




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, February 27, 2024 9:00 am
Head Start Management Building
124 North Main
Linden, Texas 75563


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for January 23, 2024**
6. **Presentations**
 - A. Hughes Springs Head Start/Early Head Start Carlin Johnson
 - B. Policy Council Question Bernadette Harris
7. **Reports**
 - A. Financial Report Shelley Mitchell
 - a. Head Start Financial Report February 2024
 - b. Credit Usage Report February 2024
 - c. CACFP Financial Report February 2024
 - B. Head Start Director Report Bernadette Harris
 - a. Head Start Report February 2024
 - b. PIR February 2024
 - C. Executive Director Report Michelle Morehead

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8. Committee Reports

- A. Appoint Committee Member(s)

9. Action Items

- A. Discuss and/or Approve Disability Waiver Grant #06CH011282/05
- B. Discuss and/or Approve Personnel Policies and Procedures
 - 1. Confidentiality/Non-Disclosure #112
 - 2. Recruitment #183
 - 3. Professional Development #184
 - 4. Employee Assistance Program #324
 - 5. Parental Leave for School Visits #328
 - 6. Administrative Leave #384

10. Discussion Items

- A. Discuss Detailed Monitoring Summary of Results Grantee #06CH011282/05
- B. Discuss Winter 2024 Circle Assessment Data
- C. Discuss Winter 2024 CLASS Data

11. Audience Comments

12. Executive Session

A. Personnel

1. New hires and terminations

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.

13. Required Action from Executive Session

14. Adjourn