




**Community Services of Northeast Texas, Inc.**  
**Head Start**  
**Policy Council Meeting**  
**Wednesday, September 26, 2018 9:15 am**  
**Linden Administrative Offices**  
**304 East Houston**  
**Linden, Texas**


**CALL TO ASSEMBLY**

*Please rise.*

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Mission** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

**Invocation**

- 1. Call Meeting to Order**
- 2. Recognize New Policy Council Members**
- 3. Establishment of Quorum**
- 4. Approval of Agenda**
- 5. Approval of Minutes for June 27, 2018**
- 6. Presentations**
  - A. Linden Head Start Carlin Johnson
  - B. Head Start Policy Council Bridgette Parton  
Orientation - Training
- 7. Reports**
  - A. Financial Report Shelley Mitchell
    - a. Head Start Financial Report September 2018
    - b. Credit Usage Report September 2018
    - c. CACFP Financial Report September 2018
  - B. Head Start Director Report Bernadette Harris
    - a. Head Start Report September 2018
    - b. PIR Report September 2018
  - C. Executive Director Report Dan Boyd
- 8. Actions Items**
  - A. Nominations/Elections of New 2018-2019 Policy Council Officers
  - B. Set Date and Time for Policy Council Meetings

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- C. Discuss and/or Approve Meeting Date Changes
  - a. November and December – December 4, 2018
- D. Discuss and/or Approve Policy Council By-Laws
- E. Discuss and/or Approve CSNT Annual Report
- F. Discuss and/or Approve Job Descriptions

**9. Committee Reports**

- A. Appoint Committee Members

**10. Discussion Items**

**None**

**11. Audience Comments**

**12. Executive Session**

**A. Personnel**

**1. New hires and terminations**

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of confidential nature.

**13. Required Action from Executive Session**

**14. Adjourn**