# **Head Start**

### **Financial Report for the month of September 2023**

(August 2023 Expenditures)

					Monthly	YTD	
Funding Source	Amount Funded	Expenditures	Total To Date	Balance	<u>Budget</u>	Budget	(Over)/Under
12 month program endin	ıg 11-30-2022						
Personnel	\$2,351,429.00	\$156,284.22	\$1,435,696.94	\$915,732.06	\$195,952.42	\$1,763,571.75	\$327,874.81
Fringe Benefits	\$571,408.00	\$42,075.85	\$367,873.98	\$203,534.02	\$47,617.33	\$428,556.00	\$60,682.02
Travel (4120)	\$10,000.00	\$0.00	\$5,733.27	\$4,266.73	\$833.33	\$7,500.00	\$1,766.73
Equipment	\$35,000.00	\$0.00	\$26,065.00	\$8,935.00	\$2,916.67	\$26,250.00	\$185.00
Supplies	\$198,845.00	\$12,113.64	\$136,548.22	\$62,296.78	\$16,570.42	\$149,133.75	\$12,585.53
Contractual	\$292,100.00	\$0.00	\$139,820.00	\$152,280.00	\$24,341.67	\$219,075.00	\$79,255.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$30,381.00	\$0.00	\$34,647.73	(\$4,266.73)	\$2,531.75	\$22,785.75	(\$11,861.98)
Other (4122)	\$941,063.00	\$69,218.22	\$727,205.32	\$213,857.68	\$78,421.92	\$705,797.25	(\$21,408.07)
Total	\$4,430,226.00	\$279,691.93	\$2,873,590.46	\$1,556,635.54	\$369,185.50	\$3,322,669.50	\$449,079.04
Т&ТА	\$40,381.00	\$0.00	\$40,381.00	\$0.00	\$3,365.08	\$30,285.75	(\$10,095.25)
Total							
USDA Reimbursements	through July 2023						\$73,283.52
Estimated USDA Reimb	bursement for Augu	ust 2023					\$10,806.11
				Resulting (over)/und	ler with USDA	=	\$533,168.67
* Total Over/Under withou	ut USDA						
				\$4.00	Number of clas	ssrooms	26
Actual year end payroll a	accrual \$75,600.00						
					•		
		-					
Per Child	\$9,527.37	\$601.49	\$6,179.76		\$793.95	\$7,145.53	\$965.76
IN-KIND (Non-Federal '	Share)						
		This month	Total	Still need			
	\$1,107,557.00	\$131,844.95	\$1,057,021.55	\$50,535.45			
	bursement for Augu accrual \$75,600.00 <u>Amount Funded</u> \$170,393.31 \$9,527.37 <u>Share)</u> Needed	ust 2023 <u>Expenditures</u> \$10,757.38 \$601.49 This month	<u>Total To Date</u> \$110,522.71 \$6,179.76 Total	Resulting (over)/und \$4.00	ler with USDA <i>Further Analy</i> Number of chil Number of class Monthly <u>Budget</u> \$14,199.44 \$793.95	ldren	

# **Early Head Start**

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### Financial Report for the month of September 2023

(August 2023 Expenditures)

					Monthly	YTD	
<b>Funding Source</b>	Amount Funded	<b>Expenditures</b>	Total To Date	Balance	Budget	<u>Budget</u>	(Over)/Under
12 month program endir	ng 11-30-2022						
Personnel	\$144,584.00	\$15,339.05	\$87,900.82	\$56,683.18	\$12,048.67	\$108,438.00	\$20,537.18
Fringe Benefits	\$35,423.00	\$3,740.24	\$35,153.76	\$269.24	\$2,951.92	\$26,567.25	(\$8,586.51)
Travel (4120)	\$2,190.00	\$0.00	\$532.21	\$1,657.79	\$182.50	\$1,642.50	\$1,110.29
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$20,022.00	\$2,382.31	\$10,058.65	\$9,963.35	\$1,668.50	\$15,016.50	\$4,957.85
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Facilities / Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (4120)	\$3,067.00	\$0.00	\$3,989.59	(\$922.59)	\$255.58	\$2,300.25	(\$1,689.34)
Other (4122)	\$57,920.00	\$2,428.16	\$28,384.45	\$29,535.55	\$4,826.67	\$43,440.00	\$15,055.55
Total	\$263,206.00	\$23,889.76	\$166,019.48	\$97,186.52	\$21,933.83	\$197,404.50	\$31,385.02
T&TA	\$5,257.00	\$0.00	\$4,521.80	\$735.20	\$438.08	\$3,942.75	(\$579.05)
Total							
USDA Reimbursements	through July 2023						\$10,336.74
Estimated USDA Reim	bursement for Aug	ust 2023				_	\$1,566.57
				Resulting (over)/und	ler with USDA		\$43,288.33
* Total Over/Under withou	ut USDA				Further Analys	sis	
					Number of child	dren	16
Accruals:				\$4.00	Number of clas	srooms	2
Actual year end payroll	accrual \$7,200				<b>.</b>		
					Monthly	YTD	
	Amount Funded	<b>Expenditures</b>	Total To Date		Budget	Budget	(Over)/Under
Per Classroom	\$131,603.00	\$11,944.88	\$83,009.74		\$10,966.92	\$98,702.25	\$15,692.51
Per Child	\$16,450.38	\$1,493.11	\$10,376.22		\$1,370.86	\$12,337.78	\$1,961.56
IN-KIND (Non-Federal	Share)						
<u>``</u> ```	Needed	This month	Total	Still need			
	\$65,802.00	\$1,971.25	\$16,355.51	\$49,446.49			

## Community Services of Northeast Texas, Inc.

Credit Usage Report

### Board Report -August 2023

Sam's Club						
Purchases for July 2023 Payment due by 08/28/2023 Balance	F	<sup>2</sup> d on 08/16/2023		552.82 (552.82) -		
American Express						
Purchases for June 2023 and July 2023 Payment due by Balance	F	<sup>2</sup> d on 08/09/2023		7,246.35 (7,246.35) -		
Line of Credit						
Program Highest August 2023 Balance Current balance Exp pay off date	<b>CEAP A</b> 14,105.00 -	<b>CSBG A</b> 13,370.00 -	<b>TBRA</b> 16,100.00	TX-HAF		
In House Line of Credit						
Program	CEAP A	CSBG A	TRBA	LIHWAP	VET	TX-HAF
Highest August 2023 Balance Current balance Exp pay off date	-	11,700.00 6,400.00 9/30/2023	-	-	16,504.54 27,169.54 9/30/2023	28,221.00 55.00
U.S. SMALL BUSINESS ADMINISTRATION LOAN Maturity Date 06/15/2050						

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\$157038.64 as of 09/19/2023

# sam's club 🔇

COMMUNITY COUNCIL OF CASS Account Number ending in 0672 Synchrony

Visit us at SamsClubCredit.com/businesscard or Call 1-800-203-5764

#### Payment Information



PACENCE

New Balance: Total Minimum Payment Due: Payment Due Date:

8023

RECEIVED

AUG 14

\$552.82 \$50.00 08/28/2023 Payments must be received by 5pm ET on 08/28/2023 if mailed, or by 11:59pm ET on 08/28/2023 for online and phone payments.

MEMBER SERVICE: For Account Information log on to SamsClubCredit.com/businesscard. This account is registered. See your online Administrator to get a User ID & Password. Or call toll-free 1-800-203-5764

To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay\* or MoneyGram locations\*. \* Fees may apply.

#### **Account Summary**

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1-2

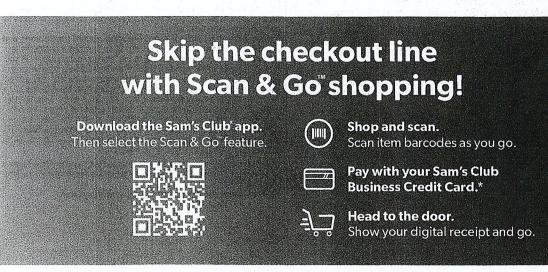
 Previous Balance as of 07/09/2023
 \$77.12
 Credit Limit
 \$1,700

 Payments
 - 77.12
 Available Credit
 \$1,147

 Purchases/Debits
 + 552.82
 \$

 New Balance as of 08/08/2023
 \$552.82
 \$

 31 Day Billing Cycle from 07/09/2023 to 08/08/2023
 \$
 \$



#### \*Subject to credit approval.

Synchrony Bank does not provide, endorse or guarantee any Sam's Club services or policies.



Use blue or black ink, detach & mail with your check.

16404

Q307

Account Number	6046/0020/3933/0674
New Balance	\$552.82
Total Minimum Payment Due	\$50.00
Payment Due Date	08/28/2023
Amount Enclosed	

... --- VAI NUT V7

1040

### **VIEW AND PAY YOUR BILL ONLINE!** SamsClubCredit.com/businesscard

No other correspondence please. Print new address or email changes on back.

COMMUNITY COUNCIL OF CASS **KAY PHILLIPS** PO BOX 427 LINDEN TX 75563-0427

# ակինընդիրկութենին վերդիլին հանդիլի

Make SAM'S CLUB/SYNCHRONY BANK Payment P.O. BOX 669825 to: DALLAS, TX 75266-0782

ԱՈՒիկությունը հարդիկոլությունը։

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OCOLOHIDO

CORTERING LOURS

sam's club 🔇

COMMUNITY COUNCIL OF CASS Account Number ending in



PAGE 2 of 5 Visit us at SamsClubCredit.com/businesscard or Call 1-800-203-5764

# See what new items have landed at your club.

Visit SamsClub.com/NewItems or scan the QR code to check them out.



### **Transaction Detail**

1-2

Date	Reference #	Description	Amour
Paymer	nts		-\$77.1
07/23	P9280006D015Q98TF	PAYMENT - THANK YOU	-\$77.1
Purchas	ses and Other Debits		\$552.8
07/20	P9280006A01V41F76	SAM'S CLUB 008295 TEXARKANA TX	\$552.8
		SAM'S/WAL-MART PURCHASE(S)	
		Total for TOMMY HOOPER	\$552.82
Total Fe	ees Charged This Period		\$0.0
Total In	terest Charged This Period		\$0.0

### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.	(v) = Variable Rate
Type of Expiration Annual Balance Subject to Balance Date Percentage Rate Interest Rate	Interest Balance Charge Method
Purchases N/A 29.99% (v) \$0.00	\$0.00 2D

#### **Cardholder News and Information**

NOTICE: We may convert your payment into an electronic debit. See back of page one for details, Billing Rights and other important information.

#### Member News and Information

Interested in changing your due date for your Sam's Club<sup>®</sup> credit card account? Call the Credit Customer Service phone number, located on your billing statement and on the back of your Sam's Club<sup>®</sup> credit card, to determine eligibility and discuss available options.

Go green and support the environment with paperless statements! All you have to do is visit SamsClubCredit.com/businesscard to sign up. Register today to start receiving your statements online.

		COMMUNITY COUNCI	L OF CAS	SS	
ACCOUNT #:	046.0020.3933.0674	DATE OF SALE #: 23	0720	P.O. #:	
INVOICE#: 000	0000	AUTHORIZATION #: 0	00820	CLUB #: 8295	
REFERENCE #: P9280006A01V41F76		TRANSACTION #: 0		REGISTER #: 3	
<u>S.K.U</u>	DESCRIPTION	QUANTITY	<u>UNIT</u>	PRICE	EXT. PRIC
SALES TAX		1.000		\$0.0000	\$0.
003562605	SD TANGY ORIG 6.75OZ	2.000	EA	\$6.9800	\$13.
025631674	OS CRANBERRY VP	7.000	EA	\$10.9800	\$76.
030089094	MM PURIFIED WATER	5.000	EA	\$4.2800	\$21.
048388528	RICE KRSP TREAT 25CT	2.000	EA	\$9.9800	\$19.
049078671	CHEEZ-IT VEND 45 CT	2.000	EA	\$15.6200	\$31.
052751718	NABISCO 2CT VTY PK	3.000	EA	\$14.7800	\$44.
053485305	GARDETTOS VEND	2.000	EA	\$16.2400	\$32.
053488193	COKE	2.000	EA	\$16.9800	\$33.
053488199	COKE ZERO	1.000	EA	\$16.9800	\$16.
053504670	DR PEPPER	1.000	EA	\$16.9800	\$16.
053957593	KAR'S SWEET 'N SALTY	2.000	EA	\$16.2800	\$32.
054040558	BELVITA BITES VTY PK	2.000	EA	\$13.7800	\$27.
054504375	FRUIT BY THE FOOT	2.000	EA	\$16.9800	\$33.
054559797	HOSTESS DONETTES VTY	2.000	EA	\$10.9800	\$21.
055245099	MM SAT PAPER TOWELS	1.000	EA	\$19.9800	\$19.
055894877	FLAVORS VP MINI CAN	2.000	EA	\$13.6800	\$27.
057031599	CITRUS MINI CAN VP	2.000	EA	\$13.6800	\$27.
380020719	UW TWIN PACK MUFFIN	4.000	EA	\$13.4800 ·	\$53.
SUB \$552.82		TAX \$0.00		TOTAL INVOICE	\$552.
				CREDITS TOTAL	\$0.
				BALANCE DUE	\$552.

1-2

ERICAN	Corporat Cardmer	e Purchas nber Repo	ing ert	•	,	()	Stat	For Online tements kpress.com/gopaperles
Repared For CREW D CONT IN			XXXX-	Account Nu		Closing Date 07/28/23	Pa	age 1 of 2
Contract of the local day of the local day in the local day of the local d	s Balance S ,334.66	New Charges \$ 4,655.18	Other Debits \$ 0.00	Payme 19,375	nishing grant has do	Other Credits S 2,190.00	2.423.87 Fo	o Not Pay or Important information garding your account fer to page 2.
For your	recorde onl	y - do not pay.		-		×		
For assis Custome	stance or qu er Service at ty Date reflects e	estions about y 1-800-492-4920.	date	, contact u	s at ww	w.americanexpres	s.com/checkyou	
For assis Custome Activi Card Nu	stance or qu er Service at ty <sup>Date reflects e</sup> umber XXXX	estions about y 1-800-492-4920. ther transaction or posting.	date		s at ww	Reference Code	ss.com/checkyou	Amount
For assis Custome	stance or que er Service at Date reflects e umber XXXX PAYMENT R CLDTKN AM 11TL0QJXM	estions about y 1-800-492-4920.	date VOU 0 NR3 AMZN.CO	7/25	s at ww W		s.com/checkyou	
For assis Custome Activi Card Nu 07/25/23 07/12/23	stance or que er Service at Date reflects e Imber XXXX PAYMENT R CLDTKN AM 11TL0QJXM ROC NUMBE CLDTKN AM G49CV8S42	estions about y 1-800-492-4920. ther transaction or posting C-XXXXX7 4100 ECEIVED - THANI AZON.COM*WX3YI1 111-0741873-53250	date VOU 0 NR3 AMZN.CO 98109 0 AMZN.CO	7/25 M/BILL 7/10/23		Reference Code	ss.com/checkyou	Amount : -19,375.97
For assis Custome Activi Card Nu 07/25/23	ty Date reflects e mber XXXX PAYMENT R CLDTKN AM 11TL0QJXM ROC NUMBE CLDTKN AM G49CV8S42 ROC NUMBE CLDTKN AM KMWETHPSO	estions about y 1-800-492-4920. ther transaction or posting 	date VOU 0 NR3 AMZN.CO 98109 0 AMZN.CO 98109 0 17B AMZN.CO 98109 0	7/25 M/BILL 7/10/23 M/BILL 7/07/23	W	Reference Code	ss.com/checkyou	Amount - -19,375.97 1,203.99 -2,190.00
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Do not staple or use paper clips **Payment Coupon** 

Account Number Enter 15 digit account G7984566037482008 number on all payments.

CREW DYKES CSNT INC 302 E HOUSTON BX 427 LINDEN TX 75563-5600

See reverse side for instructions on how to update your address, phone number, or email. - 4

## Account Number

Page 2 of 2

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representments, by transmitting the amount of the check, routing number, account number, and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by 2.5%. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.

#### Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Manage your Card account online at: www.americanexpress.com /checkyourbill



For all further inquiries, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect: 1-336-393-1111.

Hearing Impaired Services: Dial Relay 711 and 1-800-492-4920.

Large Print and Braille Statements: 1-800-492-4920.



Customer Service P.O. Box 53611 Phoenix, AZ 85072-3611

07/11/23         COMMUNITY ACTION PAR WASHINGTON REF# 26882076         DC         26882076000         26           07/11/23         REF# 26882076         202-265-7546         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/10/23         07/23/23         000000000000000000000000000000000000	3	Prepared For	Cardme	ate Purchas ember Repoi		Account Number	Closing Date	www.americane	xpress.com/gop
Percent Burnes       New Charges       Other Doths 5       Percent 5       Due \$		DAN BOY			XXXX-	XXXXX4721009		P	age 1 of 2
Percent Burnes       New Charges       Other Doths 5       Percent 5       Due \$								Balance	
Regarding your at refer to page 2.         For your records only - do not pay.         For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-490.         Activity Determines about your account, contact us at www.americanexpress.com/checkyourbill or call Customer Service at 1-800-492-490.         Offer release after termandion or posting date         Card Number XXXX-XXXX1-21009         Metermine Code         Offer release after termandion or posting date         Card Number XXXX-XXXX1-21009         Metermine Code         Offer release after termandion or posting date         Offer release after termanditer termanditer termandion or posting data </td <td></td> <td></td> <td></td> <td></td> <td>and a subscription of the subscription of the</td> <td></td> <td>a consistent and a substantial state of the su</td> <td>Due \$ D</td> <td></td>					and a subscription of the		a consistent and a substantial state of the su	Due \$ D	
For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call         Customer Service at 1-800-492-4920.         Activity         Date reflects alther transaction or poeling date         Card Number XXXX-XXXX1-21009         Reflect on the state alther transaction or poeling date         Official Card Number XXXX-XXXX1-21009         Official Card Number Card Resort Grapevine REF# 343         Official Card Texan Resort Grapevine REF# 343         Official for DAN BOYD			,522.91	4,022.40		2,522.81	0.00	re	garding your a
For assistance or questions about your account, contact us at www.americanexpress.com/checkyourbill or call         Customer Service at 1-800-492-4920.         Activity         Date reflects alther transaction or poeling date         Card Number XXXX-XXXX1-21009         Reflect on the state alther transaction or poeling date         Official Card Number XXXX-XXXX1-21009         Official Card Number Card Resort Grapevine REF# 343         Official Card Texan Resort Grapevine REF# 343         Official for DAN BOYD					an an tha an an tha an an tha an t Tha an tha an t				dapta Dujukes Sprincipaliti
Customer Service àt 1-800-492-4920.           Activity         Date relaces either transaction or posting date           Card Number XXXX-XXXXX1_21000         Reference Code           OT/25/23         Payment RECEIVED. THANK YOU         OT/25         date relaces and the state of the		For your	records or	nly - do not pay.					
Activity         Reference Code           Card Number XXXX-XXXXX1-21029         Reference Code           07/25/23         PAYMENT RECEIVED - THANK YOU         07/25         ceresconce		For assis Custome	stance or q er Service a	uestions about yeat 1-800-492-4920.	our account	:, contact us a	t www.americanexpre	ess.com/checkyou	bill or call
OP/25/23         PAYMENT RECEIVED         THANK YOU         07/25         Destenzation           07/21/23         COMMUNITY ACTION PAR WASHINGTON REF# 28882076         DC         28882076000         2           07/21/23         COMMUNITY ACTION PAR WASHINGTON REF# 28882076         DC         28882076000         2           07/23/23         GayLord Texan Resort Grapevine REF# 341         TX         3410000000         3410000000           07/23/23         GayLord Texan Resort Grapevine REF# 342         B664357627         07/23/23         3410000000           07/23/23         GayLord Texan Resort Grapevine REF# 342         TX         340000000         340000000           07/23/23         GayLord Texan Resort Grapevine REF# 342         TX         340000000         340000000           07/23/23         GayLord Texan Resort Grapevine REF# 343         TX         340000000         340000000           06/30/23         HILTON GARDEN INN REF# 00917826         D0/126/23         FX         340000000         106/29/23           Do not staple or use paper clips         Account Number         Enter 15 clipit ac Payments/Other Credits         106/29/23           MB 01 000489 19839 H 1 E [[I-1-1]-1]-1]-1]-1]-1]-1]-1]-1]-1]-1]-1]-1	-	Activi	bate reflects	a either transaction or posting d	ate				ning series and series Received and series and
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Manage your Card account online at: www.americanexpress.com /checkyourbill



For all further inquiries, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-492-4920.

International Collect: 1-336-393-1111.

Hearing Impaired Services: Dial Relay 711 and 1-800-492-4920.

Large Print and Braille Statements: 1-800-492-4920.



Customer Service P.O. Box 53611 Phoenix, AZ 85072-3611

Payments: The American Express® Corporate Purchasing Card statement is payable in full by your Company upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. The Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any representments, by transmitting the amount of the check, routing number, account number, and check serial number to the financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, Company authorizes us to initiate an electronic debit from its bank or asset account. When we process a check electronically, payment may be debited to the bank or asset account as soon as the same day we receive the check, and that cancelled check will not be received with that bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Purchasing Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

**Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, in each instance increased by **2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-492-4920 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. If you have a dispute concerning goods and services purchased with the Corporate Purchasing Card, you should contact the merchant directly. If you are unable to obtain resolution, please contact us at 1-800-492-4920.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about.

Note: Your corporation, firm or organization may have its own policy or customized program, which takes precedence over any provision stated above.

#### Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo

- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.

# **HEAD START and EHS NUTRITION PROGRAM**

September 2023 Financial Report For the month of August 2023

# CACFP

	<u>Expenditures</u>	<u>Total To Date</u>
Operating Labor	\$ 6,714.16	76,879.66
Administrative Labor	1,505.60	14,402.90
Food	9,946.88	96,597.94
Supplies & Equipment	1,490.92	8,402.02
Purchased Services	-	0.00
Financial Costs	-	0.00
Media Costs	-	0.00
Operating Org Cost	-	2,913.80
Other	 -	517.15
Total	\$ 19,657.56	\$ 199,713.47

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### **\*\*Operating Labor includes C5 andC6 money**\*\*

TDHS REVENUE	12,372.68	125,715.07
	(Income Starts October 2022)	