Comprehensive Services

 $\begin{tabular}{ll} \textbf{Program Goal 1}: To increase public awareness of the Head Start \\ \textbf{Program and the services offered}. \\ \end{tabular}$

Objective: 1. Create positive awareness of the Head Start services offered by CSNT Head Start. 2. Staff will attend Community meetings throughout the service area.

Outcome: 1. Serve all eligible children and families in Bowie, Camp, Cass and Morris. 2. Utilize all Community Resources.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 1, 3 & 6

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives: Who: By when: Financial Support: DATA Tools or Methods for Tracking Progress:

Education: Parent Teacher Conferences, Home Activities, Home Visits, Parent Meetings, Newsletters, Assessments, Parent Teacher Service Workers,

Who: By when: Financial Support: DATA Tools or Methods for Tracking Progress:

Supplies—\$1,500.00 Survey, In-Kind Forms, Parent Teacher Teacher Forms, Home Visits, Child

Interactions, Communication with Staff, Public Programs Campus Directors, Plus Reports/Forms, Newsletters **Education Team** All Staff, Current/ Daily State and Federal Parent, Family and Community Engagement/ERSEA: Communica-Child Plus Reports, Surveys, tion, Collaboration Meetings, Brochures, Radio/Newspaper, **Former Parents** Resources Facebook Health Services: MOU's, 90 Day deadlines, 45 Day deadlines, Com-**Health Services Team** Child Plus, Monitoring-File checks, Monthly Supplies—\$1,500.00 munity Coalition, Parent Letter, Health Newsletter, Safety Recalls, **Meeting Minutes Health Services Advisory** Program Design and Management: Social Media (Facebook), **Executive Director** 2017-2018 N/A Websites, Newspaper Clippings, **Public Service, Collaboration** School Meeting Agendas Year

Comprehensive Services

Program Goal ${\bf 2}$: To create innovative ways for each Campus to maintain 10% Disability.

Objective: 1. Communicate with School District to recruit children with disabilities. 2. Communicate with ECI Program on ways to reach more disability children. 3. Communicate with Region 6 T&TA Staff on ways to serve more disability children.

Health Services: Monitor Physicals for Areas of concern, Ages and

Program Design and Management: Partnerships with ISD's, School

Readiness Meeting, Staff Trainings, Conference Call with the

Stages, Health History, Vision and Hearing Screen, Health

Implementation Meeting, Mental Health Posters

Regional Office

Outcome: 1, 2 and 3. Maintain 10% Disability

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 4,5 & 6

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Child Plus Reports On-going

Monitoring of Child Files, Posters

Child Plus Report 3501, Meeting

Agenda

Program Activities that support BOTH goals AND objectives: Who: By when: **Financial Support: DATA Tools or Methods for Tracking Progress:** 45 Day ESI Screeners, Child Plus Reports, Education: Campus School Readiness Meetings, ESI/Questionnaire, School Readiness Supplies—\$1,500.00 after **Ages and Stages** Team, Teachers, **Internal Data Reports** child's first Parents, Family **Service Workers** day 2017-2018 Parent, Family and Community Engagement/ERSEA: Campus Inter-Parents, Staff, Supplies—\$500.00 Child Plus, Meeting Minutes, Copies vention Meetings, Response to Intervention Meetings, ISD Part-Independent School School of Flyers nerships, ARD Meetings, Communication. Recruitment, Selection **District Staff** Year Criteria, Flyers/Poster

Monthly

Monthly

N/A

N/A

FSW, Health Services

Head Start Director

and Assistant Head

Start Director

Team

Comprehensive Services

Program Goal 3: To align professional development for staff with the 2017 Head Start Program Performance Standard 1302.92, thereby ensuring high quality, comprehensive services.

Objective: 1. Custodial staff will obtain CDL's. 2. Strengthen training for teachers working with children with disabilities. 3. Provide opportunities for staff to obtain professional training in their respective fields/ professions. 4. Family Service Workers will receive training on SMART Goals and building relationships with families.

Outcome: 1. The custodian's will have the ability to drive the larger buses by obtaining CDL's. 2. Staff will increase their knowledge in specific areas of disability through Special Education Trainings. 3. Staff Professional Development goals will be met. 4. Head Start families will achieve their goals.

Program Activities that support BOTH goals AND objectives:

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 2, 3, 5 & 6

Financial Support:

By when:

(2017-2018 Parent, Family and Community Engagement Goals Attached)

DATA Tools or Methods for Tracking

			- положно в регот	Progress:
Education: Safety Meeting, Pre-Service Training, Professional Development, CLASS Recertification	Education Implementation Team	At least monthly	Supplies—\$1,500.00	Child Plus Reports, CLASS Re- Certification's
Parent, Family and Community Engagement/ERSEA: Family Partnership Profile, Surveys, Child Plus, Community Resources, Region 6 T&TA	Family Service Staff	Monthly	Child Plus—\$8,500.00	Child Plus System, On-going Monitoring
Health Services: Pre-Service Training, Safe Environments, CPR First Aid, Safety Training, Safe and Healthy Practices, Safe Environments Monitoring, Med Administration Training, Child Abuse Training, Food Allergy Action Plan Training	Health Services Team	Monthly	Supplies—\$3,500.00	Child Plus, HR File Monitor, Safe Environments Tool
Program Design and Management: Professional Development Plans, Pre-Service Training, T&TA Plan	HR Director, HS Director, Finance Director	Monthly	Supplies—\$3,500.00	Child Plus, HR Online, Data Reports

Who:

School Readiness

Program Goal 4: To provide comprehensive school readiness services to all of the Head Start children based upon program data, the 2017 Head Start Program Performance Standards and the Head Start Early Learning Outcomes Framework.

Objective: 1. Children will increase skill levels in Literacy and Math. 2. Continue to implement strategies designed to ensure healthy lifestyles. 3. Continue to strengthen Practice Based Coaching. 4. Focus on strengthening CLASS Domains.

Outcome: 1. Children will meet the school readiness goals in Literacy and Math. 2. Children and families will make healthier choices through nutrition education. 3. Teaching staff will receive one on one time from the Practice Based Coach. 4. Agency CLASS scores will increase by 1/2 point for the Fall Assessment and increase by 1 point for Spring Assessment.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 2, 3, 4, 5 & 6

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives:

Who:

By when: Financial Support:

DATA Tools or Methods for Tracking

Progress:

Education: Circle Assessment, Mastery Skills, Curriculum, Nugget Newsletter, Nutritional Experiments, Nibbets Newsletter, Pre- Service Training, CLASS Support in the Classroom	Education Team, Health Team	Monthly	Supplies—\$1600.00	Child Plus Reports, Assessment Reports, Monitoring Reports
Parent, Family and Community Engagement/ERSEA: Parent Meetings, Home Visits, Parent Curriculum	FSW, CD, Teachers and Parents	Bi-Monthly	One Time cost—\$5015.00	Child Plus Reports, On-going monitoring, surveys, Conscious Discipline Parent Curriculum Progress Report
Health Services: Monitor Ages Appropriate Tools, Safe Environments, Health Newsletters, Mental Health & Physical Newsletter, Nutrition Nuggets	Health Team	Monthly	Supplies—\$200.00	Child Plus Reports, On-going Monitoring
Program Design and Management: School Readiness Meetings, Education Implementation Team, CLASS Observation Tool, Classroom Assessment Tool	AHSD, Education Team, Teachers and CD	Annually	CLASS Costs—\$1,500.00	CLASS Reports, Data Reports for Classroom(3x a year) Sign-in Sheets

Health and Safety

Program Goal 5: To create and strengthen new and existing partnerships that increase the quality and the cost effectiveness of the Head Start program.

Objective: 1. Strengthen relationships with Health and Dental providers. 2. Strengthen Partnerships with Department of Health and Human Services. 3. Strengthen community collaborations to facilitate parent/family trainings. 4. Strengthen communication between Head Start and ISD Staff.

Outcome: 1. Health and Dental Providers will have an understanding of Head Start Regulations through interagency meetings. 2. At least 98% of the students will maintain insurance coverage. 3. At least 30 % of parents will attend monthly parent meetings. 4. Head Start and ISD staff will communicate effectively when an area of concern arises through joint staff meetings.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 1, 4, 5 & 6

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives:	Who:	By when:	Financial Support:	DATA Tools or Methods for Tracking Progress:
Education: Cavity free Kids, Mobile Dentist, Brush Teeth Daily, Transition Packets, School Readiness meetings	Education Team, Teachers, Health Team	2017-2018 School Year	Supplies—\$1750.00	Lesson Plan Monitoring, Child Plus Reports, Sign-in sheets
Parent, Family and Community Engagement/ERSEA: Community Partner Program with HHSC, Community Resources with CSNT, Parent Meetings	FSW	2017-2018 School Year	N/A	Community Partner Program Data, Child Plus Reports
Health Services: Dental Clinics, MOU's, Meetings with Providers, Coalition Membership, Health Advisory Committee Meeting, Staff Involvement at Community Meetings, Community Involvement	Health Team	Monthly	Supplies—\$1000.00	Copies of Agreements, Meeting Minutes, Child Plus Reports, Sign-in Sheets
Program Design and Management: MOU's Contracts – Providers, Partnership Meetings with ISD's, Community Resources	Education Team, HS Director, Health Team	2017-2018 School Year	N/A	Sign-In Sheets, Documents, Contracts, MOU's

Management Systems/Program Governance

Program Goal 6: To manage the CSNT Head Start program using sound fiscal policies that adhere to applicable regulations in order to remain a viable program in the community.

Objective: 1. Monitor Campus Based Budgets 2. Financial objectives listed in the Strategic Plan will be discussed with the Financial Director and Executive Director. 3. Obtain Retirement Match for Head Start Staff. 4. Update the financial policies and procedures to reflect Part 2 CFR 200 and Part 45 CFR 75

Outcome: 1. Campus Directors will gain an understanding of costs associated with operating the Program by monitoring their budgets. 2. Financial Objectives will be met. 3. Boost employee morale. 4. Compliance with new regulations.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 1 - 6

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives: Who: By when: Financial Support: DATA Tools or Methods for Tracking Progress:

Education: Curriculum Head Start Early Learning Outcomes Framework, Coordinate with ISD Staff, School Readiness Meetings, Parent Meetings	Education Team	Monthly	Supplies—\$6,000.00	On– going Monitoring, Child Plus Reports, sign-in sheets, Agendas
Parent, Family and Community Engagement/ERSEA: Policy Council Meeting, Agency Website, Facebook	Management Staff	2017-2018 School Year	N/A	Meeting minutes, Sign-in sheets, Fiscal Documents
Health Services: Management and Budget Meetings, Community Programs	Management Staff	Monthly	Supplies—\$500.00	Meeting Minutes, Sign-in sheets, Agendas
Program Design and Management: Finance Manual/Procedures, Finance Meetings, Board/Policy council Meetings, Audits	Finance Director, Executive Director, HS Director	Monthly	Supplies—\$14,000.00	Documents, Agendas, MIP Reporting, Audits, Sign-in Sheets

Management Systems/Program Governance

Program Goal 7: To improve management systems with the full utilization of state-of-the-art technology for the Head Start program.

Objective: 1. Full utilization of Child Assessment System. 2. Create user friendly data reports for parents and staff. 3. Update the phone system to integrate technology.

Outcome: 1. There will be reliable data to analyze from the Child Assessment system. 2. Staff and parents will be able to read data reports through Pre/Post Surveys. 3. Communication will be more efficient.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 1 - 7

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives: Who: By when: **Financial Support: DATA Tools or Methods for Tracking Progress:** Education: Computers, iPad, Hatch Tablets, MP3 Players, Online Education Team, 2016-2017 \$8,500.00—Child Plus Ongoing Monitoring, Child Plus School \$2800.00-MIP \$3,000-Curriculum, Circle Assessment, Child Plus Teachers, Campus Reports Directors, Manage-Year **Computer Updates** ment \$8,500.00—Child Plus Parent, Family and Community Engagement/ERSEA: Facebook, Management, FSW Weekly Child Plus Application **Child Plus Online Application** \$2800.00-MIP Health Services: Facebook, Child Plus Reports, Monitoring Data Health Team Monthly \$8,500.00—Child Plus Child Plus Data Reports, Monitoring Reports, Spreadsheets \$2800.00-MIP Program Design and Management: Circle Assessment, Frog IT Specialist, Educa-3 times a \$8,500.00—Child Plus Data Reports, Child Plus Reports, Street Assessment, Child Plus, MIP, cliengage website tion Specialist, MIP Reporting year \$2800.00-MIP Program Manager, Family Service Specialist

Management Systems/Program Governance

Program Goal 8: To serve as partners of change by embracing the aspirations of the CSNT Head Start Governing Board, Policy Council, and local community.

Objective: 1. Increase Head Start volunteer participation. 2. New Governing Board and Policy Council Members will receive orientation.

Outcome: 1. The amount of parents and community members that volunteer will increase by 30%. 2. The Governing Body and Policy Council will be more knowledgeable of roles and responsibilities.

School Readiness Goal: 1-9

(2017—2018 School Readiness Goals Attached)

PFCE Goal: 1 - 7

(2017-2018 Parent, Family and Community Engagement Goals Attached)

Program Activities that support BOTH goals AND objectives:	Who:	By when:	Financial Support:	Progress:
Education: Parent Volunteers, Field Trips, Make and Take Activities, Home Activities	Teachers, Family Service Staff	2017-2018 School Year	Supplies—\$2500.00	In-Kind Forms, Sign-in Sheets, Agendas
Parent, Family and Community Engagement/ERSEA: Volunteers, Orientation packets, Flyers, Parent Communication	FSW	2017-2018 School Year	N/A	Surveys, Child Plus Reports, Orientation Packets, Parent Meeting Meetings
Health Services: Child Advocate Training, Parent Letters, Health Advisory Meeting	Health Team	2017-2018 School Year	Meeting Costs—\$1200.00	Agendas, Minutes, Sign-In Sheets, Child Plus Reports
Program Design and Management: Board/Policy Council Meetings, Board/Policy Council Training	Executive Director, HS Director, Program Manager, Executive Assistant	2017-2018 School Year	T&TA—\$2,000	Agendas, Sign in Sheets, Minutes