

**Community Services of Northeast Texas, Inc.**  
**Head Start Policy Council Meeting Minutes**  
**Tuesday, August 22, 2023 9:00 am**  
**ZOOM**

<https://us06web.zoom.us/j/87383799718?pwd=ZVJabVZMdUFtMUZmaUxvWktuRDR3dz09>

**Meeting ID: 873 8379 9718**

**Passcode: 606426**

**Linden, Texas**

PC Attendance	Campus	Title	Sep-22	Oct-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jun-23	Jul-23	Aug-23			
<b>Chairperson - Cecelia Huff</b>			x	x	x	x	x	x	MURORQ ON	MURORQ ON	x	x	REPORTS SENT	x			
<b>Vice Chairperson - Martavius Jones</b>			x			x	x	x			x				x	x	
<b>Secretary - Carlos Johnson</b>			x	x	x		x	x			x				x	x	x
Cecelia Huff	Board Liaison/BC	Representative	x	x	x	x	x	x						x			X
Sheran West	Morris County	Representative	x		x			x									
Mary Hurd	Atlanta	Representative	x														
La'Kimya Pinson	Atlanta	Alternate															
Marissa Jones	Bloomburg	Representative	x														
Megan Hervey 3/28/23-Rep	Bloomburg	Alternate	x	x	x	x	x	x						x	x		
Kathrine Smith	D/LS	Representative															
Krista Huffman	D/LS	Alternate															
Chyenne Battensby	Hughes Springs EHS	Representative	x	x	x			x						x			
Sonia Abbasi	Hughes Springs EHS	Alternate															
	Naples	Representative															
	Naples	Alternate															
Carlos Johnson	New Boston	Representative	x	x	x		x	x						x			X
Vicki Taylor	New Boston	Alternate															
Martavius Jones	Pittsburg	Representative	x			x	x	x			x			X			
Tara Petty	Pittsburg	Alternate		x													
	Texarkana	Representative															
Ramisha Jeffery	Texarkana	Alternate															

**Others in attendance: CSNT Staff:** Bernadette Harris, Bridgette Parton, Michelle Morehead, and Misty Van Hooser

- 1. Call to Order:** The meeting was called to order by Cecelia Huff, Policy Council Chairperson, August 22, 2023 at 9:09 am, on the Zoom Virtual Call.

- 2. Recognize New Policy Council Members:**  
None

**3. Establishment of Quorum:**

Quorum was established with the following Policy Council Members present: Cecelia Huff, Carlos Johnson and Martavius Jones.

**4. Approval of Agenda:**

Members reviewed the agenda. Carlos Johnson moved to accept the agenda as presented. This motion was seconded by Martavius Jones. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

**5. Approval of Minutes from June 27, 2023:**

Carlos Johnson moved to accept the minutes of June 27, 2023 meeting as presented. The motion was seconded by Martavius Jones. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

**6. Presentations:**

None

**7. Reports:**

**A. Financial Report**

Bernadette Harris gave the Financial Report as presented.

**B. Head Start Report**

Bernadette Harris gave the Head Start Report as presented.

**C. Executive Directors Report**

None

**8. Committee Reports:**

**A. Appoint Committee Members**

None

**9. Action Items:**

**A. Discuss and/or Personal Appearance/Dress Code Personnel Policy #705**

Bridgette Parton reviewed the Personal Appearance/Dress Code Personnel Policy as presented. Martavius Jones moved to approve the Personal Appearance/Dress Code Personnel Policy #705 as presented. Carlos Johnson seconded the motion. The motion was put to a vote with a majority of members voting in favor by signaling aye. The motion carried.

**B. Discuss and/or Approve Annual Report**

Bridgette Parton reviewed the Annual Report as presented. Carlos Johnson moved to approve the Annual Report as presented. Martavius Jones seconded the motion. The motion was put to a vote with a majority of members voting in favor by signaling aye. The motion carried.

**10. Discussion Items:**

None

**11. Audience Comments:**

**None**

**12. Executive Session:**

Martavius Jones moved for Policy Council to go into Executive Session at 9:27 am. Carlos Johnson seconded the motion.

**Discuss new hires, terminations, transfers and employee matters of a confidential nature.**

Martavius Jones made a motion to come back into regular session at 9:32 am. Carlos Johnson seconded the motion.

**13. Required Action from Executive Session:**

A motion was made by Carlos Johnson to accept new hires, transfers, and terminations as presented. The motion was seconded by Martavius Jones. There was no discussion of the matter. The motion was put to a vote with a majority of members voting in favor of by signaling aye. The motion carried.

**14. Adjourn:**

A motion to adjourn was made by Martavius Jones at 9:33 am. The motion was seconded by Carlos Johnson.

**Minutes Submitted by: Bridgette Parton**

**Minutes approved by:**