



## Coaching Agreement

*Read through and discuss each item and check off those you agree to include in your coaching partnership.*

### **I, as the Coach, agree to:**

- Be respectful and supportive of the coachee by being punctual and, when possible, provide assistance as requested.
- Develop goals and action plans with the coachee based on the needs assessment results in which the coachee and coach have identified and agreed upon.
- Schedule, plan and facilitate focused observations and coaching sessions.
- Provide support by:
  1. sharing resources,
  2. providing models of effective teaching practices,
  3. observing the coachee's current practices using approved tools,
  4. providing supportive and constructive feedback
- Remain supportive rather than evaluative and maintain, to the maximum extent possible, a separation between coaching and performance evaluation with the exception of health and safety regulations and standards violations.
- Inform supervisor of scheduled sessions when possible.

### **I, as the Coachee, agree to:**

- Actively engage in coaching sessions by:
  1. assessing my strengths and needs,
  2. asking questions,
  3. sharing pertinent information,
  4. reflecting, listening, and identifying goals,
  5. collaborating with the coach to determine steps for achieving those goals
- Be open to being observed and receiving feedback
- Be open to changing and learning
- Apply and analyze new teaching practices with the support of my coach
- Remind supervisor of scheduled sessions when possible

\_\_\_\_\_  
Coach's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coachee's signature

\_\_\_\_\_  
Date