




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, May 28, 2019 9:15 am
Linden Administrative Offices
304 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for April 23, 2019**
6. **Presentations**
 - A. Daingerfield/Hughes Springs Head Start Natash White
 - B. Training Bernadette Harris
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report May 2019
 - b. Credit Usage Report May 2019
 - c. CACFP Financial Report May 2019
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report May 2019
 - b. PIR Report May 2019
 - C. Executive Director Report Dan Boyd

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8. Committee Reports

- A. Appoint Committee Member(s)
- B. Committee Meeting Reports
 - a. Health Services Advisory
 - b. School Readiness
 - c. ERSEA

9. Action Items

- A. Discuss and/or Approve 2019-2020 Campus Operating Manual
- B. Discuss and/or Approve 2019 Strategic Plan
- C. Discuss and/or Approve School Readiness Committee Meeting Action Items
 - a. School Readiness Goals 2019-2020
 - b. Curriculum
 - c. Developmental Screener
 - d. Progress Monitoring System
 - e. Classroom Observation Tool
 - f. Coaching Action Plan Form
 - g. Coaching Agreement Form
- D. Discuss and/or Approve Health Services Advisory Committee Meeting Action Items
 - a. CSNT Physical Form
 - b. Health History Form
 - c. Missing Information Form
 - d. Medical-Dental Home Form
 - e. Lead Exposure Questionnaire
 - f. TB Questionnaire
 - g. Health Services Policies and Procedures Updates
- E. Discuss and/or Approve ERSEA Committee Meeting Action Items
 - a. Selection Criteria
 - b. Child Database Tracking System
 - c. Parent Curriculum
 - d. PFCE Goals 2019-2020
 - e. Social/Emotional Screener
- F. Discuss and/or Approve Personnel Policy #309 Bereavement

10. Discussion Items

- A. Discuss 2018-2019 Circle Assessment Wave 3 Data
- B. Discuss 2018-2019 Frog Street Wave 3 Data
- C. Discuss 2018-2019 School Readiness Performance Data
- D. Discuss PFCE Goals Progress 2018-2019
- E. Discuss Program Goals Progress 2018-2019

11. Audience Comments

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12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn