

Community Services of Northeast Texas, Inc.

Serving Bowie, Camp, Cass, Marion, & Morris Counties

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Dan Boyd, NCRT
Executive Director

Brant Allen
Board Chairperson

April 21, 2017

Governing Board:

This document is to request approval for disposition of a CSNT Head Start vehicle. The vehicle specifications are listed below:

Location	Description of Vehicle	Disposition Process	Estimated Monetary Value
Atlanta ISD Head Start	1998 Chevrolet Astro Van VIN # 1GNDM19WOWB125670 222,130 miles Fair Condition	Private sale and/or vehicle scrap metal	Kelly Blue Book Estimated Value - \$450

Attached to this request are the Kelly Blue Book value of the vehicle and the Uniformed Guidance for Disposition of Head Start property 45 CFR 75.32(e) and 45 CFR 75.32(e)(1).

Thanks,

A handwritten signature in blue ink, appearing to read "Bernadette Harris".

Bernadette Harris
CSNT Head Start Director

Cc: Dan Boyd

Offer disclosure

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1998 Chevrolet Astro Passenger

Style:

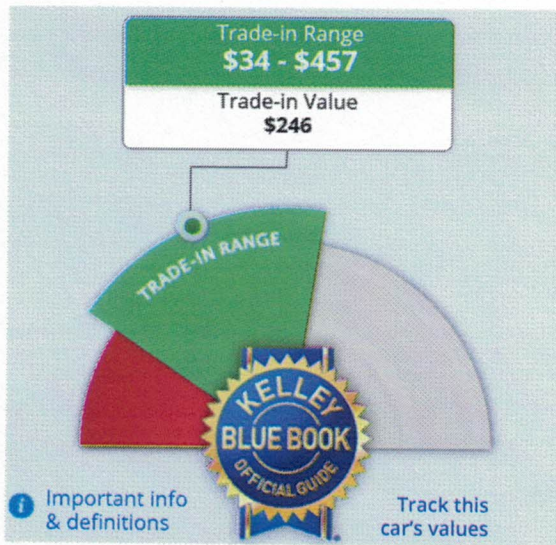
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Mileage: [Change](#)

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§ 75.320 Equipment.

(d) *Management requirements.* Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a [Federal award](#), until disposition takes place will, as a minimum, meet the following requirements:

(1) [Property](#) records must be maintained that include a description of the [property](#), a serial number or other identification number, the source of funding for the [property](#) (including the FAIN), who holds title, the acquisition date, and cost of the [property](#), percentage of Federal participation in the [project costs](#) for the [Federal award](#) under which the [property](#) was acquired, the location, use and condition of the [property](#), and any ultimate disposition data including the date of disposal and sale price of the [property](#).

(e) *Disposition.* When original or replacement equipment acquired under a [Federal award](#) is no longer needed for the original project or program or for other activities currently or previously supported by a [HHS awarding agency](#), except as otherwise provided in Federal statutes, regulations, or [HHS awarding agency](#) disposition instructions, the [non-Federal entity](#) must request disposition [instructions](#) from the [HHS awarding agency](#) if required by the terms and conditions of the [Federal award](#). Disposition of the equipment will be made as follows, in accordance with [HHS awarding agency](#) disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the [HHS awarding agency](#).