




Community Services of Northeast Texas, Inc.
Head Start
Policy Council Meeting
Tuesday, March 26, 2024 9:00 am
Head Start Management Building
124 North Main Street
Linden, Texas


CALL TO ASSEMBLY


Please rise.

 **Pledge of Allegiance (US)** – *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.*

 **Pledge of Allegiance (TX)** – *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

 **Community Action Promise** - *Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to Helping People Help themselves and each other.*

 **Our CSNT Mission** – *CSNT applies all available strategies enabling Northeast Texas families to lead improved, empowered, and self-reliant lives.*

 **Our Head Start Vision** – *To provide a system of education and encouragement which results in school-readiness for young children and their families.*

Invocation

1. **Call Meeting to Order**
2. **Recognize New Policy Council Members**
3. **Establishment of Quorum**
4. **Approval of Agenda**
5. **Approval of Minutes for February 27, 2024**
6. **Presentations**
 - A. **New Boston Head Start Presentation** **Venus Hornbuckle**
 - B. **Policy Council Question** **Bernadette Harris**
7. **Reports**
 - A. **Financial Report** **Shelley Mitchell**
 1. **Head Start Financial Report March 2024**
 2. **Early Head Start Report March 2024**
 3. **Credit Usage Report March 2024**
 4. **CACFP Financial Report March 2024**
 - B. **Head Start Director Report** **Bernadette Harris**
 1. **Head Start/Early Head Start Report March 2024**
 2. **Head Start/Early Head Start PIR March 2024**
 - C. **Executive Director Report** **Michelle Morehead**

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- 8. Committee Reports**
 - A. Appoint Committee Member(s)**
 - B. Committee Reports**
 - 1. Self-Assessment Committee Meeting**

- 9. Action Items**
 - A. Discuss and/or Approve Self-Assessment Results 2024**
 - B. Discuss and/or Approve Policy Manual Changes**
 - 1. Mental Health Behavior Concern Procedure**
 - 2. Self-Assessment Procedures**
 - 3. iPad Policy**
 - 4. Field Trip Procedures**
 - C. Discuss and/or Approve Disposition of Portable AC Units used during COVID Grant#06CH011282/05**

- 10. Discussion Items**
 - A. Discuss Winter Progress on Head Start Goals**
 - 1. Head Start Program Goals 2023-2024**
 - 2. Parent, Family and Community Engagement 2023-2024**
 - 3. School Readiness Performance Data 2023-2024**
 - B. Discuss Financial Audit**

- 11. Audience Comments**
- 12. Executive Session**
 - A. Personnel**
 - 1. New hires and terminations**

Discussion with respect to any matter specifically made confidential by law or regulation. Topics may include, but are not limited to: Approval of new hires, terminations, and employee matters of a confidential nature.
- 13. Required Action from Executive Session**
- 14. Adjourn**