

Community Services of Northeast Texas, Inc.
Board Meeting MINUTES
April 22, 2025
510 E Bonham, Jefferson, Texas 75657

Board Members

Angela Thompson – Present

Representing Bowie County, Poverty Sector

John Baxter, Treasurer - Present

Representing Texana Bank, Private Sector

Cecelia Huff, Board Chair - Present

Representing Bowie County, Poverty Sector

Ross Hyde - Present

Representing Titus County, Private Sector

Harmony Roberson - Present

Representing Cass County, Poverty Sector

Lindsay Hergert - Present

Representing Cass County Judge Travis Ransom, Public Sector

Judge Doug Reeder, Vice-Chair - Present

Morris County Judge, Public Sector

Keri Winters, Secretary - Present

Private Sector

Jason Wright – Present

Representing Senator Ted Cruz, Public Sector

Karen Jones – Present

Marion County Tax A/C

Teresa Thompson – Present

Private

Martavius Jones, Parliamentarian - Absent

Representing Camp County as Policy Council Liaison, Poverty Sector

CALL TO ORDER

Cecelia Huff, Board Chairperson called the meeting to order at 12:11 p.m.

Quorum: established 8 of 9, members present.

AGENDA

Motion: Angela Thompson, moved to accept the 4/22/2025 agenda as presented

Second: Ross Hyde

All in favor voted aye, none opposed, the motion carried unanimously

MINUTES

3/25/2025 Board Meeting Minutes

Motion: Doug Reeder, Vice Chairperson moved to accept the 3/25/2025 minutes as presented.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

4/10/2025 Committee Minutes

Motion: John Baxter, Treasurer moved to accept the 4/10/2025 committee minutes as presented.

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

CHAIRMAN'S COMMENTS AND RECOGNITIONS

Cecelia recognized Ross Hyde and Angela Thompson's April Birthdays.

TRAINING / PRESENTATIONS

No trainings or presentations.

COMMITTEE REPORTS

- A. Planning & Evaluation – Committee met on April 10, 2025.
- B. Personnel – Committee met on April 10, 2025. Report given by committee member.
- C. Finance – Committee met on April 10, 2025. Report will be given for approval as a separate agenda item.
- D. Executive – This Committee meets only when necessary.
- E. Nominating – This Committee meets annually in October.
- F. By Laws- Committee met on April 10, 2025. Report will be given for approval as a separate agenda item.

The Chair may make changes to committee rosters and/or develop new committees.

****Committees, other than Executive Committee, get named by the Board Chairperson**

Action Items

A. Seat New Board Member(s)

Karen Jones, Marion County Tax Assessor-Collector, Public Sector
Jason Wright, Appointee for Senator Ted Cruz, Public Sector
Teresa Thompson, Private Sector

Motion: John Baxter, Treasurer moved to seat new board members.

Second: Ross Hyde, Member

All in favor voted aye, none opposed, the motion carried unanimously

B. Approve Consent Agenda*

- 1) Head Start/EHS & PIR Reports..... (OS 5.9).....Berny Harris
- 2) Community Services Report.....(OS 5.9).....Amy Perales
- 3) Human Resource Report.....(OS 5.9).....Jim Howard
- 4) Service & HS Transportation Reports..... (OS 5.9)Robert Norton
- 5) Information Technology Report.....(OS 5.9).....David Buford

Motion: Doug Reeder, Vice Chairperson

Second: Lindsay Hergert, Member

All items reviewed and when asked, the Board stipulated that no further discussion was needed on the consent agenda and no items were requested to be removed.

All in favor voted aye, none opposed, the motion carried unanimously

C. Discuss/Approve Finance Manual – Shelley Mitchell, Finance Committee (John Baxter)

John Baxter presented the changes to the finance manual.

Motion: Keri Winters, Secretary made a motion to accept and receive as presented.

Second: Harmony Roberson, Member

All in favor voted aye, none opposed, the motion carried unanimously

D. Discuss/Approve Bylaws – Michelle Morehead, Bylaws Committee (John Baxter)

John Baxter presented the changes to the Bylaws.

Motion: Doug Reeder, Vice Chairperson made a motion to accept and receive as presented.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

E. Discuss/Approve 2025-2026 School Calendars – Misty Van Hooser

1. Atlanta
2. Bloomburg
3. Daingerfield
4. Hughes Springs
5. Naples
6. Pittsburg
7. Texarkana
8. Hughes Springs Early Head Start

Misty Van Hooser presented the 2025-2026 School Calendars.

Motion: Keri Winters, Secretary made a motion to accept and receive as presented.

Second: Angela Thompson, Member

All in favor voted aye, none opposed, the motion carried unanimously

F. Discuss/Approve Parent Handbook 2025-2026

Misty Van Hooser presented the changes to the parent handbook.

Motion: Harmony Roberson, Member made a motion to accept and receive as presented.

Second: John Baxter, Treasurer

All in favor voted aye, none opposed, the motion carried unanimously

G. Discuss/Approve Playground Disposition

- 1) Naples
- 2) New Boston
- 3) Texarkana

Berny Harris presented the playground disposition.

Motion: Angela Thompson, Member made a motion to accept and receive as presented.

Second: Lindsay Hergert, Member

All in favor voted aye, none opposed, the motion carried unanimously

9. Staff Reports

- 1) Financial Reports -1.2.3.4.5.6.7.8.9.10..... (OS 8.7) Shelley Mitchell

Shelley Mitchell presented the monthly financial reports.

10. Chief Executive Officer's Report

Michelle Morehead presented new partnership opportunities to the board.

11. Discussion Items

A. Discuss Head Start Partnership Opportunities

Partnership opportunities were discussed during the CEO's report.

AUDIENCE COMMENTS

None

EXECUTIVE SESSION

The board will enter executive session pursuant to Section 551.001(1)(2)(3)(J), and section 551.074(1)(2) of the government code.

Motion to enter Executive Session at 12:55 PM: John Baxter, Treasurer
Second: Keri Winters, Secretary

Head Start Director Approval

- a. Consultation between the board and its attorney in those instances in which the board seeks the Attorney's advice with respect to pending or contemplated litigation, settlement offers, and other matters where the duty of the attorney to his client requires confidentiality.
- b. Discussion with respect to the purchase, exchange, lease, or value of real property, negotiated contracts, and prospective gifts or donations to the organization, when such discussion, if made public, would have a detrimental effect on the negotiating position of the organization.
- c. Discussion with respect to matters involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an officer or employee or to hear complaints or charges against such officer or employee, unless such officer or employee requests a public session.
- d. Discussion with respect to any matter specifically made confidential by law or regulation. Any other exception available by state law.

Motion to exit Executive Session at 1:53 PM: John Baxter, Treasurer
Second: Harmony Roberson, Member

REQUIRED ACTION FROM EXECUTIVE SESSION

Motion to approve required action from Executive Session: Harmony Roberson, Member
Second: Doug Reeder, Vice Chairperson

ADJOURN

Motion: Angela Thompson, Member motioned to adjourn at 1:55 pm
Second: Lindsay Hergert, Member
Hearing no descent, adjournment passed.

Approved by: _____, on _____, 2025
(Board Secretary) (Date)