




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Wednesday, May 30, 2018 9:15 am
Linden Administrative Offices
304 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for April 25, 2018**
6. **Presentations**
 - A. Linden Head Start Carlin Johnson
 - B. Training Bernadette Harris
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report May 2018
 - b. Credit Usage Report May 2018
 - c. CACFP Financial Report May 2018
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report May 2018
 - b. PIR Report May 2018
 - C. Executive Director Report Dan Boyd

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8. Committee Reports

- A. Appoint Committee Member(s)
- B. Committee Meeting Reports
 - a. Health Services Advisory
 - b. School Readiness

9. Action Items

- A. Discuss and/or Approve Head Start Cost Of Living Allowance (COLA) Grant #06CH7174/04 – Total Amount \$121,885(\$97,508 funds and \$24,377 Non-Federal Share)
- B. Discuss and/or Approve \$550 in Kitchen Supplies Line Item Head Start Grant #06CH7174/04 for the disposition of Kitchen Equipment less than \$5,000
- C. Discuss and/or Approve 2018-2019 Calendars
 - a. Atlanta Head Start
 - b. Bloomburg Head Start
 - c. Daingerfield Head Start
 - d. Hughes Springs Head Start
 - e. Linden Head Start
 - f. Naples Head Start
 - g. New Boston Head Start
 - h. Pittsburg Head Start
 - i. Texarkana Head Start
- D. Discuss and/or Approve 2018 - 2019 USDA/CACFP Contract
- E. Discuss and/or Approve 2018 - 2019 Nutrition Menus
- F. Discuss and/or Approve Updated 2016 Annual Report
- G. Discuss and/or Approve 2018-2019 Campus Operating Manual

10. Discussion Items

- A. Discuss 2017-2018 Circle Assessment Wave 3 Data
- B. Discuss 2017-2018 Frog Street Wave 3 Data
- C. Discuss CLASS Spring 2018 Data
- D. Discuss 2017-2018 Circle Assessment School Readiness Performance Data
- E. Discuss 2017-2018 Frog Street School Readiness Performance Data
- F. Discuss Financial Audit

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn