SHARE THE WARMTH' PROGRAM CHECKING | 21,668.31 |
| TEXANA ORGANIZATION PAYEE FUNDS | 0.00 |
| TEXANA LOW INCOME HOUSEHOLD WATER ASSISTANCE CHECKING | 31,700.80 |
| TEXANA TEXAS HOMEOWNER ASSISTANCE FUND | 0.00 |
| TEXANA IN HOUSE LINE OF CREDIT CHECKING | 85,187.00 |
| ACCOUNTS RECEIVABLE - AISD | 0.00 |
| ACCOUNTS RECEIVABLE - Employee Reimbursement | 0.00 |
| ACCOUNTS RECEIVABLE - LKISD | 0.00 |
| ACCOUNTS RECEIVALBE - BISD | 0.00 |
| ACCOUNTS RECEIVABLE | 0.00 |
| GRANT RECEIVABLE | 619,932.06 |
| GRANT RECEIVABLE-ATC | 0.00 |
| GRANT RECEIVABLE-TIT | 0.00 |
| INDIRECT COST RECEIVABLE | (10,055.74) |
| EMPLOYEE ADVANCE | 0.00 |
| GRANTS RECEIVABLE - USDA | 0.00 |
| PROMISES TO GIVE | 0.00 |
| DUE FROM OTHER FUNDS | 0.00 |
| DUE FROM DHS MEALS | 0.00 |
| DUE FROM WEATHERIZATION | 0.00 |
| DUE FROM FEMA | 0.00 |
| DUE FROM ETCOG | 0.00 |
| DUE FROM CEAP | 0.00 |
| DUE FROM DHS TRANSPORTATION | 0.00 |
| DUE FROM HOUSING | 0.00 |
| DUE FROM LOCAL ADMIN | 0.00 |
| RENTAL HOME DEPOSITS | 0.00 |
| ACCUMULATED AMORTIZATION | (119,108.23) |
| PREPAID RENT | 10,972.00 |
| Prepaid Expense | 0.00 |
| PREPAID WORKERS COMP | 0.00 |
| PREPAID INSURANCE | (7,640.82) |

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 7/31/2024

| | | |
|--------------------------------------|------------------------|----------------|
| PREPAID MAINTENANCE | | 0.00 |
| | Total Current Assets | 1,144,881.33 |
| Long Term Assets | | |
| PROPERTY & EQUIPMENT | | 3,071,902.39 |
| LAND | | 0.00 |
| BUILDINGS | | 0.00 |
| EQUIPMENT | | 0.00 |
| ACCUMULATED DEPRECIATION | | (1,671,641.11) |
| RIGHT TO USE ASSETS | | 407,969.68 |
| | Total Long Term Assets | 1,808,230.96 |
| | Total Assets | 2,953,112.29 |
| Current Liabilities | | |
| ACCOUNTS PAYABLE | | 0.00 |
| ACCOUNTS PAYABLE-OLD BOX | | 0.00 |
| ACCOUNTS PAYABLE - REALWORLD | | 0.00 |
| ACCOUNTS PAYABLE - ACCR & ADJ | | 0.00 |
| ACCOUNTS PAYABLE - VALLEY | | 0.00 |
| GRANT PAYABLE | | 0.00 |
| NEW ACCOUNTS PAYABLE | | 0.00 |
| TEXANA ACCOUNTS PAYABLE | | 478,591.95 |
| STATE UNEMPLOYMENT TAXES | | 0.00 |
| Sales Tax Payable | | 0.00 |
| WORKERS COMP PAYABLE | | 0.00 |
| SUPPLEMENTAL INSURANCE PAYABLE | | 0.00 |
| EMPLOYEE PORTION HLTH INS PAYABLE | | 0.00 |
| Employee Insurance Repayment | | 0.00 |
| Short Term Disability Payable | | 0.00 |
| Long Term Disability Payable | | 0.00 |
| DENTAL INSURANCE PAYABLE | | 0.00 |
| VISION INSURANCE PAYABLE | | 0.00 |
| HSA CONTRIBUTIONS PAYABLE | | 0.00 |
| CAFETERIA PLAN PAYABLE | | 0.00 |
| AUL CONTRIBUTIONS PAYABLE | | 0.00 |
| LIFE/DISABILITY INSURANCE | | 0.00 |
| COBRA PREMIUMS PAYABLE | | 0.00 |
| RETIREMENT PAYABLE | | 0.00 |
| GARNISHED WAGES PAYABLE | | 0.00 |
| INSURANCE W/H | | 0.00 |
| MISCELLANEOUS PAYABLE | | 0.00 |
| PAYROLL LIABILITIES - AUDIT | | 0.00 |
| ACCRUED LIABILITIES | | 0.00 |
| NOTE PAYABLE | | 150,000.00 |
| DEFERRED REVENUE | | 0.00 |
| RECIPROCAL ADJUSTMENT - ACCT 2000 | | 0.00 |
| RECIPROCAL ADJUSTMENT - ACCOUNT 2007 | | 0.00 |
| ACCRUED INTEREST PAYABLE | | 0.00 |
| ACCRUED PAYROLL | | 0.00 |
| ACCRUED VACATION | | 65,105.59 |
| LEASE PAYABLE | | 289,723.19 |
| CONTIGENT LIABILITY | | 0.00 |

COMMUNITY SERVICES OF NORTHEAST TEXAS

Balance Sheet

As of 7/31/2024

| | |
|-----------------------------------|--------------|
| CONTINGENCY WX-QUESTIONED COST | 0.00 |
| DUE TO OTHER FUNDS | 0.00 |
| DUE TO HEADSTART | 0.00 |
| DUE TO DHS MEALS | 0.00 |
| DUE TO CSBG | 0.00 |
| DUE TO FEMA | 0.00 |
| DUE TO DHS TRANSPORTATION | 0.00 |
| DUE TO LOCAL ADMIN | 0.00 |
| DUE TO STATE | 0.00 |
| Total Current Liabilities | 983,420.73 |
| Net Assets | |
| NET ASSETS | 77,362.36 |
| NET ASSETS - EQUIPMENT | 0.00 |
| NET ASSETS - NON FEDERAL | 0.00 |
| NET ASSETS - SFSP | 0.00 |
| NET ASSETS - CHIPS | 0.00 |
| NET ASSETS - PROPERTY | 0.00 |
| PRIOR PERIOD ADJUSTMENTS | 0.00 |
| Total Current Net Assets | 77,362.36 |
| Excess Revenues over Expenditures | 1,892,329.20 |
| Total Liabilities and Net Assets | 2,953,112.29 |