




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, May 26, 2020 9:00 am
Linden Administrative Offices
304 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for April 30, 2020**
6. **Presentations**
 - A. Training Bernadette Harris
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report May 2020
 - b. Credit Usage Report May 2020
 - c. CACFP Financial Report May 2020
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report May 2020
 - b. PIR Report May 2020
 - C. Executive Director Report Dan Boyd

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8. Committee Reports

- A. Appoint Committee Member(s)
- B. Committee Meeting Reports
 - a. School Readiness
 - b. ERSEA

9. Action Items

- A. Discuss and/or Approve Head Start/Early Head Start Continuation Grant #06CH011282/02 \$5,182,282 (\$4,145,825 Non Federal Share \$1,036,457)
 - a. Head Start \$4,670,013 (\$3,736,010 Non-Federal Share - \$934,003)
 - b. Early Head Start \$512,269 (\$405,815 None-Federal Share \$102,454)
- B. Discuss and/or Approve Addition of Risk Assessment Statement to the Finance Manual
- C. Discuss and/or Approve Update to the Governing Board By-Laws to include Composition Statement
- D. Discuss and/or Approve 2020-2021 Campus Operating Manual
- E. Discuss and/or Approve School Readiness Committee Meeting Action Items
 - a. School Readiness Goals 2020-2021
- F. Discuss and/or PFCE Goals 2020-2021
- G. Discuss and/or Approve 2020 – 2021 School Calendars

10. Discussion Items

- A. Discuss 2019-2020 School Readiness Performance Data
- B. Discuss PFCE Goals Progress 2019-2020

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn