




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, December 4, 2018 9:15 am
Linden Administrative Offices
304 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for October 23, 2018**
6. **Presentations**
 - A. Naples Head Start Felicia Williams
 - B. Eligibility Final Rule Training Misty Van Hooser
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report November 2018
 - b. Credit Usage Report November 2018
 - c. CACFP Financial Report November 2018
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report November 2018
 - b. PIR November 2018
 - C. Executive Director Report Dan Boyd

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8. Committee Reports

- A. Appoint Committee Member(s)
 - a. Policy Council Liaison

9. Action Items

- A. Nominate/Elect Policy Council Chairperson
- B. Discuss and/or Approve 2019 Community Assessment
- C. Discuss and/or Approve Update Subpart J
- D. Discuss and/or Approve Update Training Manual
- E. Discuss and/or Approve Disability Waiver Request Grant# 06CH7174/05
- F. Discuss and/or Approve Personnel Policies
 - a. #301
 - b. #325
- G. Discuss and/or Approve Updated Dispute/Impasse Resolution to the Policy Council By Laws

10. Discussion Items

- A. Discuss Frog Street Assessment Fall 2018 Data
- B. Discuss Circle Assessment Fall 2018 Data
- C. Discuss School Readiness Performance Fall 2018 Data
- D. Discuss CLASS Fall 2018 Data

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn