

Head Start

Financial Report for the month of July 2019

(June 2019 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2019</i>							
Personnel	\$2,541,046.00	\$190,324.81	\$1,367,805.51	\$1,173,240.49	\$211,753.83	\$1,482,276.83	\$114,471.32
Fringe Benefits	\$632,404.00	\$51,663.51	\$370,393.74	\$262,010.26	\$52,700.33	\$368,902.33	(\$1,491.41)
Travel (4120)	\$22,150.00	\$3,838.33	\$13,391.49	\$8,758.51	\$1,845.83	\$12,920.83	(\$470.66)
Equipment	\$51,751.00	\$0.00	\$50,954.00	\$797.00	\$4,312.58	\$30,188.08	(\$20,765.92)
Supplies	\$143,036.00	\$14,029.76	\$64,271.67	\$78,764.33	\$11,919.67	\$83,437.67	\$19,166.00
Contractual	\$18,005.00	\$10,443.04	\$10,443.04	\$7,561.96	\$1,500.42	\$10,502.92	\$59.88
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$23,488.00	\$3,377.28	\$9,409.78	\$14,078.22	\$1,957.33	\$13,701.33	\$4,291.55
Other (4122)	\$498,984.00	\$47,125.12	\$327,328.99	\$171,655.01	\$41,582.00	\$291,074.00	(\$36,254.99)
Total	\$3,930,864.00	\$320,801.85	\$2,213,998.22	\$1,716,865.78	\$327,572.00	\$2,293,004.00	\$79,005.78
T&TA	\$45,638.00	\$7,215.61	\$22,801.27	\$22,836.73	\$3,803.17	\$26,622.17	\$3,820.90
Total							
USDA Reimbursements through May 2019							\$83,473.80
Estimated USDA Reimbursement for							\$0.00
							<u>\$162,479.58</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$50,000.00

Further Analysis	
Number of children	516
Number of classrooms	20

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$196,543.20	\$16,040.09	\$110,699.91	\$16,378.60	\$114,650.20	\$3,950.29
Per Child	\$7,617.95	\$621.71	\$4,290.69	\$634.83	\$4,443.81	\$153.11

IN-KIND (Non-Federal Share)

	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$965,823.00	\$59,947.30	\$885,586.40	\$80,236.60

Community Services of Northeast Texas, Inc.

Credit Usage Report

Board Report -July 2019

Capital One Credit Card

Purchases for		-
Payment due by	Pd on	-
Balance		-

Lowes Credit Card

Purchases for		-
Payment due	Pd on	-
Balance		-

Sam's Club Credit Card

Purchases for March 2019		-
Payment due by 04/28/2019	Pd on	-
Balance		-

Line of Credit

Program	CSBG A	VET Ser NOW	Local Admin	CSBG D
Highest June 2019 Balance	4,500.00	13,460.00	2,750.00	200.00
Current balance		18,555.00	2,750.00	
Exp pay off date		8/31/2019	8/31/2019	

In House Line of Credit

Program	CSBG B	CEAP B	VET Ser NOW
Highest June 2019 Balance	200.00	200.00	26,122.08
Current balance	-	-	-
Exp pay off date	1/31/2020	1/31/2020	8/31/2019

TEXANA BANK LOANS

Highest June 2019 Balance	10,700.99	-	-
Current balance	-	-	-
Exp pay off date			

HEAD START NUTRITION PROGRAM

Financial Report

For the month of June 2019

CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 6,511.24	\$ 52,815.32
Administrative Labor	746.66	9,515.91
Food	62.95	63,940.35
Supplies & Equipment	-	8,843.03
Purchased Services	-	-
Financial Costs	-	-
Media Costs	-	-
Operating Org Cost	(2.97)	432.00
Other	113.56	113.56
Total	<u>\$ 7,431.44</u>	<u>\$ 135,660.17</u>

TDHS REVENUE - 114,994.98 (Income Starts October 2018)

CSNT Head Start Monthly Report

Program Year 05 2019

06CH7174/05

2019

CSNT HS Report
Revised 2/21/17

Attendance/Enrollment

	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment	516	516	516	516	516	516	NA					
# additional students (partnerships)	2	5	4	3	3	2	NA					
% with Special Needs	6%	6%	6%	8%	9%	10%	NA					
ADA Funded Enrolled* (516)	93%	92%	90%	92%	93%	93%	NA					
Enrollment (w/additional students)	92%	92%	90%	92%	94%	93%	NA					
Present/ Absent	477/41	476/43	462/58	477/44	484/35	480/38	NA					
* If below 85% (Why) -	NA	NA	NA	NA	NA	NA	NA					

Non-Federal Share

\$965,823 **\$80,238** \$885,585 8% Needed

	December	January	February	March	April	May	June	July	August	September	October	November
\$885,585	\$ 131,092	\$ 139,037	\$ 141,998	\$ 135,476	\$ 146,532	\$ 131,503	\$ 59,947					

Admin Expenditures (including non-federal share)

*Should not be above 15%	December	January	February	March	April	May	June	July	August	September	October	November
11%	\$ 38,054	\$ 85,840	\$ 141,140	\$ 192,247	\$ 242,059	\$ 301,101	\$ 348,083					

Meals/Reimbursements

\$83,564	December	January	February	March	April	May	June	July	August	September	October	November
# of service days	15	17	19	16	21	18	NA					
# of meals served	5,055	6,173	7,189	6,021	7,963	6,540	NA					
CACFP Reimbursement	\$ 10,982	\$ 13,194	\$ 15,300	\$ 12,891	\$ 17,071	\$ 14,126	\$ -					

Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	29	130	221	269	327	138	NA					
# Classrooms Observed	26	64	92	93	80	76	NA					
Incomes Verified	2	15	10	5	100	150	NA					
# Parents Interviewed	2	2	0	27	7	18	NA					
# of Staff interviewed	7	4	0	18	20	18	NA					
# Bus Routes Observed	1	1	2	1	1	1	NA					
# Staff Files Reviewed	0	0	10	0	0	4	NA					
# Community Contacts	25	25	48	52	50	25	NA					
# of Findings Corrected	14	23	81	33	40	16	NA					

Annual Self-Assessment Findings

Date: **Week of 4/3/2019** Completed **6/3/2019**

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings					2	2	2					
# findings corrected					0	0	0					
# findings remaining					0	0	0					

Annual Detailed Monitoring Findings

Week of **2/13/2019** Completed **6/3/2019**

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	13	13	7	7	7	7	7					
# findings corrected	13	13	1	1	5	7	7					
# findings remaining	0	0	6	6	2	0	0					

Program Updates

Attending Summer Conferences and Trainings
Posting Any Open Positions w/New School Year
Preparing For New School Year

