




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, February 28, 2023 9:00 am
Linden Community Building
301 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for January 24, 2023**
6. **Presentations**
 - A. Policy Council Question Bernadette Harris
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report February 2023
 - b. Credit Usage Report February 2023
 - c. CACFP Financial Report February 2023
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report February 2023
 - b. PIR February 2023
 - C. Executive Director Report Dan Boyd

Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, February 28, 2023 9:00 am
Linden Community Building
301 East Houston
Linden, Texas

8. Committee Reports

A. Appoint Committee Member(s)

9. Action Items

A. Discuss and/or Approve COVID Mitigation Policies

1. Health Policies and Procedures Update with COVID Mitigation Procedures

2. Personnel Policy Workplace Wellness #724 with COVID Mitigation Procedures

10. Discussion Items

A. Discuss Detailed Monitoring Summary of Results Grantee 06CH011282/04

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn

**Community Services of Northeast Texas, Inc.
Head Start Policy Council Meeting Minutes
Tuesday, January 24 2023 9:00 am
Linden Community Building
301 East Houston Street
Linden, Texas**

PC Attendance	Campus	Title	Sep-22	Oct-22	Dec-22	Jan-23
Chairperson - Cecelia Huff			x	x	x	x
Vice Chairperson - Martavius Jones			x			x
Secretary - Carlos Johnson			x	x	x	
Cecelia Huff	Board Liaison/BC	Representative	x	x	x	x
Sheran West	Morris County	Representative	x		x	
Mary Hurd	Atlanta	Representative	x			
La'Kimya Pinson	Atlanta	Alternate				
Marissa Jones	Bloomburg	Representative	x			
Megan Hervey	Bloomburg	Alternate	x	x	x	x
Kathrine Smith	D/LS	Representative				
Krista Huffman	D/LS	Alternate				
Chyenne Battensby	Hughes Springs EHS	Representative	x	x	x	
Sonia Abbasi	Hughes Springs EHS	Alternate				
	Naples	Representative				
	Naples	Alternate				
Carlos Johnson	New Boston	Representative	x	x	x	
Vicki Taylor	New Boston	Alternate				
Martavius Jones	Pittsburg	Representative	x			x
Tara Petty	Pittsburg	Alternate		x		
	Texarkana	Representative				
Ramisha Jeffery	Texarkana	Alternate				

Others in attendance: CSNT Staff: Bernadette Harris, Bridgette Parton, Crew Dykes, Charlotte Hall, Misty Van Hooser and Susan Horner

1. Call to Order:

The meeting was called to order by Cecelia Huff, Policy Council Chairperson at 9:44 am, January 24, 2023, in the Linden Community Building.

2. Recognize New Policy Council Members:

None

3. Establishment of Quorum:

Quorum was established with the following Policy Council Members present: Cecelia Huff, Megan Hervey and Martavius Jones.

4. Approval of Agenda:

Members reviewed the agenda. Martavius Jones moved to accept the agenda as presented. This motion was seconded by Megan Hervey. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

5. Approval of Minutes from December 7, 2022:

Martavius Jones moved to accept the minutes of December 7, 2023 meeting as presented. The motion was seconded by Megan Hervey. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

6. Presentations:

A. Eligibility Final Rule Training

Misty Van Hooser, Family Service Administrator, trained the members on the Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA) component to include the Eligibility Final Rule.

7. Reports:

A. Financial Report

Bridgette Parton gave the Financial Report as presented.

B. Head Start Report

Bernadette Harris gave the Head Start Report as presented.

C. Executive Directors Report

None

8. Committee Reports:

A. Appoint Committee Members

a. Health Services Advisory Committee Meeting

The meeting was held in December in Atlanta. It was an in person meeting that had great attendance. The next meeting will be in the Spring.

b. ERSEA Committee Meeting

The meeting was held in December on ZOOM. The next meeting will be in the Spring.

c. School Readiness Committee Meeting

The meeting was held on ZOOM in December. The next meeting will be held in the Spring.

9. Action Items:

None

10. Discussion Items:

A. Discuss CLASS Fall 2022 Data

Bernadette Harris reviewed the CLASS Fall 2022 Data as presented.

B. Discuss Head Start Program Goals Fall 2022 Progress

Bridgette Parton reviewed the Head Start Program Goals Fall 2022 Progress as presented.

**C. Discuss Head Start HVAC Unit Replacements – Pittsburg Campus Head Start Grant \$12,000
Approved PY04 Budget American Recovery Plan (ARP) C-6 Funds - \$2,100 Grantee
06CH011282/04**

Bernadette Harris reviewed the Head Start HVAC Unit Replacements as presented.

11. Audience Comments:

None

12. Executive Session:

Martavius Jones moved for Policy Council to go into Executive Session at 10:26 am. Megan Hervey seconded the motion.

Discuss new hires, terminations, transfers and employee matters of a confidential nature.

Martavius Jones made a motion to come back into regular session at 10:29 am. Megan Hervey seconded the motion.

13. Required Action from Executive Session:

A motion was made by Martavius Jones to accept new hires, transfers, and terminations as presented. The motion was seconded by Megan Hervey. There was no discussion of the matter. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

14. Adjourn:

A motion to adjourn was made by Martavius Jones at 10:30 am. The motion was seconded by Megan Hervey.

Minutes Submitted by: Bridgette Parton

Minutes approved by:

COMMUNICABLE DISEASES (Standard 1302.47 (b)(4)(A)(7)(3))

POLICY

CSNT Head Start/Early Head Start will follow the Communicable Disease Chart for Schools and Childcare Centers published by the Department of State Health Services, along with recommendations from The Center for Disease Control (CDC) guidelines, federal regulations and state laws. Exclusion Policies will be based upon requirements and recommendations set forth by the CDC.

Each campus is required to have a chart posted where every staff person can readily survey for information when needed.

Head Start/Early Head Start classrooms located on ISD campuses will work with and adhere to their ISD exclusion guidelines by sending students to the ISD nurse for assessments.

Head Start/Early Head Start stand-alone campuses will exclude students as per agency policy and procedures following recommendations of the Communicable Disease Chart for Schools and Childcare Centers established by the Department of State Health Services, the CDC, federal regulations and state laws.

Head Start/Early Head Start stand-alone campus staff must refer children with symptoms of communicable disease to the Campus Director during the morning, or as soon as the symptoms are noted. If the Campus Director is not present, the designated staff person should follow recommended guidelines for class and/or care of sick child or staff.

Head Start/Early Head Start staff must confirm reports of communicable disease and require a physician's release to return to school to ensure exclusion criteria is met. Staff must inform parent/s of exclusion criteria during pick up of student.

In the event of an unusual communicable disease or need for special epidemiological consideration, the Health Coordinator should be notified.

Any child with a temperature of 100.0 degrees F must be sent home and fever free for 24 hours without the use of fever reducing medication, as specified per the Centers for Disease Control and the Department of State Health Services Communicable Disease Guidelines for Schools and Childcare Centers.

Children with chronic reportable disease, e.g. Hansen's disease (Leprosy), Hepatitis B, HIV, AIDS, or other infection under medical management, may attend the campus in their usual instructional setting with approval of the attending physician. Disabilities Services will need to be informed of the child's condition.

Confidentiality must be stressed and maintained.

CSNT Head Start/Early Head Start will be guided by federal regulations, state laws, Presidential and Gubernatorial executive orders, CDC guidance, health department guidelines, and funding source contractual rules. Supremacy rules apply when state and federal rules or laws conflict.

REPORTING COMMUNICABLE DISEASE

POLICY

Community Services of Northeast Texas, Head Start/Early Head Start will adhere to the Texas Communicable Disease Prevention and Control Act (TCDPCA), which requires this Agency to contact the affected person's Primary Care Physician to ensure the confirmed communicable disease case, has been reported to the determined entity set forth by the TCDPCA.

PROCEDURE

Head Start/Early Head Start staff must confirm reports of communicable disease by contacting the student's parents for a physician's diagnosis of the disease and require a physician's release to return to school to ensure exclusion criteria is met.

Staff must inform parent/s of exclusion criteria and reporting requirements of certain communicable diseases during pick up of student/s.

EXCLUSION/S (Standard 130.47 (b)(7)(iii))

POLICY

Community Services of Northeast Texas Head Start/Early Head Start will adhere to the Texas Department of Health Communicable Disease (Rule §97.7) exclusion requirements and Child Care Licensing Minimum Standard exclusion requirements and shall continue exclusion until the readmission criteria for the conditions are met.

Head Start/Early Head Start classrooms located on ISD campuses will work with and adhere to their ISD exclusion and re-entry guidelines by sending students to the ISD nurse for assessments.

Head Start/Early Head Start stand-alone campuses will exclude students as per agency policy and procedures following recommendations of the Communicable Disease Chart for Schools and Childcare Centers established by the Department of State Health Services, the CDC, federal regulations and state

laws, and the medical advice from the student's medical provider.

SEASONAL FLU/COVID MITIGATION POLICY (1302.47 (b)(7) (iii))

This guidance is designed to decrease exposure to regular seasonal flu, COVID, and other communicable diseases while limiting the disruption of day-to-day activities and the vital learning that goes on in CSNT Head Start/Early Head Start Campuses. It outlines conditions of short-term exclusion and admittance to protect the health of the affected child, other children, and staff. Effective use of hygiene procedures significantly reduces health risks to children and adults by limiting the spread of infectious germs.

1. **Stay home when sick:** Those with flu-like illness should stay home for at least 24 hours after they no longer have a fever of 100 degrees or greater, without the use of fever-reducing medicines. They should stay home even if they are using antiviral drugs. Those experiencing COVID should stay the length of time suggested by the CDC and the advice of your students' doctor.
2. **Conduct daily health checks:** Early childhood providers conducting daily health checks should observe all children and staff and talk with each child's parent or guardian and each child. He or she should look for changes in the child's behavior, a report of illness or recent visit to a health care provider, and any signs or symptoms of illness. During the day, staff also should identify children and other staff who may be ill. Ill children and staff should be further screened by taking their temperature and inquiring about symptoms. (refer to Daily Health Check Procedure)
3. **Separate ill students and staff:** Students and staff who appear to have viral illness symptoms should be sent to a room separate from others until they can be sent home. CDC recommends that they wear a surgical mask, if possible, and that those who care for ill children and staff wear protective gear such as a mask.
4. **Hand Hygiene and Respiratory Etiquette:** Wash hands frequently with soap and water when possible following program's Hand Washing Procedure, and cover noses and mouths with a tissue when coughing or sneezing (or a shirt sleeve or elbow if no tissue is available).
5. **Routine Cleaning:** Staff must routinely clean areas that students and staff touch often, areas and items that are visibly soiled should be cleaned immediately, with a particular focus on items that are more likely to have frequent contact with the hands, mouths, and bodily fluids of young children (such as, toys and play areas). Staff must follow the CSNT Head Start/Early Head Start Procedure for Cleaning and Sanitizing Tables and Surfaces and the Procedure for Cleaning and Sanitizing Toys.
6. **Early Treatment of high-risk students and staff:** People at high risk for communicable disease complications who become ill with viral illness symptoms should speak with their health care provider as soon as possible.

Early treatment with antiviral medications is very important for people at high risk because it can prevent hospitalizations and deaths. People at high risk include those who are pregnant, have asthma or diabetes, have compromised immune systems, or have neuromuscular diseases.

Community Services of Northeast Texas, Inc.

Personnel Policies & Procedures

724 Workplace Wellness Policy

Effective Date: 10/26/2021

Revision Date: 10/26/2021

Purpose

The Agency places a high value on the health and wellbeing of its employees, volunteers, vendors, and members of the communities served. The Agency understands and supports the Four Dimensions of Wellness including Emotional, Physical, Social, and Spiritual.

Policy

As an employer, the Agency endeavors to create a positive environment in all the dimensions. Where possible, the Agency takes a role in any dimension of wellness where improvement to the lives of employees is a central objective. The Agency participates in programs which promote wellness in each of the dimensions when possible, reasonable, allowable, and practical.

Emotional Wellness

The Agency promotes strong emotional and mental health advocacy and practices throughout the workforce. Adapting to change and handling stress is a primary focus.

Physical Wellness

The Agency strives to create a safe working environment, free of infection and transmission of disease. Every strategy, including mitigating COVID-19 and other infectious viruses, is considered to protect our employees, the people we serve, and the community from infectious diseases.

The Agency will be guided by federal regulations, state laws, Presidential and Gubernatorial executive orders, CDC guidance, health department guidelines, and funding source contractual rules. Supremacy rules apply when state and federal rules or laws conflict.

The Agency also understands the value of physical fitness. Through various wellness programs, the Agency promotes healthy eating, fitness, exercise, and avoidance of unhealthy practices. The Agency also promotes relationships with health professionals in every household.

Social Wellness

The Agency is sensitive to the nature of relationships humans have and how they interact with others. Offering support during difficult times, building healthy relationships, and fostering a genuine connection with fellow workers is a cognitive focus of the Human Resources philosophy at the Agency.

Spiritual Wellness

The Agency supports the expanding sense of purpose and meaning, both in the workplace and life in general. Guidance toward good morals and ethics are available to the workforce.

Head Start

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$2,147,995.00	\$154,261.67	\$245,237.13	\$1,902,757.87	\$178,999.58	\$357,999.17	\$112,762.04
Fringe Benefits	\$526,259.00	\$40,670.78	\$75,718.30	\$450,540.70	\$43,854.92	\$87,709.83	\$11,991.53
Travel (4120)	\$10,000.00	\$996.81	\$996.81	\$9,003.19	\$833.33	\$1,666.67	\$669.86
Equipment	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$2,916.67	\$5,833.33	\$5,833.33
Supplies	\$189,500.00	\$2,818.16	\$4,047.39	\$185,452.61	\$15,791.67	\$31,583.33	\$27,535.94
Contractual	\$275,350.00	\$0.00	\$0.00	\$275,350.00	\$22,945.83	\$45,891.67	\$45,891.67
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$3,132.00	\$3,132.00	\$27,249.00	\$2,531.75	\$5,063.50	\$1,931.50
Other (4122)	\$858,320.00	\$47,871.98	\$85,773.41	\$772,546.59	\$71,526.67	\$143,053.33	\$57,279.92
Total	\$4,072,805.00	\$249,751.40	\$414,905.04	\$3,657,899.96	\$339,400.42	\$678,800.83	\$263,895.79
T&TA	\$40,381.00	\$4,128.81	\$4,128.81	\$36,252.19	\$3,365.08	\$6,730.17	\$2,601.36
Total							
USDA Reimbursements through December 2022							\$8,977.79
Estimated USDA Reimbursement for January 2023							\$14,005.59
							<u>\$286,879.17</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals: \$4.00

Actual year end payroll accrual \$75,600.00

Further Analysis	
Number of children	465
Number of classrooms	26

<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>	
Per Classroom	\$156,646.35	\$9,605.82	\$15,957.89	\$13,053.86	\$26,107.72	\$10,149.84
Per Child	\$8,758.72	\$537.10	\$892.27	\$729.89	\$1,459.79	\$567.52

IN-KIND (Non-Federal Share)				
Needed	This month	Total	Still need	
\$1,018,201.00	\$136,862.66	\$261,830.42	\$756,370.58	

Head Start C5

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$59,327.00	\$0.00	\$62,725.51	(\$19,488.83)
Other	\$78,200.00	\$0.00	\$78,815.83	\$15,474.49
Total	\$137,527.00	\$0.00	\$141,541.34	(\$4,014.34)

Head Start C6

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$254,594.00	\$0.00	\$226,627.92	\$27,966.08
Supplies	\$111,556.00	\$8,506.76	\$24,303.14	\$87,252.86
Other	\$180,591.00	\$1,331.37	\$17,183.95	\$163,407.05
Total	\$546,741.00	\$9,838.13	\$268,115.01	\$278,625.99

Early Head Start

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
<i>12 month program ending 11-30-2022</i>							
Personnel	\$134,771.00	\$14,477.26	\$22,869.57	\$111,901.43	\$11,230.92	\$22,461.83	(\$407.74)
Fringe Benefits	\$33,019.00	\$3,958.71	\$7,378.14	\$25,640.86	\$2,751.58	\$5,503.17	(\$1,874.97)
Travel (4120)	\$2,190.00	\$148.95	\$268.51	\$1,921.49	\$182.50	\$365.00	\$96.49
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$19,350.00	\$26.44	\$53.27	\$19,296.73	\$1,612.50	\$3,225.00	\$3,171.73
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$468.00	\$468.00	\$2,599.00	\$255.58	\$511.17	\$43.17
Other (4122)	\$50,741.00	\$1,126.95	\$1,899.18	\$48,841.82	\$4,228.42	\$8,456.83	\$6,557.65
Total	\$243,138.00	\$20,206.31	\$32,936.67	\$210,201.33	\$20,261.50	\$40,523.00	\$7,586.33
T&TA	\$5,257.00	\$616.95	\$736.51	\$4,520.49	\$438.08	\$876.17	\$139.66
Total							
USDA Reimbursements through December 2022							\$1,275.29
Estimated USDA Reimbursement for January 2023							\$1,805.97
							<u>\$10,667.59</u>
							Resulting (over)/under with USDA

* Total Over/Under without USDA

Accruals:

Actual year end payroll accrual \$7,200

\$4.00

Further Analysis	
Number of children	16
Number of classrooms	2

	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Monthly Budget</u>	<u>YTD Budget</u>	<u>(Over)/Under</u>
Per Classroom	\$121,569.00	\$10,103.16	\$16,468.34	\$10,130.75	\$20,261.50	\$3,793.17
Per Child	\$15,196.13	\$1,262.89	\$2,058.54	\$1,266.34	\$2,532.69	\$474.15

IN-KIND (Non-Federal Share)				
	<u>Needed</u>	<u>This month</u>	<u>Total</u>	<u>Still need</u>
	\$243,138.00	\$2,073.63	\$4,225.74	\$238,912.26

Early Head Start C5

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Supplies	\$2,239.00	\$0.00	\$856.28	\$1,382.72
Other	\$5,000.00	\$0.00	\$2,368.38	\$2,631.62
Total	\$7,239.00	\$0.00	\$3,224.66	\$4,014.34

Early Head Start C6

Financial Report for the month of February 2023

(January 2023 Expenditures)

<u>Funding Source</u>	<u>Amount Funded</u>	<u>Expenditures</u>	<u>Total To Date</u>	<u>Balance</u>
<i>program ending 03/31/2023</i>				
Personnel	\$12,606.00	\$0.00	\$13,555.35	(\$949.35)
Supplies	\$6,761.00	\$755.95	\$1,318.17	\$5,442.83
Other	\$9,409.00	\$50.81	\$822.59	\$8,586.41
Total	\$28,776.00	\$806.76	\$15,696.11	\$13,079.89

Community Services of Northeast Texas, Inc.
Credit Usage Report

Board Report -February 2023

Sam's Club

Purchases for		-
Payment due by	Pd on	-
Balance		<u>-</u>

American Express

Purchases for December 2022	Did not use Credits	4,691.16
Payment due by ---	Pd on 01/12/2023	<u>(4,691.16)</u>
Balance		-

Purchases for December 2022		20,496.41
Payment due by ---	Pd on 01/18/2023	<u>(20,496.41)</u>
Balance		-

Line of Credit

Program	TBRA	CSBG B	TX-HAF
Highest January 2023 Balance	17,240.00	8,100.00	-
Current balance	1,500.00	-	3,025.00
Exp pay off date	3/15/2023		3/15/2023

In House Line of Credit

Program	CEAP A	CSBG A
Highest January 2023 Balance	15,974.00	32,746.00
Current balance	38,159.00	41,702.00
Exp pay off date	3/15/2023	3/15/2023

U.S. SMALL BUSINESS ADMINISTRATION LOAN

\$150,000



Corporate Purchasing Cardmember Report

Sign-up For Online
Statements

www.americanexpress.com/gopaperless

Prepared For
DAN BOYD
CSNT INC

Account Number
XXXX-XXXX-**221009**

Closing Date
12/28/22

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Due \$ Do Not Pay
1,458.33	5,191.16	0.00	1,744.24	500.00	4,405.25

For important information regarding your account refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-4920.

Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXX- 221009		
12/19/22 PAYMENT RECEIVED - THANK YOU 12/19	08019000000	-1,744.24
12/02/22 AUSFI PMS 1623150900 Austin TX REF# XF 97679 5123025550 12/02/22 ROC NUMBER XF 97679		225.33
12/16/22 EMBASSY SUITES DALLA DALLAS TX FOL# 1010103 EMBASSY SUITE 12/16/22 ARRIVAL DATE DEPARTURE DATE 12/12/22 12/15/22 00 ROC NUMBER 1010103	97568610200	602.88
12/16/22 EMBASSY SUITES DALLA DALLAS TX FOL# 1010104 EMBASSY SUITE 12/16/22 ARRIVAL DATE DEPARTURE DATE 12/12/22 12/15/22 00 ROC NUMBER 1010104	97568610300	542.88
12/06/22 HOBBY LOBBY #155 000 TEXARKANA TX REF# 00190000000 4057451100 12/05/22 HOBBY SHOPS ROC NUMBER 00190000000	00190000000	30.31
12/06/22 PARTY CITY 1129 TEXARKANA TX 813277 00020012 75503 12/05/22 ROC NUMBER 813277 TAX \$1.24	81327700000	16.24

Continued on Page 3

Do not staple or use paper clips

Payment Coupon

Account Number Enter 15 digit account number on all payments.
3796-565931-221009

MB 01 000259 10979 H 2 B



DAN BOYD
CSNT INC
304 E HOUSTON BX 427
LINDEN TX 75563-5600

See reverse side for instructions on how to update your address, phone number, or email.

000259 1/2

R04L9WR1 36222

000000813



Prepared For
DAN BOYD
CSNT INC

Account Number
 XXXX-XXXXX **121009**

Closing Date
12/28/22

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Activity Continued				Reference Code	Amount \$
12/14/22	PAYPAL *BERNEITHAMC 4029357733	FL		10110388524	500.00
	REF# 10110368524 4029357733	12/13/22			
	CONSULTING SERVICES				
	ROC NUMBER 101103685242				
12/22/22	PAYPAL *BERNEITHAMC 4029357733	FL		10111021848	-500.00
	REF# 10111021848 4029357733	12/21/22			Credit
	CONSULTING SERVICES				
	ROC NUMBER 101110218486				
12/05/22	SAM'S CLUB 8295 8295 TEXARKANA	TX		23390042798	145.28
	REF# 23390042798 WHOLESALE CLUB	12/05/22			
12/22/22	TARGET 018119 TEXARKANA	TX		00122107200	1,000.00
	REF# 001221072 612-3044357	12/21/22			
	SEE INVOICE				
	ROC NUMBER 001221072				
12/07/22	TOMMY S BBQ 62807600 ATLANTA	TX		74207852341	1,128.24
	REF# 74207852341 903-796-5719	12/07/22			
12/21/22	WAL-MART SUPERCENTER ATLANTA	TX		23550007643	1,000.00
	REF# 23550007643 DISCOUNT STORE	12/21/22			
Total for DAN BOYD				New Charges/Other Debits	5,191.16
				Payments/Other Credits	-2,244.24

000259 2/2



Corporate Purchasing Cardmember Report

Sign-up For Online
Statements

www.americanexpress.com/gopaperless

Prepared For
CREW DYKES
CSNT INC

Account Number
XXXX-XXXX-~~3796-5660~~3781008

Closing Date
12/28/22

Page 1 of 3

**Balance
Due \$ Do Not Pay**

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
28,537.09	20,852.90	0.00	28,537.09	356.49

20,496.41

For important information
regarding your account
refer to page 2.

For your records only - do not pay.

For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbillor call
Customer Service at 1-800-492-4920.

Activity

Date reflects either transaction or posting date

Card Number	Reference Code	Amount \$
XXXX-XXXX- 3796-5660 3781008		
12/12/22	PAYMENT RECEIVED - THANK YOU 12/12 08022000000	-28,537.09
12/19/22	CLDTKN AMZN MKTP US AMZN.COM/BILL W -76.84 7ZZZ0SSOC 113-0765250-2009098109 12/19/22 Credit ① ROC NUMBER 7ZZZ0SSOCMO	
12/28/22	CLDTKN AMZN MKTP US AMZN.COM/BILL W -39.95 7KIDO08MW 113-2093512-6948298109 12/28/22 Credit ② ROC NUMBER 7KIDO08MWLI	
12/28/22	CLDTKN AMZN MKTP US AMZN.COM/BILL W -79.90 1J5DQ6B02 113-2093512-6948298109 12/28/22 Credit ③ ROC NUMBER 1J5DQ6B0294	
12/28/22	CLDTKN AMZN MKTP US AMZN.COM/BILL W -79.90 5A2ZJV6JS 113-2093512-6948298109 12/28/22 Credit ④ ROC NUMBER 5A2ZJV6JSWJ	
12/28/22	CLDTKN AMZN MKTP US AMZN.COM/BILL W -79.90 5E1B52L9X 113-2093512-6948298109 12/28/22 Credit ⑤ ROC NUMBER 5E1B52L9XVI	
12/07/22	CLDTKN AMZN MKTP US*HA21B4Z AMZN.COM/BILL W 959.99 32I6B61NI 113-5701728-7464298109 12/07/22 ⑥ ROC NUMBER 32I6B61NI71L	
12/12/22	CLDTKN AMZN MKTP US*JO94G06 AMZN.COM/BILL W 143.42 1FGQIXZGG 113-8523954-9534698109 12/12/22 ⑦ ROC NUMBER 1FGQIXZGG25P	

Continued on Page 3

Do not staple or use paper clips

Payment Coupon

Account Number Enter 15 digit account
~~3796-5660~~3781008 number on all payments.

CREW DYKES
CSNT INC
302 E HOUSTON BX 427
LINDEN TX 75563-5600

See reverse side for
instructions on how to
update your address,
phone number, or email.

Total Charges - \$20,852.90
- Credits - \$356.49
Total Due - \$20,496.41



Prepared For
CREW DYKES
CSNT INC

Account Number
XXXX-XXXXX ~~7181008~~

Closing Date
12/28/22

Activity Continued		Reference Code	Amount \$
12/21/22	CLDTKN AMZN MKTP US*L823017 AMZN.COM/BILL 5TSLNYFCK 113-4611847-6009098109 12/19/22 ROC NUMBER 5TSLNYFCKMGV	W	434.97 (8)
12/08/22	CLDTKN AMZN MKTP US*NM8G43N AMZN.COM/BILL 1UA49UFPL 113-7270398-7170698109 12/07/22 ROC NUMBER 1UA49UFPLQDJ	W	185.36 (9)
12/08/22	CLDTKN AMZN MKTP US*O086R92 AMZN.COM/BILL 6H0FCDNNM 113-3390789-9182698109 12/07/22 ROC NUMBER 6H0FCDNNMW26	W	149.97 (10)
12/07/22	CLDTKN AMZN MKTP US*RF3I209 AMZN.COM/BILL 2EJYWK604 113-1972148-7244298109 12/07/22 ROC NUMBER 2EJYWK604T2E	W	36.99 (11)
12/22/22	CLDTKN AMZN MKTP US*R43H10Y AMZN.COM/BILL 6FLOVHVJZ 113-4611847-6009098109 12/21/22 ROC NUMBER 6FLOVHVJZRQX	W	1,280.97 (12)
12/20/22	CLDTKN AMZN MKTP US*T24SK28 AMZN.COM/BILL 3NMYCWY6V 113-8361284-5233098109 12/19/22 ROC NUMBER 3NMYCWY6V1NI	W	2,476.00 (13)
12/13/22	CLDTKN AMZN MKTP US*UM1R052 AMZN.COM/BILL 6PJRWGP88 113-0765250-2009098109 12/12/22 ROC NUMBER 6PJRWGP88U70	W	121.89 (14)
12/15/22	CLDTKN AMZN MKTP US*VT6AA44 AMZN.COM/BILL 3NQX9C7BR 113-2093512-6948298109 12/11/22 ROC NUMBER 3NQX9C7BR8H4	W	678.03 (15)
12/20/22	CLDTKN AMZN MKTP US*XW0KK4S AMZN.COM/BILL 3SJRT6932 113-1979185-1543498109 12/19/22 ROC NUMBER 3SJRT6932NYT	W	145.95 (16)
12/20/22	CLDTKN AMZN MKTP US*YL1662Y AMZN.COM/BILL 1N5BG4UM2 113-0981262-0899498109 12/19/22 ROC NUMBER 1N5BG4UM2N0L	W	42.93 (17)
12/11/22	CLDTKN AMZN MKTP US*YL5F27L AMZN.COM/BILL 6A8XZPIRD 113-8523954-9534698109 12/08/22 ROC NUMBER 6A8XZPIRDWGT	W	51.11 (18)
12/13/22	CLDTKN AMZN MKTP US*0F69W04 AMZN.COM/BILL 445ZZRMII 113-4920293-2232298109 12/12/22 ROC NUMBER 445ZZRMII8LW	W	115.02 (19)
12/07/22	CLDTKN AMZN MKTP US*0888H7O AMZN.COM/BILL 5TB2K5IS3 113-0853812-2325898109 12/07/22 ROC NUMBER 5TB2K5IS3GOK	W	629.93 (20)
12/27/22	CLDTKN AMZN MKTP US*1A0ZC84 AMZN.COM/BILL 2JKUDXNP2 113-4611847-6009098109 12/21/22 ROC NUMBER 2JKUDXNP2I51	W	607.88 (21)
12/07/22	CLDTKN AMZN MKTP US*3R4H00H AMZN.COM/BILL 1SBC1WQG3 113-0804196-0464298109 12/07/22 ROC NUMBER 1SBC1WQG3UUK	W	6,719.93 (22)
12/20/22	CLDTKN AMZN MKTP US*4301B89 AMZN.COM/BILL 49UT9A90X 113-3415392-3131498109 12/19/22 ROC NUMBER 49UT9A90XFIS	W	3,580.56 (23)
12/08/22	TECHSOUP SAN FRANCIS CA REF# 9M29TZDD 415-633-9300 12/08/22 TECHSOUP ROC NUMBER 9M29TZDD		1,246.00 (24)
12/20/22	TECHSOUP SAN FRANCIS CA REF# 89KD08HJ 415-633-9300 12/20/22 TECHSOUP ROC NUMBER 89KD08HJ		1,246.00 (25)
Total for CREW DYKES		New Charges/Other Debits Payments/Other Credits	20,852.90 -28,893.58

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In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

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HEAD START and EHS NUTRITION PROGRAM

February 2023 Financial Report

For the month of January 2023

CACFP

		<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$	6,785.08	26,206.98
Administrative Labor		1,143.07	4,397.54
Food		10,071.85	43,139.69
Supplies & Equipment		691.55	3,485.28
Purchased Services		-	0.00
Financial Costs		-	0.00
Media Costs		-	0.00
Operating Org Cost		-	0.00
Other		-	146.49
Total	\$	18,691.55	\$ 77,375.98

****Operating Labor includes C5 and C6 money****

TDHS REVENUE 15,811.56 55,786.77
(Income Starts October 2022)

CSNT Head Start Monthly Report

Program Year 04 2023 06CH011282/04

2023

Data Month **January**

CSNT HS Report
Revised 1/19/22

Head Start Attendance/Enrollment

Report Month	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment HS	463	466										
Over/Under Enrollment HS	-2	1										
% with Special Needs	7%	9%										
ADA Funded Enrolled* (465)	85%	89%										
Enrollment (acutal students)	88%	90%										
Present/ Absent	397/66	415/51										
* If below 85% (Why) -	NA	NA										

Non-Federal Share	Head Start	\$1,018,201	\$756,370	\$261,831	74% Needed	Grant Total	24.66% Received	\$ 266,057				
	December	January	February	March	April	May	June	July	August	September	October	November
\$	261,831	\$ 124,968	\$ 136,863									

Indirect Cost Pool Expenditures (including % Admin)	ICP	\$ 403,242	\$ 403,242	Grant Total	\$ 427,030	Expended	\$ -					
*Grant should not be above 15%	December	January	February	March	April	May	June	July	August	September	October	November
HS Total 4%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Meals/Reimbursements

\$	22,983	December	January	February	March	April	May	June	July	August	September	October	November
# of service days		14	19										
# of meals served		3,436	5,369										
CACFP Reimbursement	\$	8,978	\$ 14,006										

Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	131	164										
# Classrooms Observed	53	60										
Incomes Verified	10	15										
# Parents Interviewed	6	0										
# of Staff interviewed	7	24										
# Bus Routes Observed	0	NA										
# Staff Files Reviewed	0	0										
# Community Contacts	60	55										
# of Findings	8	104										

Annual Self-Assessment Findings

Date: **Week of 3/3/2022 Completed 5/26/2022**

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	4	4										
# findings corrected	4	4										
# findings remaining	0	0										

Annual Detailed Monitoring Findings

Week of **1/26/2023 Completed NA**

	December	January	February	March	April	May	June	July	August	September	October	November
# of Areas w/ findings	7	7										
# of Areas corrected	7	0										
# of Areas remaining	0	7										

Program Updates

6 Areas of Concern - Detailed Monitoring (Created Corrective Action Plans for each area of concern. Tracking areas w/findings).
Completed Federal Review - Waiting on Final Letter for Results
Starting Spring Semester - Completing Final Assessments

CSNT Early Head Start Monthly Report

Program Year 04 2023 06CH011282/04

2023

Data Month **January**

CSNT Early HS Report
Revised 1/19/22

Early Head Start Attendance/Enrollment

Report Month	December	January	February	March	April	May	June	July	August	September	October	November
Funded Enrollment EHS	16	16										
Over/Under Enrollment EHS	0	0										
% with Special Needs	12.50%	12.50%										
ADA Funded Enrolled* (16)	77%	84%										
Enrollment (acutal students)	77%	84%										
Present/ Absent	14/2	13/3										
* If below 85% (Why) -	Cough/Cold	Virus Type Symptoms										

Non-Federal Share

Early HS	December	January	February	March	April	May	June	July	August	September	October	November
\$60,785	\$2,152	\$2,074	\$56,559	\$4,226								
93% Needed										\$266,057		
Grant Total												
24.66% Received												

Indirect Cost Pool Expenditures (including % Admin)

ICP	December	January	February	March	April	May	June	July	August	September	October	November
\$23,788					\$23,788							
Grant Total							\$427,030					
Expended										\$-		
*Grant should not be above 15%												
EHS Total 0%	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-

Meals/Reimbursements

	December	January	February	March	April	May	June	July	August	September	October	November
\$3,081												
# of service days	14	19										
# of meals served	490	697										
CACFP Reimbursement	\$1,275	\$1,806										

Program Monitoring

	December	January	February	March	April	May	June	July	August	September	October	November
# Child Files Reviewed	6	7										
# Classrooms Observed	7	8										
Incomes Verified	0	2										
# Parents Interviewed	1	0										
# of Staff interviewed	0	0										
# Bus Routes Observed	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
# Staff Files Reviewed	0	0										
# Community Contacts	6	5										
# of Findings	1	1										

Annual Self-Assessment Findings

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	4	4										
# findings corrected	4	4										
# findings remaining	0	0										

Annual Detailed Monitoring Findings

	December	January	February	March	April	May	June	July	August	September	October	November
# of findings	7	7										
# findings corrected	7	0										
# findings remaining	0	7										

Program Updates

6 Areas of Concern - Detailed Monitoring (Created Corrective Action Plans for each area of concern. Tracking areas w/findings).
Completed Federal Review - Waiting on Final Letter for Results
Starting Spring Semester - Completing Final Assessments



Office of Head Start - Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2022-2023)

Date

2/20/2023

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	465	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	465	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	466	100.22%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants over Funded Enrollment</i>
Total Cumulative Enrollment	513	10.32%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
1 Year Old	0	0.00%
2 Years Old	6	1.17%
3 Years Old	242	47.17%
4 Years Old	265	51.66%
5 Years Old	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	37	7.21%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	23	4.48%

Prior Enrollment of Children

	# of children	% of children
The second year	130	25.34%
Three or more years	10	1.95%

Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	1	0.19%
Asian	0	0.00%	5	0.97%
Black or African American	9	1.75%	255	49.71%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	24	4.68%	145	28.27%
Biracial or Multi-Racial	5	0.97%	36	7.02%
Other Race	33	6.43%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	# of children	% of children
English	484	94.35%
Of these, the number of children acquiring/learning another language in addition to English	12	
Spanish	25	4.87%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	3	0.58%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	1	0.19%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	479	93.37%	356	69.40%
Children with accessible health care	463	90.25%	337	65.69%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	456	88.89%	436	84.99%
Children with accessible dental care	448	87.33%	328	63.94%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Education Program (IEP), indicating they were determined eligible to receive special education and related services	34	7.31%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	485	100.00%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	379	78.14%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	19	3.92%
Housing Assistance	5	1.03%
Asset Building Services	142	29.28%
Mental Health Services	8	1.65%
Substance Misuse Prevention	2	0.41%
Substance Misuse Treatment	6	1.24%
English as a Second Language (ESL) Training	14	2.89%
Assistance in enrolling into an education or job training program	65	13.40%
Research-based parenting curriculum	261	53.81%
Involvement in discussing their child's screening and assessment results and their child's progress	295	60.82%
Supporting transitions between programs	224	46.19%
Education on preventive medical and oral health	352	72.58%
Education on health and developmental consequences of tobacco product use	161	33.20%
Education on nutrition	361	74.43%
Education on postpartum care	8	1.65%
Education on relationship/marriage	10	2.06%
Assistance to families of incarcerated individuals	1	0.21%



Office of Head Start - Early Head Start Services Snapshot

Community Services Of Northeast Texas, Inc. (2022-2023)

Date

2/20/2023

Funded Enrollment

Number of enrollment slots the program is funded to serve.

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Total Funded Enrollment	16	100.00%

Funded Enrollment by Program Option

	<i># of funded enrollment slots</i>	<i>% of funded enrollment slots</i>
Center-based	16	100.00%
Home-based	0	0%
Family Child Care	0	0%
Locally Designed	0	0%

Detail - Center-based Funded Enrollment

	<i># of center-based funded enrollment slots</i>	<i>% of center-based funded enrollment slots</i>
Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	16	100.00%
Of these, the number that are available for the full-working-day and full-calendar-year	0	
Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0	0%
Of these, the number that are available for 3.5 hours per day for 128 days	0	
Of these, the number that are available for a full working day	0	

Total Cumulative Enrollment

	<i># of participants</i>	<i>% of participants</i>
Total Cumulative Enrollment	16	100.00%

Participants by Age

	<i># of participants</i>	<i>% of participants</i>
Under 1 Year Old	0	0.00%
1 Year Old	7	43.75%
2 Years Old	9	56.25%
3 Years Old	0	0.00%
Pregnant Women	0	0.00%

Homelessness Services

	<i># of children</i>	<i>% of children</i>
Total number of children experiencing homelessness that were served during the enrollment year	2	12.50%

Foster Care

	# of children	% of children
Total number of enrolled children who were in foster care at any point in the program year	1	6.25%

Prior Enrollment of Children

	# of children	% of children
The second year	4	25.00%
Three or more years	1	6.25%

Ethnicity And Race

	# of Hispanic or Latino Origin participants	% of Hispanic or Latino Origin participants	# of Non-Hispanic or Non-Latino Origin participants	% of Non-Hispanic or Non-Latino Origin participants
American Indian or Alaska Native	0	0.00%	0	0.00%
Asian	0	0.00%	1	6.25%
Black or African American	0	0.00%	8	50.00%
Native Hawaiian or Pacific Islander	0	0.00%	0	0.00%
White	0	0.00%	3	18.75%
Biracial or Multi-Racial	1	6.25%	1	6.25%
Other Race	2	12.50%	0	0.00%
Unspecified Race	0	0.00%	0	0.00%

Primary Language of Parents at Home

	# of children	% of children
English	14	87.50%
Of these, the number of children acquiring/learning another language in addition to English	2	12.50%
Spanish	2	12.50%
Central American, South American, or Mexican Languages	0	0.00%
Caribbean Languages	0	0.00%
Middle Eastern or South Asian Languages	0	0.00%
East Asian Languages	0	0.00%
Native North American or Alaska Native Languages	0	0.00%
Pacific Island Languages	0	0.00%
European or Slavic Languages	0	0.00%
African Languages	0	0.00%
American Sign Language	0	0.00%
Other Languages	0	0.00%
Unspecified Languages	0	0.00%

Health Services

<i>Services to All Children at Beginning of Enrollment Year Compared to End of Enrollment Year (based on Cumulative Enrollment)</i>	# at Beginning of Enrollment Year	% at Beginning of Enrollment Year	# at End of Enrollment Year	% at End of Enrollment Year
Children with health insurance	16	100.00%	16	100.00%
Children with accessible health care	16	100.00%	8	50.00%
Children with up-to-date immunizations or all possible immunizations to date, or exempt	16	100.00%	14	87.50%
Children with accessible dental care	16	100.00%	8	50.00%

Disabilities Services

	<i># of children</i>	<i>% of children</i>
Children with an Individualized Family Service Plan (IFSP), indicating they were determined eligible to receive early intervention services	2	12.50%

Family Services

	<i># of families</i>	<i>% of families</i>
Total Number of Families	15	93.75%

	<i># of families</i>	<i>% of families</i>
Families Who Received at Least One Family Service	15	100.00%

Specific Services

	<i># of families</i>	<i>% of families</i>
Emergency or Crisis Intervention	0	0.00%
Housing Assistance	0	0.00%
Asset Building Services	0	0.00%
Mental Health Services	0	0.00%
Substance Misuse Prevention	0	0.00%
Substance Misuse Treatment	0	0.00%
English as a Second Language (ESL) Training	2	13.33%
Assistance in enrolling into an education or job training program	10	66.67%
Research-based parenting curriculum	15	100.00%
Involvement in discussing their child's screening and assessment results and their child's progress	12	80.00%
Supporting transitions between programs	9	60.00%
Education on preventive medical and oral health	15	100.00%
Education on health and developmental consequences of tobacco product use	3	20.00%
Education on nutrition	15	100.00%
Education on postpartum care	0	0.00%
Education on relationship/marriage	0	0.00%
Assistance to families of incarcerated individuals	0	0.00%

Justification
Policy Council/Governing Board
Detailed Monitoring Summary of Results
Grantee 06CH011282/04

Date	Description	
1/26/2023	CSNT Head Start has completed the 2023 Detailed Monitoring. The results are:	
	Area	Concerns
	Program Governance	None
	ERSEA	1 (10% Disability 7.1%) 1 (Under Enrollment – 99%)
	Program Structure	None
	Early Childhood/CLASS	2 CLASS Scores (ES 5.88/CO 5.33) 1 Safety – Head Counting (Active Supervision)
	Additional Services	None (See Disability – ERSEA)
	Family & Community Engagement/Transition	None
	Health Program Services	1 Health Requirements Past Due – No Follow-ups 1 Safety (See EC/CLASS – Head Counting Active Supervision)
	Human Resources Management	None
	Program Management & QI	None
	Financial Requirements	None
	Administrative Requirements	None