




**Community Services of Northeast Texas, Inc.**  
**Head Start**  
**Policy Council Meeting**  
**Tuesday, March 22, 2022 9:00 am**  
**Linden Administrative Kaufman Building Offices**  
**123 Kaufman**  
**Linden, Texas**  
**ZOOM Video/Call**


**CALL TO ASSEMBLY**


*Please rise.*

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

**Invocation**

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for February 8, 2022**
6. **Presentations**
  - A. **Policy Council Question** **Bernadette Harris**
7. **Reports**
  - A. **Financial Report** **Shelley Mitchell**
    1. **Head Start Financial Report March 2022**
    2. **Early Head Start Report March 2022**
    3. **Credit Usage Report March 2022**
    4. **CACFP Financial Report March 2022**
  - B. **Head Start Director Report** **Bernadette Harris**
    1. **Head Start Report March 2022**

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**Head Start**  
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**Tuesday, March 22, 2022 9:00 am**  
**Linden Administrative Kaufman Building Offices**  
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- 2. Early Head Start Report March 2022
- 3. Head Start PIR March 2022
- 4. Early Head Start PIR March 2022

**C. Executive Director Report**

**Dan Boyd**

**8. Committee Reports**

- A. Appoint Committee Member(s)
- B. Committee Reports
  - 1. Self-Assessment Committee Meeting

**9. Action Items**

- A. Discuss and/or Approve Self-Assessment Results 2022
- B. Discuss and/or Approve ERSEA Committee Action Items
  - 1. Head Start Selection Criteria
  - 2. Early Head Start Selection Criteria
  - 3. Head Start Health History Form
  - 4. Early Head Start Health History Form
  - 5. Returning Student Form
  - 6. Medical/Dental Home Form
  - 7. Receipt of Handbook Form
- C. Discuss and/or Approve Updated Head Start Operating Manuals
  - 1. Education Manual
  - 2. Health Manual
  - 3. Nutrition Manual

**10. Discussion Items**

- A. Discuss Progress on Head Start Goals
  - 1. Head Start Program Goals 2021-2022
  - 2. Parent, Family and Community Engagement 2021-2022
  - 3. School Readiness Performance Data 2021-2022
- B. Discuss CLASS Data Winter 2022
- C. Discuss Assessment Data Winter 2022
  - 1. Circle Assessment Head Start
  - 2. Frog Street Assessment Early Head Start

**11. Audience Comments**

**12. Executive Session**

- A. Personnel
  - 1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

**13. Required Action from Executive Session**

**14. Adjourn**

**Community Services of Northeast Texas, Inc.  
Head Start Policy Council Meeting Minutes  
Tuesday, February 8, 2022 9:00 am  
Linden Administration Offices  
304 East Houston Street  
Linden, Texas**

PC Attendance	Campus	Title	Sep-21	Oct-21	Dec-21	Jan-22	
<b>Chairperson - Cecelia Huff</b>			x	x	NO Meeting Meeting rescheduled to 02/08/2022	x	
<b>Vice Chairperson - Destiny Whatley</b>			x				
<b>Secretary - Brittany Lee</b>			x				
Cecelia Huff	Bowie County	Representative	x	x			x
Harmony Roberson	Atlanta	Representative	x	x			x
Whitney Graham	Atlanta	Alternate					
LaToya Jones	Bloomburg	Representative	x	x			x
Heather Lundy	Bloomburg	Alternate					
Brittany Lee	D/LS	Representative	x				
Meagan Monkhouse	D/LS	Alternate					
Payton Wertz	Hughes Springs	Representative	x				
Simone Frazier	Hughes Springs	Alternate					
Catrice Boyd	Hughes Springs	Representative	x	x			
	Hughes Springs	Alternate					
Robyn Goins(10/26/2021)	Naples	Representative		x			
Robyn Goins	Naples	Alternate	x				
Destiney Whatley	New Boston	Representative	x				
Dora Doyle	New Boston	Alternate					
Shanequa Harris	Pittsburg	Representative	x	x			
Deidra Wilkerson	Pittsburg	Alternate					
Kia Hamilton	Texarkana	Representative					
Jessica Martinez	Texarkana	Alternate					

**Others in attendance: CSNT Staff:** Bernadette Harris, Bridgette Parton, Michelle Morehead, Susan Horner, Charlotte Hall, Shelley Mitchell, Frances Evans and Robbie Hudson.

**1. Call to Order:** The meeting was called to order by Cecelia Huff, Policy Council Chairperson at 9:00 am, February 8, 2022, on the ZOOM Conference.

**2. Recognize New Policy Council Members:**  
None

**3. Establishment of Quorum:**  
Quorum was established with the following Policy Council Members present: Cecelia Huff, Harmony Roberson and Latoya Jones.

**4. Approval of Agenda:**  
Members reviewed the agenda. Latoya Jones moved to accept the agenda. This motion was seconded by Harmony Roberson. The motion was put to a vote with a majority of members voting in favor of by signaling eye. The motion carried.

**5. Approval of Minutes from October 26, 2021:**

Harmony Roberson moved to accept the minutes of October 26, 2021 meeting as presented. The motion was seconded by Latoya Jones. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

**6. Presentations:**

**A. Eligibility Final Rule Training**

Bridgette Parton trained the members on the Eligibility Requirements.

**7. Reports:**

**A. Financial Report**

Shelly Mitchell gave the financial report as presented.

**B. Head Start Report**

Bernadette Harris gave the Head Start Report as presented.

**C. Executive Directors Report**

Michelle Morehead stated that she and Mr. Boyd attended an Energy Summit last week for the CEAP Program.

**8. Committee Reports:**

**A. Appoint Committee Members**

**B. Committee Report**

a. Health Services Advisory Committee Report

Susan Horner provided information on items discussed at the Committee Meeting.

**9. Action Items:**

**A. Discuss and/or Approve Personnel Policies**

1. #704 Absenteeism and Job Abandonment
2. #706 Return of Property
3. #708 Resignation

Bernadette Harris reviewed the Personnel Policies. Harmony Roberson moved to approve the Personnel Policies as presented. Latoya Jones seconded the motion. The motion was put to a vote with a majority of members voting in favor by signaling aye. The motion carried.

**10. Discussion Items:**

**A. Discuss CLASS Fall 2021 Data**

Robbie Hudson reviewed the CLASS Fall 2021 Data as presented.

**B. Discuss School Readiness Performance Fall 2021 Data**

Frances Evans reviewed the School Readiness Performance Fall 2021 Data as presented.

**C. Discuss Parent, Family and Community Engagement Goals Fall 2021 Progress**

Bridgette Parton reviewed the Parent, Family and Community Engagement Goals Fall 2021 Progress as presented.

**D. Discuss Head Start Program Goals Fall 2021 Progress**

Bridgette Parton reviewed the Head Start Program Goals Fall 2021 Progress as presented.

**E. Discuss Detailed Monitoring Summary of Results Grantee 06CH011282/03**

Bernadette Harris reviewed the Detailed Monitoring Summary of Results Grantee 06CH011282/03 as presented.

**11. Audience Comments:**

**None**

**12. Executive Session:**

Harmony Roberson moved for Policy Council to go into Executive Session at 10:00 am. Latoya Jones seconded the motion.

**Discuss new hires, terminations, transfers and employee matters of a confidential nature.**

Latoya Jones made a motion to come back into regular session at 10:03 am. Harmony Roberson seconded the motion.

**13. Required Action from Executive Session:**

A motion was made by Latoya Jones to accept new hires, transfers, and terminations as presented. The motion was seconded by Harmony Roberson. There was no discussion of the matter. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

**14. Adjourn:**

A motion to adjourn was made by Latoya Jones at 10:04 am. The motion was seconded by Harmony Roberson.

**Minutes Submitted by: Bridgette Parton**

**Minutes approved by:**

# Head Start

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$2,090,056.00	\$147,886.56	\$390,504.82	\$1,699,551.18	\$174,171.33	\$522,514.00	\$132,009.18
Fringe Benefits	\$512,064.00	\$38,960.67	\$112,819.66	\$399,244.34	\$42,672.00	\$128,016.00	\$15,196.34
Travel (4120)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$833.33	\$2,500.00	\$2,500.00
Equipment	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$2,916.67	\$8,750.00	\$8,750.00
Supplies	\$174,635.00	\$20,400.16	\$22,638.02	\$151,996.98	\$14,552.92	\$43,658.75	\$21,020.73
Contractual	\$276,650.00	\$0.00	\$0.00	\$276,650.00	\$23,054.17	\$69,162.50	\$69,162.50
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$3,108.93	\$3,408.93	\$26,972.07	\$2,531.75	\$7,595.25	\$4,186.32
Other (4122)	\$830,469.00	\$71,403.23	\$188,920.90	\$641,548.10	\$69,205.75	\$207,617.25	\$18,696.35
<b>Total</b>	<b>\$3,959,255.00</b>	<b>\$281,759.55</b>	<b>\$718,292.33</b>	<b>\$3,240,962.67</b>	<b>\$329,937.92</b>	<b>\$989,813.75</b>	<b>\$271,521.42</b>
<b>T&amp;TA</b>	<b>\$40,381.00</b>	<b>\$3,108.93</b>	<b>\$3,408.93</b>	<b>\$36,972.07</b>	<b>\$3,365.08</b>	<b>\$10,095.25</b>	<b>\$6,686.32</b>
<b>Total</b>							
USDA Reimbursements through January 2022							\$17,231.38
Estimated USDA Reimbursement for February 2022							\$10,355.71
							<u>\$299,108.51</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

### Accruals:

Actual year end payroll accrual \$74,000.00

\$4.00

<b>Further Analysis</b>	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$152,279.04	\$10,836.91	\$27,626.63	\$12,689.92	\$38,069.76	\$10,443.13
Per Child	\$8,514.53	\$605.93	\$1,544.71	\$709.54	\$2,128.63	\$583.92

<b>IN-KIND (Non-Federal Share)</b>				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$989,814.00	\$146,855.15	\$428,778.05	\$561,035.95

# Head Start C5

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$59,327.00	\$2,816.97	\$60,590.11	\$373.59
Other	\$78,200.00	\$9,495.24	\$58,953.41	\$17,609.89
Total	\$137,527.00	\$12,312.21	\$119,543.52	\$17,983.48

# Head Start C6

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$254,594.00	\$0.00	\$225,856.81	\$28,737.19
Supplies	\$111,556.00	\$0.00	\$0.00	\$111,556.00
Other	\$180,591.00	\$0.00	\$0.00	\$180,591.00
Total	\$546,741.00	\$0.00	\$225,856.81	\$320,884.19

# Early Head Start

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$132,084.00	\$7,553.40	\$22,286.45	\$109,797.55	\$11,007.00	\$33,021.00	\$10,734.55
Fringe Benefits	\$32,361.00	\$4,123.34	\$12,177.47	\$20,183.53	\$2,696.75	\$8,090.25	(\$4,087.22)
Travel (4120)	\$2,190.00	\$0.00	\$0.00	\$2,190.00	\$182.50	\$547.50	\$547.50
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$19,000.00	\$1,167.84	\$1,167.84	\$17,832.16	\$1,583.33	\$4,750.00	\$3,582.16
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$1,562.87	\$1,562.87	\$1,504.13	\$255.58	\$766.75	(\$796.12)
Other (4122)	\$47,890.00	\$2,344.76	\$6,297.27	\$41,592.73	\$3,990.83	\$11,972.50	\$5,675.23
<b>Total</b>	<b>\$236,592.00</b>	<b>\$16,752.21</b>	<b>\$43,491.90</b>	<b>\$193,100.10</b>	<b>\$19,716.00</b>	<b>\$59,148.00</b>	<b>\$15,656.10</b>
T&TA	\$5,257.00	\$1,562.87	\$1,562.87	\$3,694.13	\$438.08	\$1,314.25	(\$248.62)
<b>Total</b>							
USDA Reimbursements through January 2022							\$1,924.99
Estimated USDA Reimbursement for February 2022							\$1,393.40
							<u>\$18,974.49</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

Accruals: \$4.00  
 Actual year end payroll accrual \$4,800.00

<b>Further Analysis</b>	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$118,296.00	\$8,376.11	\$21,745.95	\$9,858.00	\$29,574.00	\$7,828.05
Per Child	\$14,787.00	\$1,047.01	\$2,718.24	\$1,232.25	\$3,696.75	\$978.51

<b>IN-KIND (Non-Federal Share)</b>				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$59,148.00	\$2,165.05	\$6,384.23	\$52,763.77



# Early Head Start C5

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$2,239.00	\$0.00	\$125.64	\$2,113.36
Other	\$5,000.00	\$383.65	\$2,504.53	\$2,495.47
Total	\$7,239.00	\$383.65	\$2,630.17	\$4,608.83

# Early Head Start C6

## Financial Report for the month of March 2022

(February 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$12,606.00	\$0.00	\$13,555.35	(\$949.35)
Supplies	\$6,761.00	\$0.00	\$0.00	\$6,761.00
Other	\$9,409.00	\$0.00	\$0.00	\$9,409.00
Total	\$28,776.00	\$0.00	\$13,555.35	\$15,220.65

**Community Services of Northeast Texas, Inc.**  
*Credit Usage Report*

**Board Report - March 2022**

Sam's Club

Purchases for January 2022 thru February 2022		77.09
Payment due by	Paid on 02/16/2022	<u>(77.09)</u>
Balance		-

American Express

Purchases for		-
Payment due by		-
Balance		<u>-</u>

Line of Credit

Program	CSBG A	CEAP A	VSN
Highest February 2022 Balance	-	-	-
Current balance	-	-	-
Exp pay off date			

In House Line of Credit

Program	CSBG A	CSBG B	CEAP A
Highest February 2022 Balance	6,400.00	45,850.00	-
Current balance	6,400.00	-	21,150.00
Exp pay off date			3/31/2022

U.S. SMALL BUSINESS ADMINISTRATION LOAN

\$150,000

**Payment Information**

	<b>New Balance:</b>	<b>\$77.09</b>
	<b>Total Minimum Payment Due:</b>	<b>\$77.09</b>
	<b>Payment Due Date:</b>	<b>02/28/2022</b>

Payments must be received by 5pm ET on 02/28/2022 if mailed, or by 11:59pm ET on 02/28/2022 for online and phone payments.

MEMBER SERVICE: For Account Information log on to SamsClubCredit.com/businesscard. This account is registered. See your online Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764

To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay\* or MoneyGram locations\*. \* Fees may apply.

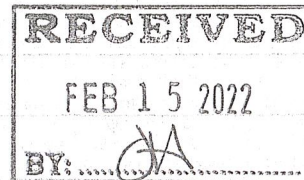
**Account Summary**

<b>Previous Balance as of 01/09/2022</b>	<b>\$2,758.42</b>	<b>Credit Limit</b>	<b>\$5,500</b>
Payments	- 2,758.42	<b>Available Credit</b>	<b>\$5,422</b>
Fees Charged	+ 39.99		
Interest Charges	+ 37.10		
<b>New Balance as of 02/08/2022</b>	<b>\$77.09</b>		
31 Day Billing Cycle from 01/09/2022 to 02/08/2022			

1-2

**Transaction Detail**

Date	Reference #	Description	Amount
<b>Payments</b>			<b>- \$2,758.42</b>
01/30	P928000DG01QJD50Z	PAYMENT - THANK YOU	-\$2,186.06
01/30	P928000DG01QN13G0	PAYMENT - THANK YOU	-\$572.36
<b>Total Fees Charged This Period</b>			<b>\$39.99</b>
01/28		LATE FEE	\$39.99
<b>Total Interest Charged This Period</b>			<b>\$37.10</b>
02/08	*INTEREST CHARGE*	PURCHASES \$37.10	\$37.10



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# HEAD START and EHS NUTRITION PROGRAM

## March 2022 Financial Report

For the month of February 2022

### CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 6,655.01	35,679.92
Administrative Labor	1,299.13	2,685.70
Food	8,753.30	41,651.83
Supplies & Equipment	365.99	4,538.14
Purchased Services	-	0.00
Financial Costs	-	0.00
Media Costs	-	0.00
Operating Org Cost	459.00	859.00
Other	-	0.00
Total	<u>\$ 17,532.43</u>	<u>\$ 85,414.59</u>

**\*\*Operating Labor includes C5 and C6 money\*\***

TDHS REVENUE	11,749.11	58,977.82
	(Income Starts October 2021)	

# CSNT Head Start Monthly Report

Program Year 03 2022 06CH011282/03

2022

Data Month **February**

CSNT HS Report  
Revised 1/19/22

## Head Start Attendance/Enrollment

Report Month	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment HS	465	465	465									
Over/Under Enrollment EHS	-10	-16	-21									
% with Special Needs	6%	8%	9%									
ADA Funded Enrolled* (465)	86%	80%	80%									
Enrollment (acutal students)	89%	85%	86%									
Present/ Absent	399/56	379/70	377/60									
* If below 85% (Why) -	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

## Non-Federal Share

Head Start	December	January	February	March	April	May	June	July	August	September	October	November
\$989,814			\$561,036	\$428,778								
57% Needed												
Grant Total								41.49% Received		\$435,162		
\$	428,778	\$ 138,762	\$ 143,161	\$ 146,855								

## Indirect Cost Pool Expenditures (including % Admin)

ICP	December	January	February	March	April	May	June	July	August	September	October	November
\$ 391,886			\$ 328,146									
Grant Total							\$ 415,021	Expended		\$ 67,530		
*Grant should not be above 15%												
HS Total 4%	\$ 16,125	\$ 21,947	\$ 25,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$	63,740	\$ 16,125	\$ 21,947	\$ 25,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Meals/Reimbursements

	December	January	February	March	April	May	June	July	August	September	October	November
\$ 27,588												
# of service days	13	16	18									
# of meals served	3,696	3,677	4,436									
CACFP Reimbursement	\$ 8,619	\$ 8,613	\$ 10,356									

## Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	152	46	46									
# Classrooms Observed	48	22	22									
Incomes Verified	10	6	8									
# Parents Interviewed	12	12	0									
# of Staff interviewed	5	14	17									
# Bus Routes Observed	0	0	0									
# Staff Files Reviewed	0	0	0									
# Community Contacts	63	50	43									
# of Findings	11	57	38									

## Annual Self-Assessment Findings

Date:	December	January	February	March	April	May	June	July	August	September	October	November
Week of 3/3/2022												
Completed NA												
# of findings	2	2	4									
# findings corrected	2	2	0									
# findings remaining	0	0	4									

## Annual Detailed Monitoring Findings

Week of	December	January	February	March	April	May	June	July	August	September	October	November
1/24/2022												
Completed NA												
# of findings	7	5	5									
# findings corrected	7	0	0									
# findings remaining	0	5	5									

## Program Updates

Campuses Preparing for Spring Breaks
Classrooms Preparing for Round-ups/Recruitment

# CSNT Early Head Start Monthly Report

Program Year 03 2022 06CH011282/03

2022

Data Month **February**

CSNT Early HS Report  
Revised 1/19/22

## Early Head Start Attendance/Enrollment

Report Month	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment EHS	16	16	16									
Over/Under Enrollment EHS	0	0	-2									
% with Special Needs	12.50%	12.50%	12.50%									
ADA Funded Enrolled* (16)	84%	64%	73%									
Enrollment (acutal students)	84%	73%	83%									
Present/ Absent	13/3	012/2	012/2									
* If below 85% (Why) -	COVID Cases	COVID/Flu-Like Cases	COVID/Flu-Like Cases									

## Non-Federal Share

	December	January	February	March	April	May	June	July	August	September	October	November
Early HS	\$59,148	\$52,764	\$6,384	89% Needed	Grant Total	41.49% Received	\$435,162					
\$	6,384	\$ 2,165	\$ 2,054	\$ 2,165								

## Indirect Cost Pool Expenditures (including % Admin)

	December	January	February	March	April	May	June	July	August	September	October	November
ICP	\$ 23,135	\$ 19,345	Grant Total	\$ 415,021	Expended	\$ 67,530						
*Grant hould not be above 15%												
EHS Total 0%	\$ 942	\$ 1,413	\$ 1,435									
\$	3,790	\$ 942	\$ 1,413	\$ 1,435	\$ -							

## Meals/Reimbursements

	December	January	February	March	April	May	June	July	August	September	October	November
\$	3,318											
# of service days	13	16	18									
# of meals served	481	347	593									
CACFP Reimbursement	\$ 1,113	\$ 812	\$ 1,393									

## Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	10	27	16									
# Classrooms Observed	12	6	6									
Incomes Verified	0	0	0									
# Parents Interviewed	0	0	0									
# of Staff interviewed	2	0	0									
# Bus Routes Observed	0	0	0									
# Staff Files Reviewed	0	0	0									
# Community Contacts	8	3	5									
# of Findings/# Corrected	4	0	0									

## Annual Self-Assessment Findings

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	2	2	4									
# findings corrected	2	2	0									
# findings remaining	0	0	4									

## Annual Detailed Monitoring Findings

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	7	5	5									
# findings corrected	7	0	0									
# findings remaining	0	5	5									

## Program Updates

Campuses Preparing for Spring Breaks  
Classrooms Preparing for Round-ups/Recruitment

3/7/22 3:25 PM	<b>9803 - HEAD START PIR Snapshot (Grid)</b>	1 of 4	
		Total	Percentage

Report: Head Start PIR Snapshot (Grid)  
 PIR: Head Start 2021-2022  
 Section: a. Total Funded Enrollment

Number of enrollment slots that the program is funded to serve.	465	100%
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Section: b. Funded Enrollment by Program Option

Center-Based	465	100%
Home-Based	0	0%
Combination	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Section: c. Detail - Center-based Funded Enrollment

Center-based Part Day (4 days per week)	0	0% of Center-based Total
Center-based Full Day (4 days per week > 6 Hours per Day)	0	0% of Center-based Total
Center-based Part Day (5 days per week)	444	95.48%
Center-based Full Day (5 days per week > 6 Hours per Day)	0	0% of Center-based Total

Section: d. Total Cumulative Enrollment

<p>Actual number of children served by the program throughout the entire year, inclusive of enrollees who left during the program year and the enrollees who filled those empty places. Due to turnover, more children and families may receive Head Start services cumulatively throughout the program year (all of whom are reported in the PIR) than indicated by the funded enrollment numbers.</p>	506	100% of participants
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Section: e. Participants By Age (Percentage of Cumulative Enrollment)

Two Years Old	2	0.40%
Three Years Old	232	45.85%

Four Years Old	272	53.75%
Five Years Old and Older	0	0.00%

Section: f. Homelessness Services (Percentage of Cumulative Enrollment)

Total Number of children experiencing homelessness that were served during the enrollment year	32	6.32%
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Section: g. Foster Care (Percentage of Cumulative Enrollment)

Total number of enrolled children who were in foster care at any point in the program year	16	3.16%
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Section: h. Prior Enrollment of Children (Percentage of Cumulative Enrollment)

Second Year	123	24.31%
Three (or more) Years	0	0.00%

Section: i. Ethnicity (Percentage of Cumulative Enrollment)

Hispanic or Latino Origin	69	13.64%
Non-Hispanic or Non-Latino Origin	126	24.90%

Section: j. Race (Percentage of Cumulative Enrollment)

American Indian or Alaska Native	2	0.40%
Asian	7	1.38%
Black or African American	265	52.37%
Native Hawaiian or Pacific Islander	0	0.00%
White	155	30.63%
Biracial or Multi-Racial	49	9.68%
Other Race	28	5.53%
Unspecified Race	0	0.00%

Section: k. Language (Percentage of Cumulative Enrollment)

English	476	94.07%
Spanish	26	5.14%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%



Middle Eastern or South Asian Languages	1	0.20%
East Asian	3	0.59%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
Other Languages	0	0.00%
Unspecified Language	0	0.00%

#### Section: l. Health Services (Percentage of Cumulative Enrollment)

Children With Health Insurance At Start of Enrollment	470	92.89%
Children With Health Insurance At End of Enrollment	311	61.46%
Children With A Medical Home At Start of Enrollment	455	89.92%
Children With A Medical Home At End of Enrollment	241	47.63%
Children With up-to-date Immunizations or all possible immunizations to date, or exempt at start of enrollment	460	90.91%
Children With up-to-date Immunizations or all possible immunizations to date, or exempt at end of enrollment	300	59.29%
Children with a dental home at start of enrollment	426	84.19%
Children with a dental home at end of enrollment	233	46.05%

#### Section: m. Disability Services (Percentage of Actual Enrollment)

Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	39	8.78%
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#### Section: n. Family Services (Percentage of Total Families)

Total Number of Families	478	100.00%
Families Who Received at Least One Family Service	426	89.12%

#### Section: o. Specific Services (Percentage of Total Families)

Emergency or Crisis Intervention	49	10.25%
Housing Assistance	6	1.26%

Asset building services (Financial Education)	76	15.90%
Mental Health Services	15	3.14%
Substance Abuse Prevention	5	1.05%
Substance Abuse Treatment	3	0.63%
English as a Second Language (ESL) Training	7	1.46%
Assistance enrolling in Education or Job Training	46	9.62%
Research-Based Parenting Curriculum	273	57.11%
Involvement in their child's screening and assessment results and their child's progress	294	61.51%
Supporting transitions between programs (i.e., EHS to HS, HS to Kindergarten)	323	67.57%
Education on preventative medical and oral health	388	81.17%
Education on health and developmental consequences of tobacco product use	166	34.73%
Education on Nutrition	414	86.61%
Education on postpartum care (e.g. breastfeeding support)	4	0.84%
Education on relationship/marriage	4	0.84%
Assistance to Families of Incarcerated Individuals	6	1.26%

3/7/22  
3:24 PM

# 9803 - EARLY HEAD START PIR Snapshot (Grid)

1 of 4

Total

Percentage

Report: Head Start PIR Snapshot (Grid)

PIR: Head Start 2021-2022

Section: a. Total Funded Enrollment

Number of enrollment slots that the program is funded to serve.

16

100%

Section: b. Funded Enrollment by Program Option

Center-Based

16

100%

Home-Based

0

0%

Combination

0

0%

Family Child Care

0

0%

Locally Designed

0

0%

Section: c. Detail - Center-based Funded Enrollment

Center-based Part Day (4 days per week)

0

0% of Center-based Total

Center-based Full Day (4 days per week > 6 Hours per Day)

0

0% of Center-based Total

Center-based Part Day (5 days per week)

16

100.00%

Center-based Full Day (5 days per week > 6 Hours per Day)

0

0% of Center-based Total

Section: d. Total Cumulative Enrollment

Actual number of children served by the program throughout the entire year, inclusive of enrollees who left during the program year and the enrollees who filled those empty places. Due to turnover, more children and families may receive Head Start services cumulatively throughout the program year (all of whom are reported in the PIR) than indicated by the funded enrollment numbers.

17

100% of participants

Section: e. Participants By Age (Percentage of Cumulative Enrollment)

Under One Year

0

0.00%

One Year Old	7	41.18%
Two Years Old	10	58.82%
Three Years Old	0	0.00%

Section: f. Homelessness Services (Percentage of Cumulative Enrollment)

Total Number of children experiencing homelessness that were served during the enrollment year	2	11.76%
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Section: g. Foster Care (Percentage of Cumulative Enrollment)

Total number of enrolled children who were in foster care at any point in the program year	2	11.76%
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Section: h. Prior Enrollment of Children (Percentage of Cumulative Enrollment)

Second Year	11	64.71%
Three (or more) Years	0	0.00%

Section: i. Ethnicity (Percentage of Cumulative Enrollment)

Hispanic or Latino Origin	2	11.76%
Non-Hispanic or Non-Latino Origin	15	88.24%

Section: j. Race (Percentage of Cumulative Enrollment)

American Indian or Alaska Native	1	5.88%
Asian	0	0.00%
Black or African American	13	76.47%
Native Hawaiian or Pacific Islander	0	0.00%
White	1	5.88%
Biracial or Multi-Racial	1	5.88%
Other Race	1	5.88%
Unspecified Race	0	0.00%

Section: k. Language (Percentage of Cumulative Enrollment)

English	16	94.12%
Spanish	1	5.88%

Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
Other Languages	0	0.00%
Unspecified Language	0	0.00%

#### Section: l. Health Services (Percentage of Cumulative Enrollment)

Children With Health Insurance At Start of Enrollment	17	100.00%
Children With Health Insurance At End of Enrollment	13	76.47%
Children With A Medical Home At Start of Enrollment	17	100.00%
Children With A Medical Home At End of Enrollment	11	64.71%
Children With up-to-date Immunizations or all possible immunizations to date, or exempt at start of enrollment	17	100.00%
Children With up-to-date Immunizations or all possible immunizations to date, or exempt at end of enrollment	1	5.88%
Children with a dental home at start of enrollment	15	88.24%
Children with a dental home at end of enrollment	9	52.94%

#### Section: m. Disability Services (Percentage of Actual Enrollment)

Children with an Individualized Education Program (IFSP), indicating they were determined eligible to receive special education and related services	2	12.50%
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#### Section: n. Family Services (Percentage of Total Families)

Total Number of Families	15	100.00%
Families Who Received at Least One Family Service	13	86.67%

Section: o. Specific Services (Percentage of Total Families)

Emergency or Crisis Intervention	0	0.00%
Housing Assistance	0	0.00%
Asset building services (Financial Education)	0	0.00%
Mental Health Services	0	0.00%
Substance Abuse Prevention	0	0.00%
Substance Abuse Treatment	0	0.00%
English as a Second Language (ESL) Training	0	0.00%
Assistance enrolling in Education or Job Training	0	0.00%
Research-Based Parenting Curriculum	6	40.00%
Involvement in their child's screening and assessment results and their child's progress	5	33.33%
Supporting transitions between programs (i.e., EHS to HS, HS to Kindergarten)	0	0.00%
Education on preventative medical and oral health	13	86.67%
Education on health and developmental consequences of tobacco product use	0	0.00%
Education on Nutrition	12	80.00%
Education on postpartum care (e.g. breastfeeding support)	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to Families of Incarcerated Individuals	0	0.00%



# CSNT Head Start Program

## 2022 Self-Assessment Report - DRAFT

Date: 2-23-2022

### Section 1. Introduction

#### Program description

Head Start and Early Head Start are two of several programs offered through Community Services of Northeast Texas, Inc. (CSNT). CSNT, a community action agency, has been providing Head Start services to eligible children in Northeast Texas since the 1960s. CSNT started providing Early Head Start services to eligible children in January of 2021. Total program funded enrollment for FY22-PY03 is 465 three-to-four-year-old Head Start children and 16 twelve-to-thirty-six-month Early Head Start children. There are eight Head Start locations within the four county service area of Bowie, Camp, Cass, and Morris Counties and one early Head location in Cass County only. Actual enrollment for PY03 is an average of 437 Head Start children and 14 Early Head Start children. The Office of Head Start (OHS) is allowing Program flexibility with enrollment due to the COVID-19 Pandemic. During the PY01 grant year (before the pandemic and the conversion of some HS slots to EHS) Head Start served an average of 526 children. CSNT Head Start can serve more children than the funded enrollment due to partnerships with local education agencies. CSNT utilizes resources within the community to assist parents of enrolled children.

**CSNT Head Start Program has (3) broad goals for Grant #06CH011282 five-year grant project period.**

- Goal 1: Strengthen comprehensive health services for Head Start children and their families.**
- Goal 2: Provide comprehensive school readiness.**
- Goal 3: Increase parent involvement in the Head Start Program.**

## **Context for Self-Assessment**

1. The Self-Assessment Team Leaders receive training on implementation of the Self-Assessment. They are trained on how to utilize the program data to check for systemic issues, document innovations and list any recommendations. The data used during the Self-Assessment is comprised of previous monitoring summaries, assessment data, and Program Information Reports. The Team Leaders are instructed on how to facilitate their teams through the data analyzation process for their assigned content areas.
2. The Self-Assessment Teams analyze data from the On-Going Monitoring System including Detailed Monitoring summaries.
  - a. Detailed Monitoring is implemented as part of the On-Going Monitoring System to add a layer of monitoring that includes the creation of up to (4) teams made-up of Administrative, management, and Campus staff as well as parents, policy council and governing board members, and community partners, where applicable. These teams monitor the program for areas of strength, weaknesses, and non-compliances. They also provide recommendations as part of their reports. Each team completes an on-site visit, reviews documentation, and completes interviews. A summary of the Detailed Monitoring findings becomes a part of the Self-Assessment Team data packets.
3. Self-Assessment Teams analyze progress made on program goals/objectives as well as strengths and weaknesses of program systems. There are (4) teams with up to five members on each team. Team Leaders are program staff with experience in the areas being surveyed. Program data is collected throughout the grant project period and is examined by members of each team. The Team documents systemic strengths along with any weaknesses. They also make recommendations concerning systemic issues and document any areas of innovation within the program.
4. Information from monitoring summaries is provided to the Self-Assessment Teams including Self-Assessment Summary Reports for each area of the program and progress reports on program goals/objects. The Self-Assessment Teams analyze the program data along with child assessment data, CLASS data, and any other relevant data to develop conclusions for each area of the program. Their findings are presented to the Self-Assessment Committee for approval.
5. After the Self-Assessment Committee approves a final Self-Assessment Report, it is presented to the Policy Council and Governing Board for approval. Input from the Governing Board and the Policy Council occur when members of the Governing Board and Policy Council serve as members of a Self-Assessment Team and as part of the Committee.
6. Upon approval by the governing bodies, the program begins developing strategies on how to implement any changes into the program. Recommendations on any changes to the program goals/objectives are discussed during the Strategic Planning Committee Meeting. These changes become part of the program goals/objectives at that time.



SA Teams	Questions to Consider
<p>Team One: Program Governance/ Program Management &amp; QI/ Financial and Administrative Requirements/ Human Resources</p>	<ol style="list-style-type: none"> <li>1. Does the Board &amp; PC have the required composition and representation?</li> <li>2. Has training been provided throughout the program, as required?</li> <li>3. Does the program’s Personnel Policies meet the requirements including a standard of conduct?</li> <li>4. Does the program meet the background check requirements?</li> <li>5. Does the program meet the requirements for staff professional development, health &amp; wellness, and safety?</li> <li>6. Does the program meet the requirements for management systems?</li> <li>7. Is the program meeting financial and administrative requirements?</li> </ol>
<p>Team Two: Comprehensive Health Services/ Safety</p>	<ol style="list-style-type: none"> <li>1. Does the program collaborate with parents as partners in health?</li> <li>2. Does the program meet the requirements for up-to-date child health status?</li> <li>3. Does the program implement safety practices?</li> </ol>
<p>Team Three: Early Childhood Education &amp; Development/ CLASS/ Additional Disability Services</p>	<ol style="list-style-type: none"> <li>1. Do teaching practices meet the requirements?</li> <li>2. Does the program implement dual-language instruction?</li> <li>3. Does the program’s curriculum meet the requirements?</li> <li>4. Does the program utilize child assessment data to determine strengths for children?</li> <li>5. Do classrooms have a variety of age-appropriate materials that are changed on a regular basis?</li> <li>6. Does the program recognize parents’ roles in their child’s education?</li> <li>7. Have CLASS scores for the Program improved?</li> <li>8. Does the program meet the requirements for additional services for children with disabilities?</li> </ol>
<p>Team Four: Family &amp; Community Engagement – ERSEA/ Transition/ Program Structure</p>	<ol style="list-style-type: none"> <li>1. Does the program have a Community Assessment that meets the requirements and is it updated at least every (4) years?</li> <li>2. Does the program have an approved selection criterion that meets the requirements of the HSPPS?</li> <li>3. Are integrated parent and family engagement strategies implemented into all systems and program services?</li> <li>4. Did the program reach 10% of its funded enrollment as children with disabilities by the end of the program year?</li> <li>5. Does the program implement a research-based parent curriculum?</li> <li>6. Does the program implement a transition process for children coming into and out of Head Start as required?</li> </ol>

## Section 2. Methodology

Date	Action	Purpose
10/18/2021	<i>Detailed OGM Leadership Meeting</i>	<ul style="list-style-type: none"> <li>• <i>Update 2022 Detailed Monitoring Process</i></li> <li>• <i>Create 2022 Self-Assessment Implementation Plan</i></li> </ul>
11/8/2021	<i>Detailed Monitoring Training Sessions</i>	<ul style="list-style-type: none"> <li>• <i>Training – Detailed Monitoring Orientation and Team Training</i></li> <li>• <i>Each Team Member is trained on confidentiality</i></li> </ul>
1/24/2022	<i>Detailed OGM Meeting</i>	<ul style="list-style-type: none"> <li>• <i>Discuss Detailed OGM Results</i></li> <li>• <i>Approve Detailed OGM Summary</i></li> </ul>
2/15/2022	<i>Self-Assessment Team Leader Meeting</i>	<ul style="list-style-type: none"> <li>• <i>Training – Team Leaders are trained on the SA Process</i></li> </ul>
2/23/2022	<i>Self-Assessment Committee Meeting</i>	<ul style="list-style-type: none"> <li>• <i>Training on SA Process</i></li> <li>• <i>Each Team Analyzes Data from Their Area</i></li> <li>• <i>Each Team Gives a Short Synopsis of Their Area</i></li> </ul>
3/3/2022	<i>Self-Assessment Committee Meeting</i>	<ul style="list-style-type: none"> <li>• <i>Approve 2022 SA Program Report</i></li> </ul>
<i>Before 5/31/2022</i>	<i>Final Step in Self-Assessment Process</i>	<ul style="list-style-type: none"> <li>• <i>Policy Council and Governing Board approval of SA Report</i></li> <li>• <i>Submit to Regional Office with Grant</i></li> </ul>

## Section 3. Key In-Sights

### Strengths

- ✓ Technology plays an instrumental role in keeping CSNT Head Start and Early Head Start operating effectively and efficiently. CSNT utilizes technology to hold virtual Policy Council meetings and to provide educational instruction, when needed. Technology is used to gather and analyze large amounts of program data. Program data is tracked and monitored for accuracy on a regular, on-going basis. On-going Monitoring results are tracked and analyzed electronically. Electronic management systems track and create reports that assist staff and governing bodies in making informed and knowledgeable decisions based on accurate information.
- ✓ CSNT Head Start/Early Head Start provided Protective Personal Equipment (PPE) to all sites along with sanitation devices to keep children and staff healthy. Health and safety are key to CSNT families and employees. Wellness is promoted throughout the program including adding health supplies as part of transition bags that children receive as they transition into and out of the Program. With CARES Act Funding, families were provided bags that contained PPE along with toothbrushes and other health and wellness supplies. The Agency also created a Mental Wellness Committee to address Mental Wellness implementation within the Program/Agency.
- ✓ CSNT Head Start/Early Head Start implements a research-based early childhood curriculum that meets or exceeds the Head Start Early Learning Outcomes Framework and the Texas Pre-K Guidelines. Head Start and Early Head Start services are provided in partnership with local public school districts throughout the four-county service area. In each partnership classroom, Head Start Standards and State Guidelines are followed creating high quality services for each child and family. The Teachstone Platform is also being implemented to assist classroom staff with CLASS implementation.
- ✓ All CSNT staff receive systematic, on-going training on a regular basis. Staff are encouraged and assisted in gaining the required education and/or certifications for their jobs. All staff receive professional development that enables them to carry out their job duties more efficiently. Currently, CSNT Lead Teachers meet or exceed the Head Start Performance Standards qualifications. Management staff are instrumental in providing college-level, certified, classroom-based training to CSNT staff.

- ✓ All CSNT children receive standardized and structured assessments three times per year. These assessments provide ongoing, individualized data that aligns with the Head Start Early Learning Outcomes Framework and the Texas Pre-Kindergarten Guidelines. Teachers create reports from these assessments that indicate a child’s progress in each of the areas designated by Head Start/Early Head Start. The teachers as well as parents and other staff utilize these reports.
- ✓ Currently, CSNT has 465 Head Start slots and 16 Early Head Start slots. The Early Head Start Program is being implemented at the Hughes Springs Head Start Campus. The CSNT Community Assessment indicated a need for Early Head Start services in the service area and CSNT is looking for opportunities to provide more Early Head Start slots. CSNT is also seeking ways to expand Head Start services within and outside the service area.

**Systemic Issues**

- ✓ Create procedures that expedite the hiring process. (45 CFR §1302.91(a))
- ✓ Implement methods to reach 10% disability funded enrollment by the middle to end of school year. (45 CFR §1302.14(b))
- ✓ Create an inventory system that provides accurate and up-to-date inventory records. (45 CFR 75 §75.320(d)(2))
- ✓ Implement a process to prompt Health related follow-ups. (45 CFR §1302.47(b)(i-ii))

**Innovations**

- ✓ CSNT Head Start implements a Family Service Credentialing program. The Family Service Administrator is a certified Family Service Credential Trainer. CSNT Family Service Workers can attend classes that lead to a Family Service Credential.
- ✓ CSNT Head Start/Early Head Start utilizes technology to maintain quality throughout the Head Start/Early Head Start Program. The program implements Child Plus to track and monitor data, Ready Rosie to assist parents, Frog Street On-line Curriculum for students, web-based assessments and screeners, and ZOOM to keep staff, parents, and governing bodies connected on a regular basis.
- ✓ CSNT Head Start utilizes Mental Health Advocates within the service area to assist CSNT staff in obtaining disability services for eligible children. The Mental Health Advocates assist Campus staff with completing the necessary paperwork to obtain vital services for students. They provide communication and documentation between the HS/EHS Program and the service provider for each child and family that require disability or mental health services.

**Progress in Meeting Program Goals and Objectives (Winter 2022)**

Goals		Objective(s)/Outcome(s)
<b>GOAL ONE:</b> Strengthen comprehensive health services for Head Start children and their families.		85% of parents will obtain health requirements.
Completion Rate	71% HS 76% EHS	
<b>GOAL TWO:</b> Provide comprehensive school readiness.		66% of children will name upper and lowercase letter
Completion Rate	52%	
<b>GOAL TWO:</b> Provide comprehensive school readiness.		81% of children will sequence count to 50
Completion Rate	34%	
<b>GOAL TWO:</b> Provide comprehensive school readiness.		.5% Increase in CLASS Emotional Support .5% Increase in CLASS Classroom Organization .2% Increase in CLASS Instructional Support
Completion Rate	ES .90 Increase CO .55 Increase IS .75 Increase	
<b>GOAL TWO (EHS):</b> Provide comprehensive school readiness.		6 Emotional & Behavior Score 6 Engaged Learning Score 6 Responsive Caregiving Score
Completion Rate	5.25 Emotional & Behavior 2.92 Engaged Learning 4.38 Responsive Caregiving	
<b>GOAL TWO (EHS):</b> Provide comprehensive school readiness.		45% of EHS children will demonstrate interactions with their peers.
Completion Rate	89%	
<b>GOAL THREE:</b> Increase parent involvement in the Head Start Program.		45% of parents will be involved in their child's education.
Completion Rate	68%	

**Recommendations**

These recommendations encompass the categories of progress on goals and objectives, systemic issues, and/or innovations.

- Develop a classroom IT equipment training process for classroom staff that includes the process for reporting classroom IT issues
- Train classroom staff on the Dial-4 referral process including re-screening procedures
- Increase the utilization of Facebook including training Family Service Coordinator on the use of Social Media in the Head Start/Early Head Start Program
- Find ways to strengthen the Early Head Start Transition process

Governing Board Approval: (\_\_\_\_\_)

Policy Council Approval: (\_\_\_\_\_)

# Community Services Of Northeast Tex Eligibility Configuration

## Selection Criteria 2022-2023

Applies to:

Community Services Of Northeast Tex - Head Start 2022-2023

### Automatically assign points based on Income

---

Foster	200
Homeless	200
Public Assistance	200
0 - 50%	85
51 - 75%	75
76 - 100%	65
101 - 130%	15
131 - 150%	10
151 - 400%	5

### Automatically assign points based on Class Age

---

0 - 35 mo	0
36 - 41 mo	65
42 - 47 mo	75
48 - 53 mo	85
54 - 59 mo	95

Participant is not eligible if less than 36 months old on the school-year cut-off date or at the time of enrollment.

Participant is not eligible if 60 months old or older on the school-year cut-off date.

### Other Eligibility Criteria

---

#### Attending and/or attended Early Head Start or ECI

95 Yes

#### SNAPS, Medicaid/CHIPS, CCMS, WIC

80 Yes

#### Parental Status

95 Guardian

90 One Parent/Dad

85 One Parent/Mom

80 Grandparent raising grandchild

75 Two Parent

#### Disability

100 Diagnosed Disability with IEP

85 Suspected Disability with explanation

0 No Diagnosed Disability

#### Child with sibling enrolled in the program

70 Yes

#### Open case with CPS

40 Yes

#### Over income with a Disability

100 Yes

#### 4 Year old with a disability with an IEP

20 Yes

#### 3 Year old with a disability with an IEP

25 Yes

#### Homeless, Foster, Kinship or Public Assistance

100 Yes

# Community Services Of Northeast Tex

## Eligibility Configuration

### Selection Criteria 2022-2023

#### Other Eligibility Criteria

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ESL

100 Yes

Active Military

100 Yes

Former Foster Child

100 Yes

Three Year old in Naples/New Boston/Pittsburg

40 Yes

Parent Under the Age of 23

40 Yes

Parent Currently Incarcerated

40 Yes

Parent works for ISD

40 Yes



# Community Services Of Northeast Tex Eligibility Configuration

## EHS Selection Criteria 2022-2023

Applies to:

- Community Services Of Northeast Tex - Head Start 2022-2023
- Community Services Of Northeast Tex - Head Start 2021-2022
- Community Services Of Northeast Tex - Early Head Start 2021-2022
- Community Services Of Northeast Tex - Early Head Start 2022-2023

### Automatically assign points based on Income

---

Foster	200
Homeless	200
Public Assistance	200
0 - 50%	85
51 - 75%	75
76 - 100%	65
101 - 130%	15
131 - 150%	10
151 - 400%	5

### Automatically assign points based on Class Age

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0 - 11 mo	75
12 - 23 mo	85
24 - 36 mo	95

Participant is not eligible if 36 months old or older on the school-year cut-off date.

### Other Eligibility Criteria

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#### SNAPS Medicaid/CHIPS, CCMS, WIC

80 Yes

#### Parental Status

- 95 Guardian
- 90 One Parent/Dad
- 85 One Parent/Mom
- 80 Grandparent raising grandchild
- 75 Two Parent

#### Disability

- 100 Diagnosed Disability with IEP/IFSP
- 85 Suspected Disability with explanation
- 0 No Diagnosed Disability

#### Child with sibling enrolled in the Head Start program

70 Yes

#### Open case with CPS

40 Yes

#### Over income with a Disability

100 Yes

#### Homeless, Foster, or Public Assistance

100 Yes

#### ESL

100 Yes

#### Active Military

100 Yes

#### Former Foster Child

100 Yes

# Community Services Of Northeast Tex

## Eligibility Configuration

### EHS Selection Criteria 2022-2023

#### Other Eligibility Criteria

---

Teen Parent

40 Yes

Parent Currently Incarcerated

40 Yes



**HEAD START ENROLLMENT HEALTH HISTORY FORM**

**Child's Name:** \_\_\_\_\_

**Medication**

**Is your child currently taking any medication?**  Yes  No

**If yes, what medication and when does the child receive the medication?** \_\_\_\_\_

*\*if your child receives medication at school, medication administration forms need to be completed by doctor*

**Medical**

**Is your child current with well-child exams?**  Yes  No    Date of Last Exam: \_\_\_\_\_

**Is your child being treated by a physician for any of the following conditions?**

- |   |   |
|---|---|
| <input type="checkbox"/> Anemia/Sickle Cell | <input type="checkbox"/> Vision Problems(glasses/difficulty seeing/headaches) |
| <input type="checkbox"/> Asthma             | <input type="checkbox"/> Hearing Problems (difficulty hearing/tubes/earaches) |
| <input type="checkbox"/> Diabetes           | <input type="checkbox"/> High Lead Levels                                     |
| <input type="checkbox"/> Seizures           |   |
| <input type="checkbox"/> Cardiac Disorders  |   |

**Please specify:** \_\_\_\_\_

**Does your child have any of the following allergies that require an EPI-PEN?**

- |  |   |
|--|---|
| <input type="checkbox"/> Insect Stings/Bites | <input type="checkbox"/> Poison Ivy/Oak |
| <input type="checkbox"/> Medication: _____   |   |

*\*If your child has an allergy, an ALLERGY ACTION PLAN will need to be completed by doctor*

**Does your child have any of the following problems?**

- |   |   |
|---|---|
| <input type="checkbox"/> Seasonal Allergies: _____          | <input type="checkbox"/> Painful urination            |
| <input type="checkbox"/> Eczema, hives, other skin problems | <input type="checkbox"/> Wears diapers/training pants |
| <input type="checkbox"/> Bed wetting                        | <input type="checkbox"/> Frequent indigestion         |
| <input type="checkbox"/> Daytime wetting                    | <input type="checkbox"/> Frequent stomachaches        |
| <input type="checkbox"/> Frequent diarrhea                  | <input type="checkbox"/> Frequent vomiting            |
| <input type="checkbox"/> Frequent urination                 | <input type="checkbox"/> Other: _____                 |
| <input type="checkbox"/> Frequent constipation              |   |

**Does your child have any of the following conditions?**

- |  |   |
|--|---|
| <input type="checkbox"/> Bites when angry/frustrated | <input type="checkbox"/> Hyperactivity    |
| <input type="checkbox"/> Bone/joint/muscle disease   | <input type="checkbox"/> Frequent fevers  |
| <input type="checkbox"/> Fainting spells             | <input type="checkbox"/> Trouble sleeping |
| <input type="checkbox"/> Bone/joint/muscle injury    | <input type="checkbox"/> Lack of energy   |

**Is your child seeing a medical specialist for ANY reason?**  Yes  No

**If yes, specify:** \_\_\_\_\_

**Would you like to set up a meeting with the Health Coordinator to discuss your child's health issues?**

Yes  NoDental

**Is your child in pain right now because of their teeth?**  Yes  No

**Disability/Mental Health**

**Does your child have any of the following disabilities?**

- |  |   |
|--|---|
| <input type="checkbox"/> Autism              | <input type="checkbox"/> Orthopedic Impairment  |
| <input type="checkbox"/> Emotional/Behavior  | <input type="checkbox"/> IDD                    |
| <input type="checkbox"/> Hearing Deafness    | <input type="checkbox"/> Multiple Disabilities  |
| <input type="checkbox"/> Vision Blindness    | <input type="checkbox"/> Speech/Language        |
| <input type="checkbox"/> Learning Disability | <input type="checkbox"/> Traumatic Brain Injury |

Is your child currently seeing a counselor or therapist?  Yes  No

If yes, who? \_\_\_\_\_

Did your child receive services from Early Childhood Intervention (ECI)?  Yes  No

\* *speech/language, physical/occupational therapy*

If yes, which agency? \_\_\_\_\_ IFSP in place?  Yes  No

### Nutrition

Is your family currently involved with WIC?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have concerns about your child's eating patterns? (picky eater, over/under eating, other)	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Does your child take a vitamin or mineral supplement that contains iron and/or fluoride?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Were the supplements prescribed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there foods not eaten for medical, religious, cultural, or personal reasons?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Is your child on a special diet?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Has your child's appetite changed in the past month?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Does your child have trouble chewing or swallowing?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify _____
Do you have any concerns about what your child eats or your child's weight?	<input type="checkbox"/> Yes <input type="checkbox"/> No Please list concerns: _____ _____
Does your child have a food allergy documented by a physician?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your child need nutritional treatment?	<input type="checkbox"/> Yes <input type="checkbox"/> No List the treatment you feel your child needs _____ _____
Is your child receiving nutritional treatment?	<input type="checkbox"/> Yes <input type="checkbox"/> No List the treatment your child is receiving _____ _____

### Special Concerns

List any additional concerns

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Staff Signature**

\_\_\_\_\_  
**Date**

**I verify that I have reviewed this health history form and have taken any needed actions regarding this child.**

\_\_\_\_\_  
**Teacher Signature**

\_\_\_\_\_  
**Date**



EARLY HEAD START ENROLLMENT HEALTH HISTORY FORM

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Birth

Delivery Method: [ ] Vaginal [ ] C-Section

Birth Weight: \_\_\_\_\_ Length: \_\_\_\_\_

Gestation Age: \_\_\_\_\_ weeks [ ] Unknown

Birth Facility: \_\_\_\_\_

Describe any complications associated with this delivery (Pre-term labor, fetal distress, etc.)

Did the baby have any problems at birth? \_\_\_\_\_

Describe any observable defects. \_\_\_\_\_

Did the mother have any health problems during this pregnancy (High Blood Pressure, Diabetes, etc.)

Medication

Is your child currently taking any medication? [ ] Yes [ ] No

If yes, what medication and when does the child receive the medication? \_\_\_\_\_

\*if your child receives medication at school, medication administration forms need to be completed by doctor

Medical

Is your child current with well-child exams? [ ] Yes [ ] No Date of Last Exam: \_\_\_\_\_

Is your child being treated by a physician for any of the following conditions?

- [ ] Anemia/Sickle Cell [ ] Vision Problems(glasses/difficulty seeing/headaches)
[ ] Asthma [ ] Hearing Problems (difficulty hearing/tubes/earaches)
[ ] Diabetes [ ] High Lead Levels
[ ] Seizures
[ ] Cardiac Disorders

Please specify: \_\_\_\_\_

Does your child have any of the following allergies?

- [ ] Insect Stings/Bites
[ ] Medication: \_\_\_\_\_
[ ] Poison Ivy/Oak

Does your child require an EPI-PEN? [ ] Yes [ ] No

\*If your child has an allergy, an ALLERGY ACTION PLAN will need to be completed by doctor

Does your child use diapers or pull ups? [ ] Diapers [ ] Pull Ups [ ] Potty Trained

Preferred Brand: \_\_\_\_\_

Size: \_\_\_\_\_

**Does your child have any of the following conditions?**

- Bone/joint/muscle disease
- Fainting spells
- Bone/joint/muscle injury
- Hyperactivity
- Frequent fevers
- Trouble sleeping
- Lack of energy

**Is your child seeing a medical specialist for ANY reason?**  Yes  No

If yes, specify: \_\_\_\_\_

**Would you like to set up a meeting with the Health Coordinator to discuss your child's health issues?**

Yes  No

**Dental**

**Is your child in pain right now because of their teeth?**  Yes  No

**Nutrition**

Is your family currently involved with WIC?	<input type="checkbox"/> Yes <input type="checkbox"/> No Where? _____
What does your child drink from?	<input type="checkbox"/> Regular Cup <input type="checkbox"/> Sippy Cup <input type="checkbox"/> Bottle
What milk does your child drink?	<input type="checkbox"/> Breast <input type="checkbox"/> Whole Milk <input type="checkbox"/> 2% <input type="checkbox"/> 1% <input type="checkbox"/> Lactose Free <input type="checkbox"/> Other: _____
Is your child documented as lactose intolerant per physician?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your child take a vitamin or mineral supplement that contains iron and/or fluoride?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify
Were the supplements prescribed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there foods not eaten for medical, religious, cultural, or personal reasons?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify
Is your child on a special diet?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify
Has your child's appetite changed in the past month?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify
Does your child have trouble chewing or swallowing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any concerns about what your child eats or your child's weight?	<input type="checkbox"/> Yes <input type="checkbox"/> No Please list concerns: _____
Does your child have a food allergy documented by a physician?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify
Does your child need nutritional treatment?	<input type="checkbox"/> Yes <input type="checkbox"/> No List the treatment you feel your child needs _____
Is your child receiving nutritional treatment?	<input type="checkbox"/> Yes <input type="checkbox"/> No List the treatment your child is receiving _____

## Disability/Mental Health

Does your child have any of the following disabilities?

- |  |   |
|--|---|
| <input type="checkbox"/> Autism              | <input type="checkbox"/> Orthopedic Impairment  |
| <input type="checkbox"/> Emotional/Behavior  | <input type="checkbox"/> IDD                    |
| <input type="checkbox"/> Hearing Impairment  | <input type="checkbox"/> Multiple Disabilities  |
| <input type="checkbox"/> Vision Impairment   | <input type="checkbox"/> Speech/Language        |
| <input type="checkbox"/> Learning Disability | <input type="checkbox"/> Traumatic Brain Injury |

Did your child receive services from Early Childhood Intervention (ECI)?  Yes  No

*\* speech/language, physical/occupational therapy*

If yes, which agency? \_\_\_\_\_ IFSP in place?  Yes  No

Does your child have any sleeping problems?  Yes  No

What time does your child go to bed? \_\_\_\_\_ Wake up? \_\_\_\_\_

Does your child take a nap?  Yes  No

Does your child sleep through the night?  Yes  No

Does your child have frequent nightmares?  Yes  No

Has your child been in daycare or go to a babysitter?  Yes  No

Does your child play well with others?  Yes  No

## Special Concerns

List any additional concerns

---

---

---

Parent/Guardian Signature

---

Date

---

Staff Signature

---

Date

I verify that I have reviewed this health history form and have taken any needed actions regarding this child.

---

Teacher Signature

---

Date



# Head Start

*"Building a better tomorrow"*



## Returning Student Update Form

Child's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Contact Number: \_\_\_\_\_

My child may be released to the following people:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Has your child had any major illnesses or injuries in the past twelve months?

\_\_\_\_\_  
\_\_\_\_\_

**Allergy:**

Does your child have any new allergies diagnosed by a doctor in the past year:  Yes  No

If yes, what allergy: \_\_\_\_\_

Does this allergy require an Epi Pen?  Yes  No

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# Head Start

*"Building partnerships, changing lives"*



## Child Health Form Medical / Dental Home

Child's Name: \_\_\_\_\_

Insurance Type:

- \_\_\_\_\_ CHIPS
- \_\_\_\_\_ Medicaid
- \_\_\_\_\_ Private: \_\_\_\_\_
- \_\_\_\_\_ Other: \_\_\_\_\_
- \_\_\_\_\_ No Coverage

Policy Number: \_\_\_\_\_

Dental Included: \_\_\_\_\_ Yes \_\_\_\_\_ No

Current Medical Provider: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_ None at this time

Current Dental Provider: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_ None at this time

Hospital to use in case of an emergency:

\_\_\_\_\_

	Chronic Conditions	Diagnoses Date	Plan Completed (Office Use Only)
	<b>Autism</b>		IEP – Yes/No
	<b>ADHD</b>		Physical Form – Yes/No
	<b>Hearing Problems</b>		Audiologist Report – Yes/No
	<b>Vision Problems</b>		Optometrist Report – Yes/No
	<b>Seizures</b>		SAP – Yes/No
	<b>Diabetes</b>		DAP – Yes/No
	<b>High Lead Levels</b>		Treatment Plan – Yes/No

	<b>Life Threatening Allergies (EPI pen)</b>		Allergy AP – Yes/No
	<b>Asthma</b>		AAP – Yes/No



## Receipt of Handbook

I have received a copy of the Head Start Operating Manual which includes: Parent Handbook, USDA Parent Resource Guide, Volunteer Handbook, and Resource Directory for 2022-2023. You are encouraged to read and understand this manual as there will be information that you may need during the school year. The handbook includes:

<i>Discipline and guidance</i>	<i>Procedures for release of children</i>
<i>Suspension and expulsion</i>	<i>Illness and exclusion criteria</i>
<i>Emergency plans</i>	<i>Procedures for dispensing medicines</i>
<i>Procedures for conducting health checks</i>	<i>Immunization requirements</i>
<i>Safe sleep</i>	<i>Meals and food service practices</i>
<i>Procedures for parents to discuss concerns with the director</i>	<i>Procedures to visit the center without securing prior approval</i>
<i>Procedures for parents to participate in operation activities.</i>	<i>Procedures for parents to contact Child Care Licensing, DFPS, Child Abuse Hotline, and DFPS website.</i>
<i>Class Schedules</i>	

Available on the website is the: Resource Directory, Campus Menus, Volunteer Application, Immunization Chart, USDA Parent Letter, WIC information, Building for the Future flyer, and School Calendars.

\_\_\_\_\_ I will access the parent handbook at [www.csntexas.org](http://www.csntexas.org).

\_\_\_\_\_ I would like a paper copy of the handbook.

\_\_\_\_\_  
Signature of parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature (for receipt of their Handbook)

\_\_\_\_\_  
Date

Please sign and date this page, remove it, and return it to your Family Service Worker.

Students Name: \_\_\_\_\_

## Justification

# Head Start/Early Head Start Standard Operating Manual Update #06CH011282/03

Date	Description
03/23/2022	Operating Manual Updates

### Education

Developmental Screening (Speed DIAL-4 & Ages And Stages) updated rescreen process, CLASS (Classroom Assessment Scoring System) – added 10-minute observation at the beginning of the year  
PBC – provided structured definition of how staff are coached and what is used to coach them

### Health

Title changes, the first aid supply list, the health notification procedure

### Nutrition

Added CACFP National Disqualified List, CACFP 504 Coordinator sections and Signed Vendor Contracts

# CSNT Head Start 2021-2022 Program Goals Progress Report

<b>Program Goal 1:</b> Strengthen comprehensive Health Services for enrolled children and their families					
<b>Year Three Objective One Outcome:</b> 85% of parents will obtain (EPDST) health requirements for their children					
Fall Progress	HS 71% EHS 92%	Winter Progress	HS 71% EHS 76%	Spring Progress	
<b>Program Goal 1 Challenges:</b> Parents understanding the importance of getting this done					

<b>Program Goal 2:</b> Provide Comprehensive School Readiness					
<b>Year Three Objective One Outcome:</b> 66% of Head Start children will name upper and lowercase letters					
Fall Progress	32%	Winter Progress	52%	Spring Progress	
<b>Program Goal 2 Challenges:</b> Teachers individualizing according to the data in the child assessment system					

<b>Program Goal 2:</b> Provide Comprehensive School Readiness					
<b>Year Three Objective Two Outcome:</b> 81% of children will sequence count to 50					
Fall Progress	12%	Winter Progress	34%	Spring Progress	
<b>Program Goal 2 Challenges:</b> Teachers individualizing according to the data in the child assessment system					

<b>Program Goal 2:</b> Provide Comprehensive School Readiness.					
<b>Year Three Objective Three Outcome:</b> <u>Head Start</u> - .5 increase in CLASS Emotional Support (ES) and Classroom Organization (CO) and .2 increase in Instructional Support (IS) <u>Early Head Start</u> – Emotional & Behavior score of 6 and Engaged Learning score of 6 and Responsive Caregiving score of 6					
Fall Progress	ES .19 decrease CO .35 decrease IS .75 decrease EB .10 decrease EL .22 decrease RC .56 decrease	Winter Progress	ES .90 increase CO .55 increase IS .75 increase EB .90 increase EL .17 decrease RC .75 increase	Spring Progress	ES CO IS EB EL RC
<b>Program Goal 2 Challenges:</b> Staff turnover, Teacher motivation, lack of understanding concepts					

<b>Program Goal 2: Provide Comprehensive School Readiness</b>					
<b>Year Three Objective Four Outcome:</b> 45% of Early Head Start children will demonstrate interactions with their peers					
Fall Progress	77%	Winter Progress	89%	Spring Progress	
<b>Program Goal 2 Challenges:</b> Teachers individualizing according to the data in the child assessment system					

<b>Program Goal 3: Increase Parent Involvement in the Head Start Program</b>					
<b>Year Three Objective One Outcome:</b> 45% of parents will be involved in their child's education					
Fall Progress	40%	Winter Progress	68%	Spring Progress	
<b>Program Goal 3 Challenges:</b> Parent's ability to participate in activities due to other commitments such as work or family responsibilities					

# Parent, Family, and Community Engagement Framework School Readiness Goals 2021-2022

**1. Goal:** Parents will ensure that all children are healthy.

**Objective:** 87% of all students will complete health requirements. **71% HS 76% EHS**

**Action Steps:**

1. 87% compliance of all EPTSD physical requirements. **-82.5% HS 85.5% EHS**
2. 92% Compliance on initial physicals. – **88% HS 100% EHS**
3. 87% Compliance on all six month dentals. – **46% HS 50% EHS**
4. 85% compliance on lead and hemoglobin. – **69% HS 71% EHS**

**2. Goal:** Parents will increase family engagement skills.

**Objective:** 80% of Parents will participate in Family Engagement Activities. **61%**

**Action Steps:**

1. 40% Parent Meeting Attendance **-21%**
2. 75% participation in Literacy Program/Walk Across Texas. – **na**
3. 100% of parents needing a GED will receive information/resources to complete GED program. – **100%**
4. 80% Ready Rosie Parent Participation – **62%**

**3. Goal:** Parents will be prepared for transition into Kindergarten.

**Objective:** 80% of parents will complete activities that will ensure their child is ready to transition to ISD campus. **94.5%**

**Action Steps:**

1. 85% parent participation in Home Visits and Parent Teacher Conferences. - **92%**
2. 80% completion of home activities. **97%**
3. 40% participation at the end of the year transition parent meeting. **Na**

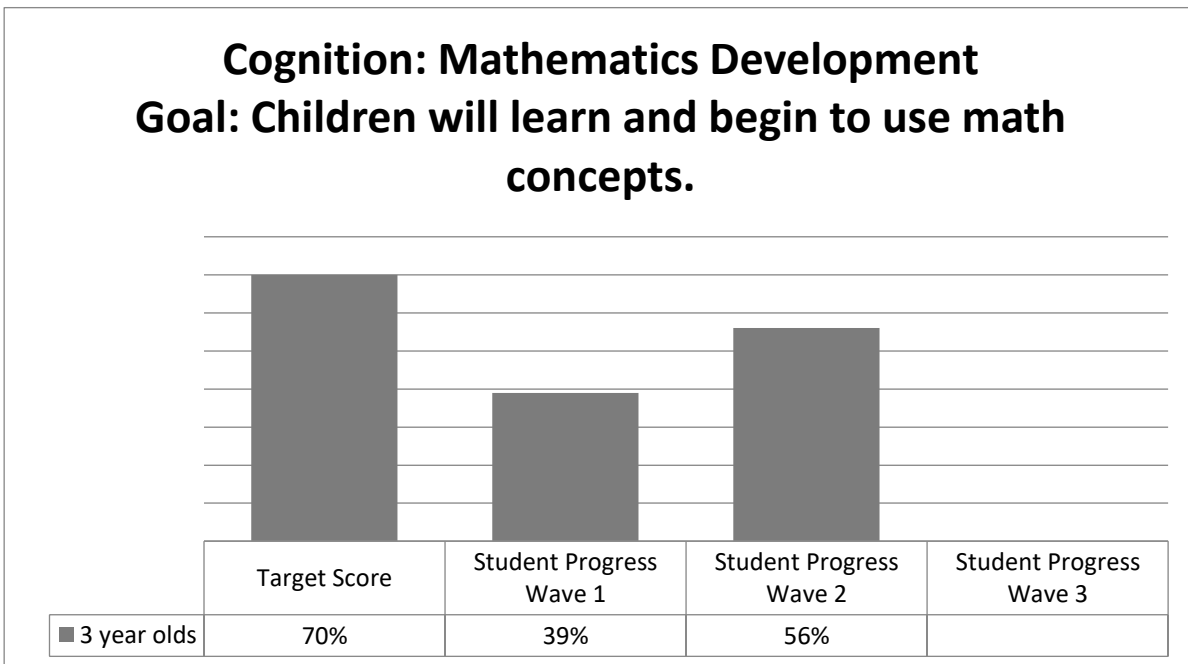
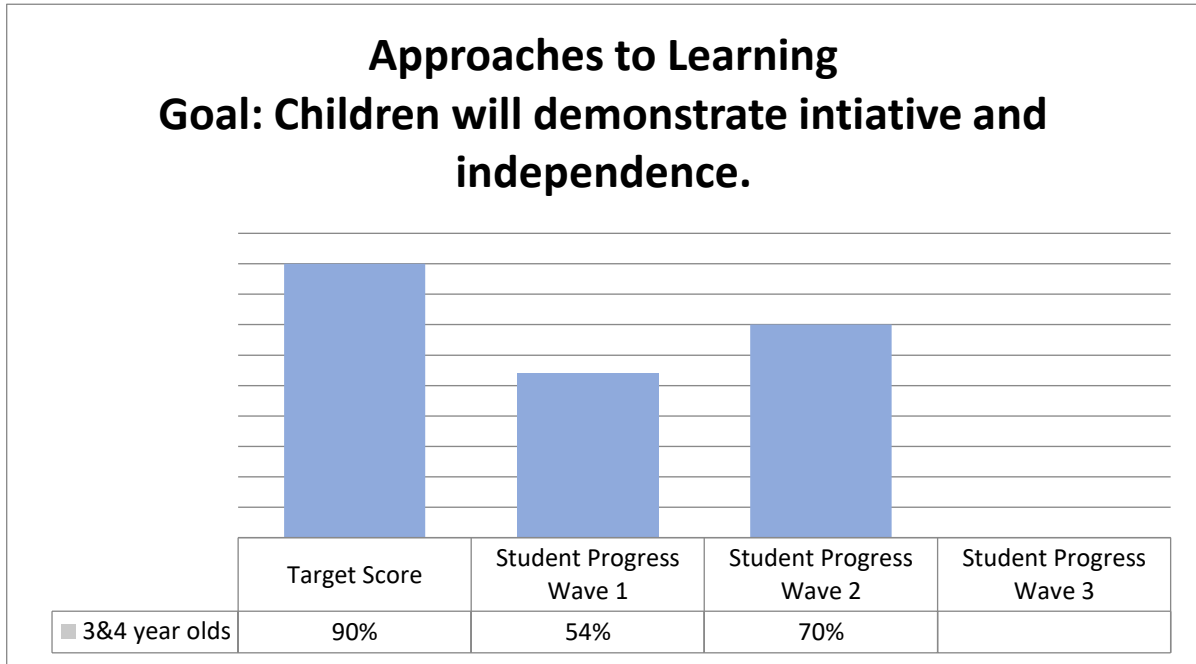
Updated: 2/28/2022



# CSNT Head Start

## School Readiness Performance Data Report

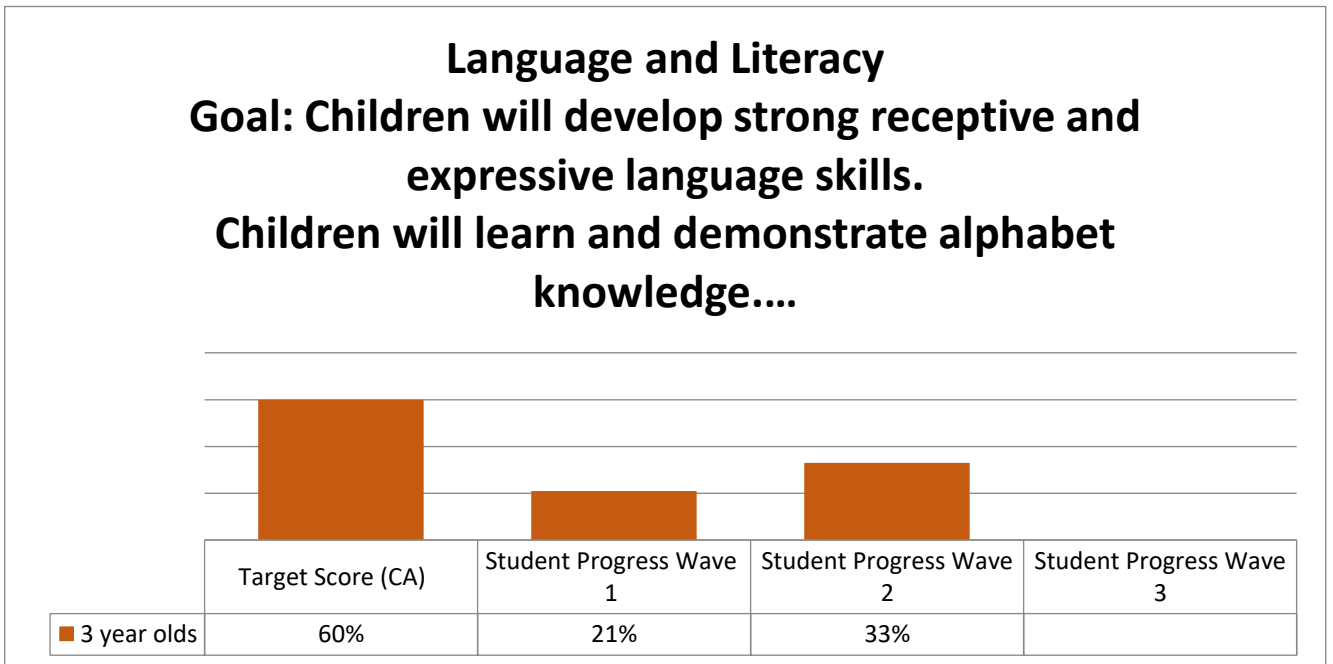
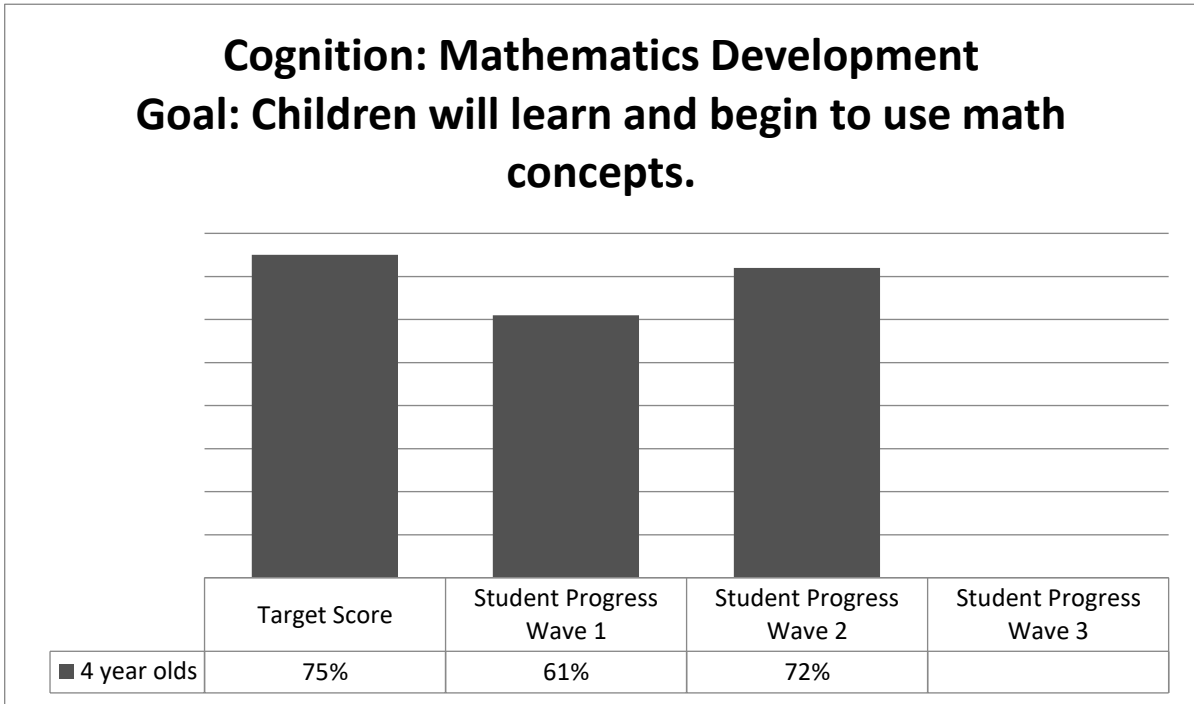
### 2021-2022



# **CSNT Head Start**

## **School Readiness Performance Data Report**

### **2021-2022**

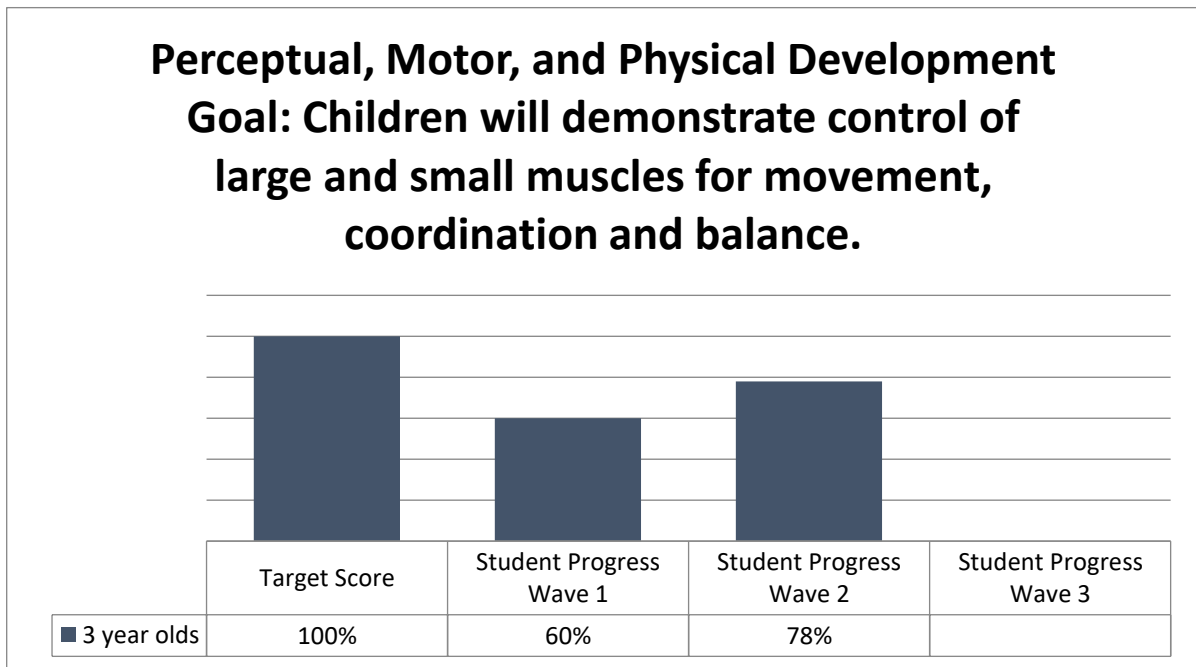
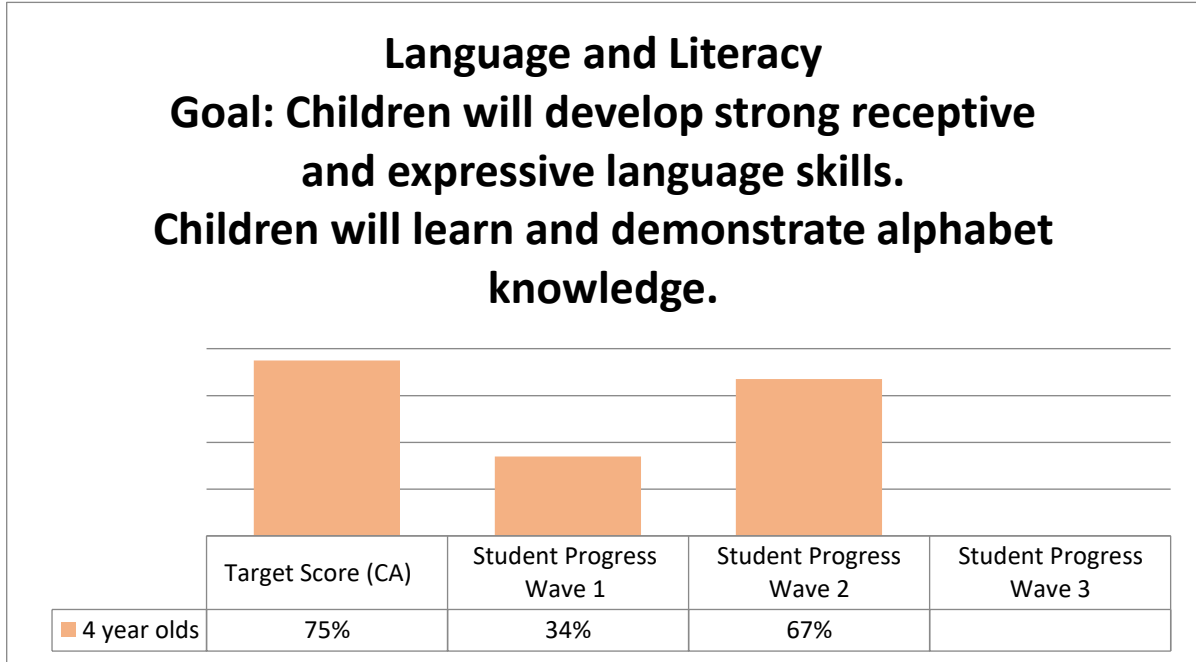


*Percentages are based on actual data from Frog Street/Circle Assessment.*

# CSNT Head Start

## School Readiness Performance Data Report

### 2021-2022



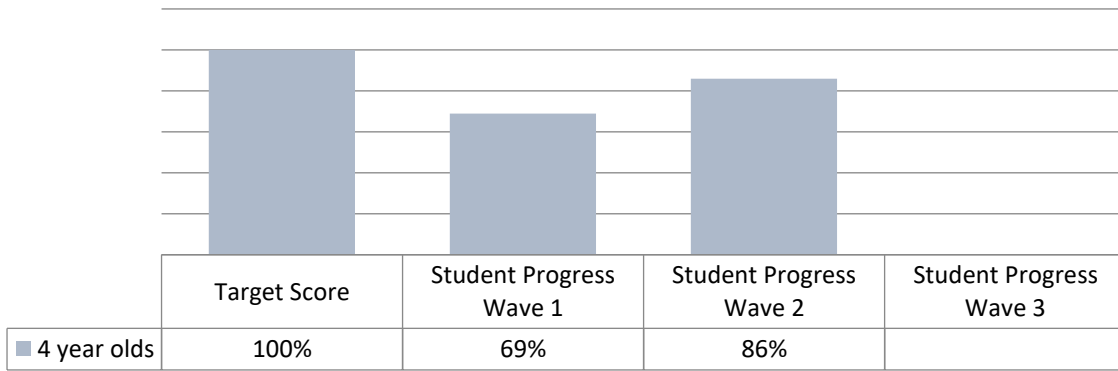
*Percentages are based on actual data from Frog Street/Circle Assessment.*

# **CSNT Head Start**

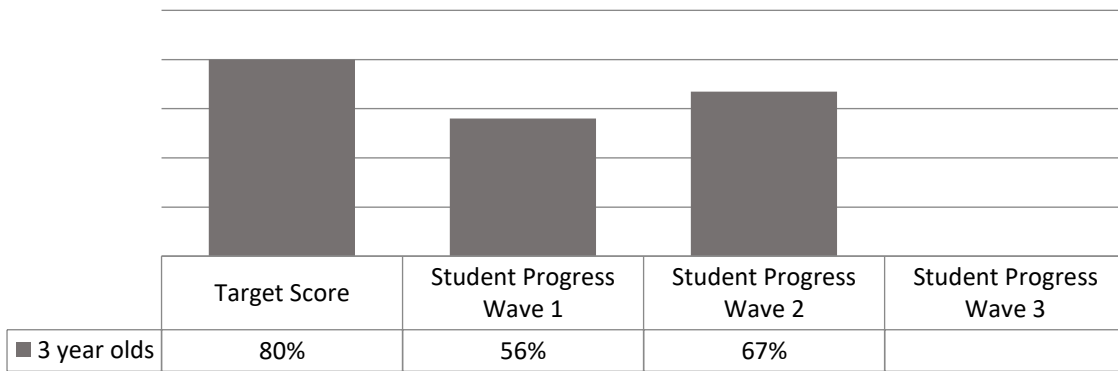
## **School Readiness Performance Data Report**

### **2021-2022**

**Perceptual, Motor, and Physical Development**  
**Goal: Children will control of large and small muscles for movement, coordination and balance.**



**Social and Emotional Development**  
**Goal: Children will demonstrate interact with peers, cooperating and solving social problems.**

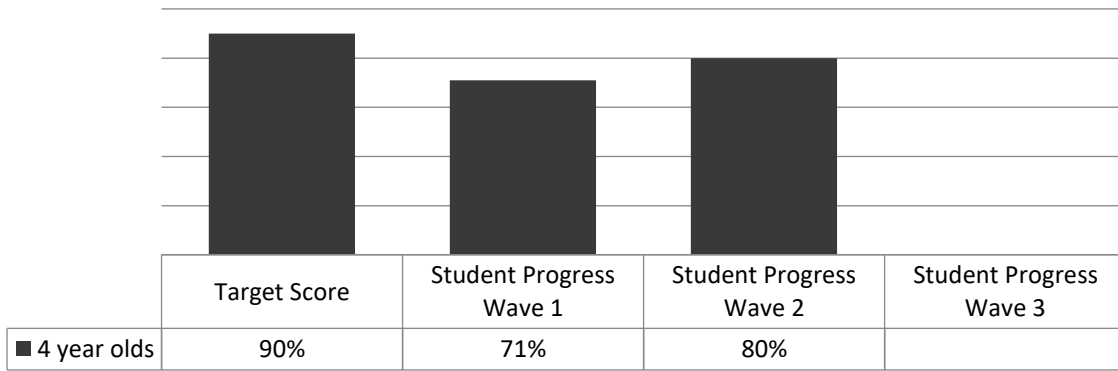


# **CSNT Head Start**

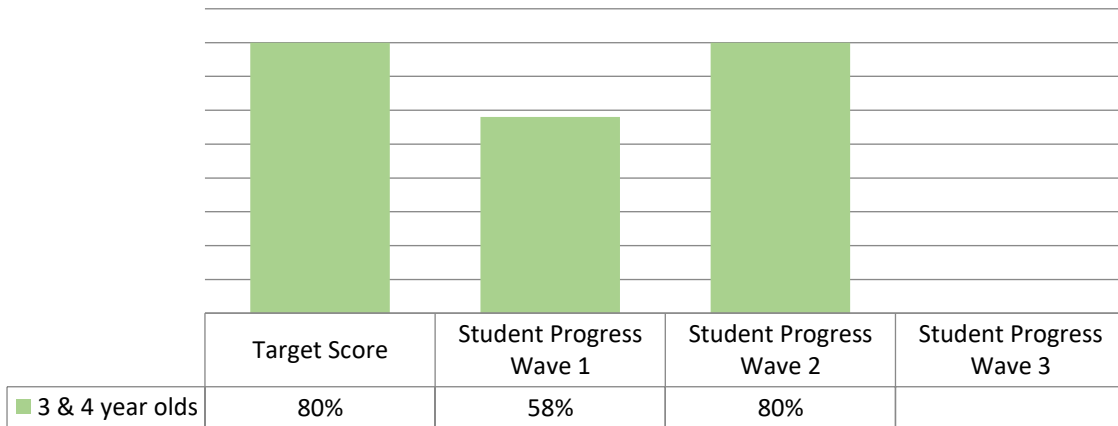
## **School Readiness Performance Data Report**

### **2021-2022**

**Social and Emotional Development**  
**Goal: Children will demonstrate interact with peers, cooperating and solving social problems.**



**Parent Goal**  
**Goal: Families will work with child/children to complete weekly Home Activities.**



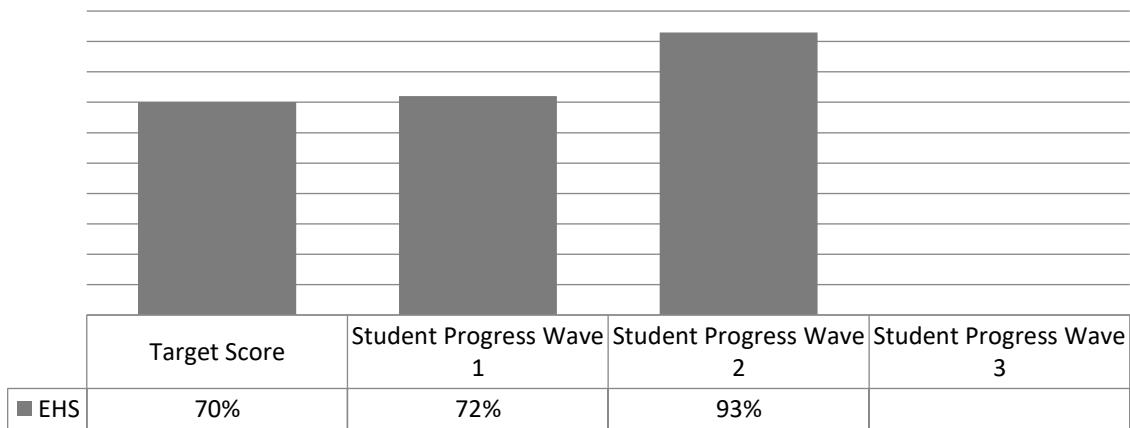
# CSNT Head Start

## School Readiness Performance Data Report

### 2021-2022

#### Cognition: Mathematics Development

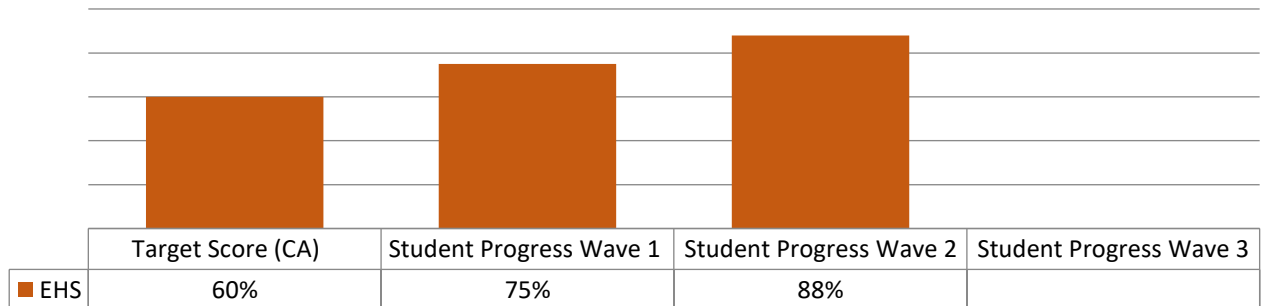
**Goal: Children will learn and begin to use math concepts.**



#### Language and Literacy

**Goal: Children will develop strong receptive and expressive language skills.**

**Children will learn and demonstrate alphabet knowledge....**

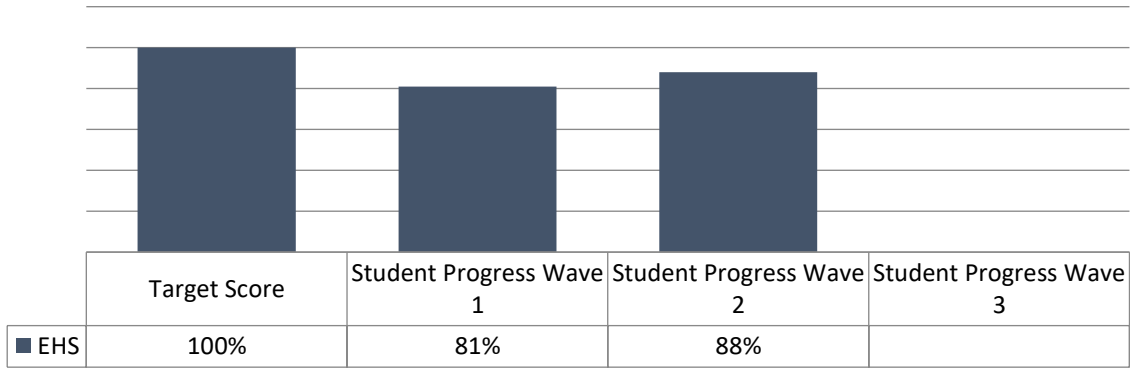


# CSNT Head Start

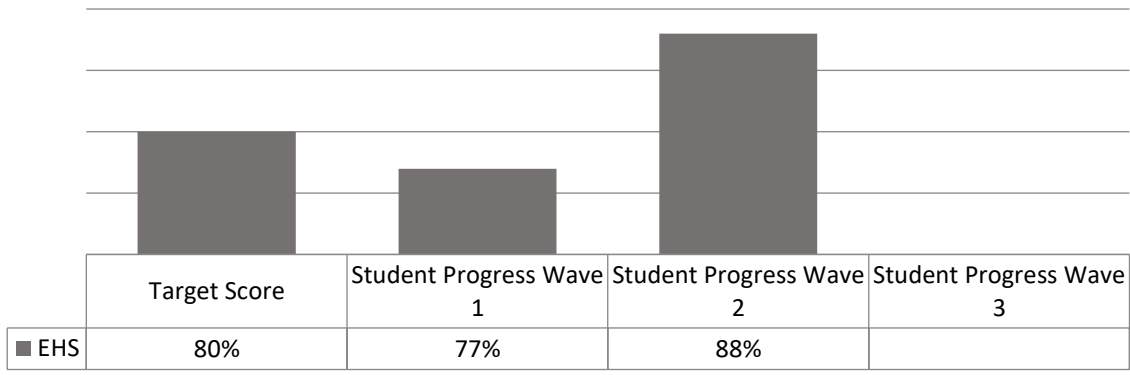
## School Readiness Performance Data Report

### 2021-2022

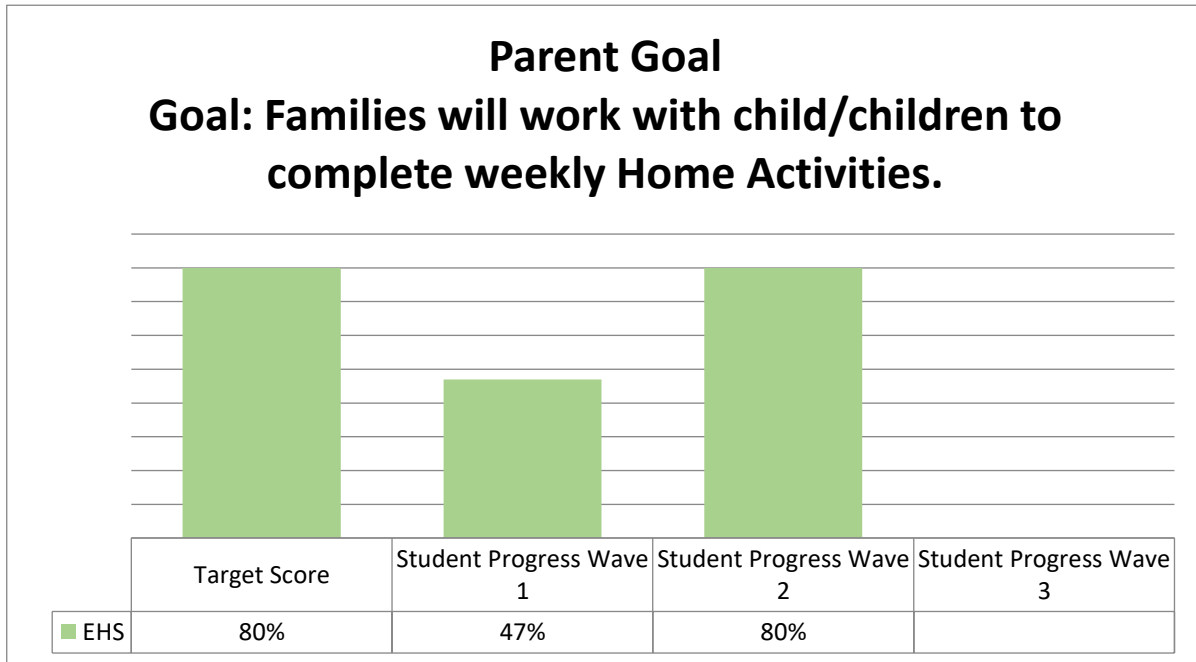
**Perceptual, Motor, and Physical Development**  
**Goal: Children will demonstrate control of large and small muscles for movement, coordination and balance.**



**Social and Emotional Development**  
**Goal: Children will demonstrate interact with peers, cooperating and solving social problems.**

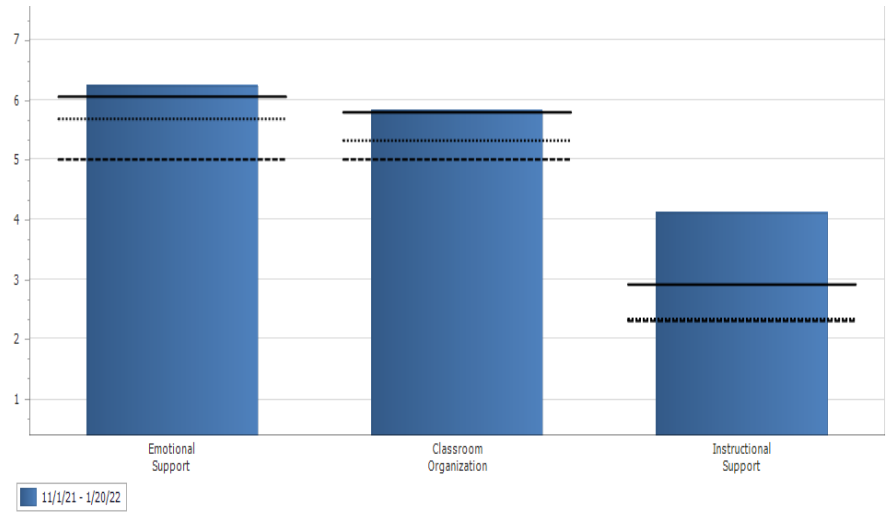
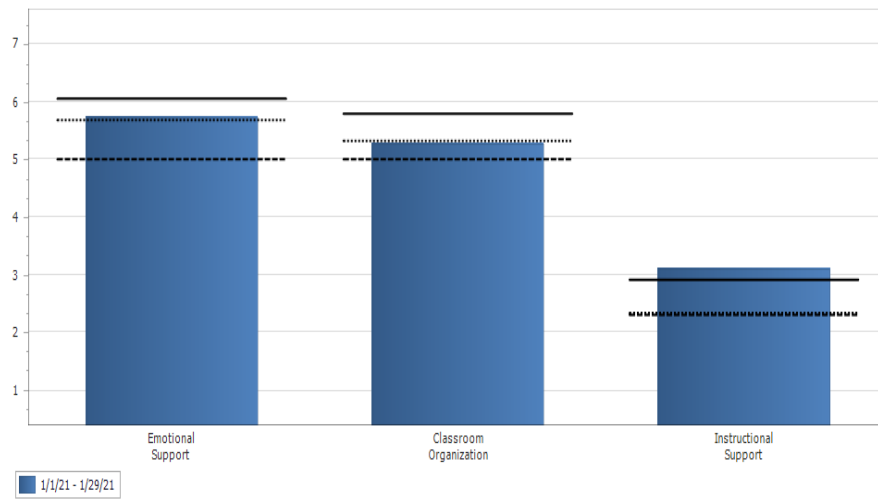


**CSNT Head Start**  
**School Readiness Performance Data Report**  
**2021-2022**





# 2022 Winter CLASS Detailed Monitoring



2021	ES	CO	IS
1/1/21-1/31/2021	5.73	5.28	3.11

2020 Lowest 10% Nationally .....  
 Re-Competition Level .....  
 2020 National Average .....

2022	ES	CO	IS
1/1/2022-1/20/2022	6.23	5.83	4.10

2020 National OHS CLASS Average Domain Scores			
Domain	Lowest 10%	Median (50%)	Highest 10%
Emotional Support	5.6750	6.05	6.32
Classroom Organization	5.3175	5.80	6.17
Instructional Support	2.3889	2.94	3.52

2 Teachers Assistants were observed during the 2022 Winter Detailed Monitoring

### Emotional Support Quality Thresholds

Winter 2021—5.73  
 Winter 2022—6.23

### Classroom Organization Quality Thresholds

Winter 2021-5.28  
 Winter 2022-5.83

### Instructional Support Quality Thresholds

Winter 2021-3.11  
 Winter 2022-4.10



This data reflects demographic information on the students who participated in this assessment session.

<b>Total Students Participating:</b>	<b>429</b>
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**Students Age**

<b>Three Year Old :</b>	<b>41%</b>	<b>Four Year Old:</b>	<b>59%</b>
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**Gender**

<b>Male:</b>	<b>44%</b>	<b>Female:</b>	<b>56%</b>
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**Race**

<b>White:</b> <b>30%</b>	<b>Black/African American:</b> <b>53%</b>	<b>Two or more:</b> <b>9%</b>
	<b>Other:</b> <b>8%</b>	<b>Not Specified:</b> <b>0%</b>

**Language\***

<b>English:</b> <b>95%</b>	<b>Spanish</b> <b>5%</b>	<b>Unknown:</b> <b>0%</b>
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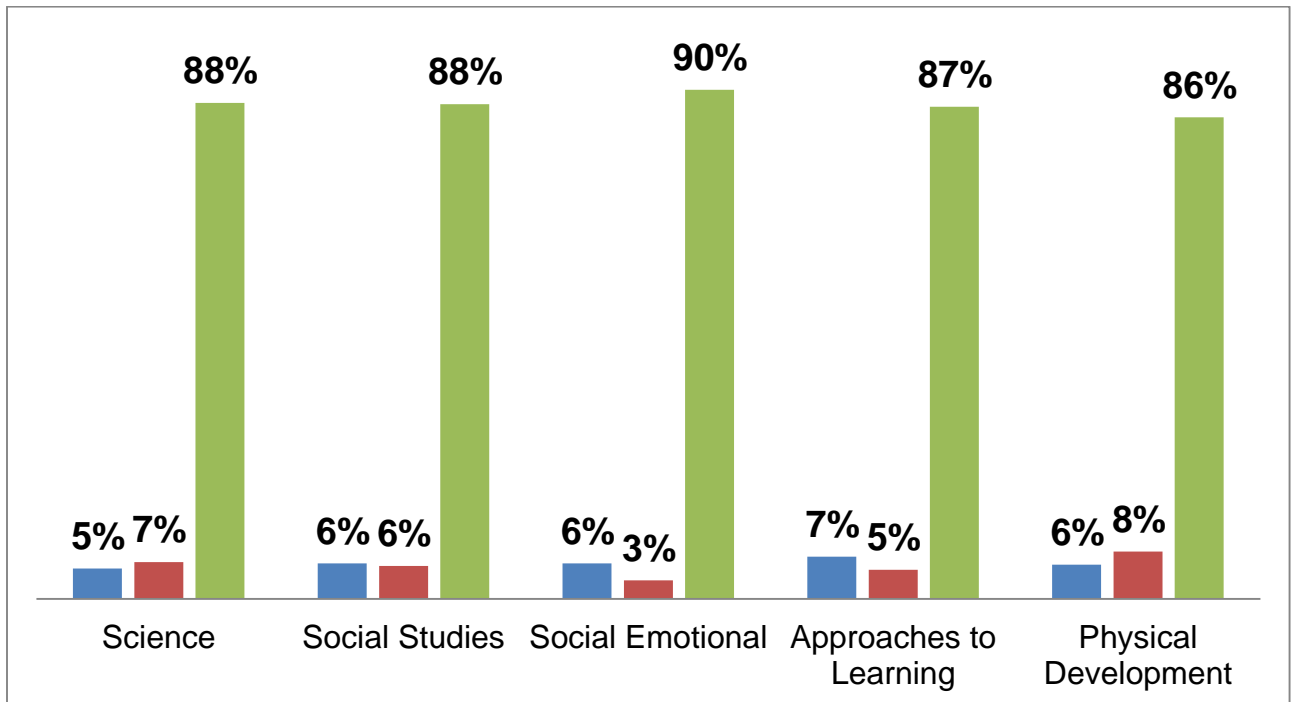
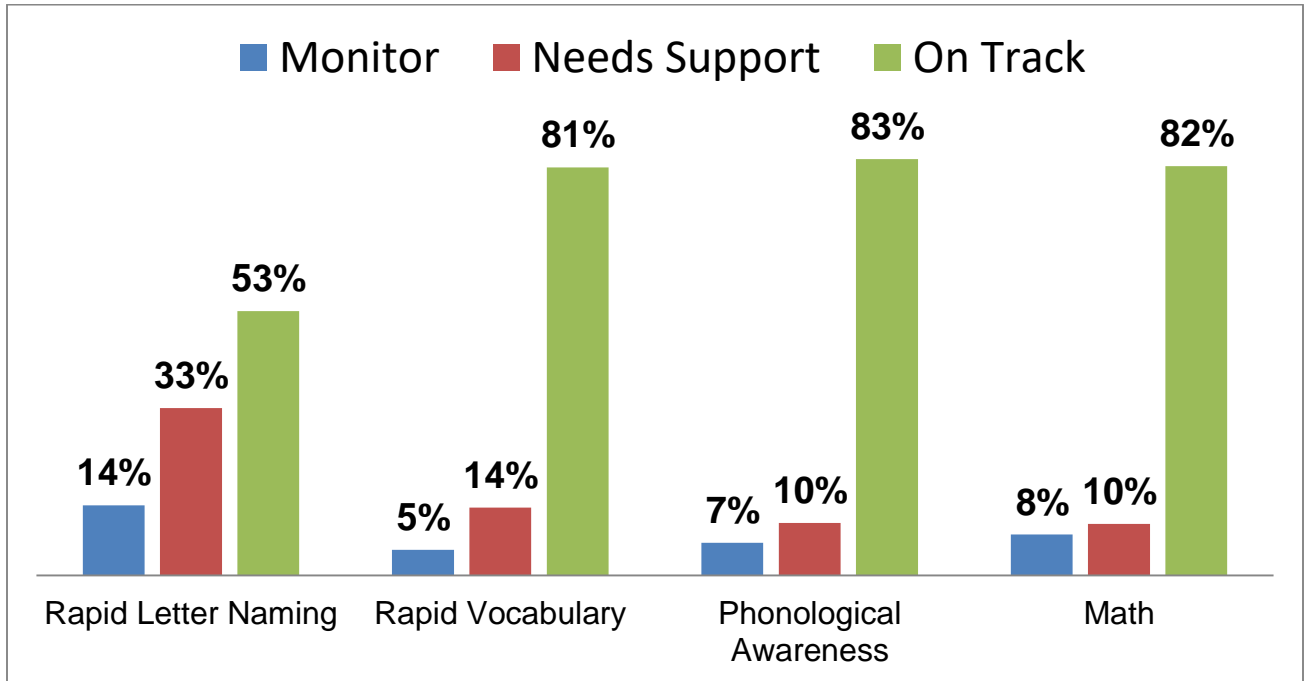
**Disabilities**

<b>Yes:</b>	<b>7%</b>	<b>No:</b>	<b>93%</b>
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# CSNT Head Start

## CIRCLE Assessment 2021-2022

### Wave 2 Program Report



# **CSNT Head Start – CIRCLE Assessment**

## **On-Track Comparison Data 2021-2022**

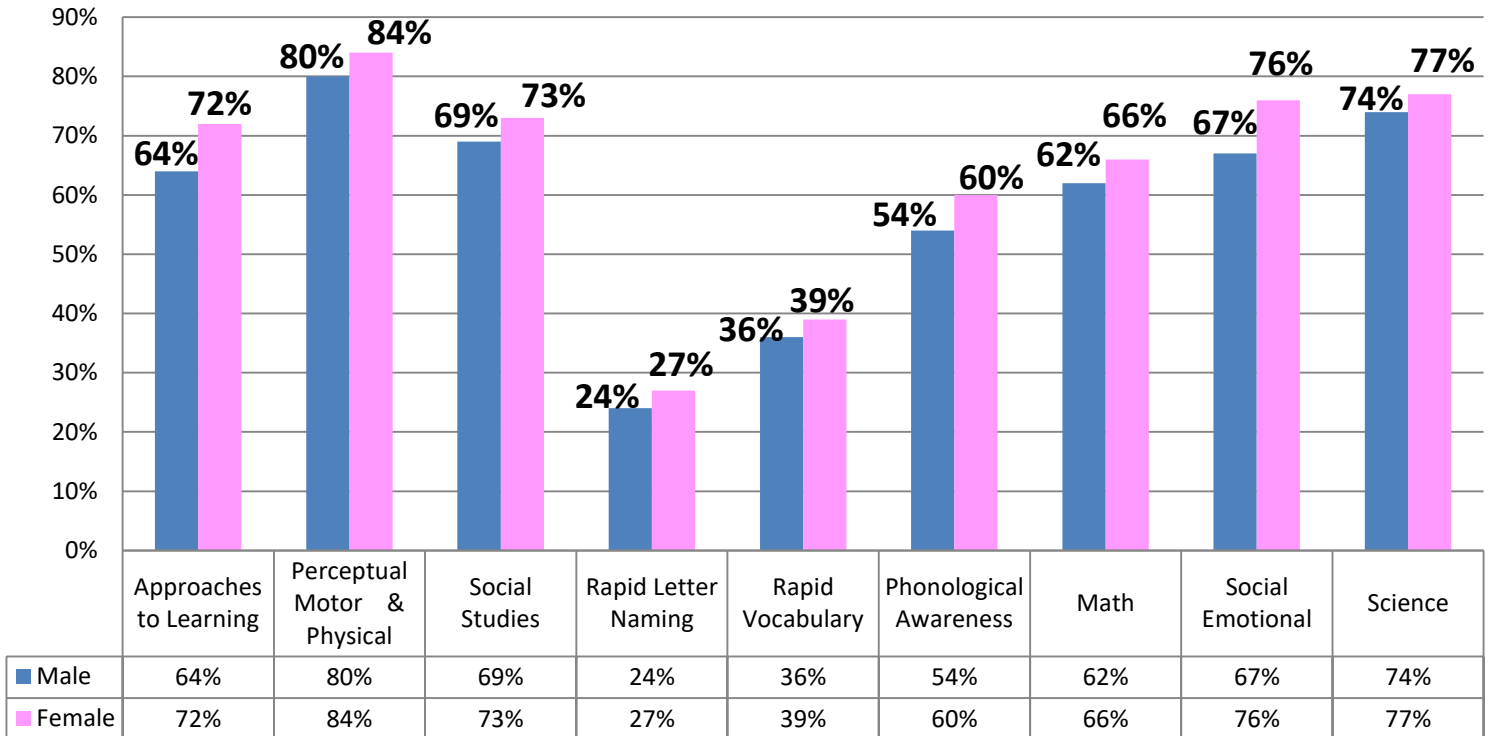
	Wave 1	Wave 2
<b>Rapid Letter Naming</b>	<b>32%</b>	<b>53%</b>
<b>Rapid Vocabulary</b>	<b>65%</b>	<b>81%</b>
<b>Phonological Awareness</b>	<b>83%</b>	<b>83%</b>
<b>Math</b>	<b>81%</b>	<b>82%</b>
<b>Science</b>	<b>88%</b>	<b>88%</b>
<b>Social Studies</b>	<b>92%</b>	<b>88%</b>
<b>Social Emotional</b>	<b>97%</b>	<b>90%</b>
<b>Approaches to Learning</b>	<b>91%</b>	<b>87%</b>
<b>Physical Development</b>	<b>88%</b>	<b>86%</b>
<b>Total Students Tested</b>	<b>418</b>	<b>429</b>

\*Wave 2 data may indicate an anomaly in database system.

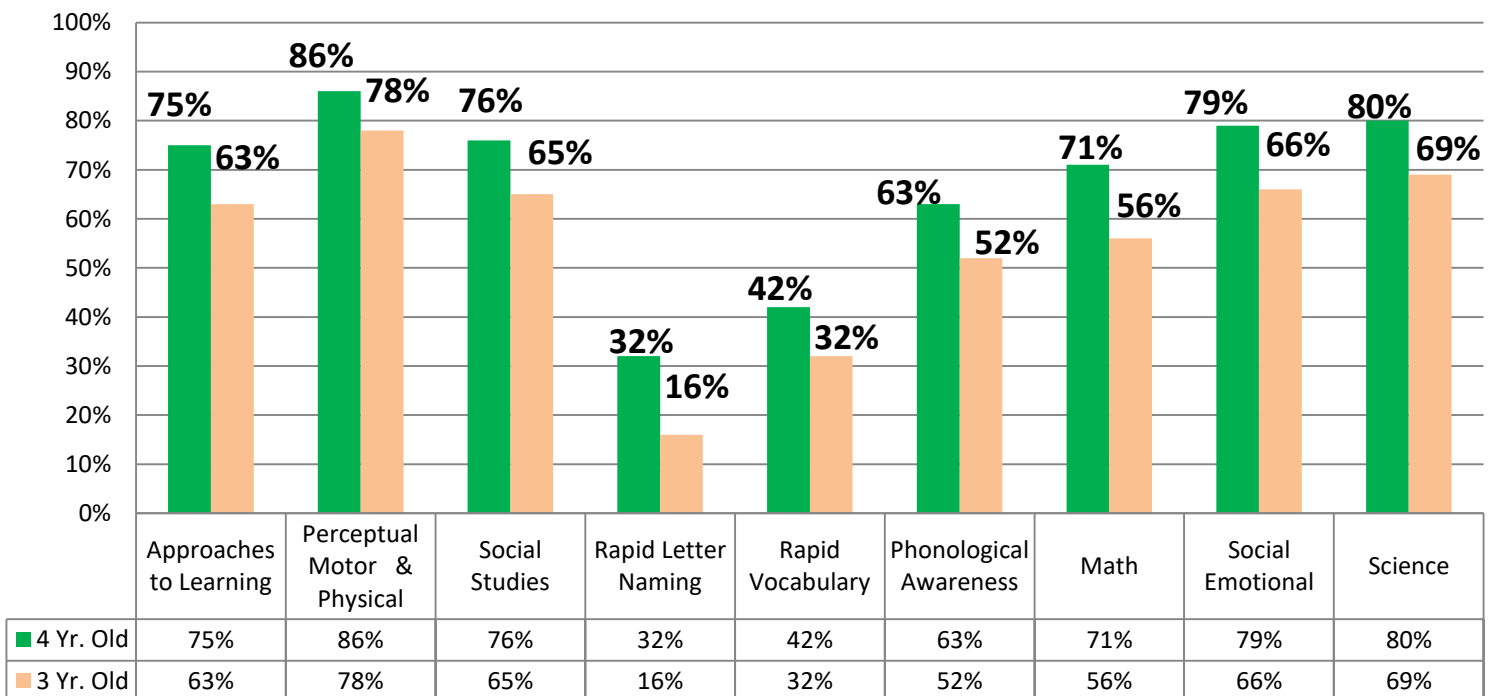
# CSNT Head Start – CIRCLE Assessment

## Wave 2 Comparison Data 2021-2022

### Male / Female Comparison

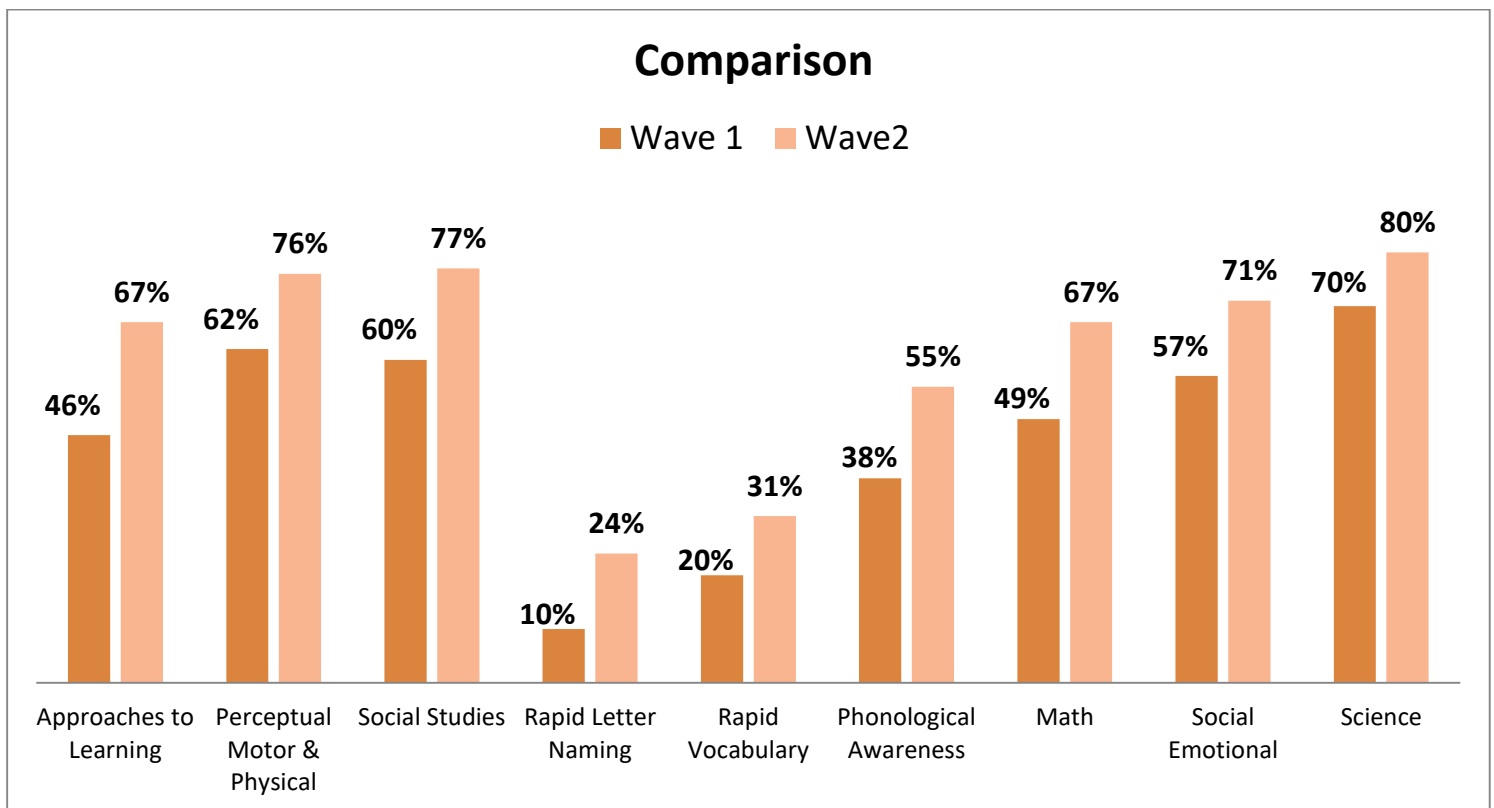
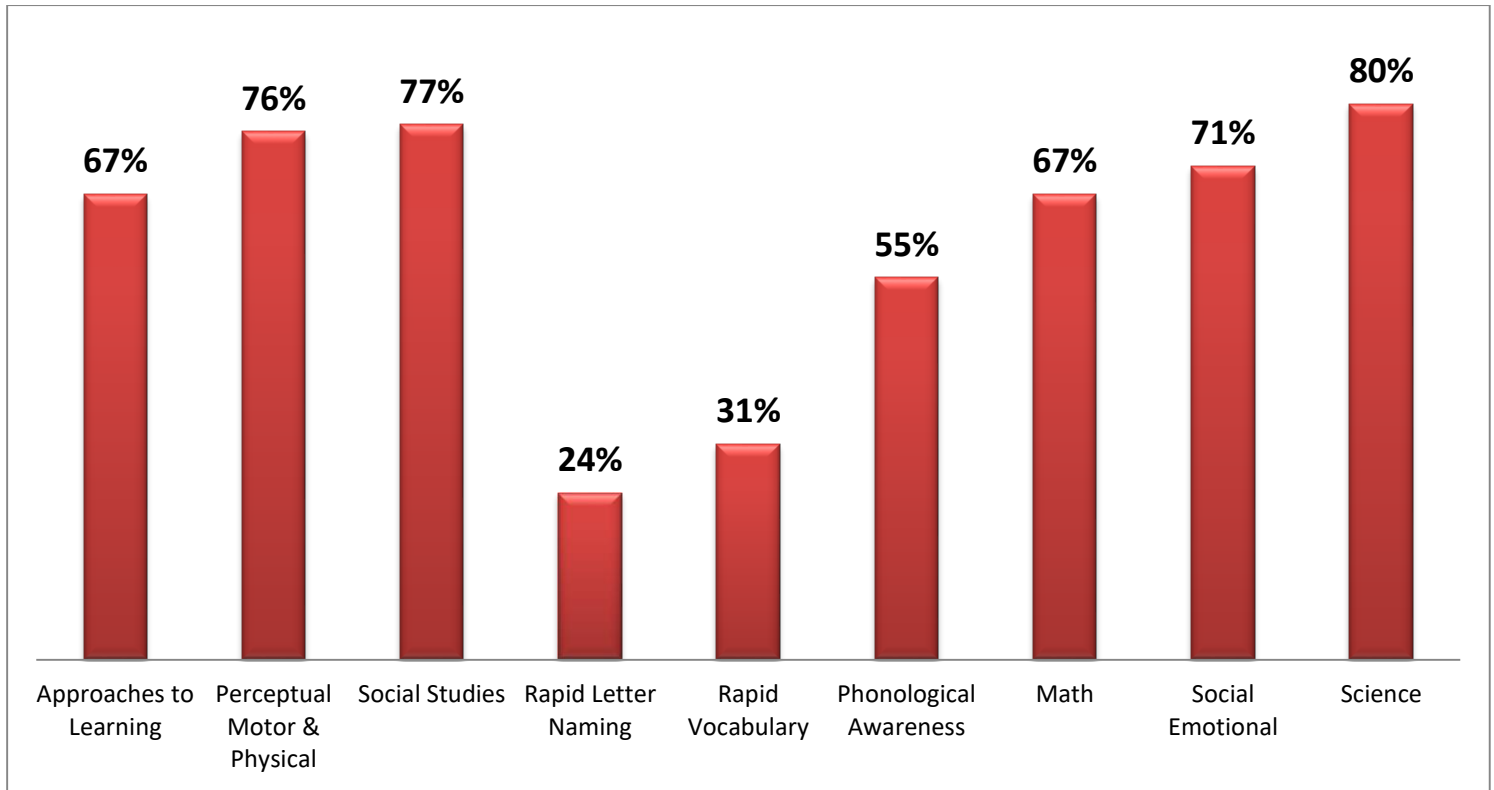


### Age Comparison



# CSNT Head Start – CIRCLE Assessment

Wave 2      Dual Language learners      2021-2022

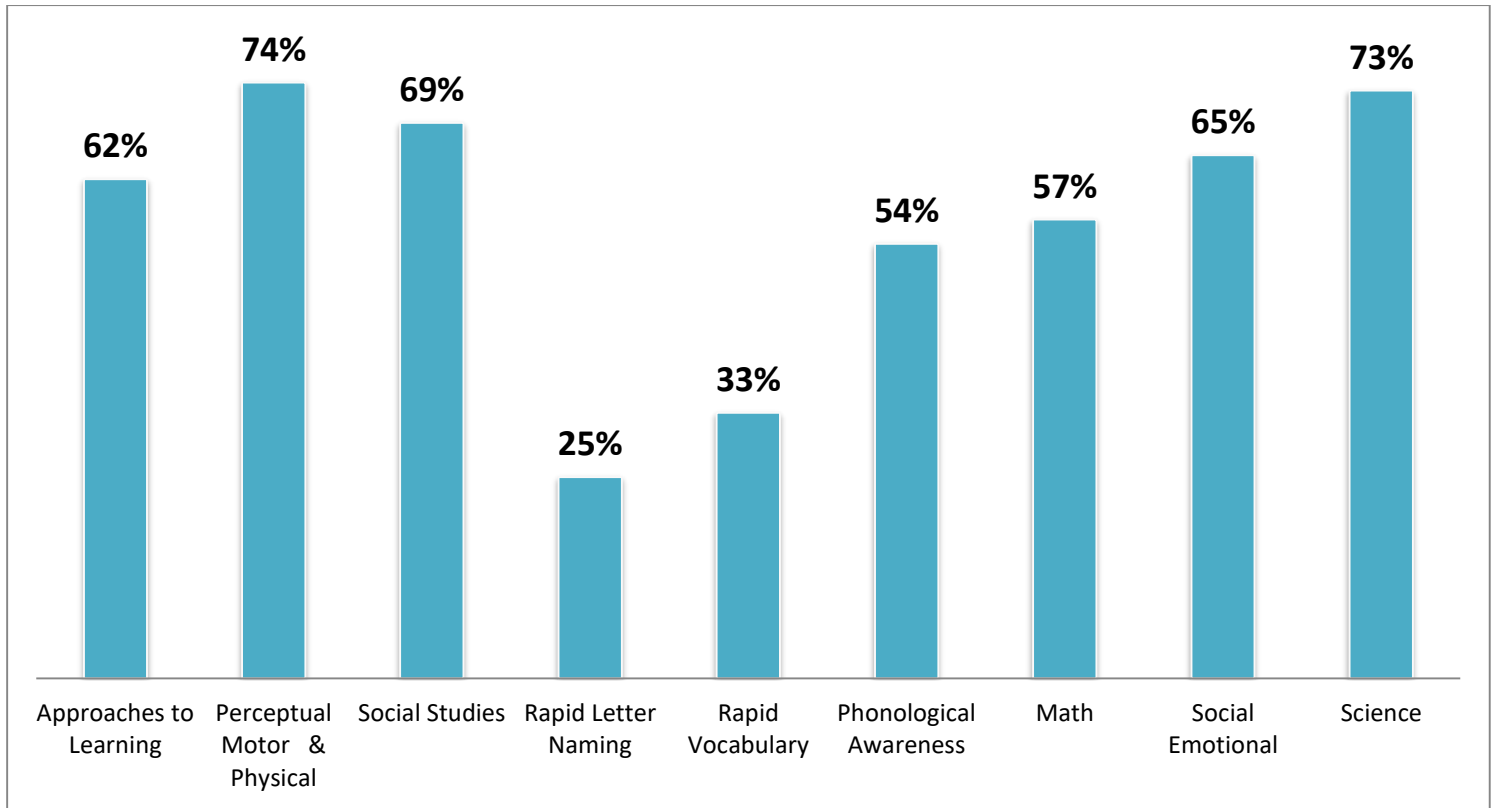


# CSNT Head Start – CIRCLE Assessment

Wave 2

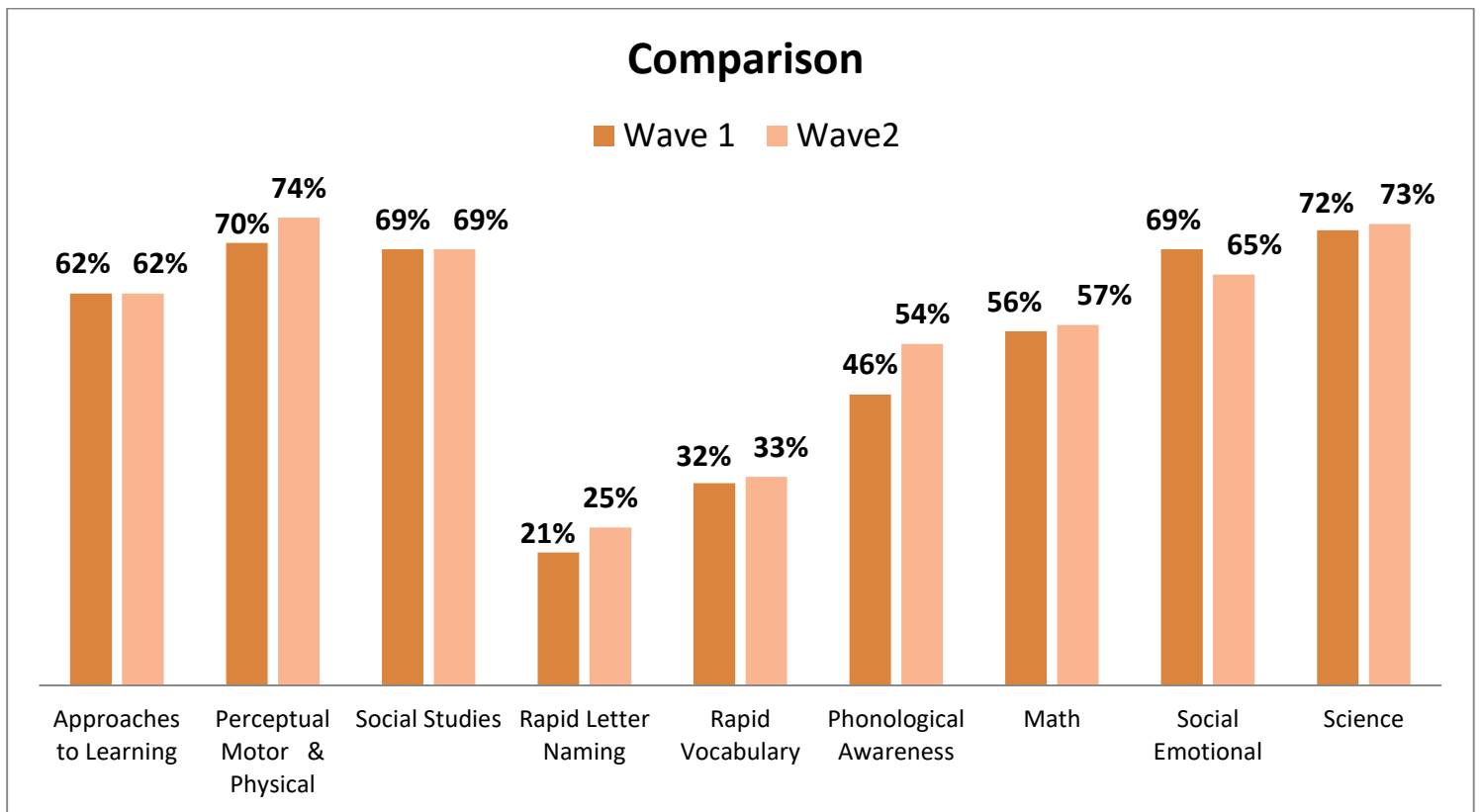
Disability

2021-2022



## Comparison

Wave 1 Wave 2



## **CSNT Head Start – CIRCLE Assessment**

### **Wave 2 Race Comparison Data 2021-2022**

	<b>White</b>	<b>Black / African American</b>	<b>Other</b>	<b>2 or More Races</b>
<b>Approaches to Learning</b>	<b>71%</b>	<b>64%</b>	<b>75%</b>	<b>65%</b>
<b>Perceptual Motor/Physical</b>	<b>84%</b>	<b>78%</b>	<b>86%</b>	<b>81%</b>
<b>Social Studies</b>	<b>67%</b>	<b>69%</b>	<b>78%</b>	<b>66%</b>
<b>Rapid Letter Naming</b>	<b>25%</b>	<b>25%</b>	<b>24%</b>	<b>29%</b>
<b>Rapid Vocabulary</b>	<b>38%</b>	<b>38%</b>	<b>35%</b>	<b>36%</b>
<b>Phonological Awareness</b>	<b>59%</b>	<b>58%</b>	<b>55%</b>	<b>55%</b>
<b>Math</b>	<b>67%</b>	<b>64%</b>	<b>71%</b>	<b>63%</b>
<b>Social Emotional</b>	<b>75%</b>	<b>70%</b>	<b>79%</b>	<b>71%</b>
<b>Science</b>	<b>79%</b>	<b>74%</b>	<b>79%</b>	<b>72%</b>
<b>Total Students Tested</b>	<b>128</b>	<b>229</b>	<b>34</b>	<b>38</b>

**Percentage represents total number of correct responses for each domain.**





This data reflects demographic information on the students who participated in this assessment session.

<b>Total Students Participating:</b>	<b>8 - Infants</b>
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**Students Age**

<b>12 to 18 Months :</b> <b>25%</b>	<b>19 to 24 Months:</b> <b>75%</b>
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**Gender**

<b>Male:</b> <b>38%</b>	<b>Female:</b> <b>62%</b>
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**Race**

<b>White:</b> <b>13%</b>	<b>Black/African American:</b> <b>74%</b>	<b>Two or more:</b> <b>13%</b>
	<b>Other:</b> <b>0%</b>	<b>Not Specified:</b> <b>0%</b>

**Language**

<b>English:</b> <b>100%</b>	<b>Spanish</b> <b>0%</b>	<b>Unknown:</b> <b>0%</b>
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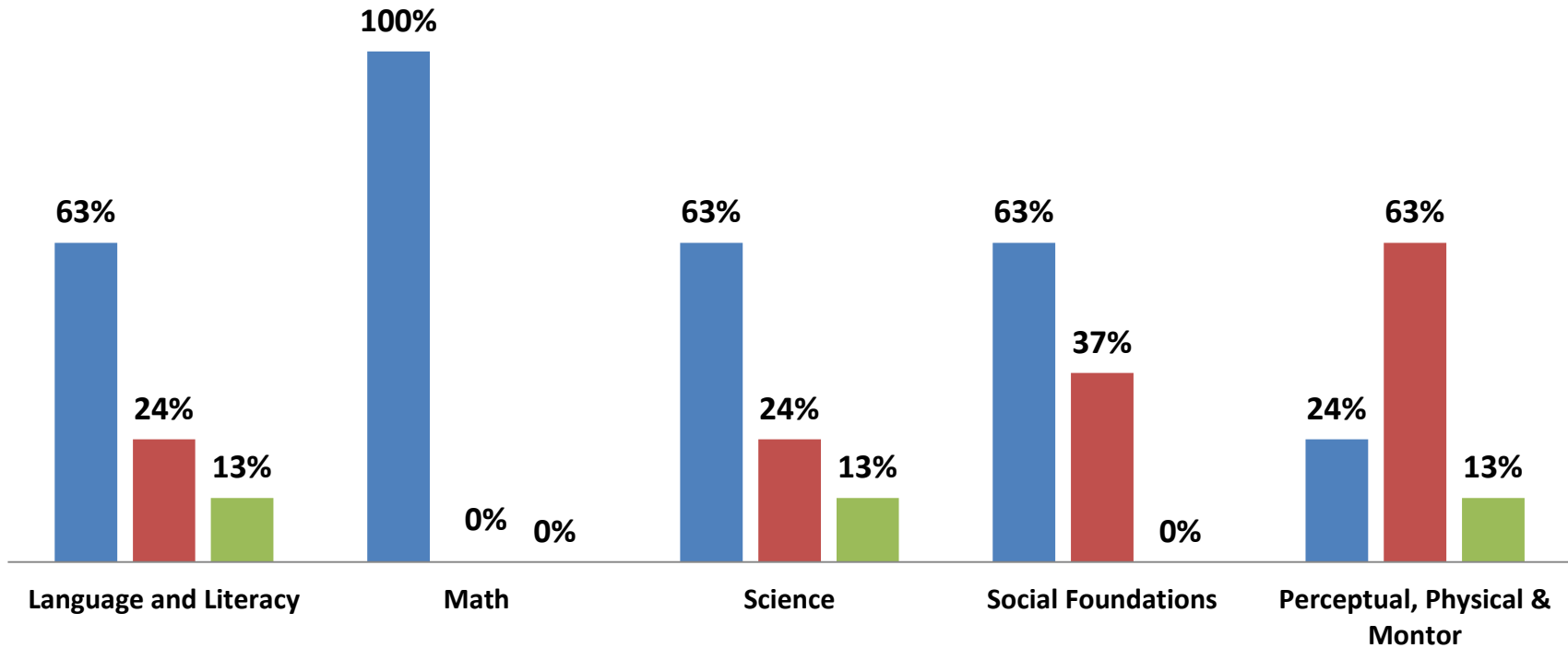
**Disabilities**

<b>Yes:</b> <b>13%</b>	<b>No:</b> <b>87%</b>
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# CSNT Early Head Start 2021-2022 - Frog Street AIM

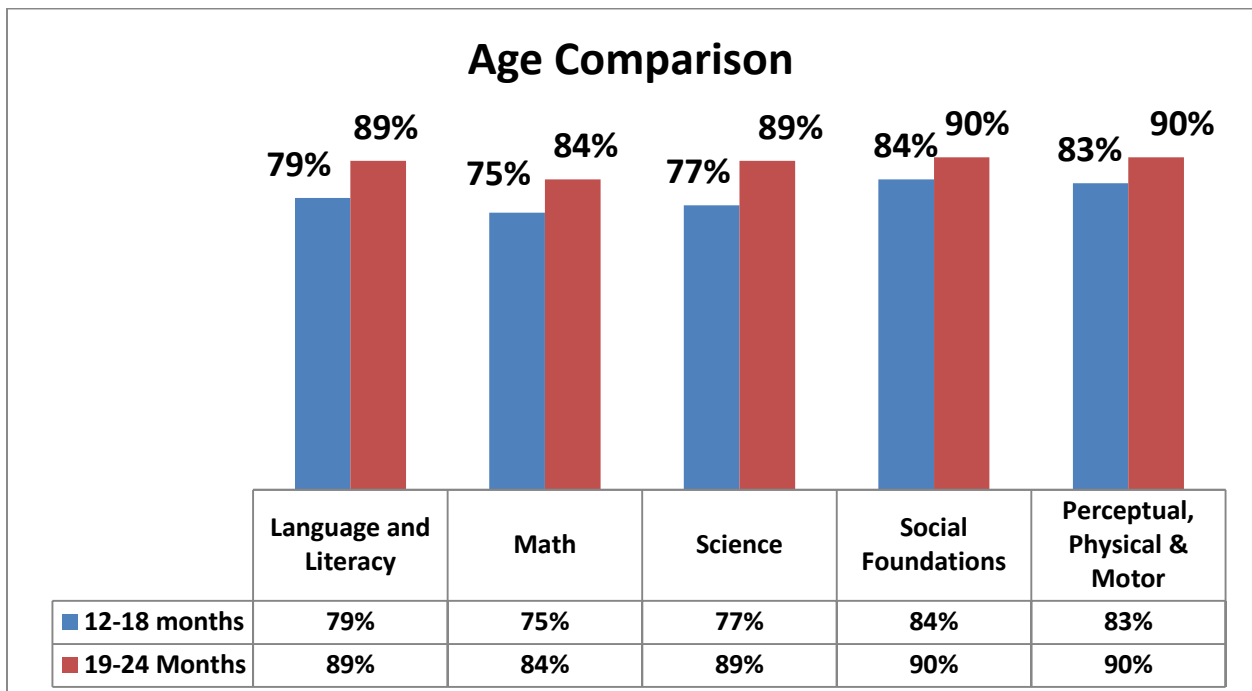
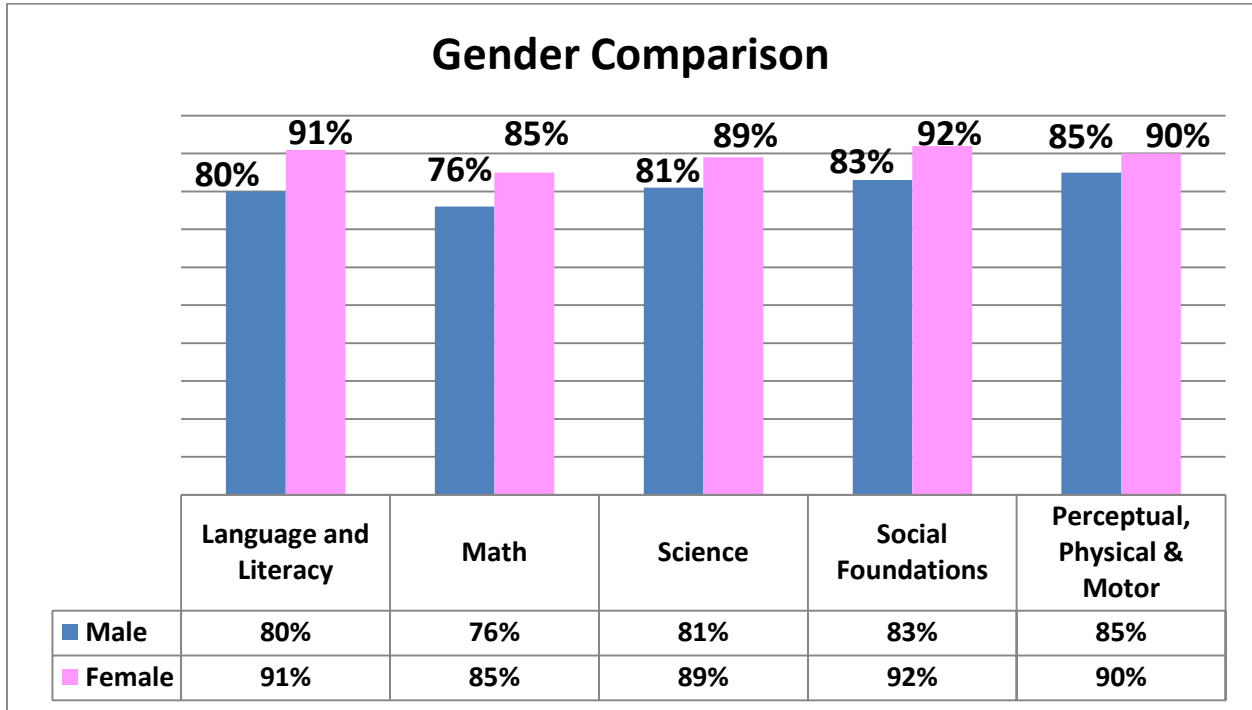
## Infants - Wave 2

■ Emerging ■ Progressing ■ Ready



# CSNT Early Head Start – Frog Street AIM – Wave 2

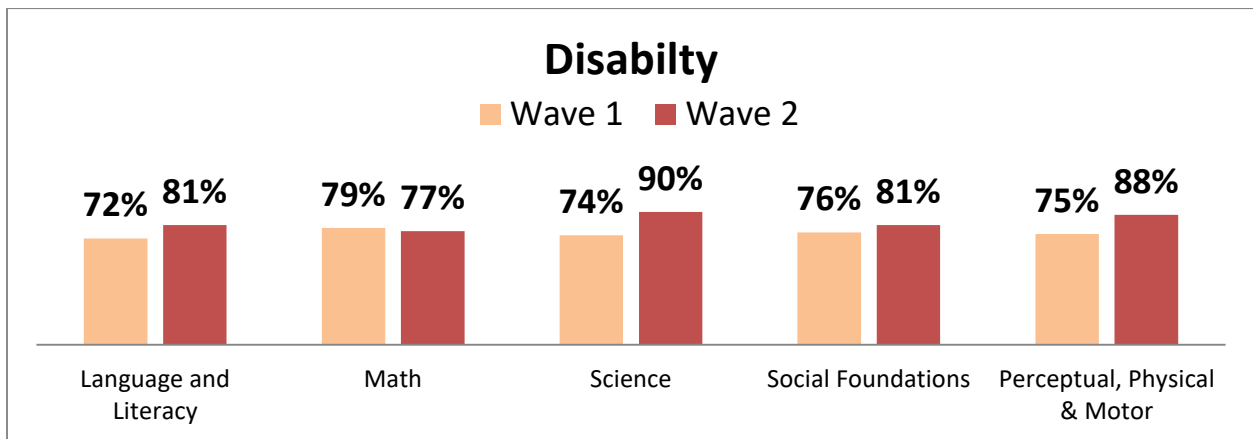
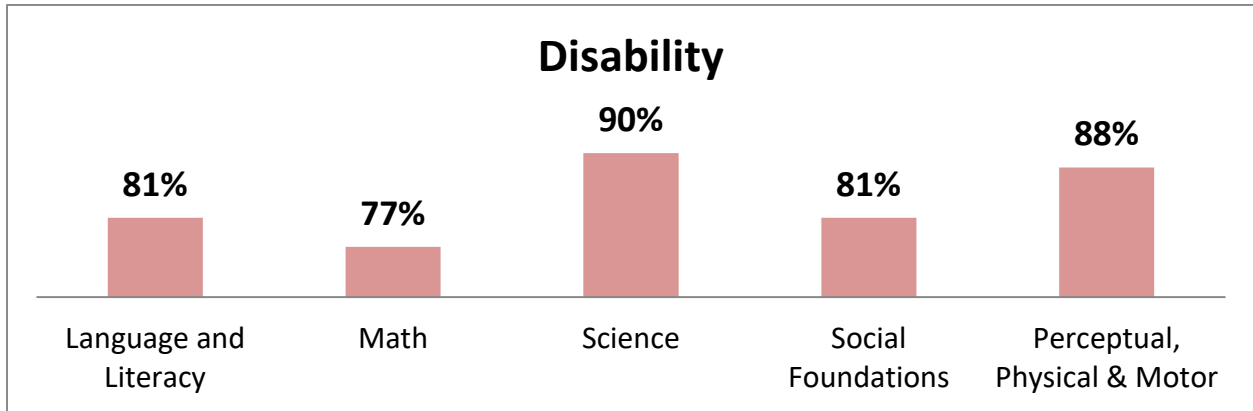
## Comparison Data 2021-2022 – Infants



\*Age Comparison for 19-24 months has one student with IFSP.

# CSNT Early Head Start - Frog Street AIM

## Wave 2 Comparison Data 2021-2021 – Infants



\*No Dual Language Learners Data for Infants.

Race	White	Black/ African American	Other	2 or More Races
Language and Literacy	94%	84%	0%	97%
Mathematics	85%	80%	0%	89%
Science	95%	82%	0%	100%
Social Foundations	97%	86%	0%	95%
Perceptual, Physical & Motor	93%	86%	0%	95%
<b>Total Students Observed</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>1</b>



This data reflects demographic information on the students who participated in this assessment session.

<b>Total Students Participating:</b>	<b>3– Toddlers</b>
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**Students Age**

<b>25 to 30 Months :</b>	<b>100%</b>	<b>31 to 36 Months:</b>	<b>0%</b>
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**Gender**

<b>Male:</b>	<b>33%</b>	<b>Female:</b>	<b>67%</b>
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**Race**

<b>White:</b> <b>0%</b>	<b>Black/African American:</b> <b>67%</b>	<b>Two or more:</b> <b>0%</b>
	<b>Other:</b> <b>33%</b>	<b>Not Specified:</b> <b>0%</b>

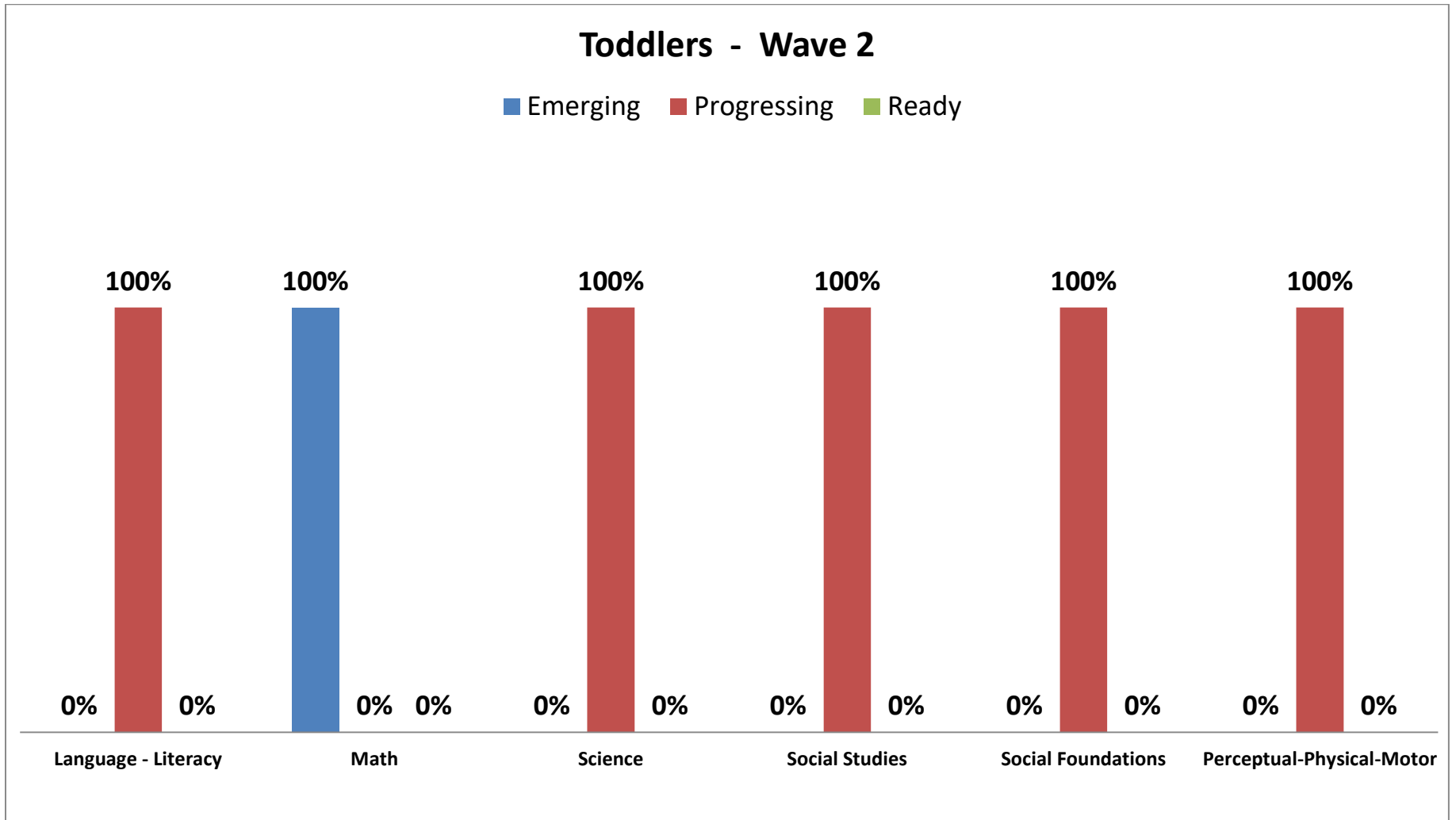
**Language**

<b>English:</b> <b>100%</b>	<b>Spanish</b> <b>0%</b>	<b>Unknown:</b> <b>0%</b>
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**Disabilities**

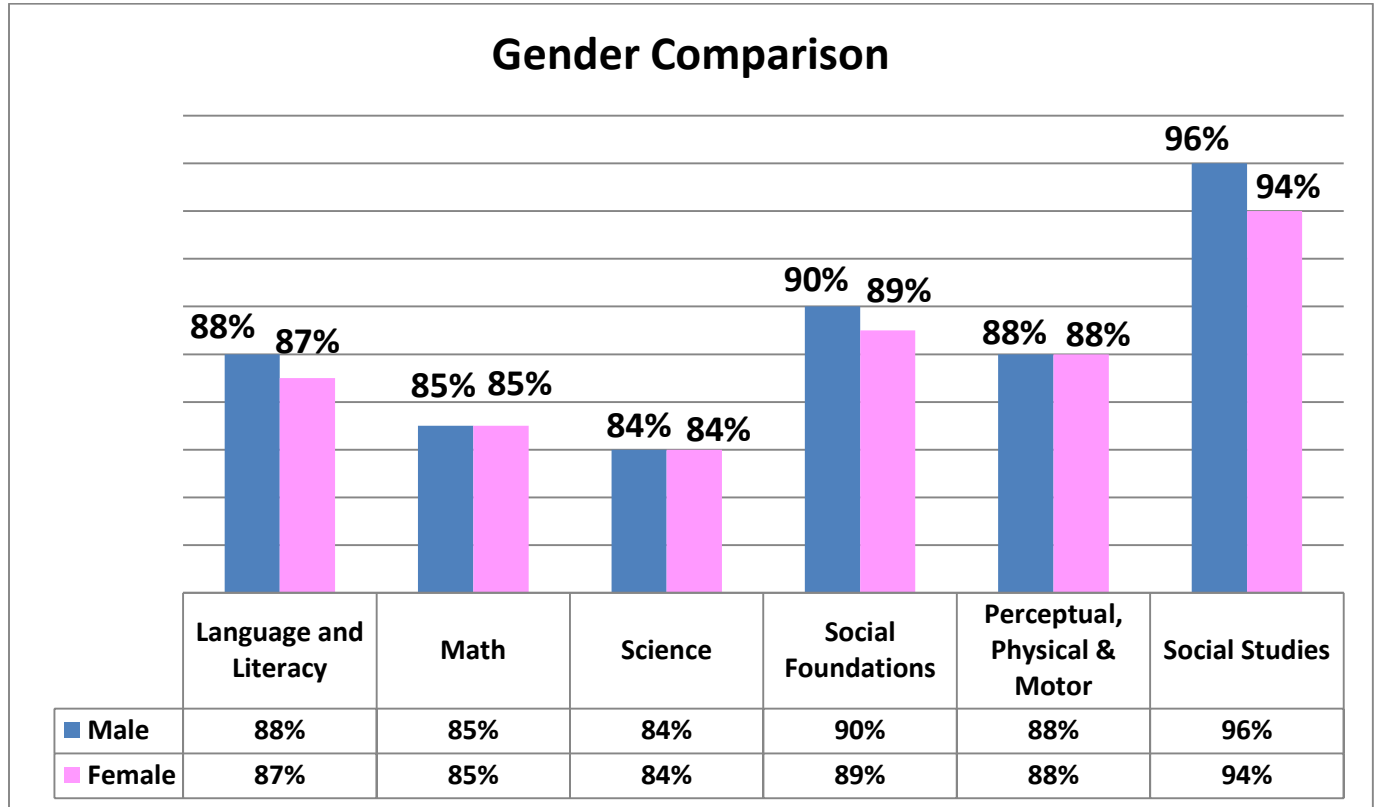
<b>Yes:</b>	<b>33%</b>	<b>No:</b>	<b>67%</b>
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# CSNT Early Head Start 2021-2022 - Frog Street AIM



# CSNT Early Head Start – Frog Street AIM – Wave 2

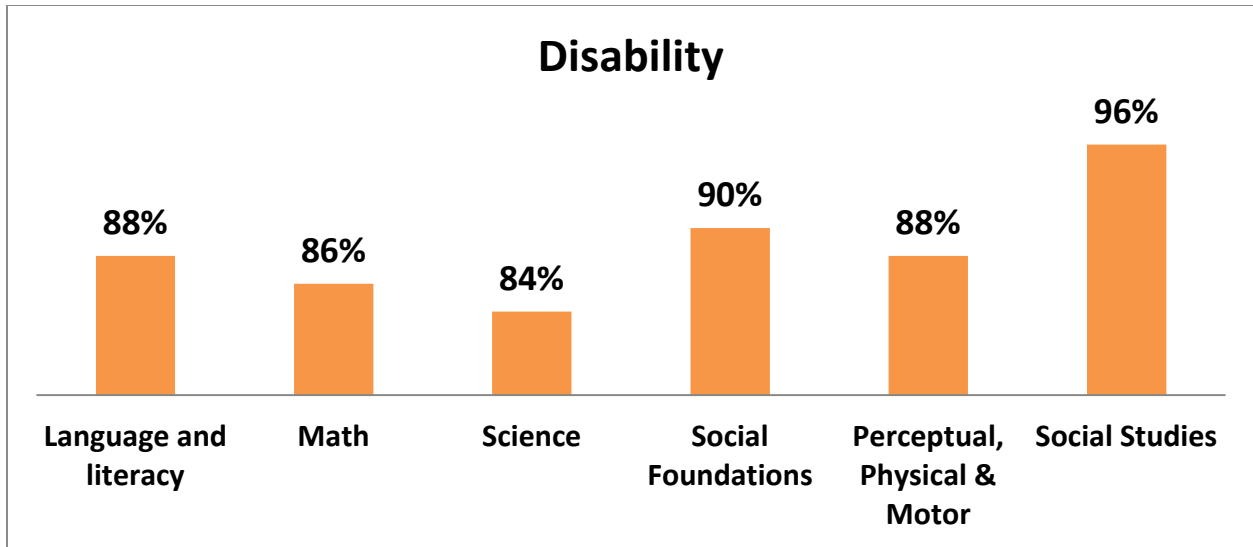
## Comparison Data 2021-2022 – Toddlers



Race	White	Black/ African American	Other	2 or More Races
Language and Literacy	0%	87%	88%	0%
Mathematics	0%	84%	86%	0%
Science	0%	84%	84%	0%
Social Foundations	0%	89%	90%	0%
Perceptual, Physical & Motor	0%	88%	88%	0%
Social Studies	0%	94%	96%	0%
<b>Total Students Observed</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>

# **CSNT Early Head Start – Frog Street AIM – Wave 2**

## **Comparison Data 2021-2022 – Toddlers**



\*No Age Comparison Data for Toddlers - all three students fall in the same age group.

\*No Dual Language Learners Data for Toddlers





This data reflects demographic information on the students who participated in this assessment session.

<b>Total Students Participating:</b>	<b>5 Pre-School Entry</b>
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**Students Age**

<b>25 to 30 Months :</b>	<b>0%</b>	<b>31 to 36 Months:</b>	<b>100%</b>
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**Gender**

<b>Male:</b>	<b>100%</b>	<b>Female:</b>	<b>0%</b>
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**Race**

<b>White:</b>	<b>Black/African American:</b>	<b>Two or more:</b>
<b>0%</b>	<b>80%</b>	<b>0%</b>
	<b>Other:</b>	<b>Not Specified:</b>
	<b>20%</b>	<b>0%</b>

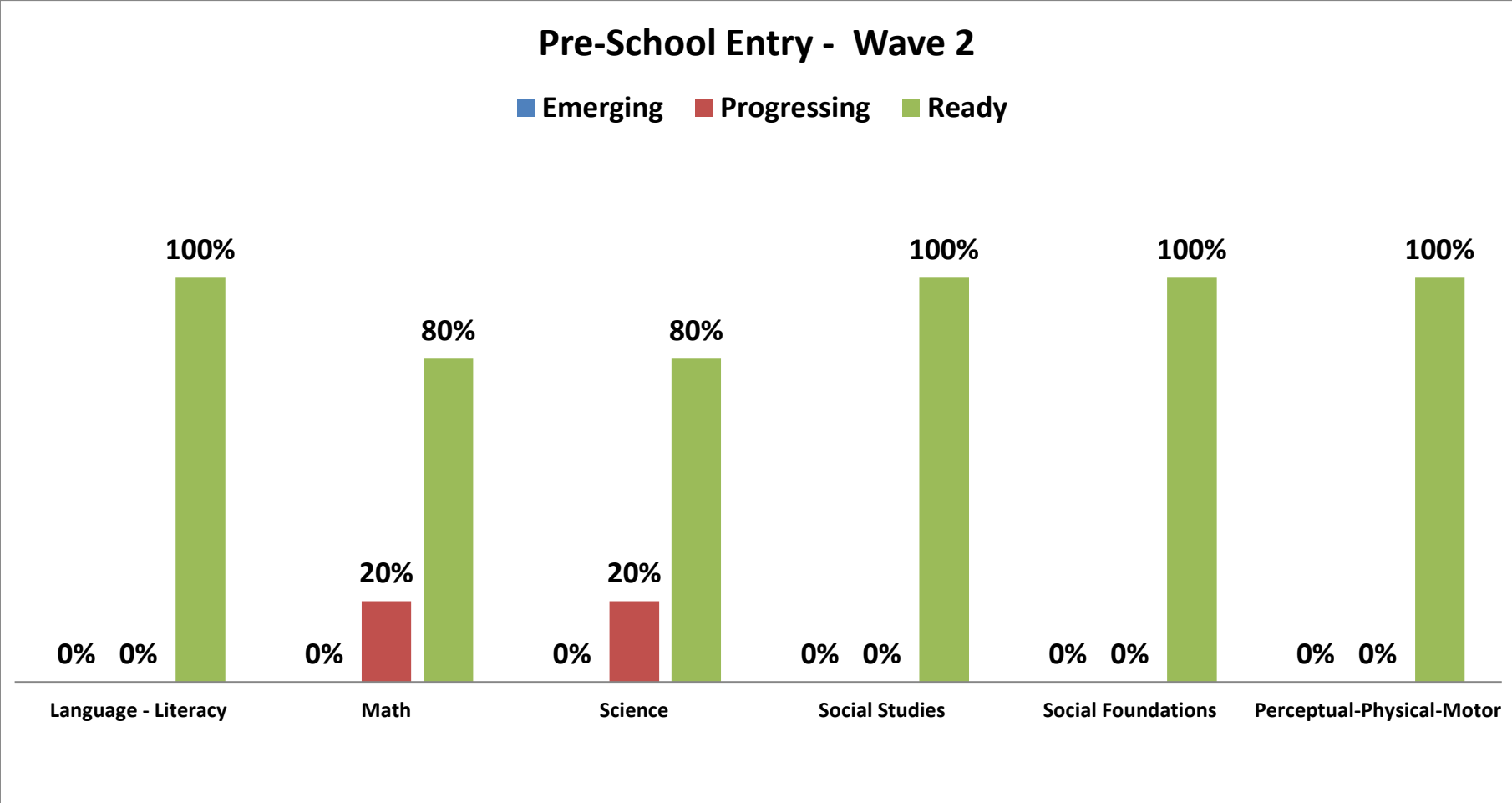
**Language**

<b>English:</b>	<b>Spanish</b>	<b>Unknown:</b>
<b>100%</b>	<b>0%</b>	<b>0%</b>

**Disabilities**

<b>Yes:</b>	<b>0%</b>	<b>No:</b>	<b>100%</b>
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# CSNT Early Head Start 2021-2022 - Frog Street AIM



**CSNT Early Head Start – Frog Street AIM – Wave 2**  
**Comparison Data 2021-2022 – Pre-School Entry**

<b>Race</b>	<b>White</b>	<b>Black/ African American</b>	<b>Other</b>	<b>2 or More Races</b>
Language and Literacy	0%	91%	91%	0%
Mathematics	0%	88%	91%	0%
Science	0%	91%	93%	0%
Social Foundations	0%	91%	92%	0%
Perceptual, Physical & Motor	0%	86%	87%	0%
Social Studies	0%	91%	90%	0%
<b>Total Students Observed</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>0</b>

No Gender Comparison Data for Pre-School Entry – all five students are male.

No Age Comparison Date – all five students fall in same age group.

No Dual Language Learners Data for Pre-School Entry student.