




**Community Services of Northeast Texas, Inc.**  
**Head Start**  
**Policy Council Meeting**  
**Tuesday, May 23, 2023 9:00 am**  
**Linden Community Building**  
**301 East Houston Street**  
**Linden, Texas**


**CALL TO ASSEMBLY**


*Please rise.*

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

**Invocation**

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for March 28, 2023**
6. **Presentations**  
**None**
7. **Reports**
  - A. **Financial Report** **Shelley Mitchell**
    1. **Head Start Financial Report April and May 2023**
    2. **Early Head Start Report April and May 2023**
    3. **Credit Usage Report April and May 2023**
    4. **CACFP Financial Report April and May 2023**
  - B. **Head Start Director Report** **Bernadette Harris**
    1. **Head Start/Early Head Start Report April and May 2023**
    2. **Head Start/Early Head Start PIR April and May 2023**
  - C. **Executive Director Report** **Dan Boyd**
8. **Committee Reports**

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**A. Appoint Committee Member(s)**

**9. Action Items**

**A. Discuss and/or Approve School Calendars 2023-2024**

- 1. Atlanta Head Start**
- 2. Bloomburg Head Start**
- 3. Daingerfield Head Start**
- 4. Hughes Springs Head Start**
- 5. Naples Head Start**
- 6. Pittsburg Head Start**
- 7. Texarkana Head Start**
- 8. Hughes Springs Early Head Start**

**B. Discuss and/or Approve Parent Handbook 2023 - 2024**

**C. Discuss and/or Approve Nutrition Menus 2023-2024**

**D. Discuss and/or Approve USDA/CACFP Contract**

**E. Discuss and/or Approve Head Start/Early Head Start Continuation Grant #06CH011282/05 \$5,866,791 (\$4,647,794, \$45,638 T&TA, Non-Federal Share \$1,173,359)**

**a. Head Start \$5,537,783 (\$4,389,845, \$40,381 T&TA, Non-Federal Share - \$1,107,557)**

**b. Early Head Start \$329,008 (\$257,949, \$5,257 T&TA, Non-Federal Share \$65,802)**

**F. Discuss and or Approve School Readiness Goals**

**a. School Readiness Goals 2023-2024**

**b. Parent Family and Community Engagement Goals 2023-2024**

**10. Discussion Items**

**A. Discuss CIRCLE Assessment Data Spring 2023**

**B. Discuss School Readiness Performance Data Spring 2023**

**C. Discuss PFCE Goals Progress Spring 2023**

**D. Discuss Program Goals Progress Spring 2023**

**E. Discuss CLASS Data Spring 2023**

**11. Audience Comments**

**12. Executive Session**

**A. Personnel**

**1. New hires and terminations**

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

**13. Required Action from Executive Session**

**14. Adjourn**