




**Community Services of Northeast Texas, Inc.**  
**Head Start**  
**Policy Council Meeting**  
**Tuesday, February 8, 2022 9:00 am**  
**Linden Administrative Offices**  
**304 East Houston**  
**Linden, Texas**


**CALL TO ASSEMBLY**


*Please rise.*

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

**Invocation**

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for October 26, 2021**
6. **Presentations**
  - A. Eligibility Final Rule Training Misty Van Hooser
7. **Reports**
  - A. Financial Report Shelley Mitchell
    - a. Head Start Financial Report January 2022
    - b. Credit Usage Report January 2022
    - c. CACFP Financial Report January 2022
  - B. Head Start Director Report Bernadette Harris
    - a. Head Start Report January 2022
    - b. PIR January 2022
  - C. Executive Director Report Dan Boyd

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**8. Committee Reports**

- A. Appoint Committee Member(s)
  - a. Health Services Advisory Committee Meeting

**9. Action Items**

- A. Discuss and/or Approve Personnel Policies
  - 1. #704 Absenteeism and Job Abandonment
  - 2. #706 Return of Property
  - 3. #708 Resignation

**10. Discussion Items**

- A. Discuss CLASS Fall 2021 Data
- B. Discuss School Readiness Performance Fall 2021 Data
- C. Discuss Parent, Family and Community Engagement Goals Fall 2021 Progress
- D. Discuss Head Start Program Goals Fall 2021 Progress
- E. Discuss Detailed Monitoring Summary of Results Grantee 06CH011282/03

**11. Audience Comments**

**12. Executive Session**

**A. Personnel**

**1. New hires and terminations**

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

**13. Required Action from Executive Session**

**14. Adjourn**