

# Head Start

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$2,175,680.00	\$216,013.52	\$2,005,811.68	\$169,868.32	\$181,306.67	\$2,175,680.00	\$169,868.32
Fringe Benefits	\$528,635.00	\$45,112.72	\$493,094.37	\$35,540.63	\$44,052.92	\$528,635.00	\$35,540.63
Travel (4120)	\$10,000.00	\$1,649.83	\$3,950.91	\$6,049.09	\$833.33	\$10,000.00	\$6,049.09
Equipment	\$35,000.00	\$0.00	\$25,862.00	\$9,138.00	\$2,916.67	\$35,000.00	\$9,138.00
Supplies	\$174,635.00	\$31,835.49	\$175,348.31	(\$713.31)	\$14,552.92	\$174,635.00	(\$713.31)
Contractual	\$276,650.00	\$0.00	\$140,470.00	\$136,180.00	\$23,054.17	\$276,650.00	\$136,180.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$2,467.91	\$22,847.65	\$7,533.35	\$2,531.75	\$30,381.00	\$7,533.35
Other (4122)	\$841,824.00	\$201,434.31	\$1,035,983.06	(\$194,159.06)	\$70,152.00	\$841,824.00	(\$194,159.06)
<b>Total</b>	<b>\$4,072,805.00</b>	<b>\$498,513.78</b>	<b>\$3,903,367.98</b>	<b>\$169,437.02</b>	<b>\$339,400.42</b>	<b>\$4,072,805.00</b>	<b>\$169,437.02</b>
T&TA	\$40,381.00	\$4,117.74	\$26,798.56	\$13,582.44	\$3,365.08	\$40,381.00	\$13,582.44
<b>Total</b>							
USDA Reimbursements through October 2022							\$103,477.06
Estimated USDA Reimbursement for November 2022							\$11,619.90
							<u>\$284,533.98</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

Accruals:

\$4.00

Actual year end payroll accrual \$74,000.00

<b>Further Analysis</b>	
Number of children	465
Number of classrooms	26

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$156,646.35	\$19,173.61	\$150,129.54	\$13,053.86	\$156,646.35	\$6,516.81
Per Child	\$8,758.72	\$1,072.07	\$8,394.34	\$729.89	\$8,758.72	\$364.38

<b>IN-KIND (Non-Federal Share)</b>				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$1,018,201.00	\$133,911.07	\$1,524,657.27	(\$506,456.27)

# Head Start C5

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$59,327.00	\$153.00	\$62,725.51	(\$13,547.78)
Other	\$78,200.00	\$991.35	\$72,874.78	\$15,474.49
Total	\$137,527.00	\$1,144.35	\$135,600.29	\$1,926.71

# Head Start C6

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$254,594.00	\$154.56	\$226,627.92	\$27,966.08
Supplies	\$111,556.00	\$9,308.89	\$15,796.38	\$95,759.62
Other	\$180,591.00	\$0.00	\$15,852.58	\$164,738.42
Total	\$546,741.00	\$9,463.45	\$258,276.88	\$288,464.12

# Early Head Start

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$136,855.00	\$18,915.63	\$132,390.42	\$4,464.58	\$11,404.58	\$136,855.00	\$4,464.58
Fringe Benefits	\$33,482.00	\$4,157.45	\$47,097.35	(\$13,615.35)	\$2,790.17	\$33,482.00	(\$13,615.35)
Travel (4120)	\$2,190.00	\$94.41	\$94.41	\$2,095.59	\$182.50	\$2,190.00	\$2,095.59
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$19,000.00	\$1,932.93	\$9,051.35	\$9,948.65	\$1,583.33	\$19,000.00	\$9,948.65
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$350.09	\$4,348.86	(\$1,281.86)	\$255.58	\$3,067.00	(\$1,281.86)
Other (4122)	\$48,544.00	\$2,333.75	\$28,567.42	\$19,976.58	\$4,045.33	\$48,544.00	\$19,976.58
<b>Total</b>	<b>\$243,138.00</b>	<b>\$27,784.26</b>	<b>\$221,549.81</b>	<b>\$21,588.19</b>	<b>\$20,261.50</b>	<b>\$243,138.00</b>	<b>\$21,588.19</b>
T&TA	\$5,257.00	\$444.50	\$4,443.27	\$813.73	\$438.08	\$5,257.00	\$813.73
<b>Total</b>							
USDA Reimbursements through October 2022							\$13,997.42
Estimated USDA Reimbursement for November 2022							\$1,359.36
							<u>\$36,944.97</u>
							Resulting (over)/under with USDA

\* Total Over/Under without USDA

Accruals:  
Actual year end payroll accrual \$4,800.00

\$4.00

<b>Further Analysis</b>	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$121,569.00	\$13,892.13	\$110,774.91	\$10,130.75	\$121,569.00	\$10,794.10
Per Child	\$15,196.13	\$1,736.52	\$13,846.86	\$1,266.34	\$15,196.13	\$1,349.26

IN-KIND (Non-Federal Share)				
	Needed	This month	Total	Still need
	\$60,785.00	\$2,105.01	\$22,796.67	\$37,988.33

# Early Head Start C5

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$2,239.00	\$0.00	\$856.28	\$1,382.72
Other	\$5,000.00	\$0.00	\$2,170.59	\$2,829.41
Total	\$7,239.00	\$0.00	\$3,026.87	\$4,212.13

# Early Head Start C6

## Financial Report for the month of December 2022

(November 2022 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$12,606.00	\$0.00	\$13,555.35	(\$949.35)
Supplies	\$6,761.00	\$175.81	\$562.22	\$6,198.78
Other	\$9,409.00	\$0.00	\$771.78	\$8,637.22
Total	\$28,776.00	\$175.81	\$14,889.35	\$13,886.65

**Community Services of Northeast Texas, Inc.**  
*Credit Usage Report*

**Board Report - December 2022**

Sam's Club

Purchases for November 2022		376.64
Payment due by 11/28/2022	Pd on 11/16/2022	<u>(376.64)</u>
Balance		-

American Express

Purchases for October 2022	Did not use Credits	4,367.64
Payment due by ---	Pd on 11/09/2022	<u>(4,367.64)</u>
Balance		-

Purchases for August 2022		46,367.64
Payment due by ---	Pd on 11/02/2022	<u>(46,367.64)</u>
Balance		-

Line of Credit

Program	<b>TBRA</b>
Highest November 2022 Balance	9,300.00
Current balance	-
Exp pay off date	

In House Line of Credit

Program	<b>CEAP CARES</b>	<b>CSBG B</b>	<b>CSBG A</b>	<b>TBRA</b>
Highest November 2022 Balance	5,741.00	22,650.00	6,400.00	7,100.00
Current balance	5,741.00	24,000.00	6,400.00	
Exp pay off date		1/31/2023		

U.S. SMALL BUSINESS ADMINISTRATION LOAN

\$150,000

**Payment Information**

	<b>New Balance:</b>	<b>\$376.64</b>
	<b>Total Minimum Payment Due:</b>	<b>\$50.00</b>
	<b>Payment Due Date:</b>	<b>11/28/2022</b>

Payments must be received by 5pm ET on 11/28/2022 if mailed, or by 11:59pm ET on 11/28/2022 for online and phone payments.

MEMBER SERVICE: For Account Information log on to SamsClubCredit.com/businesscard. This account is registered. See your online Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764

To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay\* or MoneyGram locations\*. \* Fees may apply.

**Account Summary**

Previous Balance as of 10/09/2022	\$443.76	Credit Limit	\$5,500
Payments	- 443.76	Available Credit	\$5,123
Purchases/Debits	+ 376.64		
<b>New Balance as of 11/08/2022</b>	<b>\$376.64</b>		

31 Day Billing Cycle from 10/09/2022 to 11/08/2022


**Transaction Detail**

Date	Reference #	Description	Amount
<b>Payments</b>			
10/25	P928000MW01171YEV	PAYMENT - THANK YOU	-\$443.76
<b>Purchases and Other Debits</b>			
11/03	P928000N401D5179P	SAM'S CLUB 008295 TEXARKANA TX SAM'S/WAL-MART PURCHASE(S) Total for JOHN YOUNG	\$376.64
<b>Total Fees Charged This Period</b>			\$0.00
<b>Total Interest Charged This Period</b>			\$0.00

RECEIVED

NOV 5 2022

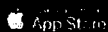
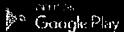
BY: *[Signature]*



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PAID

COMMUNITY COUNCIL OF CASS

ACCOUNT #: ~~6046-0020-3983-0074~~

DATE OF SALE #: 221103

P.O. #:

INVOICE #: 000000

AUTHORIZATION #: 000750

CLUB #: 8295

REFERENCE #: P928000N401D5179P

TRANSACTION #: 0

REGISTER #: 4

S.K.U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
SALES TAX		1.000		\$0.0000	\$0.00
3051926878	GOODNITES BOY S/M	0.000	.E	\$0.0000	\$0.00
03051945961	PULL UPS GIRL XL	0.000		\$0.0000	\$0.00
03057208238	NOVEMBER 2022_HUGGI	0.000	.	\$0.0000	\$0.00
03380004989	MM FRAGRANCE FREE	0.000		\$0.0000	\$0.00
< 03380044095	PULL-UPS S4 GRL 102	0.000		\$0.0000	\$0.00
< 03380044107	PULL-UPS S4 BOY 102	0.000		\$0.0000	\$0.00
<b>SUB \$376.64</b>		<b>TAX \$0.00</b>		<b>TOTAL INVOICE</b>	<b>\$376.64</b>
				<b>CREDITS TOTAL</b>	<b>\$0.00</b>
				<b>BALANCE DUE</b>	<b>\$376.64</b>

### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) = Variable Rate

Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Purchases	N/A	25.90% (v)	\$0.00	\$0.00	2D

### Cardholder News and Information

NOTICE: We may convert your payment into an electronic debit. See back of page one for details, Billing Rights and other important information.

### Member News and Information

Interested in changing your due date for your Sam's Club® credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club® credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit [SamsClubCredit.com/businesscard](http://SamsClubCredit.com/businesscard) to sign up. Register today to start receiving your statements online.





# Corporate Purchasing Cardmember Report

123456789

**Sign-up For Online  
Statements**

www.americanexpress.com/gopaperless

Prepared For  
**DAN BOYD  
CSNT INC**

Account Number  
XXXX-XXXX-~~12345678~~

Closing Date  
10/28/22

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ Do Not Pay
396.46 CR	4,367.64	0.00	43.27	0.00	3,927.91

For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

## Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXX- <del>123456</del>		
10/02/22 PAYMENT RECEIVED - THANK YOU 10/02	0560300000	-43.27
10/21/22 AUSFI PMS 1623150900 Austin TX REF# XF 96308 5123025550 10/21/22 ROC NUMBER XF 96308		253.00
10/01/22 EMBASSY SUITES JONES JONESBORO AR FOL# 110038 EMBASSY SUITE 10/01/22 ARRIVAL DATE DEPARTURE DATE 09/27/22 09/30/22 00 ROC NUMBER 110038	86354101200	408.78
10/01/22 EMBASSY SUITES JONES JONESBORO AR FOL# 110036 EMBASSY SUITE 10/01/22 ARRIVAL DATE DEPARTURE DATE 09/27/22 09/30/22 00 ROC NUMBER 110036	86354105700	408.78
10/01/22 EMBASSY SUITES JONES JONESBORO AR FOL# 110037 EMBASSY SUITE 10/01/22 ARRIVAL DATE DEPARTURE DATE 09/27/22 09/30/22 00 ROC NUMBER 110037	86354110800	408.78
10/19/22 TELEFLORA SCI TELEFL LOS ANGELES CA REF# 052261324 800-822-9547 10/18/22	05226132400	186.15



Continued on Page 3

Do not staple or use paper clips  
**Payment Coupon**

Account Number  
~~3766833721009~~

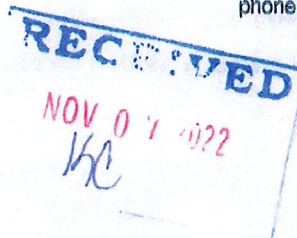
Enter 15 digit account number on all payments.

MB 01 000309 25745 H 3 A



**DAN BOYD  
CSNT INC  
304 E HOUSTON BX 427  
LINDEN TX 75563-5600**

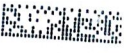
See reverse side for instructions on how to update your address, phone number, or email.





Prepared For  
**DAN BOYD**  
**CSNT INC**

Account Number  
**XXXX-XXXXX02000**  
Closing Date  
**10/28/22**



**Activity Continued**

		Reference Code	Amount \$
10/27/22	WAVE - *TXITE DALLAS TX REF# 71094472300 214-477-8394 MONTHLY PROFESSIONAL PR... ROC NUMBER 7109447230015925 TAX	10/27/22 71094472300	2,000.00
10/08/22	WESTIN AUSTIN DOMAIN AUSTIN TX FOL# 849140 WESTIN ARRIVAL DATE DEPARTURE DATE 10/04/22 10/07/22 00 ROC NUMBER 849140	10/08/22 97778009100	702.15
<b>Total for DAN BOYD</b>			
		New Charges/Other Debits	4,367.64
		Payments/Other Credits	-43.27

000309 2 2



# Corporate Purchasing Cardmember Report

**Sign-up For Online  
Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
**CREW DYKES  
CSNT INC**

Account Number  
**XXXX-XXXX-~~781008~~**

Closing Date  
**09/28/22**

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ Do Not Pay
8,639.39	45,233.40	0.00	8,639.39	0.00	<b>45,233.40</b>

For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

## Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXX- <del>781008</del>		
09/28/22	PAYMENT RECEIVED - THANK YOU 09/28 0560500000	-8,639.39
08/31/22	AMZN MKTP US*FD1XF50 AMZN.COM/BILL WA 1,239.98 1CN3U3VH1 114-2166937-4157898109 08/31/22 ROC NUMBER 1CN3U3VH1WJJ	
08/31/22	AMZN MKTP US*F046O42 AMZN.COM/BILL WA 677.00 75FIRM2VX 114-4738375-4483498109 08/31/22 ROC NUMBER 75FIRM2VXXV4	
09/08/22	AMZN MKTP US*1F5QC1J AMZN.COM/BILL WA 21,092.42 4RAOLK4TW 114-0880373-2701898109 09/02/22 ROC NUMBER 4RAOLK4TWYHQ	
09/06/22	AMZN MKTP US*1V24F5I AMZN.COM/BILL WA 4,020.45 UNNYWADB0 114-9481696-9888298109 09/01/22 ROC NUMBER UNNYWADB0ZC2	
09/08/22	AMZN MKTP US*1V7BU89 AMZN.COM/BILL WA 450.89 48H9Q78PT 114-0880373-2701898109 09/08/22 ROC NUMBER 48H9Q78PT9TB	
09/01/22	AMZN MKTP US*1V71C5S AMZN.COM/BILL WA 6,222.66 C42L0P9ER 114-0324281-4064298109 08/31/22 ROC NUMBER C42L0P9ERNL	
08/31/22	AMZN MKTP US*1V71Z3H AMZN.COM/BILL WA 4,410.00 6ADP93U7T 114-0340485-0605098109 08/31/22 ROC NUMBER 6ADP93U7TP2U	

**Payments:** The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

**Note:** Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-492-4920.

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**Hearing Impaired Services:**  
Dial Relay 711 and 1-800-492-4920.

**Large Print and Braille Statements:**  
1-800-492-4920.



**Customer Service**  
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Phoenix, AZ  
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### Change of Address, phone number, email

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- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**



Prepared For  
CREW DYKES  
CSNT INC

Account Number  
XXXX-XXXXX781008

Closing Date  
09/28/22

Page 3 of 3

Activity Continued				Reference Code	Amount \$
08/31/22	TECHSOUP	SAN FRANCIS	CA		7,120.00
	REF# FXNVFX0E	415-633-9300	08/31/22		
	TECHSOUP				
	ROC NUMBER FXNVFX0E				
<b>Total for CREW DYKES</b>				New Charges/Other Debits	45,233.40
				Payments/Other Credits	-8,639.39



# Corporate Purchasing Cardmember Report

**Sign-up For Online  
Statements**

[www.americanexpress.com/gopaperless](http://www.americanexpress.com/gopaperless)

Prepared For  
CREW DYKES  
CSNT INC

Account Number  
XXXX-XXXXX7-81008

Closing Date  
10/28/22

Page 1 of 2

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$	Do Not Pay
45,233.40	0.00	1,352.48	0.00	0.00	<b>46,585.88</b>	For important information regarding your account refer to page 2.

**Your account is past due, please contact your program administrator.**

For assistance or questions about your account, contact us at [www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill) or call Customer Service at 1-800-492-4920.

## Activity Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXXX7-81008		
10/28/22 DELINQUENCY CHARGE ON	45,233.40	1,352.48
<b>Total for CREW DYKES</b>	New Charges/Other Debits Payments/Other Credits	1,352.48 0.00

Do not staple or use paper clips

### Payment Coupon

Account Number 3796-566037-81008 Enter 15 digit account number on all payments.

CREW DYKES  
CSNT INC  
302 E HOUSTON BX 427  
LINDEN TX 75563-5600

See reverse side for instructions on how to update your address, phone number, or email.

**Payments:** The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

**Authorization for Electronic Debit:** We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

**Authorizations for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**In Case of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

**When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.



**Manage your Card account online at:**  
[www.americanexpress.com/checkyourbill](http://www.americanexpress.com/checkyourbill)



**For all further inquiries,** please call the number on the back of your Card.

**If your Card has been lost or stolen,** please call 1-800-492-4920.

**International Collect:**  
1-336-393-1111.

**Hearing Impaired Services:**  
Dial Relay 711 and 1-800-492-4920.

**Large Print and Braille Statements:**  
1-800-492-4920.



**Customer Service**  
P.O. Box 53611  
Phoenix, AZ  
85072-3611

### Change of Address, phone number, email

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub.**

10/31/22, 10:43 AM

American Express - Account Activity



ACCOUNT ENDING - 81008  
Corporate Purchasing Card

CARD MEMBER  
CREW DYKES

Card Activity from Sep 29 to Oct 28

Transactions

1 Transactions

DATE	DESCRIPTION	AMOUNT
Oct 28	DELINQUENCY CHARGE ON 45,233.40 WILL appear on your Oct 28, 2022 statement as DELINQUENCY CHARGE ON 45,233.40 CARD CREW DYKES REWARDS You'll be able to see Rewards information for an eligible charge within 5 days of the charge posting to your account. Please check back later.	\$1,352.48



# HEAD START and EHS NUTRITION PROGRAM

December 2022 Financial Report

For the month of November 2022

## CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 9,416.31	15,393.41
Administrative Labor	1,748.11	2,547.23
Food	11,655.58	28,566.55
Supplies & Equipment	221.69	2,428.84
Purchased Services	-	0.00
Financial Costs	-	0.00
Media Costs	-	0.00
Operating Org Cost	-	0.00
Other	-	146.49
Total	\$ 23,041.69	\$ 49,082.52

**\*\*Operating Labor includes C5 and C6 money\*\***

TDHS REVENUE 12,979.26 29,722.13  
(Income Starts October 2022)