




**Community Services of Northeast Texas, Inc.**  
**Head Start**  
**Policy Council Meeting**  
**Tuesday, April 28, 2020 9:00 am**  
**Zoom Conference Call**  
**Meeting ID: 918-656-9330**  
**Code: 8T2JzV**  
**Linden Administrative Offices**  
**304 East Houston**  
**Linden, Texas**


**CALL TO ASSEMBLY**


*Please rise.*

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

**Invocation**

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for March 24, 2020**
6. **Presentations**
  - A. Training – Policy Council Question Bernadette Harris
7. **Reports**
  - A. Financial Report Shelley Mitchell
    - a. Head Start Financial Report April 2020
    - b. Credit Usage Report April 2020
    - c. CACFP Financial Report April 2020
  - B. Head Start Director Report Bernadette Harris
    - a. Head Start Report April 2020
    - b. PIR Report April 2020

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C. Executive Director Report

Dan Boyd

**8. Committee Reports**

A. Appoint Committee Member(s)

**9. Action Items**

- A. Discuss and/or Approve Head Start to Early Head Start Conversion Grant #06CH011282/01 – Prorated EHS \$218,461/HS\$1,958,097
- B. Discuss and/or Approve Playground Disposition Form for Head Start Grant #06CH011282/01 \$12,057.19
- C. Discuss and/or Approve Texarkana Independent School District Memorandum of Understanding Changes 2020 - 2021 School Year
- D. Discuss and/or Approve 2020 - 2021 USDA/CACFP Contract
- E. Discuss and/or Approve 2020 - 2021 Nutrition Menus for CACFP Campuses
- F. Discuss and/or Approve 2020 – 2021 Selection Criteria for Head Start and Early Head Start

**10. Discussion Items**

None

**11. Audience Comments**

**12. Executive Session**

**A. Personnel**

**1. New hires and terminations**

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

**13. Required Action from Executive Session**

**14. Adjourn**