




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, September 26, 2023 9:00 am
Linden Administrative Offices
304 East Houston
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our Head Start Mission** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for August 22, 2023**
6. **Presentations**
 - A. Head Start Policy Council Orientation – Training Bernadette Harris
 - B. Recognition – Cecelia Huff – 5 Years of Service – Policy Council
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start/Early Head Start Financial Report September 2023
 - b. Credit Usage Report September 2023
 - c. CACFP Financial Report September 2023
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start/Early Head Start Report September 2023
 - b. PIR Report September 2023
 - C. Executive Director Report Michelle Morehead

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8. Actions Items

- A. Nominations/Elections of New 2023-2024 Policy Council Officers
- B. Set Date and Time for Policy Council Meetings
- C. Discuss and/or Approve Policy Council By-Laws
- D. Discuss and/Approve Disposition of Head Start Vehicle #801 - Grant#06CH011282/04
- E. Discuss and/or Approve Personnel Policies
 - 1. Cash in Lieu #315
 - 2. Short-Term Disability #318
 - 3. Local Travel/Mileage #599

9. Committee Reports

- A. Appoint Committee Members

10. Discussion Items

- A. Discuss Daingerfield Calendar Change

11. Audience Comments

12. Executive Session

- A. Training – New Hires and Terminations
- B. Personnel
 - 1. New hires and terminations

Bernadette Harris

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of confidential nature.

13. Required Action from Executive Session

14. Adjourn