



Head Start Supplemental COVID-19 Funds

Expenditures Justification Form

Check the box for the COVID-19 Funds that are to be used for this expense:

- C3 – COVID Funds (White Paper)
- C5 – COVID Funds (Light Blue Paper) materials/Supplies/Long-Term Substitute
- C6 – COVID Funds (Pale Yellow Paper) all other expenditures related to COVID-19

Expenditures that are made using Head Start COVID-19 Supplemental Funds must be COVID-19 related. The funds cannot be used for expenses that would normally be incurred by the Head Start Program. Please explain in the space below how these funds are COVID-19 related:

Signature of Person

Completing the Requisition: _____ Date: _____

Signature of

Program Director: _____ Date: _____