




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, April 27, 2021 9:00 am
Linden Administrative Kaufman Building Offices
123 Kaufman
Linden, Texas
ZOOM Video/Call


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for March 23, 2021**
6. **Presentations**
 - A. **Policy Council Question** **Bernadette Harris**
7. **Reports**
 - A. **Financial Report** **Shelley Mitchell**
 1. **Head Start Financial Report April 2021**
 2. **Early Head Start Report April 2021**
 3. **Credit Usage Report April 2021**
 4. **CACFP Financial Report April 2021**
 - B. **Head Start Director Report** **Bernadette Harris**
 1. **Head Start Report April 2021**

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- 2. **Early Head Start Report April 2021**
- 3. **Head Start PIR April 2021**
- 4. **Early Head Start PIR April 2021**

C. Executive Director Report

Dan Boyd

8. Committee Reports

- A. **Appoint Committee Member(s)**
- B. **Committee Reports**
 - 1. **ERSEA Committee Meeting**

9. Action Items

- A. **Discuss and/or Approve Head Start HVAC Replacement – Pittsburg Campus Move \$8,000 from Personnel and Fringe to Equipment Grantee 06CH011282/02**
- B. **Discuss and/or Approve Head Start Partnership Teacher Contract Move \$22,100 from Personnel and Fringe to Contractual Grantee 06CH011282/02**
- C. **Discuss and/or Approve Staff Development and Training Standard Operating Manual Update – Early Head Start Lead Teacher Credentials**
- D. **Discuss and/or Approve ERSEA Action Items**
 - 1. **Early Head Start Selection Criteria 2021-2022**
 - 2. **Head Start Selection Criteria 2021-2022**
 - 3. **Disability/Mental Health File Checklist**
 - 4. **Disability Child Find Form**
 - 5. **Disability/Mental Health Parent Observation Child Find Form**
 - 6. **Disability Data Intervention Form**
 - 7. **Mental Health Campus Intervention Team Information Form**
 - 8. **Mental Health Child Find Form**
 - 9. **Head Start Transportation Consent Form**
- E. **Discuss and/or Approve CLASS Action Forms**
 - 1. **Early Head Start Infant**
 - 2. **Early Head Start Toddler**
- F. **Discuss and/or Approve 2021-2022 USDA/CACFP Contract**

10. Discussion Items

None

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn