

Community Services of Northeast Texas, Inc.
Head Start Policy Council Meeting Minutes
Tuesday, May 24, 2022 9:00 am
Linden Head Start Management Building - ZOOM
124 North Main Street
Linden, Texas

PC Attendance	Campus	Title	Sep-21	Oct-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22		
Chairperson - Cecelia Huff			x	x	NO Meeting	x	Meeting rescheduled to 02/08/2022	x	x	x	x		
Vice Chairperson - Destiny Whatley			x					x					
Secretary - Brittany Lee			x										
Cecelia Huff	Bowie County	Representative	x	x				x	x	x	x		
Harmony Roberson	Atlanta	Representative	x	x				x	x	x	x		
Whitney Graham	Atlanta	Alternate											
LaToya Jones	Bloomburg	Representative	x	x				x		x			
Heather Lundy	Bloomburg	Alternate											
Brittany Lee	D/LS	Representative	x										
Meagan Monkhouse	D/LS	Alternate											
Payton Wertz	Hughes Springs	Representative	x										
Simone Frazier	Hughes Springs	Alternate											
Catrice Boyd	Hughes Springs	Representative	x	x									
	Hughes Springs	Alternate											
Robyn Goins(10/26/2021)	Naples	Representative		x							x		
Robyn Goins	Naples	Alternate	x										
Destiny Whatley	New Boston	Representative	x							x	x	x	
Dora Doyle	New Boston	Alternate											
Shanequa Harris	Pittsburg	Representative	x	x						x	x		x
Deidra Wilkerson	Pittsburg	Alternate											
Kia Hamilton	Texarkana	Representative											
Jessica Martinez	Texarkana	Alternate											

Others in attendance: CSNT Staff: Bernadette Harris, Bridgette Parton, Michelle Morehead, Charlotte Hall and Shelley Mitchell

1. **Call to Order:** The meeting was called to order by Cecelia Huff, Policy Council Chairperson, June 28, 2022 at 9:07 am, on the Zoom Virtual Call.

2. **Recognize New Policy Council Members:**
None

3. **Establishment of Quorum:**
Quorum was established with the following Policy Council Members present: Cecelia Huff, Harmony Roberson and Shanequa Harris

4. Approval of Agenda:

Members reviewed the agenda. Shanequa Harris moved to accept the agenda as presented. This motion was seconded by Harmony Roberson. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

5. Approval of Minutes from May 24, 2022:

Harmony Roberson moved to accept the minutes of May 24, 2022 meeting as presented. The motion was seconded by Shanequa Harris. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

6. Presentations:

A. Policy Council Question

None

7. Reports:

A. Financial Report

Bridgette Parton gave the Financial Report as presented.

B. Head Start Report

Bernadette Harris gave the Head Start Report as presented.

C. Executive Directors Report

None

8. Committee Reports:

A. Appoint Committee Members

B. Committee Report

b. Strategic Planning Advisory Committee Meeting

Bridgette Parton stated that the committee reviewed and updated the Program Goals.

9. Action Items:

A. Discuss and/or Approve Program Goals 2022-2023

1. Program Goals 2022 – 2023

2. PFCE Goals 2022-2023

3. School Readiness Goals 2022-2023

Bridgette Parton reviewed the Program Goals 2022-2023 as presented. Shanequa Harris moved to approve the Program Goals 2022-2023 as presented. Harmony Roberson seconded the motion. The motion was put to a vote with a majority of members voting in favor by signaling aye. The motion carried.

B. Discuss and/or Approve not having a meeting in July

Shanequa Harris moved to approve not to have a meeting in July as presented.

Harmony Roberson seconded the motion. The motion was put to a vote with a majority of members voting in favor by signaling aye. The motion carried.

10. Discussion Items:

None

11. Audience Comments:

Ms. Huff stated that she would like to make sure the meetings are not scheduled during a child's Program.

12. Executive Session:

Shanequa Harris moved for Policy Council to go into Executive Session at 9:22 am. Harmony Roberson seconded the motion.

Discuss new hires, terminations, transfers and employee matters of a confidential nature.

Shanequa Harris made a motion to come back into regular session at 9:24 am. Harmony Roberson seconded the motion.

13. Required Action from Executive Session:

A motion was made by Shanequa Harris to accept new hires, transfers, and terminations as presented. The motion was seconded by Harmony Roberson. There was no discussion of the matter. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

14. Adjourn:

A motion to adjourn was made by Shaenqua Harris at 9:25 am. The motion was seconded by Harmony Roberson.

Minutes Submitted by: Bridgette Parton

Minutes approved by: